

\_\_\_\_\_  
Date

Dear \_\_\_\_\_,  
Landlord

*The Berkeley City Council recently adopted amendments to the Eviction Moratorium (Berkeley Municipal Code 13.110). A tenant who is unable to pay rent due to COVID-19 must provide documentation of any financial impacts related to COVID-19 **before** the expiration of a lawful notice demanding rent that became due from May 1, 2023 to August 31, 2023. The following declaration may serve as documentation to satisfy the requirement articulated in BMC 13.110.040C.*

I declare under the penalty of perjury that the following statement is true.

I am writing to provide notice that I am unable to pay full rent beginning the month of \_\_\_\_\_ as a result of documented financial impacts caused by COVID-19 or any local, state, or federal government response to COVID-19.

\_\_\_\_\_  
The financial impacts are caused by COVID-19 or any local, state, or federal government response to COVID-19, and include:

- Decrease in household income due to layoffs or reduction of hours**
- Material decrease in household income due to caregiving responsibilities, including child care needs arising from school closures**
- Substantial material out-of-pocket medical expenses**
- Reduction of the number of tenants in a group living arrangement which reduces the ability of the remaining tenants to pay rent**
- Other (identify below):**

\_\_\_\_\_  
I understand that submitting this form does not release me from the obligation to pay rents lawfully owed.

Any medical or financial information provided in support of my hardship claim must be held in confidence.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Unit Address

\_\_\_\_\_  
Signature