BMES
BIOMEDICAL ENGINEERING SOCIETY

The Biomedical Engineering Society's

Nomination Details for Election of

2022 Secretary and Board Directors

BMES is actively seeking a diverse slate of candidates for the following positions for the 2022 election:

- Secretary, and
- Members of the BMES Board of Directors (4 positions).
  - A maximum of three newly elected members of the Board of Directors are designated as Directors from academia
  - At least one newly elected member of the Board of Directors is designated as a Director from industry

These positions are part of the leadership pathway within BMES.

- The Secretary is a 2-year term and serves on the BMES Executive Committee.

- Members of the BMES Board of Directors serve 3-year terms.

IMPORTANT DETAILS

Secretary - The Secretary of the Society shall be responsible for keeping all records of the Society, for notifying members and officers of the Society of required actions for which deadlines have been established in the Constitution and Bylaws, and for maintaining viable channels of communication between committees of the Society by monitoring the actions of the committees and alerting their chairs and liaison members.

The BMES Board of Directors is responsible for developing and sustaining activities focused on BMES's mission. Primarily, the Board of Directors actively participate in setting strategy, goals, and objectives. In addition, Members of the Board are

expected to oversee programs and activities. Members of the BMES Board have a fiduciary responsibility to BMES.

The Nominating Committee will evaluate potential candidates, as described below.

1. The following are the minimum requirements for inclusion on the ballot for Secretary:
   a. Effective service for a full term as a BMES Board member (as of 10/2022)
   b. BMES member for 5+ years (cumulative, not including student membership).
   c. Attendance at 5+ BMES Annual Meetings (cumulative)
   d. Has the ability to attend two in-person meetings each year, participate in monthly Executive Committee teleconferences, and have time to fulfill the responsibilities assigned to them
   e. Demonstrated ability to collaborate in large teams (20+)

2. The following are the minimum requirements for inclusion on the ballot for membership on the Board of Directors:
   a. Effective work in BMES as a track or session chair, committee member, or abstract reviewer
   b. BMES member for 3+ years (cumulative, not including student membership).
   c. Attendance at 3+ BMES Annual Meetings (cumulative)
   d. Has the ability to attend two in-person meetings each year, participate in at least three to five teleconferences and have time to fulfill the responsibilities assigned to them
   e. Demonstrated ability to collaborate in large teams (20+)

The 2022 nominating process for BMES Board members and Secretary is as follows:

1. In this formal call for nominations, we encourage all interested parties that meet the qualifications to complete the nomination form including attesting to their willingness to serve on the board. Nominees with contributions within the setting of the university, industry, medical center, business, or government will be considered. We encourage nominations representing the diversity of our community including age, gender, ethnicity, race, disabilities, sexual orientation, and geography. Members of the Nominating Committee are ineligible to be nominated.

2. Self-nominations are encouraged, or you may wish to nominate a colleague. All nominees will be contacted to confirm their willingness to participate in the process

and to complete the documents that will allow the Nominating Committee to create a strong ballot.

3. The Nominating Committee shall convene and review submissions, selecting the top candidates based on the nominee's qualifications as requested in the nomination form:
    i. Expertise and background, and
    ii. Platform

4. Board Member and Secretary nominees will be approved by a quorum of the nominating committee

5. The Executive Committee will approve the final ballot that will be presented to the membership