



Preparation (Timing: At least 60 days prior to arrival)

Step

- 1 Designate a **SAFETY REPRESENTATIVE**, an adult (18 or older) who will be traveling with the group, to review Disney's COVID-19 Requirements for Student Group Guests prior to the group's visit and to be in charge of ensuring the group adheres to the Safety Requirements. This representative must complete an online Acknowledgment Form for Safety Representatives that will be provided prior to ordering Theme Park tickets.

Step

- 2 Distribute provided **WALT DISNEY WORLD HEALTH WAIVER** links to all members in the travel group including the Safety Representative. Two waiver links will be provided, adult and minor. The minor waiver is to be signed by a parent/legal guardian.

Purchasing Theme Park Tickets (Timing: At least 45 to 60 days prior to arrival)

Step

- 3 Order Tickets
 - Place Order and submit payment—Payment must be received at least 45 days prior to arrival.
 - If paying by organizational check/ACH/Wire Transfer, allow an additional 2 weeks for validation, including receipt of invoice for payment.
 - Once all waivers are confirmed and full payment is received by Disney, ticket order will be processed and shipped.

Making Theme Park Reservations (Timing: As soon as tickets are received)

Step

- 4 Tickets will arrive via courier. Once received, immediately make Disney **THEME PARK RESERVATIONS**.
 - See the "**How to Book Park Reservations for Student Groups and Their Guests**" document for details.
 - To enter a Park, both a reservation and a valid admission for the same Park on the same date are required. Park Reservations are limited and subject to availability. Purchase of Tickets is NOT a Guarantee of Park Reservation Availability.