

ADMISSIONS PROCEDURES

CREDIT BY EXAMINATION

A student may request Credit by Examination on the Approval of Institutional Credit by Examination (see page 68 & 69 for sample form). He/she must submit documentary evidence that he/she has either equivalent training from a U.S. Military Technical School or at least twice the specific civilian or military aviation maintenance experience subject area hour time limit, with demonstrated skills in over half of the areas noted in each subject. The student must secure approval from the principal subject instructor and the Aviation Maintenance Technology Program Coordinator.

Each portion of the exam must be passed sequentially; that is, the written must be passed before the student may take the oral. Both the written and oral exams must be passed before the student may take the practical. The minimum passing grade is 75%.

Each exam will consist of at least all the written test questions in the current applicable Aviation Mechanic General, Powerplant, or Airframe Question Book. The oral exam will consist of 20 oral test questions. The practical test will consist of at least four practical projects.

A student must complete at least 25% of the program requirements in the BRCC AMT Program to receive a certificate from Blue Ridge Community College. If credit for prior learning is granted, the student will not be required to take those portions of the curriculum for which qualification has been determined.

**BLUE RIDGE COMMUNITY COLLEGE
APPROVAL OF INSTITUTIONAL CREDIT BY EXAMINATION**

Student Name

EMPLID

Curriculum/Plan

Date

Student Home/Work Phone Numbers

Student Email Address

**Course examination
requested for:**

PREFIX

NUMBER

CREDITS

Course Title

State the reason(s) you are requesting approval to take an examination for credit. Remember that your answer below will help determine if you are eligible to attempt Institutional Credit by Examination.

What previous educational background, or business experience(s) have you had that are directly related to this course? Please attach any supporting information or documents.

Student Signature

(OVER)

BLUE RIDGE COMMUNITY COLLEGE

APPROVAL OF INSTITUTIONAL CREDIT BY EXAMINATION

I. COUNSELOR COMMENTS: _____

Counselor Signature

Date

Student referred to: _____
(Dean)

II. ACTION BY ACADEMIC DEAN:

_____ Application not approved. *Return form to Counselor*

_____ Application approved. *Student referred to:*

(Faculty)

Comments _____

Date

Dean Signature

III. FACULTY ADMINISTRATION OF EXAMINATION:

_____ Fail: No credit to be awarded. *Return form to Counselor.*

_____ Pass: Recommend credit be granted. *Return from to Dean.*

	<i>Date of Exam</i>	<i>Course Prefix &</i>
<i>Number</i>	<i>Credits</i>	

Comments _____

Date

Faculty Signature

IV. APPROVAL FOR AWARD OF CREDIT:

Date
Services

Vice President of Instruction and Student

For Office Use Only

Entered By	Entry Date