

AFS-850, Delegation Group

Delegation Program Updates

**Presented to: Aviation Technician
Education Council**

By: Jennifer Lentz

Date: March 18, 2025



**Federal Aviation
Administration**



**Federal Aviation
Administration**

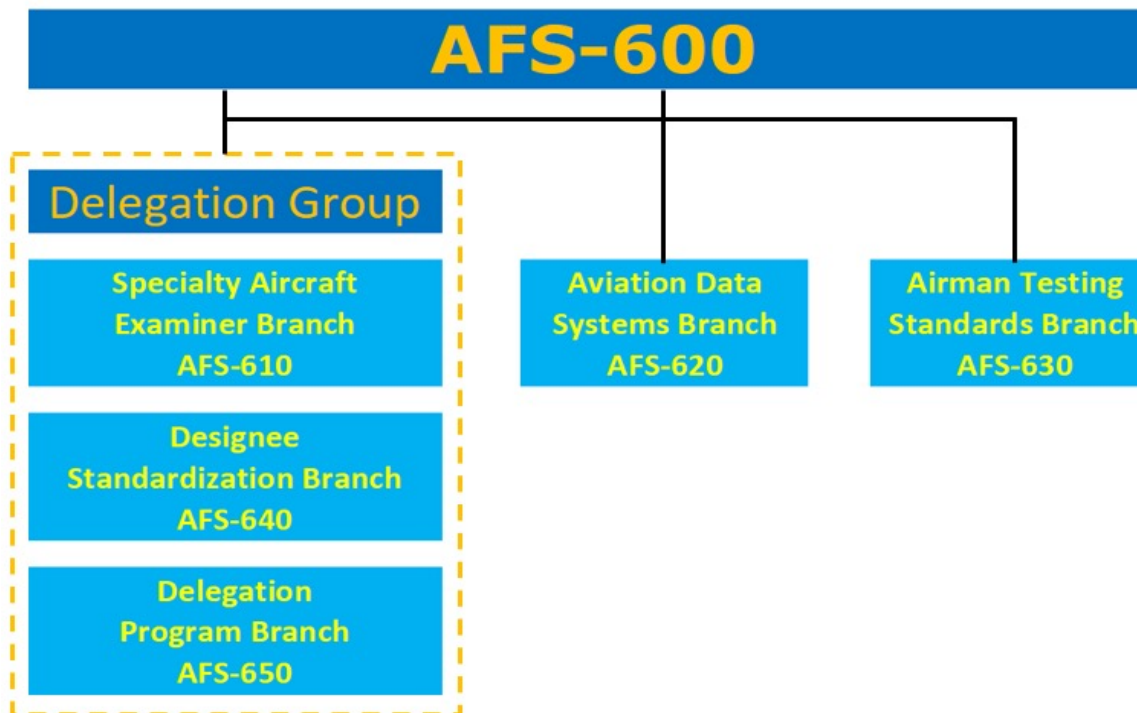
Agenda Items

- **Introduction**
- **Organization Structure Changes**
- **Group Responsibilities**
- **Program Updates**
- **Training Updates**
- **DME and Activity Numbers**
- **Addressing Challenges**
- **Policy and Tool Updates**



Legacy Regulatory Support Division (AFS-600) Reorganization

- Sunset AFS-600 and realigned the work into AFS-800
- Enables Office of Safety Standards to support policy activities
- Increases efficient use of resources to meet industry needs



Current Structure: **Effective Feb 2024**

General Aviation & Commercial Division (AFS-800)

Trey McClure *(Acting)*

**Training & Certification
Group (AFS-810)**
Everette Rochon

**Operations Group
(AFS-830)**
Mark Giron

**Delegation Group
(AFS-850)**
Katie Sample *(Acting)*

Certification
Section

**Christopher
Yanni**

Testing
Standards
Section

**Shelly
Waddell Smith**
(Acting)

Training
Section

**Daniel
Klingler**

Authorized &
Certificated
Operations
Section

Matt Porter

General
Aviation
Operations
Section

**David
Menzimer**

Special
Programs
Section

Mindi Jaggers

Airworthiness
Delegation
Section

Jennifer Lentz

Operations
Delegation
Section

**David
Kempfer**
(Acting)

Product
Delegation
Section

Jennifer Lentz



FY25 Division Priorities

- **Work with stakeholders to advance general aviation safety and efficiency while striving to reduce fatal accidents to zero**
 - **Improve and align our engagement strategy with our positive safety culture**
 - Industry engagement
- **Continuous improvement of safety regulations and policies**
 - **FAA Reauthorization efforts**
 - **Internal projects of value**
- **Standardize procedures for our workforce**
 - **Workforce development**



Delegation Group Responsibilities

- **Flight Standards(FS) Designee Policy**
 - FAA Order 8000.95
 - FAA Order 8100.15 support
- **FS Training**
 - Designee
 - FAA employee (Managing Specialist)
- **FS Designee Quality Assurance**
 - Delegation program health
 - Oversight
 - Training
 - Projections



Delegation Group

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- **David Kempfer, Manager, Ops Section**
 - Phone: (720) 910-7912
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- **Jennifer Lentz, Manager, Airworthiness Section**
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- **Branch Email**
 - 9-AMC-AFS-650@faa.gov
 - AFS-650-DMS-feedback@faa.gov



Airman Designee Program Updates

- **Organization Designation Authorization (ODA)**
 - AVS ODA Office transition to policy OPR
 - FAA Order 8100.15 is under revision
 - Public Comment period closed
 - Airmen Certification
- **Delegation Program Health Reports**
 - Discontinued in 2017
 - Revived in Q1 FY22
 - Provided status of training, oversight, other info
 - [Continuously improving report](#)



DME Training Updates

- **Initial Training**

- As of 12/31/2023 you are no longer required to complete the Blackboard Part 1 of Instructor Led Initial DME to obtain your designation. Part 1 and Part 2 have been consolidated and are now offered as one course at all Instructor Led Initial DME seminars as of 02/06/2024.

- There will be 4 initial seminars a year, one per quarter.



DME Training Updates

- **Recurrent Training**

- You are no longer required to complete the Blackboard Part 1 of Recurrent DME to maintain your designation. The Blackboard Part 1 training has been sunset. The Part 1 information has been updated and incorporated into the Instructor Led Recurrent DME seminars as of 01/09/2024

- There will be 8 Recurrent seminars held around the country



DMEs: By The Numbers

- Current number of DMEs: **266**
- FY24 DMEs appointed: **10**
- Total number of Original Certificates Issued FY24: **7,518**
- Total number of Unsatisfactory tests: **3,234**
- Total tests given FY24: **17,244**



Addressing Challenges

- **DME Shortage**
 - Increasing DME appointment
 - Increasing DME utilization
 - Ability to manage and office need



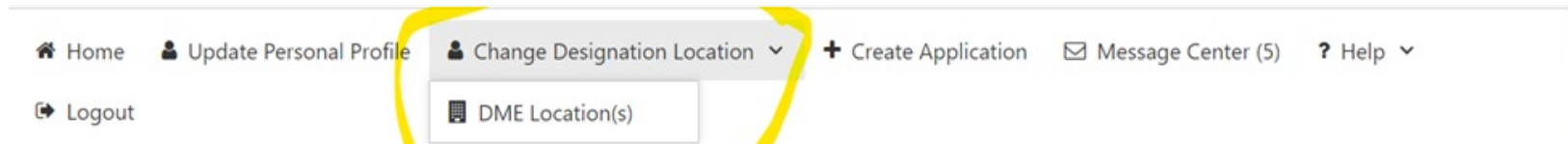
Why Add Locations to a CLOA?

- **The FAA can maximize the utilization of all available DMEs**
- **Low activity DMEs are provided opportunities to conduct more tests**
- **Reduces the workload of high activity DMEs.**
- **There are 5 available locations on a CLOA that can be utilized.**




How a DME Requests Additional Locations

- To make the request in DMS for an additional testing facility, the DME will select the Change Designation Location tab at the top of their homepage



How a DME Requests Additional Locations

- **Select the Add Authorized Location button at the bottom of the page, enter the new facility information and submit the request.**



The screenshot shows a web form titled "Designation Location". It contains several input fields for facility information: "Name of Facility:", "Street Address 1:" (marked as required), "Street Address 2:", "City:" (marked as required), "State:" (a dropdown menu with "Select" as the current selection), "Country:" (a dropdown menu with "United States" as the current selection), "Postal Code:", and "Phone Number:". At the bottom left of the form, there are two buttons: "Remove" and "Add Authorized Location". The "Add Authorized Location" button is highlighted with a red rectangular box. At the bottom right of the form, there are two more buttons: "Submit" and "Cancel". The "Submit" button is also highlighted with a red rectangular box.



Testing Facility Evaluations

- Each additional testing facility must be evaluated to ensure the fixed based of operation, equipment and materials are adequate for conducting a test in the same manner as the original testing facility if it had not been previously evaluated.
- All locations must meet the requirements of the Minimum Tool and Equipment List (MTEL) when testing.



Multiple Service Areas

- **If the additional testing facility is outside the managing FAA office's service area, the managing FAA office and receiving office must discuss and agree to the additional testing facility before it is added to the CLOA by the managing FAA office. FAA email is recommended to record the communication.**



Benefits of Adding Locations

- **Aid in relieving a backlog in testing.**
- **Reduce test waiting time for applicants.**
- **Assist schools in testing graduates**
- **Help reduce the workload of high activity DMEs**



GASA Outreach

- **Collaborating with General Aviation Safety Assurance (GASA)**
 - **Increase DME appointment and utilization**
 - **Quarterly Designee Focal Point Outreach**
 - Forum for information sharing and discussion for office focal points, managing specialists, and office managers
 - Promote consistency in national DME management and oversight



Designee Policy/Tool Updates

- **Designee Management Policy**
 - **FAA Order 8000.95**
 - Last revision – 1/21/2025
 - Current revision – 1/21/2025
- **Organization Designation Authorization (ODA)**
 - **FAA Order 8100.15 C Revision**
 - Expanding delegation- Airmen Certification ODA type
 - Intent is to expand delegation, not eliminate DMEs
 - Applies systems-based approach to oversight
 - Draft policy released 7/2024, comment period closed 10/2024
- **Designee Registration System to Designee Training System in Designee Management System**
 - **DRS to DTS in DMS**



Designee Policy/Tool Updates

- Designee Registration System to Designee Management System Previous Message

Awareness- DRS Decommission ⓘ

Date: 01/28/2025, 1:13 PM
From: Lauren A Langston
To: All ASI;All MS;All OMTM;All AO;All SO;All MRA;All OMTL;All ODAAS;All ODAAO;

↩ Reply ↩ Reply All ↩ Back

To DRS Users:

On June 26, 2025, DRS will no longer be available for users to register, enroll, or take training for all designee related courses. You will transition to using DMS after June 26, 2025. Continued communication, FAQs, and Job Aids will be sent before the transition occurs.

If you manage Designated Engineering Representatives or Engineering Unit Members, they will be allowed to continue the use of DRS through 09/30/2025 and transition to DMS in January of 2026

Please have your designees or UMs print off and save any certificate completions in DRS/Blackboard for the last 6 years

Thank you,
DRS/DMS Team

Recommend that designees print off and save any certificate completions in DRS/Blackboard from the last 6 years



Questions

