

TERMS & CONDITIONS

All partners agree to the following 2025 information, guidelines, and regulations for purposes of partnering at our meeting, superseding all prior discussions. This may be supplemented by additional rules included in the partnership deliverables as well as any other information or updates provided by the Organization.

ATTENDANCE. Organization may estimate the number of attendees anticipated at the annual congress; however, such estimate does not intend to guarantee a number of conference attendees.

CANCELLATIONS & NO-SHOWS. Once the application has been received, cancellation must be submitted to Organization, in writing, no later than sixty (60) days prior to the meeting. Upon receipt of a timely cancellation notice, a full refund minus a \$100-\$500 processing fee will be returned for exhibit booth sponsors. Expert Theater and Symposia sponsors may incur additional cancellation fees outlined below. If no written cancellation notice is received, no refund will be made. There are no refunds for those canceling within sixty (60) days.

COOPERATION. Organization requests the full cooperation of the partner in their observances. Please be sure that your promotional department, partner appointed contractor, and anyone else involved in the arrangements for your display and/or program has a copy of these guidelines.

DISCLAIMER. Organization neither warrants nor endorses any of the products or services advertised. You agree to indemnify, defend, and hold harmless Organization for any and all costs, including reasonable attorney fees, associated with any claim based on your product.

DISPLAY REQUIREMENTS & RESTRICTIONS. Organization retains the right to deny the exhibition of inappropriate items and products. Please contact the Showcase Coordinator with any questions. Drugs, chemicals, or other therapeutic agents listed in AMA's New and Non-Official Remedies, National Formulary or U.S. Pharmacopeia, may be displayed. Proprietary drugs, mixtures and special formulas may be displayed if documentary evidence of their acceptance by ethical medical organizations is on file with the Showcase Coordinator. New, unlisted and/or initial display items must be submitted for clearance prior to opening of the convention. Clinical and laboratory tests and evaluation on such items must be submitted at least three months prior to opening date of the convention. The same restrictions apply to books, advertisements in medical journals or other publications on display and to all promotional literature.

PAYMENT. Payment is due in full upon approval of the sponsorship application.

PROHIBITED CONDUCT. The rights and privileges of a partner shall not be infringed upon by any other partners. Organization reserves the right to restrict exhibits that may be objectionable, or to order the removal of any portion of a display which in the judgment of Organization is detrimental to or detracts from the general order of the showcase. This applies to persons advertising, soliciting or anything of a similar nature.

SHOWCASE BADGES & REGISTRATION. Each sponsor will receive two (2) conference badges per exhibit 10'x10' exhibit booth, and two (2) conference badges per Expert Theater or Symposium. Additional exhibitor badges may be available for purchase at a discounted rate. Sponsor conference badges are not eligible for CE credit.

SPACE ASSIGNMENT. Booths will be assigned according to the venue layout and at ASPC discretion. No space can be assigned without full payment. Organization will confirm the receipt of money/contract. All promotional items must be submitted within communicated time frame, and in file/format guidelines (instructions to follow). Should submission deadline not be met, sponsored assets may not be included in the Partner Showcase. If venue layouts or photos are required for compliance purposes, a written request must be submitted, outlining exact needs, and they will be provided at time available.

SUBLETTING OF SPACE. No subletting of exhibit booth will be permitted. Only one company may occupy designated space. Each company represented in the exhibit booth must sign the application. Any person or company subletting a space, as well as the person or company purchasing the space, will be subject to eviction from the Congress. No refund will be made to a company subletting its space.

UNAUTHORIZED CANVASSING & DISTRIBUTION OF ADVERTISING MATTER. Solicitation of outside business or conferences in the interest of business except by partner firms is prohibited. Partners are urged to report to the Showcase Coordinator any violations of this rule. Canvassing by partners outside of their designated space is also forbidden. Circulars or advertising matter of any description shall not be distributed except from the partner's designated space or by specific permission of Organization.