



Advisory Council

Purpose

The Advisory Council (“Council”) is established by the Board of Directors (“Board”) as a standing advisory body. The Council provides counsel, strategic input, and recommendations to the Board to support the mission, programs, and strategic direction of the Association. A high priority for the Council is identifying and contributing to growth and increased engagement opportunities for the Association. The Council does not possess independent fiduciary or decision-making authority.

Authority and Scope

The Council serves in an advisory capacity only. All recommendations requiring approval or action must be submitted to the Board through the Vice Chair. The Board retains final authority for approval of recommendations, policies, and initiatives, including those that require staffing support or financial resources.

Composition and Leadership

The Council is led by the Vice Chair of the Board. Council members are appointed by invitation of the Board based on demonstrated and sustained engagement with the Association and/or the alliance management profession. Council membership should reflect a diversity of perspectives, industries, and expertise relevant to the Association.

Terms of Service

Council members serve two-year terms. Terms are renewable without limit at the discretion of the Board.

Meetings

The Council holds quarterly meetings, consisting of two remote meetings and two in-person meetings aligned with the Association's annual Summit and BioPharma Conference. Additional meetings may be convened at the discretion of the Vice Chair or the Board.

Working Groups

The Council may establish working groups to support its activities. Working groups may include participants beyond Council members and may be formed and dissolved at the Council's discretion. Working groups must not require additional Association resources, including staffing, without CEO approval. Working groups report to the Council, which reviews and consolidates their recommendations for submission to the Board.

Reporting and Communication

The Council reports directly to the Board through the Vice Chair. The Vice Chair provides periodic reports to the Board regarding Council activities, deliberations, and recommendations. The Council may request input from the Board to support planning and prioritization of its work.

Staff Support

The Association staff provides administrative and operational support to the Council as determined by the CEO and within existing resource capacity. Staff responsibilities may include scheduling, communications, documentation, and logistical support.

Policy Review and Modifications

This policy may be reviewed periodically and may be amended, suspended, or dissolved at the discretion of the Board.