

ARLIS/NA

ART LIBRARIES SOCIETY of NORTH AMERICA

ARLIS/NA Code of Ethical Standards for Fundraising Activities

(adapted from the Association of Fundraising Professionals Code of Ethical Standards)

ARLIS/NA Development Committee members must be responsible for maintaining ethical behavior in relation to their work for the Society. Members may be in possession of sensitive information while engaging in development-related activities such as reaching out to prospects, working with the Development Database, and monitoring donations.

The ARLIS/NA Code of Ethical Standards for Fundraising Activities provides guidance to Development Committee members as they complete their work for the Society. Violation of the standards may subject the member to disciplinary sanctions by the ARLIS/NA Board.

Members shall:

1. protect the confidentiality of all privileged information.
2. effectively disclose all potential and actual conflicts of interest; such disclosure does not preclude or imply ethical impropriety.
3. not exploit any relationship with a donor or prospect for the benefit of the member or the member's organization.
4. ensure that all solicitation and communication materials are accurate and correctly reflect the organization's mission and use of solicited funds.
5. adhere to the principle that all donor and prospect information created by, or on behalf of, ARLIS/NA is the property of ARLIS/NA.

I agree to this code of ethics.

(Name)

(Date)