

# Community Service Committee Charter



## Mission & Purpose

The mission of the AOBA Community Service Committee is to help those in need within and aligning with the goals of the AOBA Commercial Office and Multifamily Community.

The AOBA Community Service Committee is responsible for planning and implementing the charitable endeavors of AOBA. The Committee works with but is not limited to five primary organizations.

- Covenant House DC
- Prince George's Community College
- The Duckworth Regional School
- The Alice Ferguson Foundation
- The Capital Area Food Bank

## Composition

All committee members shall be members in good standing of the Association. Committee members will work closely with AOBA staff to facilitate all community service projects. The Community Service Committee is open to all members. Meetings are monthly and members are expected to attend 9 of 12 meetings and commit to 5 hours of community service and or sponsorship.

## Benefits

Committee members will expand their professional networks with AOBA and help the outlying communities that AOBA services.

## Committee Responsibilities and Ongoing Tasks

- Organize the various Community Service events and projects
- Volunteer for various Community Service events and projects
- Sponsor the various Community Service events and projects

## Staff Responsibilities

- Maintain committee roster
- Schedule committee meetings, work with chairs to develop agendas and complete meeting minutes
- Provide support to the committee throughout the year