



## ASSOCIATION OF MODIFIED ASPHALT PRODUCERS TECHNICAL COMMITTEE CHARTER

The Technical Committee Charter (this “**Charter**”) sets forth the purpose and membership requirements of the Technical Committee (the “**Committee**”) of the Association of Modified Asphalt Producers (the “**Association**”) and establishes the authority and responsibilities delegated to it by the Association and its Governing Body.

### **Authority and Statement of Purpose**

The Committee is dedicated to serving as a technical resource for our members and then the broader industry. Its primary purpose is to harvest, vet and disseminate available information on modified asphalt use, highlighting its benefits. In support of its primary purpose, the Committee will generate and/or publish information on modified asphalt for use by the industry. Through the expertise of its members, the Committee shall ensure that all information provided is current, accurate, and of the highest quality.

### **Committee Type and Area of the Program**

This is a standing committee of the Association and under the guidance of the Association’s Executive Committee and Board of Directors. The Association’s Board of Directors and Executive Committee oversees and provides direction regarding the actions and priorities of this Committee. The Committee is established by the Board of Directors and operates at the direction of the Association’s Governing Body. The Committee shall conduct meetings in accordance with the established meetings and anti-trust policy statements.

### **Membership**

The members of the Committee shall be volunteer members of the Association. A staff liaison shall be assigned from the Board to assist in the administrative duties. The Committee Chair and Vice-Chair shall be initially appointed by the Executive Committee. The Vice-Chair will assume the role of the Chair after a 3-year term. A new Vice-Chair will be appointed by the Executive Committee with the assistance of the Chair.

Members of the Committee will be selected by the Chair and Vice-Chair in accordance with the Committee Guidelines.

The Committee Chair may request to remove any member from the Committee at any time. The removal will be approved or disapproved by the Association’s Executive Committee and Board of Directors.

### **Meetings**

The Committee shall meet four (4) times a year at a minimum. All Committee members will be notified no less than 14 days prior to the meeting date. Minutes of all Committee meetings shall be taken and shall be approved at subsequent meetings. A quorum (50% attendance) will be required for all voting matters and may be done electronically (i.e. email, poll, etc.) if the attendance at the meeting does not allow it.

### **Performance Evaluation**

The Executive Committee and Board of Directors shall conduct an annual evaluation of the Committee's performance. The Committee shall review and reassess this Charter periodically and recommend to the Association's Governing Body any improvements to this Charter that it considers necessary or appropriate. The Association's Governing Body will approve the Council Charter and any subsequent changes.

Approved by (Committee Chair):

Signature: W. Mark Stewart

Name: W. Mark Stewart

Title: AMAP Technical Committee Chair

Date: November 11, 2024

Approved by (Executive Committee Liaison)

Signature: Tanya Nash

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_