



ASSOCIATION OF MODIFIED ASPHALT PRODUCERS EDUCATION COMMITTEE CHARTER

The Education Committee Charter (this “**Charter**”) sets forth the purpose and membership requirements of the Education Committee (the “**Committee**”) of the Association of Modified Asphalt Producers (the “**Association**”) and establishes the authority and responsibilities delegated to it by the Association and its Governing Body.

Authority and Statement of Purpose

The role of the Committee is to oversee the Education efforts of AMAP as an organization. This includes oversight of the Workshop at the annual meeting, oversight of the workshop at the Spring meeting, and dissemination of other educational content as dictated by the organization. The Committee will collaborate with the Technical, Membership, and Planning Committees to fill education needs. The Committee may form subcommittees and/or task forces composed of one (1) or more of its members to achieve any of the goals agreed on by the members of the committee.

Committee Type and Area of the Program

This is a standing committee of the Association and under the guidance of the Association’s Executive Committee and Board of Directors. The Executive Committee appoints the Chair and the Vice Chair of the Committee. The Committee membership is appointed by the Chair of the committee and is responsible for accomplishing the day-to-day mission of the Committee. The Chair or a designated alternative conducts the Committee meetings in accordance with the established meetings and anti-trust policy statements.

Membership

The Committee Chair shall be a volunteer member of the Association and approved by the Executive Committee based on ability to coordinate across organizations and communication of technical needs and understanding of the Association’s position on different topics. The members of the Committee shall be volunteer members of the Association. A staff liaison shall be assigned from the Board to assist in the administrative duties.

The Committee Chair may remove any member from the Committee at any time.

Meetings

The Committee shall meet four (4) times a year at a minimum with more frequent meetings if needed. All Committee members will be notified no less than 7 days prior to the meeting date. Minutes of all Committee meetings shall be taken and shall be approved at subsequent meetings. A quorum (50% attendance) will be required for all voting matters and may be done electronically (i.e. email, poll, etc.) if the attendance at the meeting does not allow it.

Performance Evaluation

The Committee Chair, in conjunction with the Executive Committee Liaison, shall conduct an annual evaluation of the Committee’s performance. The Committee shall review and reassess this Charter periodically and recommend to the Association’s Governing Body any improvements to this Charter that it considers necessary or appropriate. The Association’s Governing Body will approve the Council Charter and any subsequent changes.

Approved by (Executive Director):

Signature: 

Name: Fred Chvoril

Title: ED

Date: 11/7/24

Approved by (Committee Chair)

Signature: _____

Name: Aaron Roy

Title: Committee Chair

Date: 10/9/2024