



# Ambassador Program Application

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Please type or print clearly.

**Company name:** \_\_\_\_\_  
*Firm or organization name as it will appear in/on signage/literature*

**Contact name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Years with the AMA (Must be More than 5)** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Why do you want to be an Ambassador for the AMA?**

**What Activities would you be willing to assist with?**

- |   |   |
|---|---|
| <input type="checkbox"/> Registration                           | <input type="checkbox"/> Serving as Event Host                |
| <input type="checkbox"/> Assisting with Day of Tasks            | <input type="checkbox"/> Attend Grand Opening Ceremonies      |
| <input type="checkbox"/> Recruiting New Members                 | <input type="checkbox"/> Serve as Mentor to other Members     |
| <input type="checkbox"/> Attend Regional Meetings as AMA Expert | <input type="checkbox"/> Promotion of Value of AMA Membership |

Have you served on a committee or volunteered for AMA in the past year?  Yes (list below)  No

\_\_\_\_\_

Please list any other information or accomplishments that the Ambassador review committee should consider.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**YES**, we will provide the AMA with our logo via e-mail in 300 dpi/.jpeg for related promotional use as an e-mail attachment to:

Contact Sarah Fluke at **Phone: (602) 296-6212**

**E-mail:** [Sfluke@azmultihousing.org](mailto:Sfluke@azmultihousing.org)

**Arizona Multihousing Association**  
**Volunteer Job Description**  
**AMA Ambassadors Committee – Ambassador**

**Committee or Task Force:** AMA Ambassadors

**Purpose:** The purpose of the Ambassador Program is (1) to retain AMA members by personalizing their experience early and (2) to educate the membership with the Value of the AMA (3) create relationships and develop potential leaders thru mentorship. This position provides one of the personal member to member contact portion of the overall member retention strategy of AMA.

**Ambassador Qualifications:** The qualified Ambassador will have at least 5 years of AMA history, be in good standing with the Organization, known advocate for the AMA and if a Regular Member, and/or graduate of the AMA Lyceum Leadership Program and a recommendation letter from Supervisor or industry professional.

**Volunteer Job Title:** Ambassador

**Term of Service:** Two Years

**Appointments:** Person interested in becoming an Ambassador must fill out an application, the application will be presented to the nomination committee along with Membership Chair. Applicants may be interviewed for position. Ambassadors will go through an orientation program about the AMA before starting Term.

**Reporting Relationships:** Reports to Membership Chair

**Other Key Stakeholders:** AMA President, Ambassador Community, Staff, and Committee Chairs

**Performance Expectations:** Ambassadors are the front line of making quarterly personal contact with assigned groups of AMA members. In doing so, Ambassadors are expected to:

1. Make personable and timely contacts as prescribed and within guidelines
2. Answer member's questions, forward questions, point out resources, and share experiences
3. Proactively learn the role and contribute to improvements
4. Report activities, results, and data as requested and on time
5. Contribute to a conducive and mutually rewarding team environment
6. Abide by all ethical guidelines and conduct of policies of the Arizona Multihousing Association
7. Refrain from soliciting business through Ambassador contact work
8. Participate in Ambassador Community meetings on a periodic basis, either virtually or in person
9. Meet the requirements of the job description and perform other tasks and duties assigned
10. Attend Management Co Meetings, sharing the Value of AMA, The Educational Classes and Events

**Time Expectations:** As with all volunteer roles, time will vary for many reasons, not the least of which is how much extra effort a volunteer wants to put forth. However, this role will involve multiple short duration member contacts on a quarterly basis, participation in meetings with Members, and a number of periodic team and community meetings, amounting to between 15 and 20 hours per term.

**Ambassador Benefits:**

- Increased Name and Company Recognition (Dedicated Ambassador Web Page)
- Special Name Badges with Ambassador Status
- Recognition for Ambassador of the Year
- Special Invitations to Events