



City of Bloomington, Indiana

Utilities Maintenance Mechanic I

SALARY	\$24.90 - \$27.78 Hourly \$1,992.00 - \$2,222.40 Biweekly \$4,316.00 - \$4,815.20 Monthly \$51,792.00 - \$57,782.40 Annually	LOCATION	City of Bloomington Utilities, IN
JOB TYPE	AFSCME Regular Full-time (40hrs/week; benefits)	DEPARTMENT	Utilities - Administration
OPENING DATE	01/16/2026	CLOSING DATE	2/2/2026 11:59 PM Eastern
FLSA	Non-Exempt	BARGAINING UNIT	AFSCME
TYPICAL WORK SCHEDULE:	Monday - Friday 7 am - 3pm	POSITION REPORTS TO:	Assistant Maintenance Superintendent.
SUPERVISES STAFF:	No		

Description

Maintains and repairs assets for the City of Bloomington Utilities, including the 3 treatment plants, storage tanks, lift stations, and booster stations.

Duties

This job description is illustrative only and is not a comprehensive listing of all job functions performed. The following are essential duties for this position, performed with or without reasonable accommodation:

Primary

Overhauls and repairs equipment and machinery. Performs electrical and mechanical repairs on plumbing, pneumatic, HVAC, and hydraulic equipment, changing oil, greasing, checking bolts, screws, valves, and cleaning as necessary.

Installs and maintains new equipment and wires units according to electrical codes and schematics and diagrams provided; troubleshoots and makes repairs to all existing equipment.

Evaluates mechanical problems and performs diagnostic tests. Repairs or replaces as needed.

Maintains operation of remote alarm system.

Responsible for maintaining a record of equipment repair and maintenance using City Work software.

Evaluates equipment for electrical problems, and performs light wiring repairs or replacements, as required.

Performs preventative maintenance of equipment and machinery, as necessary.

Communicates with Assistant Maintenance Superintendent any parts, equipment, and tools required to perform assigned tasks.

Conducts inspections and reports observations to Assistant Maintenance Superintendent.

Maintains a safe work environment for self and others; reports any needs/issues with Personal Protective Equipment (PPE) to Assistant Maintenance Superintendent. Stops work as needed to maintain safety.

Secondary

Mows grass and weeds, removes trees and brush, and performs other related grounds keeping duties of a seasonal nature, including snow and ice removal.

Assists with training new employees, as required.

Assists other units, as needed. Performs related duties as assigned.

Job Requirements

Job Requirements

High school education or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Minimum experience equal to one year in water/wastewater treatment or related occupation, preferred.

Experience with 480-volt electric service and control panels, preferred.

Experience diagnosing electrical and mechanical failures, preferred.

Ability to read and understand blueprints, mechanical and electrical.

Physical requirements for respiratory equipment and SCBA.

Must possess OSHA Respirator Physical annually, as required.

Knowledge of applicable safety precautions and procedures, including lock-out tag out, fall protection, and confined space entry procedures.

Ability to legally drive and operate a variety of vehicles.

Commercial Driver License (CDL B or A), preferred.

Difficulty of Work and Personal Work Relationship

Received

Diagnoses and repairs a variety of equipment and machinery. Works independently making decisions and taking necessary action to affect equipment maintenance and repairs safely. Care and skill is required to protect equipment, vehicles, and related tools. Work is performed according to Original Equipment Manufacturer (OEM) instructions but may require innovation to achieve desired results.

Reports directly to the Assistant Maintenance Superintendent.

Difficulty of Work

Prolonged, intense physical strain is not associated with normal operations. Required to wear all types of personal protective equipment. Ability to work overtime as instructed and be on call.

Lifts parts, components, and equipment of moderate to heavy weight, and often works in awkward and/or cramped conditions performing many functions in a prone, stooping, or crouched position, climbing up and down ladders to equipment, rooftops or down into tanks.

Performs duties indoors and out in varying weather conditions. Exposed to excessive noise, grease, dirt, vehicle fumes, and disease associated with handling of wastewater. Safety precautions must be observed at all times to ensure personal safety and the safety of others. Incumbents need the physical ability to work in these varying environments.

Personal Work Relationships

Generally, works with a partner. Encourages and facilitates cooperation, trust and group identity. Work with others to achieve goals. Available to do cross training, help mechanic coworkers and help other facilities in Operations when is needed. Maintains frequent contact with Assistant Maintenance Superintendent, reporting daily activities and progress on assigned work. Demonstrates flexibility and a positive attitude as maintenance situations are often unpredictable and change quickly.

An Equal Opportunity Employer, La Igualdad De Oportunidades De Empleo Es La Ley. The City of Bloomington does not discriminate on the basis of race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

The City of Bloomington validates authorization to work using E-Verify, which provides the Social Security Administration and the Department of Homeland Security with information from each new employee's I-9 form to confirm work authorization.

Employer

City of Bloomington, Indiana

Address

401 North Morton Street

Bloomington, Indiana, 47404

Phone

812-349-3404

Website

<https://bloomington.in.gov/>

Utilities Maintenance Mechanic I Supplemental Questionnaire

***QUESTION 1**

Describe any experience in water/wastewater treatment or related occupation. If no experience type N/A.

***QUESTION 2**

Describe your experience working with 480-volt electrical service and control panels, including your ability to diagnose and troubleshoot electrical and mechanical failures. If you have no prior experience type N/A.

***QUESTION 3**

Are you willing to meet the physical requirements for the use of respiratory equipment and SCBA, including obtaining and maintaining a current OSHA Respirator Physical on an annual basis, as required?

☐ Yes

☐ No

***QUESTION 4**

Can you legally drive and operate a variety of vehicles?

☐ Yes

☐ No

***QUESTION 5**

Do you currently hold a valid Commercial Driver License (CDL B or A)?

☐ Yes

☐ No

*** Required Question**