Maintenance Mechanic Job Description – Starting wage $24/hr

*starting wage negotiable based on experience

We are looking for a Maintenance Mechanic to inspect, troubleshoot, and repair mechanical and electrical equipment across our Wastewater Treatment Plant and Collections system to ensure facility compliance.

Notice - This position involves routine exposure to wastewater, sewage, and associated biological hazards. Employees may encounter bacteria, viruses, and other pathogens.

Duties & Responsibilities

- Inspect, maintain, and repair facility and field equipment, including pumps, motors, blowers, waste processing equipment (screens, classifiers, presses), sewer pipes, and vehicles/heavy equipment.
- Read and interpret maps, blueprints, schematics, and electrical wiring diagrams.
- Order or communicate needs for parts, supplies, and tools required to complete repairs.
- Operate heavy equipment and utility vehicles safely.
- Participate in a rotating on-call schedule and respond to WWTP and collections system alarms and emergency call-outs.
- Follow safety procedures for confined spaces, contaminated water, chemical handling, lockout/tagout (energized equipment), and hazardous atmospheres.
- Wear required Personal Protective Equipment (PPE), including gloves, protective eyewear, respirators/masks, and protective clothing.
- Maintain and execute a preventative maintenance schedule for all equipment.
- Complete and maintain accurate records of all repairs and preventative maintenance performed.
- Perform other duties as assigned.

Knowledge, Skills & Abilities

- Mechanical and electrical troubleshooting abilities.
- Ability to read and interpret technical manuals and diagrams.
- Ability to work independently with minimal supervision.
- Strong communication skills for working effectively alongside operators, contractors, and the public.

Physical Requirements & Working Conditions

- Ability to occasionally lift and carry up to 100 pounds, climb ladders, bend, stoop, crouch, and work in confined spaces.
- Ability to work indoors and outdoors in all weather conditions.
- Ability to work safely around moving machinery, hazardous chemicals, high-voltage equipment, and wastewater.

Qualifications

- High School Diploma or GED required.
- Experience in industrial, municipal, or mechanical maintenance.
- Valid driver's license required
- Ability to pass a pre-employment drug screen and background check.

Schedule

- Full-time position with a rotating on-call schedule.
- Must be available to respond to emergency call-outs and alarms outside of regular working hours.

Benefits

- Longevity pay after first year of service.
- Clothing allowance paid in January and July $250/$250
- Paid vacation, paid sick, paid holidays (after 90 days of hire date)
- Retirement
- PERF retirement, Employee 3% contribution. Mandatory for all full time employees
- Hoosier Start available to employees. Town matches up to 3% match on employee contributions.
- Insurance
- Town pays 98% of employee insurance cost and 10% of dependents insurance cost.
- Clinic-Town covers employees' cost 100%. Employees pay all costs for Dependents. 18 and over cost $60.00 per month, under 18 years of age $37.50 per month.

** All Benefits take effect after 90-day probationary period. **

Contact Ryan Klaassen at spencer.wwtp@spencer.in.gov to apply