

## **EPA Specialist (Water)**

### **About the Position**

The Alliance of Indiana Rural Water is a non-profit 501(c) 6 corporation that has been a state affiliate of the National Rural Water Association (NRWA) since 1982. The Alliance is a training and technical assistance trade association with over 1,000 members, including utilities and Associate Members throughout the state of Indiana. The Alliance currently has a staff of 19 working with rural and midsized communities across the state. **We are currently accepting applications for a part-time, temporary EPA Specialist.**

The role of the **EPA Specialist** is to provide training and technical assistance to utilities that serve low-income, disadvantaged, rural, community public utilities serving less than 10,000 population assisting them to achieve and maintain compliance with the Safe Drinking Water Act and the Clean Water Act. The specialist will work to identify the priority of regulatory compliance training and technical, managerial, and financial capacity development for small systems in the greatest need of assistance. Assistance is provided in the form of on-site technical visits and on-site or virtual training sessions. Participation in training sessions is optional.

Candidate must have the ability to work with a team and independently, possess strong communication skills, as well as computer proficiency, including use of PowerPoint, a clean driving record, and the ability to pass a background check.

### **Roles and Responsibilities (not all inclusive):**

- Following program procedures provided by our national association (NRWA), the specialist will work to meet the required hours of technical and training assistance specified within the annual procedures
- Prioritize requests to ensure coverage of systems with serious health or economic problems first. Priority will also be given to facilities or groups who have difficulty meeting or maintaining compliance or do not have proper treatment
- Research, prioritize, and follow up on current requirements specified by state agencies regarding compliance, funding, and assistance programs
- On-site assistance and training must geographically represent the state during the program period providing technical and training assistance statewide
- Accurately complete and submit the required reporting documentation

### **Job Requirements**

#### **Education, Skills & Abilities:**

- 5 years in a management role of a water or wastewater utility
- Water License Required
- IN Driver's License (Required)
- Minimum of a High School Diploma or GED
- Strong interpersonal skills and the ability to build relationships with utilities, operators/owners, and state agencies.

**Schedule:** Part-Time, 20-30 hours, Temporary position

**Work Location/Travel Requirements:**

- Employee will be provided with a company vehicle
- Travel to fulfill EPA grant duties throughout the state of Indiana
- Work from home on days not traveling

**Pay & Benefits:**

- Pay Range: To be discussed
- 401K after 90 days of employment (+2% match up to 10%)
- Flexible schedule
- Employer-paid maintenance of required licenses and certifications

*Alliance of Indiana Rural Water is an equal opportunity employer.*