

BG Conservancy District
Position Posting – Assistant Water Operator

Essential Duties and Responsibilities:

Monitor, operate and perform routine maintenance and repairs at Treatment Facilities and Distribution Systems. Provide training to employees. Administer water treatment program, schedule water main flushing. Maintain facilities, hydrants and distribution systems. Monitor, order and maintain supplies for repairs and chemical testing of the water. Provide reports for IDEM, IDNR and Conservancy Board of Directors as required.

Coordinate work with outside contractors and projects.

Other duties as assigned.

Education:

Minimum High School diploma / GED required.

Vocational / Technical school in water works operations desired.

Continuing education units and / or directly applicable experiences may be substituted. AWWA (American Water Works Association) Waterworks Short Course required.

Knowledge, Skills and Abilities:

Strong leadership and rapport building skills required. Strong ability to analyze situations to determine root issues required. Demonstrated use of judgement required. Must be able to analyze customer needs, develop creative solutions and consult with others on problems.

Strong organizational, verbal and written communication skills required. Knowledge of "Standardized Monitoring Framework" IDEM rules for waterworks is a requirement.

Also Required:

- 1) IDEM Water Works Operator Certifications: WT2 (Water Treatment) and DSL (Distribution) held for 3 years.
- 2) Demonstrated ability for continuing education and training.
- 3) Oral communication skills and demonstrated team skills.

Ability to: 1) Perform mathematics, 2) Read blue prints, 3) Complete documentation and comply with administrative, health, safety and environmental codes, 4) Utilize chemistry, 5) Computer skills including familiarity with spreadsheets and word processing.

Physical Requirements:

Must be able to lift and carry 50 to 80 lbs. frequently, and up to 100 plus lbs. occasionally.

Must have and maintain a valid DMV Operator's license with non-high-risk insurance.

Must be able to work outdoors in all seasons, have strength and dexterity to operate hand tools.