

## **Job Description: Water Operator**

Position Title: Water Operator

Department: City of Butler Water Department

Reports To: Water Superintendent

### **Position Summary**

The Water Operator is responsible for the daily operation, monitoring, and maintenance of the water treatment and distribution system to ensure a safe, reliable, and compliant supply of drinking water to the community. This position involves hands-on work in operating treatment equipment, maintaining water infrastructure, conducting laboratory tests, and responding to system emergencies.

### **Pay & Benefits**

- \$18 - \$22 / hr. (negotiable based on experience)
- Health, Dental, Vision, Life Insurance
- PERF Retirement Fund & Longevity Pay
- Vacation, Holiday, Sick & Personal Time
- Provided Uniforms & PPE

### **Key Responsibilities**

- Operate, monitor, and maintain water treatment plants, wells, pumps, and distribution systems.
- Collect water samples and perform routine laboratory and field testing to ensure compliance with state and federal water quality regulations.
- Inspect, repair, and maintain water mains, valves, hydrants, meters, and related equipment.
- Monitor system performance using SCADA systems, meters, and gauges.
- Maintain accurate records of operations, maintenance activities, test results, and compliance reports.
- Respond to water service calls, leaks, line breaks, and customer concerns.
- Perform preventive and corrective maintenance on mechanical, electrical, and chemical feed equipment.
- Follow all safety standards, including confined space entry, chemical handling, and lockout/tagout procedures.
- Participate in an on-call rotation to respond to after-hours emergencies.
- Support capital improvement projects and assist contractors as needed.

## **Qualifications/ Education & Experience**

- High school diploma or GED required.
- Previous experience in water system operation or utility maintenance strongly preferred but willing to train a motivated individual.

## **Licensing/Certification**

- State Water Operator Certification (appropriate grade, or ability to obtain within 3 years).
- Valid driver's license with acceptable driving record.
- CDL Class B preferred, or ability to obtain within six months.

## **Knowledge, Skills & Abilities**

- Knowledge of water treatment processes, distribution systems, and regulatory requirements (EPA, state regulations).
- Ability to read and interpret technical manuals, blueprints, and maps.
- Mechanical aptitude with skills in troubleshooting pumps, motors, and control systems.
- Basic computer literacy, including Microsoft Office and SCADA systems.
- Strong problem-solving and communication skills.
- Ability to work independently and as part of a team in varying weather conditions.

## **Physical Requirements**

- Ability to lift 50+ pounds and perform manual labor.
- Ability to move up to 150 pounds if needed (with/without assistance or mechanical aids).
- Ability to operate machinery, tools, and equipment safely and effectively.
- Work in confined spaces, at heights, and in adverse weather conditions.
- Stand, walk, bend, and climb for extended periods.
- Available for overtime, emergency call-outs, and weekend/holiday shifts as needed.

## **Work Environment**

- Primarily outdoors with exposure to varying weather conditions, water, chemicals, and mechanical hazards.
- Indoor work in treatment facilities, laboratories, and office settings.

## **How to Apply**

Email your resume & application to: [mayor@cityofbutler.in.gov](mailto:mayor@cityofbutler.in.gov)

Drop off your resume & application at City Hall (215 S Broadway, Butler IN 46721)

Call City Hall ask for the Mayor: 260-868-5200 ext. 1305