



Requisition Detail

Temporary Stormwater Inspection Support Coordinator (202600064)

Open

Requisition Information

Requisition Number 202600064	Division N/A	New Position No
Department Utilities/Environmental Services	Job Description/Title Temporary Stormwater I...	Position # 0000
Working Title Temporary Stormwater Inspection Support Coordinator	Job Type Temporary Employee (employed 9 mo. or less)	Vacancy Date 06/25/2023
Vacancies 1	EEO/Census Data Template N/A	Name Carson Page
List Type Regular	Desired Start Date 06/08/2026	
Hiring Team Lead N/A	Hiring Manager Elizabeth Carter	
Owner Melissa Ruszkowski	Hiring Team Member N/A	
For a regular full-time and part-time job, I have fully reviewed the job description in NEO GOV for this position. I fully understand that HR will use this job description to post this job. If I want to make changes to this job	HR Analyst Sheri Allen	
	I have permission from my supervisor/manager to post this position. Yes	
	I understand Human Resources typically posts	

description, I will go and update the job description and once the job description has been approved by HR I will come back and post this job with the new job description. If I am posting a Temporary or Seasonal job, that does not have a job description I will complete that information in this requisition.

Yes

positions within 5 business days of receiving the requisition.

Yes

Post the position for 5, 10, 15, or 20 business days or more than 20 business days.
10 business days

Typical Work Schedule
Monday - Friday 8 am - 5 pm

I understand HR will be following the salary posting guidelines outlined on the KB for this position.

Yes

Proposed Job Title for the Temporary, Seasonal or Internship:

N/A

Would you like the job posted internal only, externally only, or external and internally?

External and Internal

Please list job requirements for the Temporary, Seasonal, or Internship job.

N/A

Is this position eligible for telework?

No

Other schedule

N/A

Please list the job duties of this Temporary, Seasonal, or Internship.

N/A

I understand I can attach the interview questions to this requisition or submit them later via the Google doc on the KB. Once the questions are approved I will be able to see the applicants.

Yes

Comments

N/A

Authorization Comments

N/A

Attachments

There are no available attachments

Approvals

Human Resources - Re...

Kathryn Scales, + 2

approved on 05/06/2026 by Sheri Allen