

**INSTRUCTIONS** The application is available as a writable PDF form at [www.acecwi.org](http://www.acecwi.org). Candidates must complete this application in its entirety, which includes the submission of a recommendation form to be completed by a firm principal. Leadership Institute class size is intentionally limited to maintain a high-quality, interactive experience and foster meaningful peer connections. As a result, admission is competitive.

**Demand for the program is high, and selection is anticipated to be a competitive process.** Applicants are encouraged to dedicate thoughtful time and attention to completing their application, as the quality and depth of responses play an important role in the selection process.

Application must be signed by both the applicant and principal sponsor and received no later than July 10, 2026.

**SELECTION** **Leadership Institute Class Selection is a competitive process.** We welcome driven individuals who demonstrate exceptional performance and a commitment to excellence. Individuals from varied backgrounds and levels of experience are welcome and encouraged to apply.

- Class size is limited to 24 participants.
- A maximum of two applicants will be accepted from any one firm.
- Answers must fit in the space provided. Content beyond the space provided will not be reviewed.
- Only complete applications will be reviewed and considered.

**Leadership Institute Application Evaluation Criteria:**

Participants will be chosen by the Leadership Institute Selection Task Force based only on the information provided in this application.

Applicants and sponsors are encouraged to dedicate thoughtful time and attention to the Self-Evaluation Questionnaire and Sponsor Recommendation Form.

Notification of selection shall be provided to all applicants by July 31, 2026.

See page 2 for Evaluation Scoring Matrix





## Leadership Institute Class of 2027 APPLICATION

### APPLICATION Evaluation & Scoring SCORING

1. Employee of an ACEC Wisconsin Member Firm  
(25 points)
2. Employed out of a firm’s Wisconsin office.  
(10 points)
3. Applicant Answers on Self-Evaluation Questionnaire.  
(40 points max)
4. Sponsor Answers on Sponsor Recommendation Form.  
(20 points max)
5. Firm and Applicant Diversity Status  
(5 points max)

ACEC WI is committed to being an organization that reflects diversity and an inclusive environment where all members feel welcomed, engaged, and valued. Factors taken into class selection may include:

- a. Firm characteristics (i.e., firm size, DBE status, geographic area)
- b. Personal characteristics (gender, disability, veteran status, racial or ethnic group, area of professional/technical expertise)

**TUITION:** If accepted into the ACEC WI Leadership Institute, the firm will be billed a tuition fee of \$5,500 (member rate) or \$11,000 (non-member rate), which covers all program costs except required reading materials, lodging and transportation. Tuition includes registration for the 2027 ACEC WI Awards Banquet and is due by August 31, 2026.

**DEADLINE:** The deadline for receipt of application materials is July 10, 2026.  
**JULY 10, 2026** Submit the application package via email to [kelly@acecwi.org](mailto:kelly@acecwi.org).

Contact Kelly Veit at [kelly@acecwi.org](mailto:kelly@acecwi.org) with questions about the Leadership Institute program or application process.





**Leadership Institute Class of 2027  
APPLICATION**

**APPLICANT GENERAL INFORMATION**

Name: \_\_\_\_\_

*Full Name (included applicable professional designations, i.e., PE)*

Preferred Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Photo: *Please attach a separate image file of your headshot. Image will be used in the Class of 2027 announcement and class roster. The photo part of the application review material.*

**Work Information**

Current Title: \_\_\_\_\_

Years Experience: \_\_\_\_\_

Primary Discipline: \_\_\_\_\_

Briefly describe primary responsibilities in the space below:

**Education History**

Degree: \_\_\_\_\_

College/University: \_\_\_\_\_





**Leadership Institute Class of 2027  
APPLICATION**

**APPLICANT SELF-EVALUATION QUESTIONNAIRE | Page 1 of 2**

*Answer the questions, in detail, in the space provided. Content beyond the space provided will not be reviewed.*

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1. What specific skills/knowledge do you hope to gain from Leadership Institute?

2. What are your long-term professional goals?





**APPLICANT SELF-EVALUATION QUESTIONNAIRE | Page 2 of 2**

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3. Why should you be selected for the ACEC WI Leadership Institute program?

**APPLICANT COMMITMENT STATEMENT**

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I understand the purposes of the ACEC Wisconsin Leadership Institute and, if selected, I will devote the time and resources to complete the entire program, including attending all sessions in-person and completing the pre-session reading and homework assignments. I recognize that honoring this commitment may mean delegating work and balancing your home calendar to attend each session in-person.

I authorize and grant to ACEC Wisconsin, as well as its successors and assigns, the right to use, copyright, and/or publish photographs, pictures, drawings, images, or videos of me or my likeness for business-related purposes.

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Applicant Signature

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Date





**Leadership Institute Class of 2027  
APPLICATION**

**FIRM SPONSOR RECOMMENDATION & COMMITMENT | Page 1 of 2**

This section is to be completed by a firm principal and returned with the application packet. Candidates for the ACEC WI Leadership Institute must submit a recommendation form completed by a firm principal (sponsor). Please complete the following form based on your understanding of Leadership Institute and the applicant's character.

Your answers should be succinct, fitting in the space provided. Content beyond the space provided will not be reviewed.

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1. Why did you select this individual to participate in the ACEC WI Leadership Institute?

2. What do you hope the applicant will gain from Leadership Institute?





**Leadership Institute Class of 2027  
APPLICATION**

**FIRM SPONSOR RECOMMENDATION & COMMITMENT | Page 2 of 2**

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- 3. Outside of your firm’s business operations, how do you envision the applicant contributing to the future of ACEC Wisconsin, the engineering industry, and/or their community?

**FIRM SPONSOR LEADERSHIP PRIORITIES SURVEY**

As part of the application process, we ask firm sponsors to complete a brief survey to help us understand the leadership qualities your organization values most. Please rate key leadership traits based on their importance to your firm’s strategic priorities in 2027 and beyond.

**Action:** Complete the Leadership Traits Survey

I completed the Leadership Traits Survey

**FIRM SPONSOR RECOMMENDATION & COMMITMENT**

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We fully support this applicant’s participation, including the time commitment required, and recognize it may involve delegating project responsibilities or meetings.

**Sponsoring Principal Information**

Sponsor Name: \_\_\_\_\_

Email: \_\_\_\_\_

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Sponsor Signature

Date





Leadership Institute Class of 2027
APPLICATION

DEMOGRAPHIC INFORMATION

ACEC Wisconsin is committed to being an organization that reflects diversity and an inclusive environment where all members feel welcomed, engaged, and valued. Diverse candidates are welcome and highly encouraged to apply.

FIRM INFORMATION

Firm Size

# WI Staff # National Staff

Firm Minority Status

- Disadvantaged Business Enterprise, Woman's Business Enterprise, Minority Business Enterprise, Not Applicable, Service-Disabled Veteran Owned Business

Firm Participation History

# 2027 applicants from firm Has the firm sent previous Leadership Institute Applicants? yes no

APPLICANT INFORMATION

What gender do you most identify with?

- Male, Female, Nonbinary, Preferred response not listed, Prefer not to answer

What is your age?

- 21 to 34, 35 to 44, 45 to 54, 55 or older, Prefer not to answer

Do you have a disability?

- Yes, No, Prefer not to answer

Have you ever served in the U.S. Armed Forces, Reserves or National Guard?

- Currently serving, No longer serving, Never served, Prefer not to answer

Racial or Ethnic Group with which you identify?

- African American/Black, Asian American/Asian, Hispanic/Latino/a, Middle Eastern/North African, Native American, Native Hawaiian/Other Pacific Inlander, White, Other, Prefer not to answer

