



Emerging Professionals Committee

January 17, 2024
1:00 p.m. – 2:00 p.m.
Virtual
Minutes

1. Call to Order & Housekeeping
 - a. Request Note Taker – Amanda Inman
 - b. Agenda Overview
 - c. Conflict of Interest - None
 - d. Review and approve [December 20, 2023 Minutes](#) Nick motion to approve
 - e. Attendees: Jessica Splittgerber, Amanda Inman, Julie Chapman, Andrew Heidtke, Dylan Douglas, Harry Tran, Nick Pehler, Tia McCarthy
2. Diversity & Inclusion Moment (Andrew) – skipped this month
3. 2024 Goals
 - a. Met 3 of 4 goals. Aiming to hit 4th goal in 2024.
 - b. Would like to focus on goals in 2024 now that the structure is set and usual members are known
4. Upcoming ACEC Wisconsin Events
 - a. [Transportation Partnering Meeting](#) – February 13th
 - b. [Tips for Speaking Up in Support of Belonging](#) – February 15th - No Action. ACEC is offering firm rates, so company could pay and anyone could attend.
 - c. [Legislative Day – February 21st](#) (Madison)
 - i. Virtual Pre-Session –
 1. **Decision:** We will not host one this year with less to topics to educate about. Next year will be reevaluated.
 2. Discussed possibly opening the leadership institute training session to first time attendees of legislative day. Maybe virtual?
 3. **Decision:** We will not have EP lunch tables, but we will have EP ribbons available.
 - ii. Reception – EP happy hour afterward at Coopers. Andrew create separate EP advertising for all EPs to attend.
 - d. [EP Event: Roundtable and AI Presentation](#) - March 5th (Wisconsin Dells)
 - i. Volunteers to lead roundtable session. – Amanda & Harry assist Cassie.
 - ii. Roundtable discussion topics – ice breaker to start convo at tables, then move on to group discussions.
 1. Icebreaker ideas: favorite winter activities or traditions? Tell people to mix up tables before we start. Remote onboarding
 2. Mix it up in offices to bring ppl together
 3. How EPs feel about their voice
 4. AI concerns to bring to the presenter. Icebreaker ideas: favorite winter activities or traditions? Tell people to mix up tables before we start.
 - iii. Lunch Meet-ups - Announce at end of roundtable that a group will gather at registration table.



- e. Opportunities at [Transportation Improvement Conference](#)
 - i. Reception – have EP ribbons
 - ii. Connector Program (first time attendee) – should help EPs feel welcome, but not much for EP committee to do.
 - f. Leadership Institute Session 6 – April 10th and 11th
 - i. How can we be involved in promoting graduates to join a committee?
 - ii. Can we plan our next in person meeting near the event?
 - iii. Leadership Institute ends at 2:30pm on April 11th, then committee mtg at 3pm that day? Kelly/Andrew advertise ahead of time so Leadership Institute can attend right away?
 - 1. **Decision Post Meeting:** Logistics do not work to host an EP meeting.
 - 2. **Action:** Group will discuss an in person meeting during the Annual meeting in the February EP meeting.
 - iv. Andrew suggested doing in-person committee meeting the day of the Awards Banquet
 - 1. Andrew to send out poll to see which date works best for our committee to meet in person, since all Leadership attendees should be at both events.
 - 2. **Decision Post Meeting:** Logistics do not work to host an EP meeting.
5. STEM Outreach Opportunity:
- a. [Kids Building Wisconsin](#) (Dylan) – get kids introduced to construction/industry. May 18th, 2024, 9am-3pm.
 - i. Is the group interested? Sounds like there would be interest from the group. Jessica, Harry, and Amanda would be interested, along with Dylan.
 - ii. Would ACEC be stepping on individual firm toes? Likely not. Mead & Hunt and KL are only current individual firms participating.
 - iii. **Action:** Dylan to send out an update email following the planning meeting. Coordination with Kelly, Dylan, and Marketing Committee is ongoing.
 - b. [STEM Outreach Resources](#) (Andrew)
6. Committee Representative Updates
- a. Transportation Committee - Brian
 - b. Diversity & Inclusion Committee – Harry
Virtual Workshop: [Tips for Speaking Up in Support of Belonging](#)
 - c. Water Committee – Brennen
 - d. Energy – Open – There will be a Lunch & Learn coming this spring.
 - e. Government Affairs – Open
 - f. Marketing & Communications Committee – Cassie
 - g. DFD Committee – Dylan says they are lobbying for notifications and better submittal window for proposals.
7. Next Meeting – February 21 – Reschedule due to Legislative Day Conflict
8. Adjourn