

# MEETING MINUTES

## Annual Meeting of the Membership - Minutes

June 17, 2025, at 1:00 pm

Location: APC Boardroom, 800 N. 3<sup>rd</sup> St., Harrisburg, PA

### Attendees Present:

Board Members: Mark Markosky (President), Mike Bougher (Immediate Past President/National Director), Mike Girman (President Elect), Rosanna Smithnosky (Vice President), Eric Meyer (Treasurer), Casey Moore (Secretary), Maggie Talarico (virtual), Colleen Meiswich, Mark Kinnee, Josh Wilson (virtual), Tony Dougherty, Dan Laird, Joseph Riley, Matt Macey (virtual)  
**(Quorum satisfied)**

ACEC/PA Executive Director: Brent Sailhamer

ACEC/PA Staff: Sarah Babski

Not present: Damon Rhodes, Jim Maloney, Scott Zeevaart, Larry Bankert

Guests: Rose Bougher, John Robinson, Mike Miller, Ken McClain, Jeff Roken, KP Chopra (virtual), Glenn Stickel (virtual), Dave DiGioia (virtual)

### **I. Call to Order - Mark Markosky**

- Markosky called the meeting to order at 1:00 pm.
- Markosky reminded attendees of the antitrust policy and to review.
- Attendees were informed the meeting would be recorded to prepare a summary of minutes.
- Roll call was conducted by Moore. (*Quorum satisfied. Attendees above.*)

### **II. Approval of Prior Meeting Minutes – Casey Moore**

- **Minutes Reviewed:** June 4, 2024 (2024 Annual Meeting of the Membership)
- No corrections noted.
- *Motion to approve:*
  - *Motion by Eric Meyer, seconded by Mike Bougher, approved unanimously*

### **III. Financial Report – Eric Meyer**

- Financial report up to May 31, 2025 provided in the Board packet and discussed.
- The report that was included in the June 3, 2025 Board packet was also referenced.
- No major changes in membership dues; only one affiliate is not included.
- Legislative Day (held May 13, 2025):
  - Profit: \$1,935.08
  - Income: \$6,901.50
  - Expenses: \$4,966.42
- **ACEC/PA Year-to-date income: \$61,729.52**
- Finances described as “looking good”; no further questions raised.

- *Motion made by Tony Dougherty, seconded by Mike Bougher, to accept the Finance Report, approved unanimously.*

## **Prior Meeting Action Items:**

- From a prior meeting,
  - Establish a process for late payment fees and cut-off dates for non-payment.
  - Discuss potential interest charges for late payments.
  - Establish and communicate the new dues collection process.

## **IV. Membership Report - Rosanna Smithnosky**

- No changes since the last report (from May 2025) that was discussed at the June 3, 2025 board meeting.
- Discussion on member value, event attendance drivers, and committee involvement:
  - Advocacy and committee involvement cited as high-value aspects for members.
  - Event attendance driven largely by speakers and interest in reinstating the transportation committee.
- Noted changes in firm status:
  - KJ Consulting converted from affiliate to a firm in March 2025.
  - Anticipated drops: Vandemark and Lynch, Blake Consulting (owner joined WSP).
- Focus on member outreach continues as part of the strategic plan.
- *Approval of the report was not required as it has been unchanged since June 3, 2025.*

## **Prior Meeting Action Items:**

- Update the membership value proposition and any new marketing materials.
- B. Sailhamer to follow up with ACEC National; finalize and schedule member testimonial recordings.
- Provide a rotating report from board member liaisons at each board meeting highlighting key member feedback and responses taken.
- Compile outreach spreadsheet themes for next meeting's discussion.

## **V. National Director Report - Mike Bougher**

- Recap of Washington, D.C. visit:
  - 5 attendees from the board, 8 federal representatives and several aides met.
  - Debrief prior included 7–8 ACEC national office members.
  - Successful, well-attended event with positive networking opportunities.
  - Noted as easier and more productive in the informal townhouse setting versus official offices. Pennsylvania delegation praised by ACEC for engagement.
  - Lower turnout from ACEC/PA member firm representatives for this advocacy activity may have been due to scheduling conflicts and the recent annual leadership meeting.
- Discussions on future scheduling:
  - Spring congressional calendar expected October/November.
  - Intent to secure dates earlier and possibly attend more than one time this coming

fiscal year.

- Participation by Markosky in the ACEC annual legislative conference in D.C. noted.

## **Prior Meeting Action Items:**

- Bougher (now Markosky) to bring proposed Government Affairs leadership and committee changes to the board for a board vote.
- Governance Committee (J. Wilson – chair) to finalize and circulate amendment for board vote.
- Board members asked to review proposed changes ahead of vote.
- Plan and rollout education for small business and DBE members about PAC contributions, addressing common concerns and transparency.
- Continue communication/information to members about the impact and use of PAC funds.

## **VI. Outgoing President's Remarks – Mark Markosky**

- Gratitude extended to the full board, committee chairs/members, and ACEC/PA staff (praising Sarah Babski and Brent Sailhamer).
- Reflected on a fast and rewarding year.
- Urged ongoing support for future presidents.
- Will remain involved and engaged as the immediate past president in the coming year.

## **VI. Board Officers Ratification and Installation for 2025-2026 – Mark Compton**

- Sailhamer noted that motion passed by ACEC/PA firm voting members to ratify the board (57 members voted, exceeding required majority).
- Installation ceremony conducted by Mark Compton, CEO of the PA Turnpike
- Officer's elected slate announced:
  - **President:** Mike Girman
  - **President Elect:** Rosanna Smithnosky
  - **Vice President:** Eric Meyer
  - **Treasurer:** Casey Moore
  - **Secretary:** Tony Dougherty
  - **Past President/ACEC National Director:** Mike Markosky
- Officers, At-Large, Regional Directors, and Chairs/Vice Chairs officially installed. (*see attached list*)
- Oath administered and acknowledged.

*Motion made to adjourn the meeting at 1:22pm. Mark Markosky moved, Mike Bougher 2<sup>nd</sup>, and all were in favor.*

## **Action Items:**

1. **C. Moore:** Finalize draft 6/3/2025 meeting minutes for board distribution once Sailhamer/Markosky finish draft review. Bring to next meeting under Mike Girman for board vote.

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2. **B. Sailhamer/M. Girman:** Monitor 2025–2026 congressional calendar in Oct/Nov for effective planning of advocacy trips.
3. **B. Sailhamer/E. Meyer:** Continue strategic plan-driven member outreach.
4. **B. Sailhamer/M. Girman:** Plan for next major member/legislative engagement opportunity, aiming for higher participation.