



ACEC/PA ANTITRUST COMPLIANCE POLICY

1. Consistent with ACEC/PA's nonprofit and tax exempt purposes, ACEC/PA in the course of its activities shall not agree with, participate in, or give consideration to any activity, plan, understanding, agreement, or other arrangement that constitutes a violation of any federal or state antitrust laws, including but not limited to actions that would (a) raise or stabilize prices or fees for specific services, (b) boycott or refuse to do business with any third parties (other than through ACEC/PA's bona fide business contractual arrangements), (c) restrict or interfere with the exercise of free and independent judgment by the members in the management or operation of their respective business, or (d) obstruct or interfere with commerce or free and lawful competition.
2. ACEC/PA membership is open to all interested and eligible parties. Participation in ACEC/PA activities is also available on reasonable terms to non-members with a valid interest in such activities. No applicant for membership or party requesting to participate, who otherwise meets the qualifications set forth in the ACEC/PA Bylaws or adopted in ACEC/PA policy, may be rejected for any anti-competitive purpose.
3. Participants at ACEC/PA-sponsored activities should not discuss, exchange information, or enter into agreements on prices or fees or refuse to purchase, sell to, or otherwise impermissibly deal with competitors, customers, or suppliers.
4. Any information, materials, or reports of ACEC/PA available for the use of its members should be made available to non-members when non-availability of those materials imposes a significant economic disadvantage or cost to non-members that significantly limits their ability to compete against ACEC/PA members. Non-members may be charged higher prices than members as long as the higher prices are not unreasonable.
5. Discussions during ACEC/PA meetings should relate solely to the legitimate purposes of the Council. Care should be taken to avoid any discussion of competitively sensitive information, such as prices, rates, or fees; current or potential bids for particular services; terms on which any participants will or will not deal with particular competitors, suppliers, or customers; and matters relating to actual or potential individual suppliers or customers that might have the effect of influencing the business conduct of other companies toward such suppliers or customers.
6. To avoid even the perception that ACEC/PA meetings could violate this antitrust policy, good meeting practices should be exercised, including: the use of a written agenda; the prompt preparation of brief minutes summarizing the matters discussed and conclusions reached; and the retention and distribution of only final approved minutes.
7. Even informal discussions must comply with the principles and prohibitions of this policy.
8. A copy of this policy shall be provided to the Board of Directors, Committee Leadership, ACEC/PA Members At Large and all ACEC/PA Committee Members. The policy shall also be included in each ACEC/PA staff member's employee manual and posted for public viewing on the ACEC/PA website. Each ACEC/PA member and each participant in ACEC/PA activities, by virtue of their membership or participation, shall be deemed to have notice of the policy and agree to abide by it.

ACEC/PA Board Meeting - Meeting Minutes
June 2, 2024, at 3:00 pm
Location: Omni Bedford Springs Resort, Bedford, PA

Attendees Present:

Board Members: Mike Bougher (President), Roseline Bougher (Immediate Past President/National Director), Mark Markosky (President -Elect), Mike Girman (Vice President), Rosanna Smithnosky (Treasurer), Eric Meyer (Secretary), Tony Dougherty, Mark Kinnee, Joseph Riley, Maggie Talarico, Josh Wilson, Jim Maloney, Larry Bankert (remote), Matt Macey, Scott Zeevaart, Glenn Stickel, Damon Rhodes(remote)

ACEC/PA Executive Director: Brent Sailhamer

ACEC/PA Staff: Sarah Babski, Jean Brackbill (Remote)

Not present: Casey Moore

Guests: Jim Hoffman ACEC National

1. Call to Order/Roll Call

Mike Bougher called the meeting to order at 3:04 PM.

Guest Jim Hoffman from ACEC National provided an introduction. The Board then introduced themselves with their role.

2. Antitrust Policy

- Mike Bougher reminded all attendees of the Antitrust Policy that we are to uphold. The Antitrust Policy was included in the Board packet.

3. Approve March 6th Board Meeting Minutes

- Scott Zeevaart noted the incorrect location on the meeting minutes of Mechanicsburg should be Camp Hill.

Motion was made to accept the March 6th Board Meeting minutes with the revised location. Scott Zeevaart moved, Mark Kinnee 2nd, all in favor.

4. Approve April 12th Board Meeting Minutes

Motion was made to accept the April 12th Board Meeting minutes.

Tony Dougherty moved, Rose Bougher 2nd, all in favor.

5. Financial Report

- Rosanna Smithnosky provided the financial report.

Motion was made to accept the financial report.

Matt Macey moved, Mark Kinnee 2nd, all in favor.

- Rosanna presented the 2024/2025 Budget.
- Rose B asked if the budget was with the 4% dues increase and it was stated that the proposed budget is with 4% dues increase.
- Budget items were discussed, and they included the credit card processing fee, increased event cost, increased committee expenses, and increased accounting and benefits expenses.
 - Sarah Babski provided the events that will have increases and that was to cover the credit card processing fee. Joe Riley asked if the cost increase would cover the credit card processing fee with the increased event cost as the fee would increase as well and it was stated that it would. Mark Markosy added that it was discussed to pass the credit card processing fee on to the members but that would have caused more accounting work for the ACEC staff with all the transactions.
 - Mike Bougher indicated the increased budget for committee expenses.
 - Brent Sailhamer indicated the increased accounting expenses was due to the required audit being performed this year and provided an update on the benefits increase and the number proposed in the budget has yet to be finalized as more proposals are being evaluated.
 - Rosanna brought up the opportunity of grants from National to help cover some cost. The grant deadline is approaching and is June 14th and Jim Hoffman from National said to contact Adam Jones concerning the grants.

Motion was made to accept the proposed 2024/2025 budget with a change to Line 4003 to \$41,694.

Eric Meyer moved, Mark Markosky 2nd, all in favor.

6. Membership Report

- Mike Girman provided the report.
 - Mike Girman asked how many member forms were not contacted with the outreach that was performed this past year. Sarah indicated that the majority of comments rec'd was on advocacy. Other feedback was on the Region meetings and it has been good. Rosanna stated we do not have a track record with the feedback year over year and we should look at

gathering this info.

- Sarah Babski indicated that two (2) firms have indicated they were leaving.

7. Governance Committee Report

- Josh Wilson presented the report.
- Glenn Stickel asked why we are stating a maximum of 1-year funds and Mark Markosky stated that this is standard for Non-profit organizations.
- Josh indicated the updated employee handbook is at the lawyers for review.

Motion was made to accept the Governance Committee report.

Joe Riley moved, Mark Kinnee 2nd, all in favor.

8. National Director Report

- Roseline Bougher provided the report.
- Rose provided a summary of our recent fly-in event at ACEC National's townhouse and recommended that ACEC/PA continue this on a yearly basis.
- Rose indicated that the PAC funds are lacking, and we need to continue to keep giving updates on the use of PAC funds to the membership to show the value. THE PAC goal is \$34k and we are currently at \$15k.

9. Events Report

- Sarah Babski provided the events report.

10. Government Affairs

- The report was included in the Board packet.

11. Committee Reports

- The reports were included in the Board packet.

12. Strategic Plan Update

- Jim Maloney provided the strategic plan update and went over the report card.
- Rose Bougher thanked the everyone on reaching the goals and objectives of the strategic plan.

13. Executive Director's Report

- Brent Sailhamer provided the Executive Director's report.
- Brent mentioned the push for Broadband by the Shapiro administration. Currently they are looking to make the Broadband exempt for the requirement of needing a PE for work and Rep. Lisa Baker is pushing the exemption.
- Reasons for the push is the IJA funding needs spent, and the broadband industry thinks the requirement of the PE is holding up the process and the work should be

exempt.

- Jim Maloney stated the need for partnering and this may be a good time to reach out to the broadband groups and educate them. Mike Girman stated there is a broadband group. Glenn Stickel asked if PSPE was made aware of the exemption that is being proposed.
- Tracking prompt payment was enacted and Brent provided an update and the discussions with PennDOT on this. PennDOT has asked for help, and they are not interested in a separate reporting system. They are working prototypes inside ECMS. Maggie Talerico asked if something can be added on the invoice screen in ECMS and Mike B that would make the invoicing cumbersome.
- Brent indicated the Mike Reibert was retiring on June 7th and a meeting is being set up with his predecessor on the wage rates.
- Indemnification update was provided, and the change was made with a strike-off letter and Brent is talking to the PTC about this.
- Design Build Best Value (DBBV) – Passed the House in December 2023. APC proposed changes to the legislation, and it was sent back to the alternate delivery committee. PennDOT is on board with the revised language from APC.
- Glenn Stickel indicated that a standard subconsultant agreement is being looked at in the Administration Committee. Please pass any comments on the subconsultant agreement to Glenn or the Committee.

14. President's Report

- The items in the agenda were addressed in the Executive Director's report.
- Mike Bougher wanted to recognize Glenn Stickel and Rose Bougher as they will be coming off the board and thanks them for the work they have done.
- Rose Bougher presented Mike Bougher with the gavel plaque as the outgoing President.

No need for Executive Session.

Motion made to adjourn the meeting. Mark Markosky moved, Rose Bougher 2nd, Unanimously approved with the meeting closed at 4:46 pm.

Annual Meeting of the Membership - Meeting Minutes

June 4, 2024, at 2:00 pm

Location: Omni Bedford Springs Resort, Bedford, PA

Attendees Present:

Board Members: Mike Bougher (President), Roseline Bougher (Immediate Past President/National Director), Mark Markosky (President -Elect), Mike Girman (Vice President), Rosanna Smithnosky (Treasurer), Eric Meyer (Secretary), Tony Dougherty, Mark Kinnee, Maggie Talarico, Josh Wilson (remote), Jim Maloney, Matt Macey, Scott Zeevaart, Damon Rhodes

ACEC/PA Executive Director: Brent Sailhamer

ACEC/PA Staff: Sarah Babski, Jean Brackbill (Remote)

Not present: Larry Bankert, Joseph Riley, and Glenn Stickel

Guests: Justin Gibbons, Michael Houser, Clyde Naugle, Dan Laird, Jeremiah Fritz, Perry Schweiss, KP Chopra, David DiGioia, Joyce Markosky, Colleen Meiswich, Joe Zagacki, Paul McNamee, Crystalann Deardorff (remote)

Call to Order/Roll Call

Mike Bougher called the meeting to order at 2:00 PM.

Motion was made to accept the Annual Meeting of the Membership minutes from June 27th, 2023. Casey Moore moved, Damon Rhodes 2nd, all in favor.

Financial Report, Membership Report, and National Director's Report

- Rosanna Smithnosky provided the financial report, Mike Girman provided the membership report, and Rose Bougher provided the National Director's report. The reports presented were included in the June 2nd Board meeting.

Outgoing President's Remark

- Mike Bougher provided remarks on his tenure and thanked the committee chairs in attendance as guest. He thanked the ACEC/PA staff and board members.

2024-2025 Board of Directors and Officers Ratification

- Rose Bougher stated the incoming board of directors and officers have been ratified by the membership.

MEETING MINUTES

Installation of Board of Directors – The installation occurred and was led by Perry Schweiss.

Motion made to adjourn the meeting. Eric Meyer moved, Mike Bougher 2nd, and all were in favor.

MEETING MINUTES

DRAFT 2024-2025 Board of Directors Meeting #1 - Minutes

June 4, 2024, at 2:30 pm

Location: Omni Bedford Springs Resort, Bedford, PA

Attendees Present:

Board Members: Mark Markosky (President), Mike Bougher (Immediate Past President/National Director), Mike Girman (President Elect), Rosanna Smithnosky (Vice President), Eric Meyer (Treasurer), Casey Moore (Secretary), Maggie Talarico, Colleen Meiswich, Mark Kinnee, Josh Wilson (remote), Tony Dougherty, Damon Rhodes, Dan Laird, Scott Zeevaart, Jim Maloney, Matt Macey (**Quorum satisfied**)

ACEC/PA Executive Director: Brent Sailhamer

ACEC/PA Staff: Sarah Babski, Jean Brackbill (Remote)

ACEC National: Jim Hoffman, National Vice-Chair Representing Mid-Atlantic Region

Not present: Larry Bankert, Joseph Riley (both excused)

Guests: Barry Schoch (remote), Rose Bougher, Glenn Stickel, Jeremiah Fritz, Perry Schweiss, KP Chopra, David DiGioia, Joyce Markosky, Joe Zagacki, Paul McNamee, Crystalann Deardorff (remote)

I. Call to Order/Roll Call

- Mark Markosky called the meeting to order at 2:25 PM.
- Roll call was conducted by Casey Moore.

II. Opening Remarks - Incoming President, Mark Markosky

- Markosky expressed gratitude and excitement for the opportunity to serve as ACEC/PA President.
- He highlighted his commitment to continue implementing the strategic plan and improving member communication.
- Markosky discussed potential changes to committee structure based on feedback and would send those assignments out in the near future.

III. Board Orientation – Mark Markosky

- A PowerPoint presentation was presented by Markosky outlining Board roles, responsibilities, and organizational details. **The 16-slide PowerPoint is attached to these minutes for full details and reference.**

- Emphasized the importance of mutual support and constructive dialogue among Board members.

IV. ACEC National Liaison Update – Jim Hoffman

- Jim Hoffman presented on ACEC National's strategic priorities, including advocacy and workforce development.
- Discussed funding opportunities and encouraged member engagement with ACEC initiatives, as well as inviting ACEC national members to speak at future events/meetings.
- Markosky closed session stating ACEC does a board orientation in DC and that ACEC/PA encourages (and he recommends) that the incoming Secretary and the incoming President Elect attend the event in the Spring of next year.

V. BISECT Funding Proposal – Barry Schoch

- Barry Schoch presented a funding proposal for bridge infrastructure and economic development. **A 5-page PowerPoint covering the proposal is attached to these minutes.**
- Detailed financing plan and legislative advocacy efforts.
- ACEC/PA Board members and member firms were asked to contact and meet with their local legislatures to discuss the proposal and its merits over the next few weeks. There may be a decent chance (50/50 at this stage) that the proposal could be adopted with enough political supporters to pass it.

Meeting adjourned at 4:00 PM.

Motion to adjourn made by Eric Meyer, seconded by Mike Bougher, and unanimously approved.



Board Orientation
June 4, 2024

Executive Summary

The membership consists of Member firms and Affiliate Member firms.

We are governed by the ACEC/PA Bylaws and Robert's Rules of Order.

We are organized across the Commonwealth into three regions – Eastern, Central, and Western.

We are governed by a Board of Directors – the Board is charged with conducting the business of the Association in the best interests of the membership.

The full Board includes: **President, President-Elect, Vice President, Treasurer, Secretary, Immediate Past President/National Director (Executive Committee)** and Regional Chairs/Vice Chairs, Regional At-Large Directors, Government Affairs Chair (Ex-Officio), Executive Director (ED) (Ex-Officio).

The Executive Committee is empowered to act in the place and stead of the Board of Directors.

The ED is charged with managing the activities of ACEC/PA subject to policies and procedures approved by the Board of Directors and at the direction of the President.

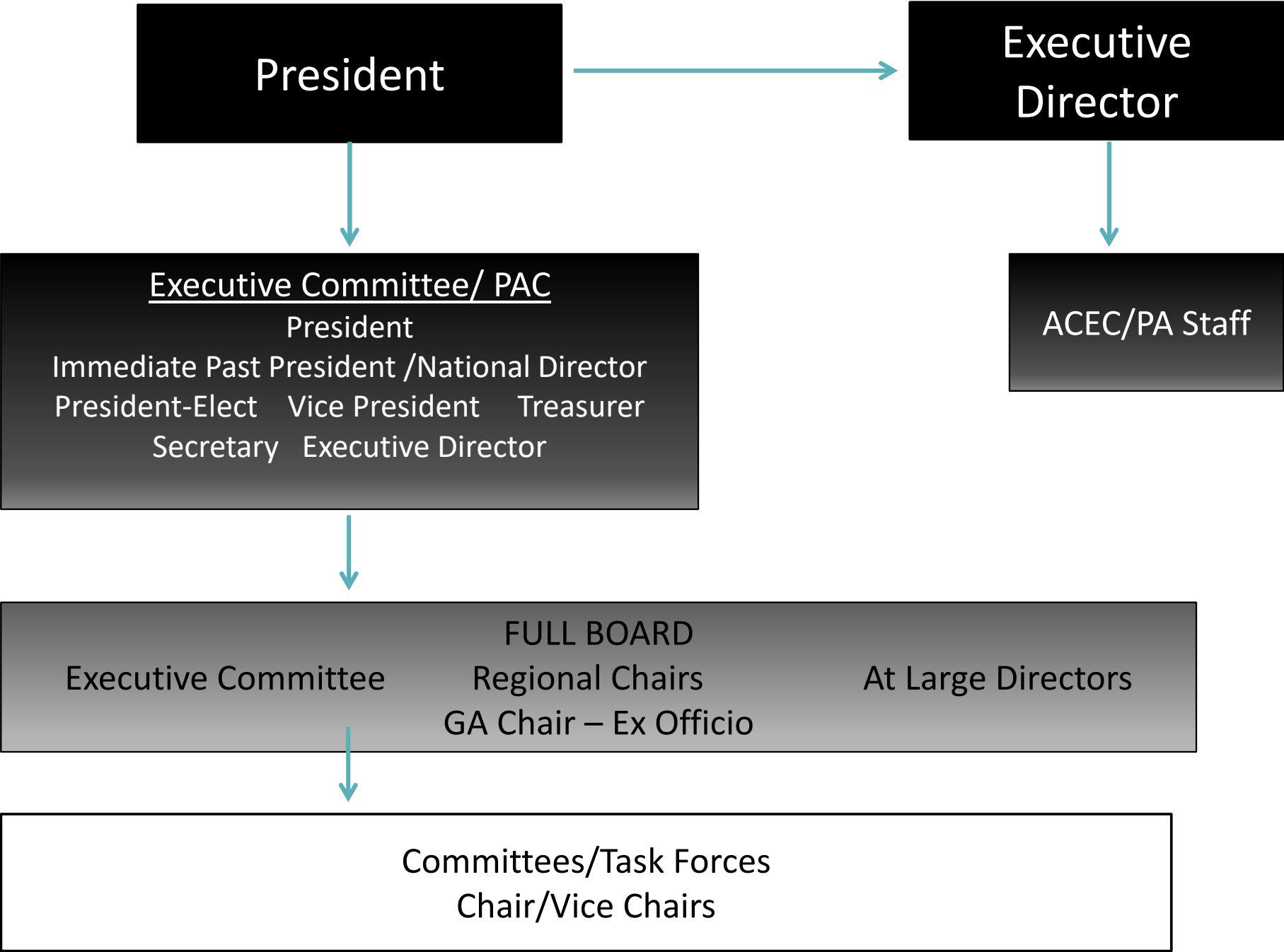
A separate Political Action Committee (PAC) committee exists and is defined by its charter.



**bylaws
& policies**



Organizational Chart



Nominations

- Nominating Committee convenes annually to nominate a new Slate of Directors. The Committee includes the Immediate Past President, President, and President-Elect (“Three P’s”)
- By agreement and long-standing custom:
 - The office of Secretary may rotate sequentially amongst the three Regions.
 - The terms of At-Large Directors serve a 2-year term and are offset by one year within a Region.
 - Regional Directors (Chairs and Vice Chairs) are annual nominations.
 - The nominations of incoming Directors and Officers are ratified by the Board and presented to the membership for a vote at the Annual Meeting of the Membership Election.
 - Committee Chairs are appointed by the President.

In order to ensure growth opportunities exist for dedicated volunteers, the Nominating Committee gives primary consideration to its Committee volunteers as potential board members.



Political Action Committees

ACEC/PA actively participates in two distinct PACs in the interests of the membership. Pursuant to campaign law, there is one PAC at the state level and one at the federal level.

State PAC – CEPA PAC (this is the legal name of the state PAC)

The Chair of the State PAC is the President-Elect and the PAC is managed by the Executive Committee members who vote on political expenditures throughout the course of a given year.

Members consist of 6 persons with voting rights:

- o ACEC/PA President
- o National Director (Immediate Past President)
- o President-Elect
- o Vice President
- o Treasurer
- o Secretary
- o 3 ACEC/PA Regional Chairs (1 from West, East & Central; non-voting)
- o GA Chair (non-voting)
- o GA Vice Chairs (non-voting)
- o ACEC/PA Executive Director Ex-Officio (non-voting)



Federal PAC – ACEC PAC (this is the legal name of the national PAC)

The Chair of the Federal PAC is the Immediate Past President/National Director to ACEC and is managed by the Executive Committee members who vote on political expenditures throughout the course of a given year.

The Government Affair Chair & Vice Chair (GA) and Executive Director (ED) sit on the PAC Ex-Officio (non-voting, advisory status).

Board Roles and Responsibilities

1. Duty of Care

2. Duty of Loyalty



3. Duty of Obedience

4. PAC Involvement

Board Roles and Responsibilities

PRESIDENT

- Executive Committee Member
- Alternate National Director
- Nominating Committee Member
- CEPA PAC Committee Member
- ACEC PAC Committee Member
- PennDOT Task Force Member
- Annual Review of Executive Director

PRESIDENT-ELECT

- Executive Committee Member
- Nominating Committee Member
- Chair of Bylaws Task Force
- CEPA PAC Chair
- ACEC PAC Committee Member
- PennDOT Task Force Member
- Safety Task Force Member
- Annual Review of Executive Director

Board Roles and Responsibilities

VICE-PRESIDENT

- Executive Committee Member
- Membership - Board Liaison
- CEPA PAC and ACEC PAC Committee Member

TREASURER

- Executive Committee Member
- Chair of Finance Committee
- CEPA PAC ACEC PAC Committee Member

SECRETARY

- Executive Committee Member
- Finance Committee Member
- CEPA PAC and ACEC PAC Committee Member

Board Roles and Responsibilities

IMMEDIATE PAST PRESIDENT/NATIONAL DIRECTOR

- Executive Committee Member
- National Director
- Chair of Nominating Committee
- CEPA PAC Committee Member
- ACEC PAC Committee Member
- Annual Review of Executive Director

REGIONAL CHAIR

- Establish Regional meeting speakers in collaboration with the Regional Vice Chair and the Executive Director
- Membership - Board Liaison
- Promote membership's participation in CEPA PAC and ACEC PAC
- Projects/committees assigned by the President and the Executive Director

REGIONAL VICE CHAIR

- In the absence of the Regional Chair, assumes the duties of the Regional Chair
- Membership - Board Liaison
- Projects/committees assigned by the President and the Executive Director

Board Roles and Responsibilities

AT-LARGE DIRECTORS

- CEPA PAC and ACEC PAC fundraising with GA leadership and the Executive Director
- Membership - Board Liaison
- Projects/committees assigned by the President and the Executive Director

GOVERNMENT AFFAIRS CHAIR

- Ex-Officio Board of Directors for ACEC/PA GA-related items
- CEPA PAC and ACEC PAC Committee Member
- Chair of CEPA PAC Committee
- Legislative Outreach Group Member

Committee Chair Roles and Responsibilities

- Developing a succinct yearly strategic plan to identify goals and strategies of the committee, including recognition of objectives and programs identified in the current ACEC/PA Strategic Plan.
- Leading committee meetings – fostering discussion, creative thinking analysis, and implementation of strategies to meet goals.
- Appointing appropriate subcommittees and/or work task groups to work on committee goals and strategies.
- Evaluating the work performed by the committee and subcommittees.
- Developing the leadership of the committee through the appointment of a Vice Chair and delegating duties (subcommittee/task force oversight, meeting minutes, etc.) to the Vice Chair and other members.
- If the Vice Chair(s) are productive and engaged, it is anticipated that a Vice Chair will succeed the Chair.





Leadership Commitment and Code of Conduct

- I understand the responsibilities of my position and agree to be bound by them.
- I will, in good faith, endeavor to contribute the recommended minimum of \$500.00 per year to ACEC PAC and \$500.00 per year to CEPA PAC and solicit the recommended minimum of \$2,000 per year to the ACEC PAC (applies to Board members).
- I will make every attempt to attend all meetings; and I am responsible for following the meeting minutes for meetings I cannot attend.
- I understand I may only speak for ACEC/PA when so directed by the Board.
- I understand that privileged information I receive as a Board Member will not be distributed in any manner without Board approval.
- I understand that Committee Chairs/Vice Chairs do not have the authority to speak on behalf of the Board.
- I understand that Committees may not distribute policy positions or statements without approval of the Board.
- I understand that it is the responsibility of the Committee Chair to educate the Committee members on Board policy, including this one.
- I agree to acknowledge and respect the opinions of my fellow Board Members and conduct myself professionally in all my interactions.

got ethics?

Pledge to Pennsylvania

As members of the American Council of Engineering Companies of Pennsylvania and as an important and learned profession, we recognize that our work has a direct and vital impact on the quality of life for all Pennsylvanians. Accordingly, we commit ourselves and our firms to:

- *First*, hold paramount the health and welfare of the public in the performance of our professional duties.
- *Second*, require honesty, impartiality, and fairness on behalf of the public, clients, employees, firms and the profession that we represent.
- *Third*, act in professional matters for each client as faithful agents.
- *Fourth*, enhance excellence in the business and human resource management of our firms by working to improve our individual and collective performance.
- *Fifth*, communicate openly and timely – seeking a comprehensive understanding of the issues involving professional work and services.
- *Sixth*, provide quality services and develop projects that result in value for our clients, satisfaction for team members, and respect and distinction for the American Council of Engineering Companies of Pennsylvania and the consulting engineering profession.
- *Seventh*, encourage excellence by striving to create and deliver superior service.
- *Eighth*, allocate the time and resources to support and promote the goals and actions of the American Council of Engineering Companies of Pennsylvania.

Traits of Highly Effective Board Members

A highly effective Board will include members from firms of all sizes and demographics, who have diverse interests, expertise, and personalities. Ideally, Board members will:

Have a passion for the mission

Be committed and available for service to the organization

Have strong communication skills

Exhibit a high level of professionalism and expertise

Be eager to participate

Be prepared for meetings and events

Show respect for, and trust and confidence in, fellow Board members

BISECT PROPOSAL

Bridge Infrastructure Safety and Economic Trust

OBJECTIVES

- Invest in Pennsylvania State and Locally owned bridges to stay ahead of aging inventory
- Increase investment in Economic Development in the form of public infrastructure to support development
- Address over demand for underfunded Multi-Modal fund
- Address unmet Aviation funding needs

FINANCE PLAN

- Cap current general fund contribution from sales tax on cars and trucks
- All future annual increases from this fund redirected to PennDOT
- PennDOT authorized to use up to the full annual amount each year for debt service on 30 Year Bond
- Expected annual growth averages \$60M
- At 18:1-30 year bond, proceeds should average \$1B annually

PROPOSED USES OF BOND PROCEEDS

- \$700M To PennDOT for State owned bridge program
- \$150M for Local Bridge Program (grant program administered by PennDOT) NO LOCAL MATCH
- \$25M (double current funds) to Transportation Infrastructure Investment Fund (DCED/PennDOT)
- \$75M to Multi Modal fund (CFA)
- \$25M for match for locally raised transportation funding (coupled with local enabling legislation)
- \$25M (double current funds) To Aviation

EXPECTED BENEFITS

- Create jobs – construction, commercial and residential
- Increase tax base
- Keep PennDOT and Local Government ahead of looming bridge aging problems
- Enhance private economic investment in Pa by providing much needed funding for off site infrastructure needs
- Assist local government and development community by increasing multi modal funding closer to matching annual demand
- Address backlog of Aviation infrastructure needs



Financial Report – Treasurer’s Notes September 11, 2024

Items of note:

Financial Reporting is through July 2024 (8.3% into fiscal year)

Budget versus Actuals

Items of note:

- Membership Dues are recorded as earned (1/12 of annual revenue)
- Scholarship Golf Outing Budget and Net Revenue- is a Donor restriction Activity. FY 2024-2025 Budget Net Revenue is zero.
- No events in July – Will report event income and earned revenue in the month of the event.
- No events in July – Will report event expenses in the month of the event.
- Unbudgeted Expense of \$7,010 from the transition of YourMembership to Novi.
- Increased Insurance Expense – 2024-2025 Cyber Policy premium increased larger than budgeted; FYE 2025 increased by \$523 and anticipated ~\$40.
- Net Operating Income shows (\$20,422.30). No income is shown for events.

CEPA PAC – Statement of Activity & Statement of Financial Position

Contributions rec'd to date – \$ 19,164.19 (2024 CEPA PAC Goal - \$25,000).

Noteworthy Items

ACEC/PA Audit – We are in an Audit year and everyone should have gotten the draft audit documents in the board packet.

Eric Meyer, P.E.
ACEC/PA Treasurer

American Council of Engineering Companies of PA
Budget vs. Actuals: Budget FYE 2025 P&L
 July 2024 - June 2025: July 2024 and July 2023 Actual as of July 31, 2024

	July 2024 Actual	FYE 2025 Budget	over Budget	% of Budget	July 2023 Actual	
Income						
Dues Income						
3001 ACEC/PA Base Dues	4,538.26	55,000.00	(50,461.74)	8.25%	4,639.17	
3002 ACEC/PA Dues	37,513.51	440,727.53	(403,214.02)	8.51%	35,595.22	
3003 Affiliate Dues	2,940.25	35,283.00	(32,342.75)	8.33%	2,679.00	
3005 ACEC Dues Rounding Difference		50.00	(50.00)	0.00%	0.00	
Total Dues Income	44,992.02	531,060.53	(486,068.51)	8.47%	42,913.39	NOTE 1
Misc Income	0.45				296.06	
Total Income	44,992.47				43,209.45	
Events & Region Meetings/Special Events Income						
Events Income						
Total Annual Leadership Meeting Income	0.00	40,955.00	(40,955.00)	0.00%	0.00	
Total Diamond Awards Income	0.00	74,725.00	(74,725.00)	0.00%	0.00	
Total Fall Day Income	0.00	30,115.00	(30,115.00)	0.00%	0.00	
Total Govt Affairs Event Income	0.00	14,650.00	(14,650.00)	0.00%	0.00	
Total Infrastructure Conference Income	0.00	80,337.00	(80,337.00)	0.00%	0.00	
Total Legislative Day Income	0.00	10,875.00	(10,875.00)	0.00%	0.00	
Total Scholarship Golf Outing Income	0.00	37,990.00	(37,990.00)	0.00%	0.00	NOTE 2
Total Events Income	0.00	289,647.00	(289,647.00)	0.00%	0.00	
Events-Region Meetings/Special Events Income						
Central Region Meeting Income	0.00	33,100.00	(33,100.00)	0.00%	0.00	
Eastern Region Meeting Income	0.00	30,000.00	(30,000.00)	0.00%	0.00	
Western Region Meeting Income	0.00	52,000.00	(52,000.00)	0.00%	0.00	
Total Events-Region Meetings/Special Events Income	0.00	115,100.00	(115,100.00)	0.00%	0.00	
Total Events & Region Meetings/Special Events Income	0.00	404,747.00	(404,747.00)	0.00%	0.00	NOTE 3
Member Directory Income	0.00	1,400.00	(1,400.00)	0.00%	0.00	
Misc Income	0.45	200.00	(199.55)	0.23%	0.00	
Royalty Income-ACEC BIT	0.00	3,700.00	(3,700.00)	0.00%	0.00	
Total Income	44,992.47	941,107.53	(896,115.06)	4.78%	43,209.45	
Gross Profit	44,992.47	941,107.53	(896,115.06)	4.78%	43,209.45	
Expenses						
Events & Special Projects Expense						
Events Expense						
Total Annual Leadership Meeting Expense	0.00	39,400.00	(39,400.00)	0.00%	0.00	
Total Diamond Awards Expense	0.00	65,270.83	(65,270.83)	0.00%	0.00	
Total Fall Day Expense	0.00	15,479.18	(15,479.18)	0.00%	0.00	
Total Govt Affairs Event Expense	0.00	5,395.89	(5,395.89)	0.00%	0.00	
Total Infrastructure Conference Expense	0.00	53,645.60	(53,645.60)	0.00%	0.00	
Total Legislative Day Expenses	0.00	9,620.00	(9,620.00)	0.00%	0.00	
Total Scholarship Golf Outing Expense	0.00	37,990.00	(37,990.00)	0.00%	0.00	NOTE 2
Total Events Expense	0.00	226,801.50	(226,801.50)	0.00%	0.00	
Events-Region Meetings/Special Events Expense						
Total Central Region Meeting Expense	0.00	15,039.70	(15,039.70)	0.00%	0.00	
Total Eastern Region Meeting Expense	0.00	14,734.12	(14,734.12)	0.00%	0.00	
Total Western Region Mtg Expense	0.00	25,794.10	(25,794.10)	0.00%	0.00	
Total Events-Region Meetings/Special Events Expense	0.00	55,567.92	(55,567.92)	0.00%	0.00	NOTE 4
Total Special Projects Expense	0.00	1,500.00	(1,500.00)	0.00%	0.00	
Total Events & Special Projects Expense	0.00	283,869.42	(283,869.42)	0.00%	0.00	

General Operating and Administrative Expenses					
Advertising Expense	0.00	200.00	(200.00)	0.00%	52.50
Total Auto Expense	139.98	2,550.00	(2,410.02)	5.49%	246.19
Auto Lease	530.84	8,329.20	(7,798.36)	6.37%	530.84
Bank / Credit Card Fees	1,528.23	14,000.00	(12,471.77)	10.92%	783.30
Total Board Expenses	108.12	14,550.00	(14,441.88)	0.74%	0.00
Committee Expense	0.00	3,000.00	(3,000.00)	0.00%	0.00
Depreciation Expense	568.49	5,425.00	(4,856.51)	10.48%	458.61
Total Dues/Subscriptions Expense	22,820.10	22,392.00	428.10	101.91%	21,341.23
Total Insurance Expense	4,119.38	7,695.00	(3,575.62)	53.53%	3,558.42
Internet Services Expense	288.99	3,825.00	(3,536.01)	7.56%	266.39
Member-Related (non-travel) Expense	73.48	1,000.00	(926.52)	7.35%	44.63
Misc Expense	0.45	50.00	(49.55)	0.90%	0.00
Total Office Supplies/Copier Expense	166.39	3,449.00	(3,282.61)	4.82%	447.83
Total Personnel Expense	22,557.18	384,310.00	(361,752.82)	5.87%	22,110.89
Postage Expense	78.60	250.00	(171.40)	31.44%	4.62
Prof Dev/Meetings Expense	20.00	3,655.00	(3,635.00)	0.55%	405.00
Total Professional Services Expense	8,195.73	111,800.00	(103,604.27)	7.33%	8,118.51
Rent Expense	3,620.28	44,823.00	(41,202.72)	8.08%	3,735.28
Telephone Expense	595.53	7,000.00	(6,404.47)	8.51%	563.85
Tenant Improvements Expense	0.00	250.00	(250.00)	0.00%	0.00
Total Travel Expense	3.00	8,275.00	(8,272.00)	0.04%	3.00
Total General Operating and Administrative Expenses	65,414.77	646,828.20	(581,413.43)	10.11%	62,671.09
Member Directory Expense	0.00	0.00	0.00		0.00
Total Expenses	65,414.77	930,697.62	(865,282.85)	7.03%	62,671.09
Net Operating Income	(20,422.30)	10,409.91	(30,832.21)	-196.18%	(19,461.64)
Other Income					
Total Bank/Investment Account Interest Income	1.65	0.00	1.65		20.29
Investment Account Unrealized Gain/Loss	2,306.87	0.00	2,306.87		915.35
Total Other Income	2,308.52	0.00	2,308.52		935.64
Net Other Income	2,308.52	0.00	2,308.52		935.64
Net Income	(18,113.78)	10,409.91	(28,523.69)	-174.01%	(18,526.00)

NOTE 5

NOTE 6

NOTE 7

NOTE 8

American Council of Engineering Companies of Pennsylvania

Events P&L Report

Fiscal Year 2024-2025 as of July 31, 2024

	Jul 2024 Events P&L	FY 2024-2025 Budget	% of Budget
Annual Meeting Income		40,955.00	0.00%
Annual Meeting Expense		39,400.00	0.00%
Net Revenue	0.00	1,555.00	0.00%
Diamond Awards Income		74,725.00	0.00%
Diamond Awards Expense		65,270.83	0.00%
Net Revenue	0.00	9,454.17	0.00%
Fall Day Income		30,115.00	0.00%
Fall Day Expense		15,479.15	0.00%
Net Revenue	0.00	14,635.85	0.00%
Govt Affairs Event Income		14,650.00	0.00%
Govt Affairs Event Expense		5,395.89	0.00%
Net Revenue	0.00	9,254.11	0.00%
Infrastructure Conference Income		80,337.00	0.00%
Infrastructure Conference Expense		53,645.60	0.00%
Net Revenue	0.00	26,691.40	0.00%
Legislative Day Income		10,875.00	0.00%
Legislative Day Expenses		9,620.00	0.00%
Net Revenue	0.00	1,255.00	0.00%
Scholarship Golf Outing Income		37,990.00	0.00%
Scholarship Golf Outing Expense		37,990.00	0.00%
Net Revenue	-	0.00	
Central Region Meeting Income		33,100.00	0.00%
Central Region Meeting Expense		15,039.70	0.00%
Net Revenue	0.00	18,060.30	0.00%
Eastern Region Meeting Income		30,000.00	0.00%
Eastern Region Meeting Expense		14,734.12	0.00%
Net Revenue	0.00	15,265.88	0.00%
Western Region Meeting Income		52,000.00	0.00%
Western Region Mtg Expense		25,794.10	0.00%
Net Revenue	0.00	26,205.90	0.00%
Total Net Revenue - All Events/Meetings	0.00	122,377.61	0.00%

Net Event Revenue	0.00
Net Meetings Revenue	0.00
Total Net Revenue - All Events/Meetings	0.00

American Council of Engineering Companies of Pennsylvania
Events P&L Report - YTD Income/Expense
Fiscal Year 2024-2025 as of August 21, 2024

**NOTE: Report is informational only; the event income/expense/net revenue will be finalized after the date of the event.
The final event net revenue will be listed on the Event P&L Report based on the event date.**

	Jul 2024 to May 2025 YTD Inc/Exp	FY 2024-2025 Budget
Annual Meeting Income	9,450.00	40,955.00
Annual Meeting Expense	762.70	39,400.00
Net Revenue	8,687.30	1,555.00
Diamond Awards Income	6,250.00	74,725.00
Diamond Awards Expense	1,647.50	65,270.83
Net Revenue	4,602.50	9,454.17
Fall Day Income	7,300.00	30,115.00
Fall Day Expense	3,000.00	15,479.15
Net Revenue	4,300.00	14,635.85
Govt Affairs Event Income	1,380.00	14,650.00
Govt Affairs Event Expense		5,395.89
Net Revenue	1,380.00	9,254.11
Infrastructure Conference Income	51,251.00	80,337.00
Infrastructure Conference Expense	5,074.00	53,645.60
Net Revenue	46,177.00	26,691.40
Legislative Day Income	2,750.00	10,875.00
Legislative Day Expenses		9,620.00
Net Revenue	2,750.00	1,255.00
Scholarship Golf Outing Income	23,700.00	37,990.00
Scholarship Golf Outing Expense	2,605.00	37,990.00
Net Revenue	21,095.00	0.00
Central Region Meeting Income	2,880.00	33,100.00
Central Region Meeting Expense		15,039.70
Net Revenue	2,880.00	18,060.30
Eastern Region Meeting Income	3,310.00	30,000.00
Eastern Region Meeting Expense	1,647.28	14,734.12
Net Revenue	1,662.72	15,265.88
Western Region Meeting Income	3,090.00	52,000.00
Western Region Mtg Expense		25,794.10
Net Revenue	3,090.00	26,205.90
Total Net Revenue - All Events/Meetings	96,624.52	122,377.61

American Council of Engineering Companies of PA

Balance Sheet Comparison

As of July 31, 2024

	TOTAL			
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts				
Wells Fargo Checking Account-Gen Op Fund 5407	332,676.42	283,523.04	49,153.38	17.34 %
Wells Fargo Investment Account-Long Term 9758	93,679.78	86,725.16	6,954.62	8.02 %
Wells Fargo Investment Account-Short Term 4856	30,644.37	28,365.08	2,279.29	8.04 %
Wells Fargo MM Account-Scholarship Fund 4135 NOTE 1	9,147.09	9,140.71	6.38	0.07 %
Total Bank Accounts	\$466,147.66	\$407,753.99	\$58,393.67	14.32 %
Accounts Receivable				
1200 *Accounts Receivable	420,741.04	498,655.64	-77,914.60	-15.62 %
1201 Allowance for Bad Debts	0.00	0.00	0.00	
Total Accounts Receivable	\$420,741.04	\$498,655.64	\$ - 77,914.60	-15.62 %
Other Current Assets				
1010C1 Unrealized G (L) ML Reserved	0.00	0.00	0.00	
1010D1 Unrealized G (L)Wells Fargo-Inv Reserved	0.00	0.00	0.00	
1010R Investment Acct - cash reclass	0.00	0.00	0.00	
1010SN Investment acct - cash portion	0.00	0.00	0.00	
1210 Prepaid Expenses	0.00	0.00	0.00	
1210.1 Prepaid Meetings and Events	14,986.48	12,922.31	2,064.17	15.97 %
1210.2 Prepaid Insurance	9,119.19	2,953.69	6,165.50	208.74 %
1210.3 Prepaid Expenses	5,105.42	101.90	5,003.52	4,910.23 %
1210.4 Prepaid Expense-EZ Pass	33.70	54.09	-20.39	-37.70 %
Total 1210 Prepaid Expenses	29,244.79	16,031.99	13,212.80	82.42 %
1499 Undeposited Funds	2,278.00	1,306.00	972.00	74.43 %
Accrued Revenue	0.00	5,120.00	-5,120.00	-100.00 %
Total Other Current Assets	\$31,522.79	\$22,457.99	\$9,064.80	40.36 %
Total Current Assets	\$918,411.49	\$928,867.62	\$ - 10,456.13	-1.13 %
Fixed Assets				
1062 Office Equipment	0.00	0.00	0.00	
1062A Original Cost	50,765.96	44,173.78	6,592.18	14.92 %
1062B Accumulated Depreciation	-40,079.48	-33,367.60	-6,711.88	-20.11 %
Total 1062 Office Equipment	10,686.48	10,806.18	-119.70	-1.11 %
1063 Leasehold Improvements	3,410.00	3,410.00	0.00	0.00 %
Total Fixed Assets	\$14,096.48	\$14,216.18	\$ -119.70	-0.84 %
Other Assets				
Operating Lease ROU Asset	48,603.00	48,603.00	0.00	0.00 %
Total Other Assets	\$48,603.00	\$48,603.00	\$0.00	0.00 %
TOTAL ASSETS	\$981,110.97	\$991,686.80	\$ - 10,575.83	-1.07 %

LIABILITIES AND EQUITY

	TOTAL			
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)	CHANGE	% CHANGE
Liabilities				
Current Liabilities				
Accounts Payable				
2200 *Accounts Payable	937.57	77,464.59	-76,527.02	-98.79 %
Total Accounts Payable	\$937.57	\$77,464.59	\$ - 76,527.02	-98.79 %
Credit Cards				
Chase Visa Card-BS 3877	976.95	2,572.24	-1,595.29	-62.02 %
Chase Visa Card-JB 6354	0.00	-72.71	72.71	100.00 %
Chase Visa Card-JB3885	0.00	4.62	-4.62	-100.00 %
Chase Visa Card-LS 7998	0.00	0.00	0.00	
Chase Visa Card-RB 5204	0.00	0.00	0.00	
Chase Visa Card-SB 0927	0.00	0.00	0.00	
Chase Visa Card-SB 3893	583.12	9,493.52	-8,910.40	-93.86 %
Wells Fargo Visa Card-LS 2483	0.00	0.00	0.00	
Wells Fargo Visa Card-SB 0056	0.00	0.00	0.00	
Total Credit Cards	\$1,560.07	\$11,997.67	\$ - 10,437.60	-87.00 %
Other Current Liabilities				
2206 Deferred Revenue-Dues	0.00	0.00	0.00	
2206.1 Deferred Revenue-ACEC/PA Firm Dues	412,648.62	387,455.39	25,193.23	6.50 %
2206.2 Deferred Revenue-Index Dues	0.00	0.00	0.00	
2206.3 Deferred Revenue-Dues-ACEC Dues	0.00	0.00	0.00	
2206.4 Deferred Revenue-Affiliate Dues	32,342.75	25,897.00	6,445.75	24.89 %
2206.5 Deferred Revenue-ACEC/PA Base Dues	49,920.90	49,530.83	390.07	0.79 %
Total 2206 Deferred Revenue-Dues	494,912.27	462,883.22	32,029.05	6.92 %
2211 Deferred Revenue-Events	0.00	0.00	0.00	
2206.6 Deferred Revenue-Government Affairs Event	1,200.00	115.00	1,085.00	943.48 %
2211.1 Deferred Revenue-Diamond Awards	6,000.00		6,000.00	
2211.2 Deferred Revenue-Fall Day	5,600.00	2,650.00	2,950.00	111.32 %
2211.3 Deferred Revenue-Infrastructure Conference	31,779.00	14,162.00	17,617.00	124.40 %
2211.4 Deferred Revenue-Annual Leadership Meeting	6,450.00		6,450.00	
2211.5 Deferred Revenue-Legislative Day	1,750.00	9,619.75	-7,869.75	-81.81 %
2211.6 Deferred Revenue-Scholarship Golf Outing	13,100.00	10,650.00	2,450.00	23.00 %
2211.7 Deferred Revenue-Western Region Meeting	3,000.00	2,075.00	925.00	44.58 %
2211.8 Deferred Revenue-Central Region	2,400.00	2,115.00	285.00	13.48 %
2211.9 Deferred Revenue-Eastern Region	3,000.00	1,665.00	1,335.00	80.18 %
Total 2211 Deferred Revenue-Events	74,279.00	43,051.75	31,227.25	72.53 %
2212.1 Deferred Revenue-Directory Ads	0.00	250.00	-250.00	-100.00 %
2502 Capital Lease Obligation	4,487.43	138.89	4,348.54	3,130.92 %
25500 Sales Tax Payable	0.00	0.00	0.00	
25600 Due to ACEC-Membership Dues	0.00	0.00	0.00	
25610 Due to ACEC-Current Membership Dues	116,036.44	119,648.12	-3,611.68	-3.02 %
25615 Due to ACEC-Anniversary Membership Dues	0.00	0.00	0.00	
Billing				
25620 Due to ACEC-Past Due Membership Dues	0.00	0.00	0.00	
Total 25600 Due to ACEC-Membership Dues	116,036.44	119,648.12	-3,611.68	-3.02 %
25700 Accrued Payroll and Taxes	0.00	0.00	0.00	
25800 ACCRUED VACATION	3,172.74	5,064.70	-1,891.96	-37.36 %

	TOTAL			
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)	CHANGE	% CHANGE
3315 Scholarship Donations	0.00	0.00	0.00	
401 (k) Payables				
401 (k) Loan Repayment Payable	0.00	0.00	0.00	
401 (k) Payroll Deferrals Payable	0.00	0.00	0.00	
Total 401 (k) Payables	0.00	0.00	0.00	
Accrued Expense	47.70	0.00	47.70	
Due to CEPA PAC	0.00	0.00	0.00	
PA Department of Revenue Payable	0.00	0.00	0.00	
Total Other Current Liabilities	\$692,935.58	\$631,036.68	\$61,898.90	9.81 %
Total Current Liabilities	\$695,433.22	\$720,498.94	\$ - 25,065.72	-3.48 %
Long-Term Liabilities				
Long Term Operating Lease Liability	48,950.00	48,950.00	0.00	0.00 %
Total Long-Term Liabilities	\$48,950.00	\$48,950.00	\$0.00	0.00 %
Total Liabilities	\$744,383.22	\$769,448.94	\$ - 25,065.72	-3.26 %
Equity				
2900 Opening Bal Equity	0.00	0.00	0.00	
2960 Retained Earnings	254,841.53	240,763.86	14,077.67	5.85 %
3100 Scholarship (Golf Outing) Restricted Net Assets	0.00	0.00	0.00	
Net Income	-18,113.78	-18,526.00	412.22	2.23 %
Total Equity	\$236,727.75	\$222,237.86	\$14,489.89	6.52 %
TOTAL LIABILITIES AND EQUITY	\$981,110.97	\$991,686.80	\$ - 10,575.83	-1.07 %

NOTE 1 - The funds held in the Wells Fargo MM Account-Scholarship Fund 4135 are restricted for ACEC/PA scholarship awards.

Consulting Engineers of Pennsylvania PAC

Statement of Activity by Month

January - July, 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024	TOTAL
Revenue								
4001 Donations	4,336.76	3,552.80	2,314.26	2,391.25	1,504.74	500.00	1,030.18	\$15,629.99
PAC Event Revenue		644.48	1,614.88	827.14	-52.30			\$3,034.20
Total Revenue	\$4,336.76	\$4,197.28	\$3,929.14	\$3,218.39	\$1,452.44	\$500.00	\$1,030.18	\$18,664.19
GROSS PROFIT	\$4,336.76	\$4,197.28	\$3,929.14	\$3,218.39	\$1,452.44	\$500.00	\$1,030.18	\$18,664.19
Expenditures								
6002 CC Fees	84.96	126.51	171.14	68.39	44.54	14.80	30.18	\$540.52
6003 Legal & Professional Services			143.10			143.10		\$286.20
6100 Campaign Contributions			5,000.00					\$5,000.00
PAC Event Expense			1,900.08	1,298.00	686.00			\$3,884.08
Total Expenditures	\$84.96	\$126.51	\$7,214.32	\$1,366.39	\$730.54	\$157.90	\$30.18	\$9,710.80
NET OPERATING REVENUE	\$4,251.80	\$4,070.77	\$ -3,285.18	\$1,852.00	\$721.90	\$342.10	\$1,000.00	\$8,953.39
NET REVENUE	\$4,251.80	\$4,070.77	\$ -3,285.18	\$1,852.00	\$721.90	\$342.10	\$1,000.00	\$8,953.39

Consulting Engineers of Pennsylvania PAC

Statement of Financial Position Comparison

As of July 31, 2024

	TOTAL			
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts				
1001 Wells Fargo Checking	76,894.39	65,508.70	11,385.69	17.38 %
Total Bank Accounts	\$76,894.39	\$65,508.70	\$11,385.69	17.38 %
Other Current Assets				
Undeposited Funds	1,485.20	0.00	1,485.20	
Total Other Current Assets	\$1,485.20	\$0.00	\$1,485.20	0.00 %
Total Current Assets	\$78,379.59	\$65,508.70	\$12,870.89	19.65 %
TOTAL ASSETS	\$78,379.59	\$65,508.70	\$12,870.89	19.65 %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable (A/P)	0.00	135.15	-135.15	-100.00 %
Total Accounts Payable	\$0.00	\$135.15	\$ -135.15	-100.00 %
Total Current Liabilities	\$0.00	\$135.15	\$ -135.15	-100.00 %
Total Liabilities	\$0.00	\$135.15	\$ -135.15	-100.00 %
Equity				
Retained Earnings	69,426.20	54,511.43	14,914.77	27.36 %
Net Revenue	8,953.39	10,862.12	-1,908.73	-17.57 %
Total Equity	\$78,379.59	\$65,373.55	\$13,006.04	19.89 %
TOTAL LIABILITIES AND EQUITY	\$78,379.59	\$65,508.70	\$12,870.89	19.65 %



American Council of Engineering Companies of Pennsylvania

Financial Statements

June 30, 2024 and 2023

	Page
INDEPENDENT AUDITOR'S REPORT	1 and 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Activities	4 and 5
Statement of Changes in Net Assets	6
Statement of Functional Expenses - by Natural Classification	7 and 8
Statement of Cash Flows	9
Notes to Financial Statements	10 to 20

Independent Auditor's Report

To the Board of Directors
American Council of Engineering
Companies of Pennsylvania
Harrisburg, Pennsylvania

Opinion

We have audited the accompanying financial statements of American Council of Engineering Companies of Pennsylvania (the Council), which comprise the statement of financial position as of June 30, 2024, the related statements of activities, changes in net assets, functional expenses - by natural classification and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Report on 2023 Financial Statements

The financial statements of the Council as of and for the year ended June 30, 2023, were reviewed by us and our report thereon, dated March 6, 2024, stated that, based on our procedures, we were not aware of any material modifications that should be made to those financial statements for them to be in conformity with accounting principles generally accepted in the United States of America. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we did not express such an opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Responsibilities of Management for the Financial Statements (continued)

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

_____, 2024
York, Pennsylvania

Statement of Financial Position

	June 30,	
	2024 (Audited)	2023 (Reviewed)
Assets		
Current Assets		
Cash and cash equivalents	\$ 87,958	\$ 210,378
Accounts receivable	514	5,120
Prepaid expenses	35,921	32,684
Total Current Assets	124,393	248,182
Property and Equipment, Net	10,278	14,481
Other Assets		
Restricted cash	22,584	22,952
Investments	122,017	114,175
Right-of-use assets - operating leases	113,898	48,603
Right-of-use assets - finance leases, net	4,870	194
Total Other Assets	263,369	185,924
Total Assets	\$ 398,040	\$ 448,587
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 10,996	\$ 33,674
Dues payable	-	91,957
Accrued payroll and payroll taxes	10,095	10,867
Deferred revenue	2,819	22,159
Current portion of obligation under operating leases	38,494	46,834
Current portion of obligation under finance leases	1,110	219
Total Current Liabilities	63,514	205,710
Long-Term Liabilities		
Obligation under operating leases	75,426	2,116
Obligation under finance leases	3,844	-
Total Long-Term Liabilities	79,270	2,116
Total Liabilities	142,784	207,826
Net Assets		
Without donor restrictions	232,672	217,809
With donor restrictions	22,584	22,952
Total Net Assets	255,256	240,761
Total Liabilities and Net Assets	\$ 398,040	\$ 448,587

See accompanying notes.

Statement of Activities

	Year Ended June 30, 2024 (Audited)		
	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue			
Membership dues	\$ 509,473	\$ -	\$ 509,473
Meetings and special events	385,499	13,632	399,131
Investment return, net	8,011	-	8,011
Other income	6,479	-	6,479
Net assets released from restrictions	14,000	(14,000)	-
Total Support and Revenue	923,462	(368)	923,094
Expenses			
Program services	458,562	-	458,562
Supporting services			
Management and general	399,818	-	399,818
Membership development	17,274	-	17,274
Fundraising	32,945	-	32,945
Total Expenses	908,599	-	908,599
Changes in Net Assets	\$ 14,863	\$ (368)	\$ 14,495

Statement of Activities (continued)

	Year Ended June 30, 2023 (Reviewed)		
	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue			
Membership dues	\$ 460,253	\$ -	\$ 460,253
Meetings and special events	275,863	13,824	289,687
Investment return, net	4,578	-	4,578
Other income	8,865	-	8,865
Net assets released from restrictions	12,000	(12,000)	-
Total Support and Revenue	761,559	1,824	763,383
Expenses			
Program services	432,390	-	432,390
Supporting services			
Management and general	343,668	-	343,668
Membership development	34,993	-	34,993
Fundraising	25,584	-	25,584
Total Expenses	836,635	-	836,635
Changes in Net Assets	\$ (75,076)	\$ 1,824	\$ (73,252)

Statement of Changes in Net Assets

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Net Assets at June 30, 2022 (Reviewed)	\$ 292,885	\$ 21,128	\$ 314,013
Changes in net assets	<u>(75,076)</u>	<u>1,824</u>	<u>(73,252)</u>
Net Assets at June 30, 2023 (Reviewed)	217,809	22,952	240,761
Changes in net assets	<u>14,863</u>	<u>(368)</u>	<u>14,495</u>
Net Assets at June 30, 2024 (Audited)	<u><u>\$ 232,672</u></u>	<u><u>\$ 22,584</u></u>	<u><u>\$ 255,256</u></u>

Statement of Functional Expenses - by Natural Classification

Year Ended June 30, 2024 (Audited)					
	Program Services	Supporting Services			Total
		Management and General	Membership Development	Fundraising	
Salaries	\$ 60,214	\$ 221,434	\$ 9,772	\$ 7,411	\$ 298,831
Meeting expense	240,670	-	-	-	240,670
Professional services	62,632	43,048	427	324	106,431
Payroll taxes and employee benefits	13,394	49,255	2,174	1,649	66,472
Occupancy	11,022	40,536	1,789	1,357	54,704
Dues and subscriptions	38,927	-	-	-	38,927
Fundraising	-	-	-	21,161	21,161
Bank and credit card fees	-	14,164	-	-	14,164
Scholarships	14,000	-	-	-	14,000
Board and committee expenses	2,090	7,688	339	257	10,374
Auto expenses	1,738	6,394	282	214	8,628
Insurance	1,462	5,379	237	180	7,258
Depreciation and amortization	1,358	4,994	220	167	6,739
Lobbying expense	6,439	-	-	-	6,439
Travel	1,257	4,627	204	155	6,243
Office supplies	566	2,085	92	70	2,813
Membership services	-	-	1,738	-	1,738
Sponsorships	1,500	-	-	-	1,500
Professional development	1,293	-	-	-	1,293
Postage	-	161	-	-	161
Advertising	-	53	-	-	53
	<u>\$ 458,562</u>	<u>\$ 399,818</u>	<u>\$ 17,274</u>	<u>\$ 32,945</u>	<u>\$ 908,599</u>

Statement of Functional Expenses - by Natural Classification (continued)

Year Ended June 30, 2023 (Reviewed)					
	Program Services	Supporting Services			Total
		Management and General	Membership Development	Fundraising	
Salaries	\$ 77,255	\$ 185,985	\$ 20,029	\$ 2,861	\$ 286,130
Meeting expense	191,285	-	-	-	191,285
Professional services	64,507	46,972	1,007	144	112,630
Payroll taxes and employee benefits	15,062	36,260	3,905	558	55,785
Occupancy	14,759	35,534	3,827	547	54,667
Dues and subscriptions	37,493	-	-	-	37,493
Fundraising	-	-	-	21,058	21,058
Bank and credit card fees	-	10,510	-	-	10,510
Scholarships	12,000	-	-	-	12,000
Board and committee expenses	3,563	8,579	924	132	13,198
Auto expenses	2,058	4,954	533	76	7,621
Insurance	1,933	4,654	501	72	7,160
Depreciation and amortization	1,828	4,401	474	68	6,771
Lobbying expense	7,300	-	-	-	7,300
Travel	1,085	2,612	281	40	4,018
Office supplies	762	1,832	197	28	2,819
Membership services	-	-	3,315	-	3,315
Sponsorships	1,500	-	-	-	1,500
Professional development	-	-	-	-	-
Postage	-	175	-	-	175
Advertising	-	1,200	-	-	1,200
	<u>\$ 432,390</u>	<u>\$ 343,668</u>	<u>\$ 34,993</u>	<u>\$ 25,584</u>	<u>\$ 836,635</u>

Statement of Cash Flows

	Years Ended June 30,	
	2024	2023
	(Audited)	(Reviewed)
Cash Flows from Operating Activities		
Changes in net assets	\$ 14,495	\$ (73,252)
Adjustments to reconcile changes in net assets to		
net cash provided by (used in) operating activities		
Depreciation and amortization	6,739	6,771
Realized and unrealized gains on investments	(5,035)	(1,974)
Amortization of right-of-use assets - operating leases		
included in rent expense	49,466	48,792
(Increase) decrease in assets		
Accounts receivable	4,606	(5,120)
Prepaid expenses	(3,237)	(2,934)
Increase (decrease) in liabilities		
Accounts payable	(22,678)	28,006
Dues payable	(91,957)	82,544
Accrued payroll and payroll taxes	(772)	7,104
Deferred revenue	(19,340)	9,819
Obligation under operating leases	(49,791)	(48,445)
Net Cash Provided by (Used in) Operating Activities	(117,504)	51,311
Cash Flows from Investing Activities		
Capital expenditures	(1,368)	(3,458)
Purchase of investments	(3,973)	(3,466)
Proceeds from sale of investments	1,166	862
Net Cash Used in Investing Activities	(4,175)	(6,062)
Cash Flows from Financing Activities		
Principal repayments of obligation under finance leases	(1,109)	(1,274)
Net Cash Used in Financing Activities	(1,109)	(1,274)
Net Increase (Decrease) in Cash and Cash Equivalents	(122,788)	43,975
Cash and Cash Equivalents at Beginning of Year	233,330	189,355
Cash and Cash Equivalents at End of Year	\$ 110,542	\$ 233,330
Cash and Cash Equivalents is Comprised of the Following on the Statement of Financial Position		
Cash and cash equivalents	\$ 87,958	\$ 210,378
Restricted cash	22,584	22,952
	\$ 110,542	\$ 233,330

Supplementary Schedule of Noncash Investing and Financing Activities

In 2024

Right-of-use assets - operating leases and a corresponding operating lease liability of \$114,761 was recorded for a facility lease.

Equipment valued at \$5,844 was financed by a finance lease.

In 2023

In conjunction with the adoption of Accounting Standards Codification Topic 842, *Leases*, right-of-use assets - operating leases and a corresponding operating lease liability of \$97,395 was recorded for facility and equipment leases. Additionally, as of July 1, 2022, assets with a net book value of \$1,360 were reclassified from property and equipment, net, to right-of-use asset - finance leases.

Note 1 - Nature of Operations

American Council of Engineering Companies of Pennsylvania (the Council) is a not-for-profit organization that provides aid to consulting engineers in the betterment of their profession through meetings, education, and legislative action. The Council's primary sources of revenue are membership dues and meetings and special events.

Note 2 - Summary of Significant Accounting Policies

A summary of the significant accounting policies consistently applied in the preparation of the accompanying financial statements follows.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the disclosure of contingent assets and liabilities, if any, at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. GAAP. Under the accrual basis of accounting, support and revenue are recognized when earned and expenses are recognized when incurred.

Cash and Cash Equivalents

The Council considers all highly-liquid investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are stated at amounts management expects to collect on balances outstanding at year-end. If collection becomes doubtful, an allowance for credit losses will be established, or the accounts will be charged to revenue when that determination is made by management. Management regularly evaluates individual accounts based on past experience, aging of the receivables, adverse situations that may affect a customer's ability to pay, current economic conditions, and other relevant factors. Unpaid balances remaining after the stated payment terms are considered past due. Recoveries of previously charged off accounts receivable are recorded to revenue when received. At June 30, 2024 and 2023, the Council considers all accounts receivable to be fully collectible and no credit losses are expected. As such, no allowance for credit losses was recorded.

Note 2 - Summary of Significant Accounting Policies (continued)**Property and Equipment**

Property and equipment are stated at cost if purchased, or at the estimated fair market value at the date of gift if contributed. Depreciation is computed using the straight-line method over the estimated average useful lives of the assets or the lease term, whichever is shorter, as follows: computers and website, five to seven years; furniture and fixtures, seven years; office equipment, three to seven years; and leasehold improvements, seven years.

The Council's policy is to capitalize property and equipment expenditures of \$500 or more.

Maintenance, repairs, and minor renewals that do not significantly improve or extend the lives of the respective assets are charged to operations when incurred. Additions, improvements, and major renewals are capitalized.

Long-Lived Assets

Long-lived assets are reviewed for impairment whenever events or circumstances indicate that the carrying amount of the assets may not be recoverable. An asset is considered to be impaired when the undiscounted estimated net cash flows to be generated by the asset are less than the carrying amount. The impairment recognized is the amount by which the carrying amount exceeds the fair value of the impaired asset. Fair value estimates are based on assumptions concerning the amount and timing of estimated future cash flows and discount rates reflecting varying degrees of perceived risk. Management has concluded that no impairment adjustments were required during the years ended June 30, 2024 and 2023.

Investments

Investments in debt and equity securities with readily determinable fair values are reported at fair value. Unrealized gains and losses are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation. Realized gains and losses, if any, on the sale or disposal of investments are computed on a specific identification basis and are also included as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation.

Dues Payable

The Council collects from members, and remits annual dues to an affiliated organization, American Council of Engineering Companies National (ACEC). Dues payable represents annual dues collected from members but not yet remitted to ACEC.

Note 2 - Summary of Significant Accounting Policies (continued)**Right-of-Use Assets and Liabilities**

The Council records leases in accordance with Accounting Standards Codification (ASC) Topic 842, *Leases*, effective as of July 1, 2022, which requires that most leases be recognized on the statement of financial position as a right-of-use (ROU) asset representing the right to use an underlying asset and a lease liability representing the obligation to make lease payments over the lease term, measured on a discounted basis.

The Council determines if an arrangement is or contains a lease at inception, which is the date on which the terms of the contract are agreed to, and the agreement creates enforceable rights and obligations. A contract is or contains a lease when (i) explicitly or implicitly identified assets have been deployed in the contract and (ii) the Council obtains substantially all of the economic benefits from the use of that underlying asset and directs how and for what purpose the asset is used during the term of the contract. The Council also considers whether its service arrangements include the right to control the use of an asset.

The Council made an accounting policy election available under Topic 842 not to recognize ROU assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease. The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives. To determine the present value of lease payments, the Council made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

Future lease payments may include fixed rent escalation clauses or payments that depend on an index (such as the consumer price index), which is initially measured using the index or rate at lease commencement. Subsequent changes of an index and other periodic market-rate adjustments to base rent are recorded in variable lease expense in the period incurred. Residual value guarantees or payments for terminating the lease are included in the lease payments only when it is probable they will be incurred.

Net Assets

The net assets of the Council and changes therein are classified and reported as follows:

Net assets without donor restrictions - Net assets that are not subject to donor-imposed stipulations.

Net assets with donor restrictions - Net assets subject to donor-imposed stipulations that are restricted for a specified purpose or passage of time or are restricted in perpetuity.

Note 2 - Summary of Significant Accounting Policies (continued)**Revenue Recognition****Membership Dues**

Membership dues are recognized as revenue in the applicable membership period. The membership period spans for a period of twelve months, which is based on the member's anniversary date of joining. Collected but unearned membership dues are presented as deferred revenue and are fully recognized as revenue in the following year. The Council offers members access to products and services that are designed to help them better manage their businesses. If additional performance obligations should occur, the revenue for these obligations is recognized when the product or service is provided.

Effective as of January 1, 2024, new members are billed based on prorated dues from their join date to the end of the fiscal year. In preparation of this change, during the year ended June 30, 2023, the Council transacted credit memos for 2022-2023 to reduce all anniversary dues billings to prorated amounts to June 30, 2023 for the 2022-2023 dues term.

Meetings and Special Events

The Council produces a number of meetings and educational conferences each year. Meetings and special events revenue consist primarily of registration fees and event sponsorships and are recognized in the period in which the event occurs. Any amounts collected but unearned would be classified as deferred revenue and recognized as revenue in the applicable period.

Functional Expense Allocation

The cost of providing the Council's various programs and supporting services have been summarized on a functional basis in the statement of activities and statement of functional expenses - by natural classification. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Supporting services include management and general, membership development, and fundraising. Expenses require allocation on a reasonable basis that is consistently applied. Expenses are generally allocated on the basis of estimates of time and effort.

Advertising Costs

Advertising costs are expensed as incurred.

Change in Accounting Principle

In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-13, *Financial Instruments-Credit Losses (Topic 326)*. The Council adopted ASU 2016-13 as of July 1, 2023. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Council that are subject to the guidance in FASB ASC 326 are accounts receivable. The Council implemented the provisions of this standard. Management determined the ASU did not have a material impact on the Council's financial statements.

Notes to Financial Statements

June 30, 2024 and 2023

Note 3 - Tax-Exempt Status

The Council is a nonprofit entity described in Section 501(c)(6) of the Internal Revenue Code (IRC) and is exempt from income taxes on related activities pursuant to Section 509(a) of the IRC. In addition, the Council was organized under the Pennsylvania Nonprofit Corporation Law and is exempt from state income taxes.

U.S. GAAP requires management to evaluate tax positions taken by the Council, including whether the entity is exempt from income taxes. Management evaluated the tax positions taken and concluded that the Council has taken no uncertain tax positions that require recognition or disclosure in the financial statements. Therefore, no provision or liability for income taxes has been included in the financial statements. With a few exceptions, the Council is no longer subject to income tax examinations by the U.S. Federal, state, or local tax authorities for years before 2021.

Note 4 - Concentrations of Cash and Credit Risk

At times during the years ended June 30, 2024 and 2023, the Council's cash balances may have exceeded the federally insured limit of \$250,000.

Note 5 - Liquidity and Availability

Financial assets available for general expenditures, that is, without donor restrictions or other designations limiting their use, within one year of the date of the statement of financial position, comprise the following as of June 30:

	2024 (Audited)	2023 (Reviewed)
Financial Assets		
Cash and cash equivalents	\$ 87,958	\$ 210,378
Accounts receivable	514	5,120
Restricted cash	22,584	22,952
Investments	122,017	114,175
Total Financial Assets	233,073	352,625
Amounts Not Available to be Used for General Expenditures Within One Year		
Cash subject to donor restrictions	(22,584)	(22,952)
Financial Assets Available to be Used for General Expenditures Within One Year	\$ 210,489	\$ 329,673

As part of the Council's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

Notes to Financial Statements

June 30, 2024 and 2023

Note 6 - Property and Equipment

Property and equipment consist of the following as of June 30:

	2024 (Audited)	2023 (Reviewed)
Computers and website	\$ 24,867	\$ 24,867
Furniture and fixtures	6,841	6,841
Leasehold improvements	3,410	3,410
Office equipment	3,313	6,637
	38,431	41,755
Accumulated depreciation	(28,153)	(27,274)
	\$ 10,278	\$ 14,481

Note 7 - Investments

Investments consist of the following as of June 30:

	2024 (Audited)		
	Cost	Fair Value	Unrealized Appreciation (Depreciation)
Cash and Cash Equivalents	\$ 2,159	\$ 2,159	\$ -
Equity Funds			
Large blend	21,771	28,782	7,011
Mid-cap blend	2,011	2,534	523
Commodities	1,809	1,888	79
Fixed Income Funds			
Intermediate core bonds	79,793	78,060	(1,733)
Emerging markets bonds	6,219	6,190	(29)
Ultra short bonds	2,390	2,404	14
	\$ 116,152	\$ 122,017	\$ 5,865

Notes to Financial Statements

June 30, 2024 and 2023

Note 7 - Investments (continued)

	2023 (Reviewed)		Unrealized Appreciation (Depreciation)
	Cost	Fair Value	
Cash and Cash Equivalents	\$ 1,740	\$ 1,740	\$ -
Equity Funds			
Large blend	22,965	29,753	6,788
Mid-cap blend	2,330	3,729	1,399
Commodities	2,136	2,049	(87)
Fixed Income Funds			
Intermediate core bonds	82,372	66,772	(15,600)
Emerging markets bonds	5,936	5,662	(274)
Ultra short bonds	2,293	2,268	(25)
U.S. Government funds	3,318	2,202	(1,116)
	<u>\$ 123,090</u>	<u>\$ 114,175</u>	<u>\$ (8,915)</u>

Investment return, net consists of the following for the years ended June 30:

	2024 (Audited)	2023 (Reviewed)
Realized and unrealized gains, net	\$ 5,035	\$ 1,974
Interest and dividend income, net	<u>2,976</u>	<u>2,604</u>
	<u>\$ 8,011</u>	<u>\$ 4,578</u>

Note 8 - Fair Value of Financial Instruments

The fair value hierarchy prioritizes the inputs to valuation methods used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

- Level 1 - Unadjusted quoted prices in active markets that are accessible at the measurement date for identical assets or liabilities.
- Level 2 - Quoted prices in markets that are not active, or inputs that are observable either directly or indirectly, for substantially the full term of the asset or liability.
- Level 3 - Prices or valuation techniques that require inputs that are both significant to the fair value measurement and unobservable (i.e., supported with little or no market activity).

Notes to Financial Statements

June 30, 2024 and 2023

Note 8 - Fair Value of Financial Instruments (continued)

An asset's or liability's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following valuation techniques were used to measure fair value of assets in the tables below on a recurring basis:

Cash and cash equivalents - The carrying amounts approximate fair value because of the short-term nature of these investments.

Equity funds and fixed income funds - Fair value of equity funds and fixed income funds are based on quoted market prices for the identical securities.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Council believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

For assets measured at fair value on a recurring basis, the fair value measurements by level within the fair value hierarchy are as follows as of June 30:

	2024 (Audited)			
	Total	Level 1	Level 2	Level 3
Cash and Cash Equivalents	\$ 2,159	\$ 2,159	\$ -	\$ -
Equity Funds				
Large blend	28,782	28,782	-	-
Mid-cap blend	2,534	2,534	-	-
Commodities	1,888	1,888	-	-
Fixed Income Funds				
Intermediate core bonds	78,060	78,060	-	-
Emerging markets bonds	6,190	6,190	-	-
Ultra short bonds	2,404	2,404	-	-
	<u>\$ 122,017</u>	<u>\$ 122,017</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Financial Statements

June 30, 2024 and 2023

Note 8 - Fair Value of Financial Instruments (continued)

	2023 (Reviewed)			
	Total	Level 1	Level 2	Level 3
Cash and Cash Equivalents	\$ 1,740	\$ 1,740	\$ -	\$ -
Equity Funds				
Large blend	29,753	29,753	-	-
Mid-cap blend	3,729	3,729	-	-
Commodities	2,049	2,049	-	-
Fixed Income Funds				
Intermediate core bonds	66,772	66,772	-	-
Emerging markets bonds	5,662	5,662	-	-
Ultra short bonds	2,268	2,268	-	-
U.S. Government funds	2,202	2,202	-	-
	<u>\$ 114,175</u>	<u>\$ 114,175</u>	<u>\$ -</u>	<u>\$ -</u>

Changes in Fair Value Levels

The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another.

Management evaluated the significance of transfers between levels based upon the nature of the financial instrument and size of the transfer relative to total assets. For the years ended June 30, 2024 and 2023, there were no transfers in or out of Level 3.

Note 9 - Leases

The Council leases office space and a vehicle under operating lease agreements. During the year ended June 30, 2024, the Council renewed their operating lease agreement for office space. The operating lease agreements have initial terms ranging from three to five years. The options to extend or renew a lease are included in the lease terms when it is reasonably certain that the Council will exercise that option. Additionally, certain leases contain termination options, where the rights to terminate are held by either the Council, the lessor, or both parties. The Council's leases generally do not contain any material restrictive covenants or residual value guarantees. The leases require monthly payments with various maturity dates. Total lease payments made during the years ended June 30, 2024 and 2023 amounted to \$50,842 and \$50,466, respectively. The Council uses the applicable risk free rate as the discount rate for its real estate and equipment leases. The weighted-average remaining lease term is 2.87 years and the weighted-average discount rate is 4.59%.

Additionally, the Council leases office equipment under finance lease agreements. During the year ended June 30, 2024, the Council entered into a new finance lease agreement for office equipment. The lease has a term of five years and interest rate of 4.29%.

Notes to Financial Statements

June 30, 2024 and 2023

Note 9 - Leases (continued)

Operating lease cost is recognized on a straight-line basis over the lease term. Finance lease cost is recognized as a combination of the amortization expense for the ROU asset and interest expense for the outstanding lease liability, and results in a front-loaded expense pattern over the lease term. The components of total lease cost are as follows for the years ended June 30:

	2024 (Audited)	2023 (Reviewed)
Operating lease cost	\$ 50,517	\$ 50,813
Finance lease cost - amortization of right-of-use asset	1,168	1,166
Finance lease cost - interest on lease liabilities	192	46
Total Lease Cost	\$ 51,877	\$ 52,025

Assuming no change in current terms, future undiscounted cash flows for each of the five years and a reconciliation to the lease liabilities recognized on the statement of financial position are as follows as of June 30:

	Operating Leases	Financing Leases
2025	\$ 42,747	\$ 1,296
2026	40,691	1,296
2027	37,983	1,296
2028	-	1,296
2029	-	216
Total Lease Payment	121,421	5,400
Imputed interest	(7,501)	(446)
Total Present Value of Lease Liabilities	\$ 113,920	\$ 4,954
Current portion of obligations under operating and finance leases	\$ 38,494	\$ 1,110
Long-term portion of obligations under operating and finance leases	75,426	3,844
	\$ 113,920	\$ 4,954

Notes to Financial Statements

June 30, 2024 and 2023

Note 9 - Leases (continued)

An analysis of leased property under finance leases consists of the following as of June 30:

	2024 (Audited)	2023 (Reviewed)
Copier	\$ 5,844	\$ 5,829
Accumulated amortization	<u>(974)</u>	<u>(5,635)</u>
	<u>\$ 4,870</u>	<u>\$ 194</u>

Amortization expense amounted to \$1,168 and \$1,166 for the years ended June 30, 2024 and 2023, respectively. Amortization expense related to equipment under finance leases is included in depreciation and amortization expense on the statement of functional expenses - by natural classification.

Note 10 - Retirement Plan

The Council sponsors a 401(k) plan for its employees who meet certain eligibility requirements. Contributions to the plan are at the discretion of the Board of Directors. Total retirement expense, amounted to \$10,392 and \$9,598 for the years ended June 30, 2024 and 2023, respectively.

Note 11 - Net Assets with Donor Restrictions

Net assets with donor restrictions are restricted for the following purposes or periods as of June 30:

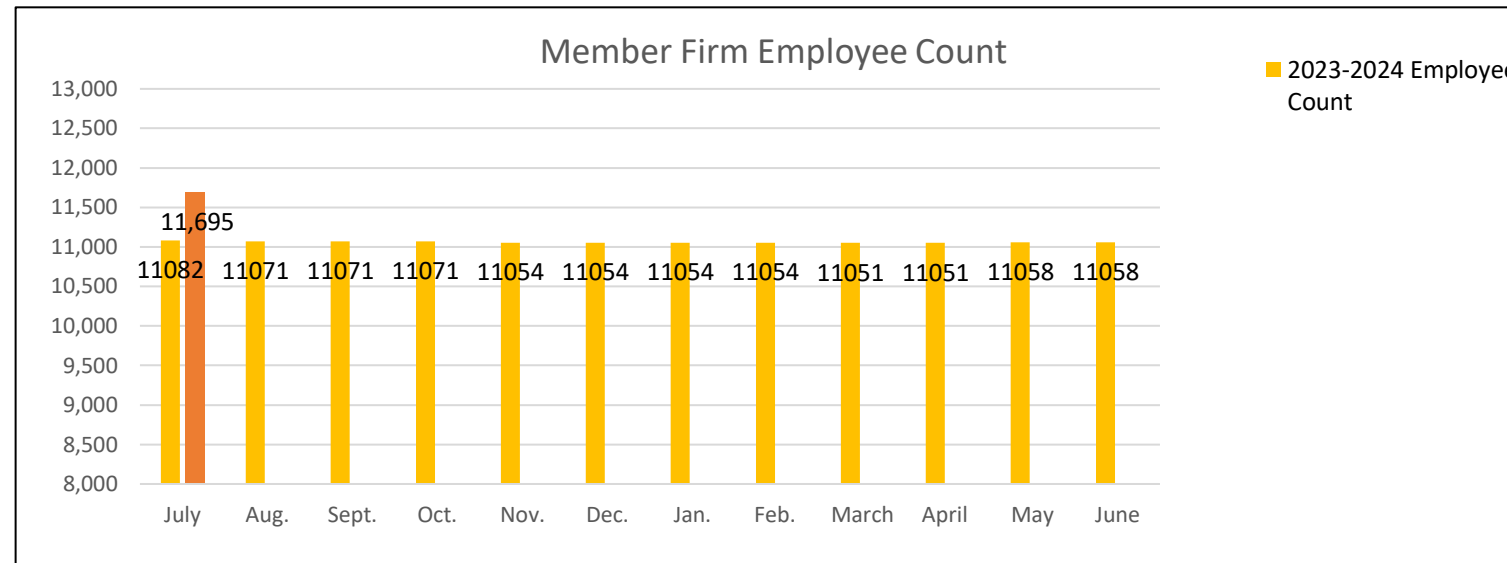
	2024 (Audited)	2023 (Reviewed)
Subject to Expenditure for a Specific Purpose		
Restricted cash - scholarships	<u>\$ 22,584</u>	<u>\$ 22,952</u>

Note 12 - Subsequent Events

The Council has evaluated subsequent events through _____, 2024. This date is the date the financial statements were available to be issued. No material events subsequent to June 30, 2024 were noted.

**August 2024 Membership Reports
Member Firms**

Month	Starting Index	Starting # Employees	New Index	New # Employees	Drop Index	Drop # Employees	2024-2025 Index	Employee Count
July	1306.42	11,812	5.70	21	25.48	138	1286.64	11,695
Aug.	1286.64	11,695	0.00	0	0.00	0	1286.64	11,695
Sept.								-
Oct.								-
Nov.								-
Dec.								-
Jan.								-
Feb.								-
March								-
April								-
May								-
June								-



Reconciliation from Certification	6.30.2024 Ending Index	6.30.2024 Ending EE Cnt	7.1.2024 Starting Index after cert	7.1.2024 Starting EE Cnt after cert
	1247.15	11058	1306.42	11812

Current Number of Firms: **109**
Same Time Last Year: **111**

Reason for Drop
1. Cancelled BIT (Business Insurance Trust)
2. Cancelled LHT (Life/Health Trust)
3. Cancelled RT (Retirement Trust)
4. Closed office/retired owner
5. Cost (of membership)
6. Low value/benefit/participation
7. M&A – acquisition
8. M&A – merger
9. Non-payment of dues (MO initiated drop)
10. Waiting for response

August New Member Firms		
<u>Firm Name</u>	<u>Index</u>	<u>Employee Count</u>
Totals	0.00	0

YTD New Member Firms		
<u>Firm Name</u>	<u>Index</u>	<u>Employee Count</u>
Rodriguez Consulting, LLC	5.7	21
Totals	5.70	21

August Drop Member Firms			
<u>Firm Name</u>	<u>Index</u>	<u>Employee Count</u>	<u>ACEC Reason</u>
RIG Consulting, Inc.	10.38	60	5
Carroll Engineering Corporation	10.96	66	6
KMJ Consulting, Inc.	4.14	12	10
Totals	25.48	138	

YTD Drop Member Firms			
<u>Firm Name</u>	<u>Index</u>	<u>Employee Count</u>	<u>ACEC Reason</u>
RIG Consulting, Inc.	10.38	60	5
Carroll Engineering Corporation	10.96	66	6
KMJ Consulting, Inc.	4.14	12	10
Totals	25.48	138	

**August 2024 Membership Reports
Affiliate Members**

Month	Starting Members	New Members	Dropped Members	2024-2025 Affiliate Members
July	19	0	0	19
Aug.	19	1	0	20
Sept.				
Oct.				
Nov.				
Dec.				
Jan.				
Feb.				
Mar.				
Apr				
May				
Jun				

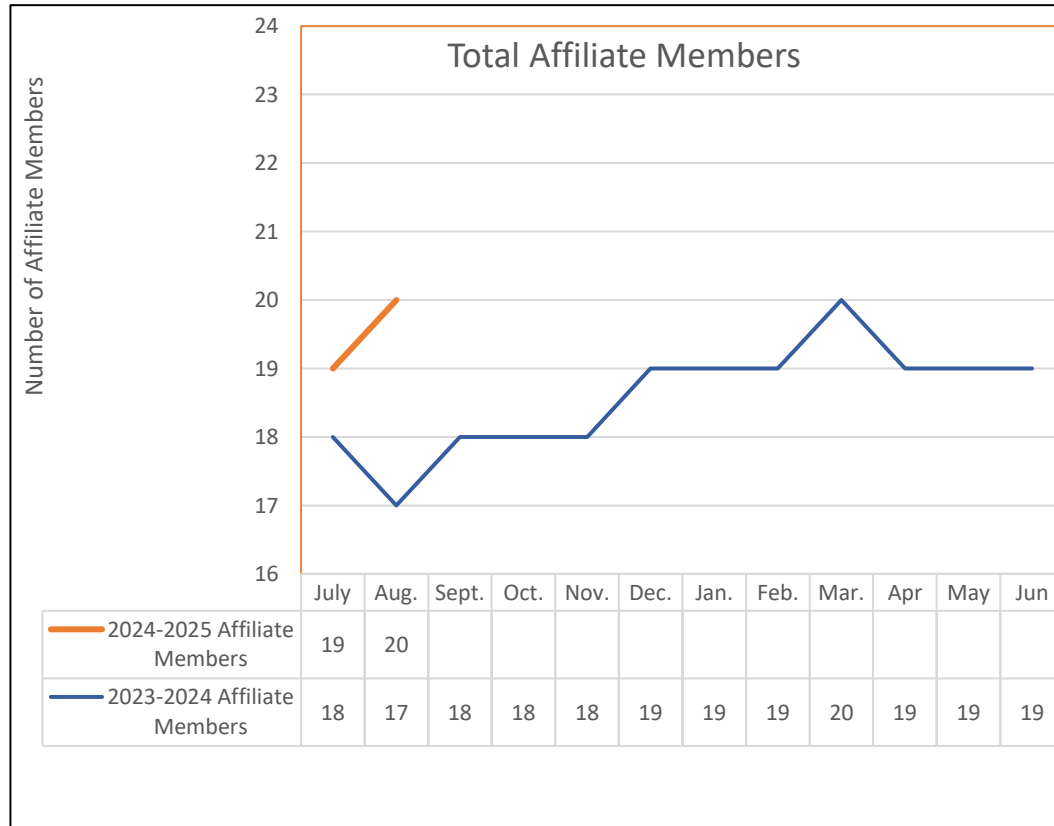
August New Affiliate Members
Egnyte, Inc.

YTD New Affiliate Members
Egnyte, Inc.

August Drop Affiliate Members	Reason

YTD Drop Affiliate Members	Reason

Reason for Drop
1. Cancelled BIT (Business Insurance Trust)
2. Cancelled LHT (Life/Health Trust)
3. Cancelled RT (Retirement Trust)
4. Closed office/retired owner
5. Cost (of membership)
6. Low value/benefit/participation
7. M&A – acquisition
8. M&A – merger
9. Non-payment of dues (MO initiated drop)
10. Waiting for response



Organizational Performance Report

Receipt Type: Contribution

Date Range: 1/1/2024 - 9/5/2024

Deposit Date Range: 1/1/1900 - 12/31/2099

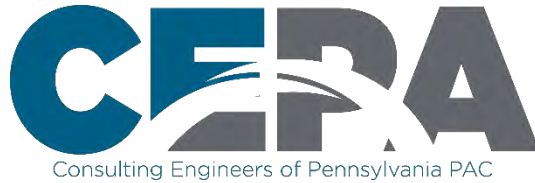
Goal Year:

Goal 2024

Date	Amount	Record Name	Entity Type	Election Period	Type	Sub-Type	Deposit Date	Filing Committee
Source								
PA								
1/14/2024	\$1,000.00	Newell, Donna	Individual	Other 2024	Contribution	Credit Card	1/14/2024	American Council of Engineering Companies (ACEC/PAC)
2/29/2024	\$1,250.00	Larson Design Group PAC	PoliticalCommittee	Other 2024	Contribution	Check	3/1/2024	American Council of Engineering Companies (ACEC/PAC)
2/29/2024	\$300.00	Transystems Corporation PAC	PoliticalCommittee	Other 2024	Contribution	Check	2/29/2024	American Council of Engineering Companies (ACEC/PAC)
3/20/2024	\$600.00	Stickel, Glenn	Individual	Other 2024	Contribution	Credit Card	3/20/2024	American Council of Engineering Companies (ACEC/PAC)
3/21/2024	\$600.00	Wilson, Josh	Individual	Other 2024	Contribution	Credit Card	3/21/2024	American Council of Engineering Companies (ACEC/PAC)
3/21/2024	\$400.00	Zeevaart, Scott	Individual	Other 2024	Contribution	Credit Card	3/21/2024	American Council of Engineering Companies (ACEC/PAC)
3/21/2024	\$400.00	Riley, Joseph	Individual	Other 2024	Contribution	Credit Card	3/21/2024	American Council of Engineering Companies (ACEC/PAC)
3/21/2024	\$100.00	Riley, Joseph	Individual	Other 2024	Contribution	Credit Card	3/21/2024	American Council of Engineering Companies (ACEC/PAC)
3/21/2024	\$600.00	Bougher, Roseline	Individual	Other 2024	Contribution	Credit Card	3/21/2024	American Council of Engineering Companies (ACEC/PAC)
3/22/2024	\$600.00	Girman, Michael	Individual	Other 2024	Contribution	Credit Card	3/22/2024	American Council of Engineering Companies (ACEC/PAC)

3/26/2024	\$600.00 Markosky, Joyce	Individual	Other 2024	Contribution	Credit Card	3/26/2024	American Council of Engineering Companies (ACEC/PAC)
3/29/2024	\$1,250.00 DeLizza, David	Individual	Other 2024	Contribution	Credit Card	12/30/2021	American Council of Engineering Companies (ACEC/PAC)
4/4/2024	\$400.00 Smithnosky, Rosanna	Individual	Other 2024	Contribution	Credit Card	4/4/2024	American Council of Engineering Companies (ACEC/PAC)
4/9/2024	\$400.00 Moore, Casey	Individual	Other 2024	Contribution	Credit Card	4/9/2024	American Council of Engineering Companies (ACEC/PAC)
4/9/2024	\$100.00 Moore, Casey	Individual	Other 2024	Contribution	Credit Card	4/9/2024	American Council of Engineering Companies (ACEC/PAC)
4/10/2024	\$200.00 Pinto, Marc	Individual	Other 2024	Contribution	Credit Card	4/10/2024	American Council of Engineering Companies (ACEC/PAC)
4/11/2024	\$400.00 Maloney, James	Individual	Other 2024	Contribution	Credit Card	4/11/2024	American Council of Engineering Companies (ACEC/PAC)
4/11/2024	\$100.00 Maloney, James	Individual	Other 2024	Contribution	Credit Card	4/11/2024	American Council of Engineering Companies (ACEC/PAC)
4/19/2024	\$200.00 Markosky, Curtis	Individual	Other 2024	Contribution	Credit Card	4/19/2024	American Council of Engineering Companies (ACEC/PAC)
4/22/2024	\$600.00 Dougherty, Anthony	Individual	Other 2024	Contribution	Credit Card	4/22/2024	American Council of Engineering Companies (ACEC/PAC)
4/23/2024	\$400.00 Macey, Matthew	Individual	Other 2024	Contribution	Credit Card	4/23/2024	American Council of Engineering Companies (ACEC/PAC)
4/23/2024	\$100.00 Macey, Matthew	Individual	Other 2024	Contribution	Credit Card	4/23/2024	American Council of Engineering Companies (ACEC/PAC)
4/24/2024	\$600.00 Meyer, Eric	Individual	Other 2024	Contribution	Credit Card	4/24/2024	American Council of Engineering Companies (ACEC/PAC)
4/29/2024	\$1,000.00 Pennoni, Andrew	Individual	Other 2024	Contribution	Credit Card	4/29/2024	American Council of Engineering Companies (ACEC/PAC)
4/30/2024	\$200.00 Markham, James	Individual	Other 2024	Contribution	Credit Card	4/30/2024	American Council of Engineering Companies (ACEC/PAC)
5/10/2024	\$200.00 Reilly, Thomas	Individual	Other 2024	Contribution	Credit Card	5/10/2024	American Council of Engineering Companies (ACEC/PAC)
5/13/2024	\$1,000.00 Hanna, Ernest	Individual	Other 2024	Contribution	Credit Card	1/1/1900	American Council of Engineering Companies (ACEC/PAC)
5/14/2024	\$200.00 Houser, Michael	Individual	Other 2024	Contribution	Credit Card	1/1/1900	American Council of Engineering Companies (ACEC/PAC)

5/14/2024	\$200.00 Cutlip, David	Individual	Other 2024	Contribution	Credit Card	5/14/2024	American Council of Engineering Companies (ACEC/PAC)
5/27/2024	\$500.00 Kinnee, Mark	Individual	Other 2024	Contribution	Credit Card	5/27/2024	American Council of Engineering Companies (ACEC/PAC)
5/29/2024	\$500.00 Bankert, Larry	Individual	Other 2024	Contribution	Credit Card	5/29/2024	American Council of Engineering Companies (ACEC/PAC)
6/2/2024	\$500.00 Rhodes, Damon	Individual	Other 2024	Contribution	Credit Card	6/2/2024	American Council of Engineering Companies (ACEC/PAC)
6/12/2024	\$50.00 Houser, Michael	Individual	Other 2024	Contribution	Credit Card	6/12/2024	American Council of Engineering Companies (ACEC/PAC)
6/13/2024	\$200.00 Davis, Apryle	Individual	Other 2024	Contribution	Credit Card	6/13/2024	American Council of Engineering Companies (ACEC/PAC)
6/14/2024	\$200.00 Markosky, Joyce	Individual	Other 2024	Contribution	Credit Card	6/14/2024	American Council of Engineering Companies (ACEC/PAC)
6/29/2024	\$1,250.00 DeLizza, David	Individual	Other 2024	Contribution	Credit Card	12/30/2021	American Council of Engineering Companies (ACEC/PAC)
7/5/2024	\$200.00 A Carey, Thomas	Individual	Other 2024	Contribution	Credit Card	7/5/2024	American Council of Engineering Companies (ACEC/PAC)
7/25/2024	\$1,500.00 Erdman, Anthony and Associates, Inc. PAC	PoliticalCommittee	Other 2024	Contribution	Check	7/26/2024	American Council of Engineering Companies (ACEC/PAC)
7/28/2024	\$500.00 Johnson, Kevin	Individual	Other 2024	Contribution	Credit Card	7/28/2024	American Council of Engineering Companies (ACEC/PAC)
7/31/2024	\$1,000.00 Markosky, Mark	Individual	Other 2024	Contribution	Credit Card	7/31/2024	American Council of Engineering Companies (ACEC/PAC)
8/16/2024	\$600.00 Bougher, Michael	Individual	Other 2024	Contribution	Credit Card	8/16/2024	American Council of Engineering Companies (ACEC/PAC)
9/3/2024	\$100.00 Houser, Michael	Individual	Other 2024	Contribution	Credit Card	9/3/2024	American Council of Engineering Companies (ACEC/PAC)
Total:		\$21,100.00					



2024 CEPA PAC

Contributors

As of July 31, 2024

2024 CEPA PAC Goal - \$25,000

Contributions received to date - \$19,164.19

Total PAC Fund as of 08/22/2024 - \$78,334.59

\$1,000 - \$2,500

Larry Bankert, Kimley-Horn and Associates, Inc.

Erica Carter, Kimley-Horn and Associates, Inc.

Erdman Anthony (Employee PAC)

Larson Design Group PAC

Mark Markosky, The Markosky Engineering Group, Inc.

Glenn Stickel, SAI Consulting Engineers, Inc.

\$500 - \$999

Esther Betancourt, Volkert, Inc.

Michael Bougher, Stantec Consulting Services, Inc.

Roseline Bougher, A. D. Marble & Company, Inc.

Dave Hamlet, Gannett Fleming, Inc.

Alexander Houseal, STV Incorporated

Michael Girman, AECOM

Kevin Johnson, Traffic Planning and Design, Inc.

Mark Kinnee, Urban Engineers, Inc.

James Maloney, Johnson, Mirmiran & Thompson

Casey Moore, Bowman Consulting

Eric Meyer, Whitman, Requardt and Associates, LLP

Damon Rhodes, Larson Design Group

Joseph Riley, HDR Engineering, Inc.

Rosanna Smithnosky, Susquehanna Civil, Inc.

Margaret Talarico, Foresight Construction Services, LLC

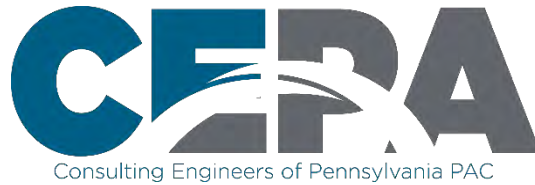
Josh Wilson, ATCS PLC

Scott Zeevaart, Gannett Fleming, Inc.

\$250 - \$499

Anthony Dougherty, Traffic Planning and Design, Inc.

Jeffrey Roken, Urban Engineers, Inc.



2024 CEPA PAC

Contributors

As of June 30, 2024

2024 CEPA PAC Goal - \$25,000

Contributions received to date - \$19,164.19

Total PAC Fund as of 08/22/2024 - \$78,334.59

\$1 - \$249

Jonathan Balko, The Markosky Engineering Group, Inc.

Michael Beal, AI Engineers, Inc.

Steve Bolt, Remington & Vernick Engineers, Inc.

James Brady, STV Incorporated

Ashley Brehm, The Markosky Engineering Group, Inc.

Irene Eells, Johnson, Mirmiran & Thompson

Eric Frary, Michael Baker International

Douglas George, Lochner

Bradford Hull, Johnson, Mirmiran & Thompson

Vickie Karandrikas, Kimley-Horn and Associates, Inc.

Matthew Kozsuch, Bowman Consulting Group, Ltd.

Ron Link, Stantec Consulting Services, Inc.

Shiny Mathew, Johnson, Mirmiran & Thompson

Mark McShea, HDR Engineering, Inc.

Colleen Meiswich, A. D. Marble & Company, Inc.

Chris Messner, Greenman-Pedersen, Inc.

John Mitchell, Bowman Consulting Group, Ltd.

Todd Morris, Pennoni

Rob Myers, RETTEW

Andrew Pennoni, Pennoni

Marc Pinto, Susquehanna Civil, Inc.

Anthony Rauso, Johnson, Mirmiran & Thompson

Thomas Rowader, Greenman-Pedersen, Inc.

Jonathan Schmidt, AECOM

Mahmood Shehata, RK&K

James Stump, STV Incorporated

Craig Suhoskey, AECOM

Jill Thompson, Navarro & Wright Consulting Engineers, Inc.

ACEC/PA Admin Committee Board Report September 11, 2024

1. Number of Meetings Fiscal Year to Date (July 2024-Present): 1 (every 2 months)
2. Accomplishments Fiscal Year to Date (July 2024-Present):
 - Held a planning meeting with Vice Chairs on 7/9/2024 to discuss the operations of the committee and to welcome Craig Suhoskey as a new Vice Chair
 - Fritz participated in PennDOT Task Force meetings (7/11/24). Following Topics Discussed
 - a. Statement of Interest Question Deadline
 - i. PennDOT is looking into the exact time that questions are shut off for SOL's
 - b. ECMS Archival Access
 - i. ECMS archiving is driven by PennDOT policy to retain documents for up to seven years.
 - ii. Archived documents are still retained but consultants must request access from Central Office
 - Attended periodic meetings of committee chairs.
 - Investigating potential changes to the PennDOT Standard Subconsultant Agreement. We will have a survey question for membership at the infrastructure conference on the use of the current agreement.
 - Networking Webinar for Younger Members
 - Sarah obtained quotes from three speakers that were referred to her by the committee and forwarded them to Brett.
 - 60-minute webinar proposed; aligns with goals of Workforce Development committee.
 - Goal is to have webinar ready by end of September; ACEC to charge appropriate fee to cover costs. Group vs individual rates TBD. Action by ACEC administration to choose speaker and advertise webinar.
3. Projects Committee is Engaged in Fiscal Year to Date (July 2024-Present):
 - Standard Subconsultant Agreement
 - Statements of Interest Questions Timing
 - Set Time for PennDOT Advertisements
 - Networking Webinar for Younger Members

ACEC/PA Diversity, Equity, Inclusion & Belonging/Diverse Partnerships Committee Board Report September 11, 2024

- Held two committee meetings so far (July 30th & August 29th) and planning for monthly meetings moving forward.
- Discussed the following and have action items under each topic:
 - Understand and Support PA Turnpike Commission and PennDOT goals for DEI&B and Diverse Partnerships.
 - Advocate for fair indemnification and insurance requirements in subconsultant agreements.
 - Understand and communicate the impact of the new Federal DBE Final Rule to ACEC/PA members and agency partners.
 - Partner with Other Organizations, e.g., COMTO, WTS, etc.
 - Talked about potentially updating the 2018 DEI&B Member Survey
 - Ways to Celebrate DEI&B Successes
 - Support updates to the Mentor-Protege Program
 - Situations where sub-consultants are on an agreement teams but not used at all during the lifespan of the agreement.
 - Encourage DEI&B as we plan the future of the Industry and ACEC.
 - Finding ways to partner/support with Workforce Development Taskforce. Crystalann was a guest at the 8/14/24 meeting.
- Crystalann talked with Eric Madden, who is Vice Chair of ACEC National's DEIB Committee, and then signed up to participate in those committee meetings.
 - Next ACEC National DEIB Meeting is 9/19/24

ACEC/PA DRPA/DRJTBC Committee Board Report September 11, 2024

1. Committee Progress since 6/2/24 Board Report:

- One Committee meeting held on 6/12/24
- Set meeting schedule for 2024-2025; Committee plans to meet every other month; three joint meetings with ACEC/NJ DRPA committee and two joint meetings with ACEC/NJ DRJTBC committee:
 - 9/13 joint meeting with ACEC/NJ DRPA committee
 - 10/3 committee meeting
 - 11/7 joint meeting with ACEC/NJ DRJTBC committee
 - 12/5 committee meeting
 - 1/9 joint meeting with ACEC/NJ DRPA committee
 - 2/6 committee meeting
 - 3/6 joint meeting with ACEC/NJ DRJTBC committee
 - 4/3 committee meeting
 - 5/8 joint meeting with ACEC/NJ DRPA committee
 - 6/5 committee meeting

2. Projects Committee is Engaged in Fiscal Year to Date (July 2023-Present):

- DRPA: During the construction phase, keep the designer as Engineer-of-Record on board for support services to review shop drawings & requests for information, and to address design changes due to field conditions. This is not standard practice with DRPA currently.
- DRPA: On construction management contracts change the requirement that the Project Manager/Resident Engineer must be a PE. Instead, allow the option to have appropriate level NICET certified staff as PM/Resident Engineer. This is consistent with current practice of many similar agencies and DOTs.
- Encourage both DRPA & DRJTBC to institute a formal trainee program for construction inspection. This would help replenish qualified inspectors as the older workforce retires.
- DRJTBC's overhead rate cap is an issue for many of our member firms. ACEC/PA is preparing a draft survey of our member firms to confidentially obtain OH rates. The information will be presented to DRJTBC to drive home that their cap does indeed impact our member firms' ability to successfully work for them.

ACEC/PA Government Affairs Committee Board Report September 11, 2024

The GAC Leadership Team is comprised of Massy Paul, Greg Lebo, and Jim Ritzman.

Recent Government Affairs Committee meetings (Microsoft Teams)

- July 10th (26 participants)
 - Brent Sailhamer provided a Legislative update.
 - GAC Goals for 2024-25 Discussion
 - Visits to Legislators
 - Membership Map
 - Educational Event for (new) Legislators
- August 14th (26 participants)
 - Brent Sailhamer provided a Legislative update.
 - GAC Goals for 2024-25 Discussion
 - **Encouraged District Office Visits**

Upcoming Government Affairs Committee meetings and Event

- September 18th @ 9:00 am (Microsoft Teams)
- October 16th @ 3:00 pm (in Person and Microsoft Teams)
- October 16th Government Affairs Meeting @ West Shore Country Club. The guest speaker will be U.S. Congressman Scott Perry, who serves on the House Transportation & Infrastructure Committee.

ACEC/PA Land Development Committee Board Report September 11, 2024

- The Land Development committee has held two committee meetings since June.
- The June Land Development committee meeting focused entirely on PennDOT's HOP process, and included personnel from PennDOT's Central Office describing upcoming changes to the process that are intended to make it more efficient. Committee members were able to interact and give feedback to the PennDOT personnel on the proposed changes.
- The July Land Development committee meeting focused predominately on challenges faced by consulting engineers navigating DEP's NPDES and related environmental permitting processes. A committee member was identified to take the lead in reaching out to DEP and investigating the possibility of having DEP representatives meet with the Land Development committee to discuss process/permitting improvements (similar to the interaction with PennDOT on the HOP process).
- Next Land Development committee meeting is in late September with PennDOT to discuss recent updates on HOP process improvements.

ACEC/PA Municipal Services Committee Board Report September 11, 2024

Municipal Services Committee

- Working on getting on PSATS Regional meetings to present about Municipal Services committee and ACEC/PA
- New topics decided to refresh presentation. Looking to have completed for 2025 conferences
- Looking into having booth at local government conferences
 - o ALOM
 - o PSATS annual
 - o Looking into others
- Looking into creating relationships with new local partners
- Succession planning
- Looking to get members more active in monthly meetings

ACEC/PA Scholarship Committee Board Report September 11, 2024

ACEC\PA Scholarship Committee (Sch Comm) Activity since 6/2024:

- Held two committee meetings on 8/5 and 8/26
- Revised Scholarship Application to increase eligibility and revise scoring to place more emphasis on work experience and extracurricular activities. Also, we will now accept transcripts electronically since hard copies were a hardship for some applicants
- Increased the number of schools from which the Sch Comm will solicit applications
- Set up volunteers from the Sch Comm to provide support for the Scholarship Golf Outing on September 6
- Confirmed judges for the December 2024 Scholarship Application selection process
- Contributed to the Silent Auction to be held concurrent with the Golf Outing and the Infrastructure Conference

ACEC/PA Work Force Development Task force Board Report September 10, 2024

Task Force Chair – Todd Morris, P.E. V.P.

Task Force Vice Chairs - John Robinson

Mahmood Shehata, P.E.

MISSION STATEMENT:

This committee is dedicated to enhancing the profile of the consulting engineering profession by highlighting its significant contributions to both society and the American economy. Our goal is to ignite enthusiasm for consulting engineering among prospective students, encourage existing professionals to grow within the industry, motivate existing seasoned professionals to re-enter the field, and drive industry growth. Join us in celebrating engineering's vital role and sparking a new wave of innovation and opportunity.

We have discussed in past meetings there are many avenues open to progress our mission. To provide more direction for the committee we are looking at the following three main categories to push the task force mission.

1. K-12 – this part of the committee will continue to focus on coordinating with and providing information to students, career counselors, and parents pre-secondary students, typically middle and high school age.
2. Young leaders and retention – anticipated to include:
 - a. Coordination with students in Post secondary curriculum (Keeping them interested in our industry),
 - b. as well as providing leadership training opportunities for entry/ junior level employees for member firms.
3. Non- traditional students – this may involve non- degree students, military personnel, and others that could be involved with the industry – for example Bridge Inspection work, Construction inspection, survey crews, etc.

The task force has started to progress several action items:

1. Update ACEC/Pa Website to accommodate miscellaneous pertinent information.
2. Discussed current coordination activities with outside organizations and progress as needed.
3. Develop a general piece of information for providing to schools, counselors and students – basically to get them some general information and guide them to the website.
4. Established a process for coordinating outside events and calls for volunteers.

Standing Committee Leadership

Committees/Task Forces/Work Groups	Chair	Vice Chair(s)	Board Liaison
Administration	Jeremiah Fritz		Damon Rhodes
Business/Finance		Craig Suhoskey	
Marketing		Lynn Resta	
Construction Services	Justin Gibbons	George Dunheimer (E) Eric Kahler (C) Doug Aiken (W)	Tony Dougherty
DRPA/DRJTBC	Jeff Roken	Stan Niemczak Padideh Moghaddam	Scott Zeevaart
Government Affairs	Jim Ritzman	Greg Lebo Massy Paul	Joe Riley
Joint DE&I and Diverse Partnerships	Crystalann Deardorff	Ann Leiner	Maggie Talarico
Land Development	Craig Mellott	AnnMarie Vigilante	Larry Bankert
Multimodal	Chris Jandoli		Mark Kinnee
Aviation		Linell Olecki	
Multimodal		Mike Cuddy	
SEPTA		Andy Batson	
Municipal Services	Kevin Chatary	Paul McNamee	Dan Laird
PA Turnpike	David DiGioia	Michael Houser	Matt Macey
Scholarship	Tom Imholte	Ann Mark	Jim Maloney
WEE (Water, Environmental, Energy)	Ryan Whittington		Colleen Meiswich
Energy		Jason Harkcom	
Environmental		Stephanie Kern	
Water		Edwina Lam	
Human Resources Work Group			
Technology Work Group			
*PennDOT Task Force	Mark Markoksy	Michael Girman	
*PennDOT Quality Task Force	Dave Hamlet	Matt Hickson	
*Safety Task Force	Peter Kaplan	Fred Miller	
*Stakeholder Environmental Permit Task Force	Michael Kenawell	Jenni Woodworth	

*Workforce Development Task Force	Todd Morris	John Robinson Mahmood Shehata	
BOARD COMMITTEES & TASK FORCES			
Finance Committee	Eric Meyer		
		Casey Moore	
		Maggie Talarico	
		Larry Bankert	
		Shawn Glick	
		Brent Sailhamer	
		Jean Brackbill	
		Mark Markosky	
Diamond Awards Ad Hoc		Board members, chosen by President	
Governance	Josh Wilson		
		Mark Kinnee	
		Colleen Meiswich	
		Matt Macey	
		Brent Sailhamer	
Membership	Rosanna Smithnosky		
		Larry Bankert	
		Colleen Meiswich	
		Maggie Talarico	
		Scott Zeevaart	
		Jim Maloney	
		Matt Macey	
		Josh Wilson	
		Tony Dougherty	
		Joe Riley	
		Mark Kinnee	
		Damon Rhodes	
		Dan Laird	
PennDOT Task Force	Mark Markosky		
		Committee Chairs/VC's depending on topics	
		Mike Girman	
PennDOT Executive Leadership Committee		Mike Bougher	
		Mark Markosky	
		Mike Girman	
Strategic Planning Committee	Jim Maloney		
		Mark Markosky	
		Mike Girman	
		Rosanna Smithnosky	
		Eric Meyer	
		Casey Moore	
		Joe Riley	
		Tony Dougherty	
		Dan Laird	
		Brent Sailhamer	