



## **Board of Directors - Meeting Agenda**

**June 16, 2020**

**Virtual Meeting**  
**9:00am – 10:30am**

Call to Order	Frary
Action Items	
Minutes – February 11, 2020	Frary
2018 Draft 990	Sherman
Member Type Definitions	Sherman
Financial Report	R. Bougher
Dues Increase Suspension	R. Bougher
2020-2021 ACEC/PA Budget	R. Bougher
Reports	
President's Report	Frary
Executive Director Report	Sherman
Membership Report	Veydt
National Directors Report	Schweiss
a. ACEC PAC	
b. CEPA PAC	
Government Affairs Report	Girman
Open Discussion	Frary
Adjourn	Frary

**ACEC/PA Board Meeting Minutes  
February 11, 2020 at 1:00pm  
ACEC/PA Office  
Harrisburg, PA**

Attendees Present

Board members: Eric Frary, Perry Schweiss, Roseline Bougher, Mike Bougher, Mark Markosky, Matt Marquardt, Matt Natale, Joseph Riley, Rosanna Smithnosky, Jeff Guzy, Paul McNamee (Phone), Ryan Gargan, Casey Moore, Derek Rogers, Sandy Basehore, Eric Veydt, Bill Gross (Phone), Troy Holloway

Ex-officio: Michael Girman

Non-board members: Art Barrett, Brenda Nichols, Tom Bonner (PECO)

ACEC/PA staff: Leeann Sherman, Executive Director

Call to Order

Eric Frary called the meeting to order at 1:07pm.

Eric thanked Brenda Nichols for being at the meeting and helping with finance committee.

Eric introduced Tom Bonner who gave an update on the PA Clean Transportation Electrification Strategy. He is asking for support of SB596.

Report by Auditors/990

Leeann reported that the accountants are almost finished with review. Once the review is completed, the accountants will prepare the 990. RKL will provide an update to the Finance Committee at some point. An extension was filed, the due date is now May 8<sup>th</sup>, but hopefully it is submitted prior.

Action Items

Approval of November 20<sup>th</sup>, 2019 Board Meeting Minutes

November 20<sup>th</sup>, 2019 4:30pm Board Meeting minutes were presented by Mike Bougher.

Rose Bougher asked about the Finance Committee report stating that the outside committee position is Ex-Officio to the board. The position will not be Ex-Officio. Previous minutes need to be notated for the correction.

Paul McNamee asked about the Employee Handbook and the levels of expenditures that ACEC/PA staff can expend. The Employee Handbook is a work in progress.

# MEETING MINUTES

*Casey Moore motioned to approve the minutes with above change for the outside committee position not being Ex-Officio; Matt Marquardt seconded and the Board unanimously approved.*

## Financial Report

Rose Bougher presented the Financial Report. Monthly reports were distributed by Leeann in advance.

Jeff Guzy asked what the legal and professional services for CEPA PAC are for. Leeann stated that we pay \$500 per month to Commonwealth Compliance Solutions for the CEPA PAC compliance fee. The PACE PAC will be paid on an hourly basis. They provide the separation of duties by preparing all the documents and submitting them on behalf of both PACs.

Eric Frary raised the question of whether the CEPA fees should come out of ACEC/PA operations or from the CEPA PAC account.

*Paul McNamee motioned to move the \$500 per month compliance fee to the lobbying expense line item for ACEC/PA's current year budget as an unbudgeted line item and be put in next year's budget, Jeff Guzy seconded the motion and the Board unanimously approved.*

Paul McNamee asked if there is a listing showing who the PAC has donated to. We do not provide a list of who the PAC has contributed to, but it is available to any member who is in good standing.

Statement of Activity includes some office expenses for the kitchen that were not budgeted.

Paul McNamee asked about the comparison reports he inquired previously to include. Leeann passed out a report that she is planning to use that shows a YTD comparison from the previous year. Statement of Financial position and Statement of Activity both show YTD actuals compared to YTD.

Paul McNamee asked if the budget dollars are prorated. The budget is prorated, some expenses may occur in a prior month from when it was budgeted.

Derek Rogers inquired regarding actual dollars for the diamond awards budget versus actual expenditures. Leeann stated that we will come close to meeting budget for the registration and sponsors but may not. Derek asked about why the sponsorships are down about \$6,000 down. Leeann stated that the sponsorships are relatable to what firms are winning the awards.

Paul McNamee asked if the accrued vacation a use it or lose it or can it be carried over. Leeann stated that there is not a current employee handbook and never has been so there has been a practice to carry it over through the end of the 1<sup>st</sup> quarter which started the previous year. It will be addressed in the handbook as a policy.

*Motion was made by Rosanna Smithnosky, seconded by Mark Markosky and the Board unanimously approved the Financial Report as presented.*

## Finance Committee

Rose Bougher informed the Board that the Finance Committee met for the first time prior to the Board Meeting. A draft charter is developed and will be reviewed and approved by legal counsel. The Financial Manual was developed and will be incorporated into the employee handbook.

## Investment Report

Mike Bougher discussed the ACEC/PA investments. The two investment accounts, Well Fargo and Merrill Edge started out with approximately \$200K in each account. Neither account was a money market account as were assumed but were invested in both stocks and/or mutual funds. The Executive Committee decided to immediately sell the funds and move the monies into money market accounts and instructed Leeann to do so. The Executive Committee also decided to close the Merrill Edge account and move the funds to the Wells Fargo money market account which is the bank of record for all other accounts.

## Membership

Eric Veydt reported that there were no new members nor drops over the last couple of months.

## Membership Definition Change

Leeann discussed Hill International requesting to be an affiliate member since they do not do traditional design, but they do have engineers on staff. Ohio is being looked at as a model to use to define the two membership types. Leeann will draft new language and send to all board members for comment/discussion.

Eric Veydt stated that Mike Joos with T3 is considering joining ACEC/PA. They are an active member with the Greater Pittsburgh MO which we have been working on to bring into the membership.

Eric Veydt provided an update on the ENR 500 firms pursuit. There has been no movement/response from the firms that contacted.

*Motion was made by Rose Bougher, seconded by Perry Schweiss and the Board unanimously approved Membership Report as presented.*

## National Directors Report

Perry Schweiss presented the PAC reports.

CEPA PAC goal of \$25,000, we are currently at about 15% with \$3,650 donated so far. There have been no outlays to date. Board members are required to donate \$500 per year.

National PAC is at 4% with \$1,500 donated so far. We did not reach our goal last year, the National PAC goal was \$33,958 in 2019, we raised \$24,625. National outlay is available online. Board members are encouraged to donate \$500 per year.

Eric Frary reiterated that we do have a PAC Committee, he is working on getting the PAC committee moving in the right direct and get some guidance established for the committee.

## Reports

### ACEC Report

Art Barrett presented the ACEC Report.

Art discussed that a PAC committee would be good. We can work with national to help decide how our money is spent and to whom the money will go to.

There is not a good ACEC succession plan, mostly experienced/older folks are the active members. ACEC National is working on developing leadership programs to help get younger members involved. ACEC National is stepping up their CEO engagement by reaching out to them to help get more younger involvement.

PAC checks can be requested directly from firms that have PAC's established. We should look into doing that.

Art suggested that we have a member involved in FAPA to bring back to the organization what initiatives they are working on.

## President's Report

Eric Frary deferred his time to Leeann.

## Executive Director

ACEC/PA Committee reports – Leeann stated that the committees are active. SEPTA has not been active. There was a 2<sup>nd</sup> meeting with Port Authority to develop plan for that Task Force. A City of Philadelphia Task Force is being developed. The committees will change at year end. We have a new STIC appointee from ACEC/PA. The Work Force Development/HR committee needs someone to take on leadership Vice Chair as the HR person.

There was discussion about having the committees report at Board meeting. Eric stated that our Board meetings are already lasting over 2 hours, so we don't have time on the agenda. Eric mentioned possibly going back to the Board Liaison concept. Troy will revisit the report.

## Government Affairs

Mike Girman discussed the legislation that Representative Martina has drafted. He's not sure whether they will move forward or not. Leeann sent an email with the nine bills attached for review.

Yassmin Gramian, Acting Secretary of Transportation, is speaking tomorrow (2/12) at the Government Affairs breakfast, there are 109 registered for the event.

We have been asked to look at four pieces of legislation and to take a position.

HB 2101 – Professional Licensure – We discussed HB 1106 and were supportive during the last session; this is the new and improved bill. PSPE did get some additions to the bill for both Engineers and Land Surveyors. This bill redefines and get some more clarity to the definitions of professional licensure. Paul McNamee questioned why the bill state that engineering land surveys can be performed by professional engineers and land surveyors. Eric Veydt requested that the attorney's look at it. Eric Frary suggested we table it and don't take a stance.

*Motion was made by Casey Moore to table it and not take a position, seconded by Rosanna Smithnosky and the Board unanimously approved.*

# MEETING MINUTES

SB 596 – Transportation Fueling Infrastructure – Paul McNamee questioned why PennDOT is not more involved and why is the PUC taking the lead. Leeann stated that the Energy Committee is in support of the Bill.

*Motion was made by Casey Moore to support the bill, seconded by Sandy Basehore and the Board unanimously approved.*

HB 1887 – Indemnification – The Bill adds construction contracts to the existing language. Derek explained that the issue that the liability is passed from the prime contractors/consultant to the subcontractors/consultants. Eric asked that we table any decision until we further understand the Bill.

HB 2172 – QBS – We are not taking a position at this point. Leeann is working with PSPE and AIA to come up with a position.

## Nominating Committee

Perry Schweiss discussed the process for coming up with the slate.

The following is the proposed slate of directors and officers:

Mike Girman - At-Large Director Eastern Chapter  
Sandy Basehore – At-Large Director Central Chapter  
Paul McNamee – Central Chapter President  
Lonnie Young – Central Chapter Vice President  
Mark Markosky – Secretary  
Damon Rhodes – At-Large Director Western Chapter

*Motion was made by Matt Natale to approve the proposed slate of officers, seconded by Eric Veydt and the Board unanimously approved.*

## Open Discussion

Perry discussed ACEC/PA's involvement with TQI. TQI is looking for involvement on the D/B Committee.

Rose Bougher discussed on behalf of the Environmental Committee and the permitting presentation that happened in Hershey and asked if it was ever discussed at the board. Is there anything the Environmental Committee needs to do to follow up on that discussion? Leeann stated that there is an Environmental Committee coming up and they will be discussing this item then.

## Adjourn

*Motion was made by Eric Veydt to adjourn the board meeting at 4:26pm, seconded by Rose Bougher and unanimously concurred by the Board.*

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CLIENT'S COPY

DRAFT





AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA  
800 NORTH THIRD STREET, SUITE 301  
HARRISBURG, PA 17102

DEAR CLIENT:

ENCLOSED ARE THE ORIGINAL AND ONE COPY OF THE 2018 EXEMPT ORGANIZATION RETURN,  
AS FOLLOWS...

2018 FORM 990

EACH ORIGINAL SHOULD BE DATED, SIGNED AND FILED IN ACCORDANCE WITH THE FILING  
INSTRUCTIONS. THE COPY SHOULD BE RETAINED FOR YOUR FILES.

PLEASE REVIEW THE RETURN FOR COMPLETENESS AND ACCURACY.

YOUR RETURN(S) HAVE BEEN DESIGNATED FOR ELECTRONIC FILING. WE CANNOT TRANSMIT  
YOUR RETURN(S) UNTIL WE RECEIVE YOUR SIGNED E-FILE AUTHORIZATION FORM(S). FOR  
YOUR CONVENIENCE, YOU MAY RETURN THE SIGNED FORM(S) VIA ONE OF THE FOLLOWING  
METHODS:

- E-MAIL AS A PDF ATTACHMENT TO [EFILEYORK@RKLCPA.COM](mailto:EFILEYORK@RKLCPA.COM)
- MAIL THE FORM(S) IN THE ENCLOSED ENVELOPE
- FAX THE SIGNED FORM(S) TO OUR OFFICE 717-854-0533, ATTN: EFILEYORK

WE RECOMMEND THAT YOU USE CERTIFIED MAIL WITH POST MARKED RECEIPT FOR PROOF  
OF TIMELY FILING.

SINCERELY,

RKL LLP



# TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

JUNE 30, 2019

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**PREPARED FOR:**

AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA  
800 NORTH THIRD STREET, SUITE 301  
HARRISBURG, PA 17102

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**PREPARED BY:**

RKL LLP  
3501 CONCORD ROAD, PO BOX 21439  
YORK, PA 17402

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**AMOUNT DUE OR REFUND:**

NOT APPLICABLE

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**MAKE CHECK PAYABLE TO:**

NOT APPLICABLE

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**MAIL TAX RETURN AND CHECK (IF APPLICABLE) TO:**

THIS RETURN HAS BEEN PREPARED FOR ELECTRONIC FILING. PLEASE SIGN  
AND RETURN FORM 8879-EO TO OUR OFFICE. WE WILL THEN TRANSMIT YOUR  
RETURN ELECTRONICALLY TO THE IRS.

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**RETURN MUST BE MAILED ON OR BEFORE:**

RETURN FEDERAL FORM 8879-EO TO US BY AS SOON AS POSSIBLE.

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**SPECIAL INSTRUCTIONS:**

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**IRS e-file Signature Authorization  
for an Exempt Organization**

OMB No. 1545-1878

Form **8879-EO**For calendar year 2018, or fiscal year beginning JUL 1, 2018, and ending JUN 30, 2019**2018**Department of the Treasury  
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.

▶ Go to [www.irs.gov/Form8879EO](http://www.irs.gov/Form8879EO) for the latest information.

Name of exempt organization

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Employer identification number

**23-7293484**

Name and title of officer

**LEEANN SHERMAN  
EXECUTIVE DIRECTOR****Part I Type of Return and Return Information** (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

<b>1a</b> Form 990 check here ▶ <input checked="" type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990, Part VIII, column (A), line 12) .....	<b>1b</b> <u>695,537.</u>
<b>2a</b> Form 990-EZ check here ▶ <input type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990-EZ, line 9) .....	<b>2b</b> _____
<b>3a</b> Form 1120-POL check here ▶ <input type="checkbox"/>	<b>b Total tax</b> (Form 1120-POL, line 22) .....	<b>3b</b> _____
<b>4a</b> Form 990-PF check here ▶ <input type="checkbox"/>	<b>b Tax based on investment income</b> (Form 990-PF, Part VI, line 5) .....	<b>4b</b> _____
<b>5a</b> Form 8868 check here ▶ <input type="checkbox"/>	<b>b Balance Due</b> (Form 8868, line 3c) .....	<b>5b</b> _____

**Part II Declaration and Signature Authorization of Officer**

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2018 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgment of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize **RKL LLP**

ERO firm name

to enter my PIN **17111**Enter five numbers, but  
do not enter all zeros

as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ \*\*\*\*\* THIS IS NOT A FILEABLE COPY \*\*\* Date ▶ \_\_\_\_\_

**Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

**24116317402**

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2018 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ **DOUGLAS L. BERMAN, CPA**Date ▶ **05/18/20**

**ERO Must Retain This Form - See Instructions  
Do Not Submit This Form to the IRS Unless Requested To Do So**

EXTENDED TO JULY 15, 2020

Form **990**Department of the Treasury  
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2018**Open to Public  
Inspection**A** For the 2018 calendar year, or tax year beginning **JUL 1, 2018** and ending **JUN 30, 2019****B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**800 NORTH THIRD STREET, SUITE 301**City or town, state or province, country, and ZIP or foreign postal code  
**HARRISBURG, PA 17102****F** Name and address of principal officer: **LEEANN SHERMAN  
SAME AS C ABOVE****D** Employer identification number**23-7293484****E** Telephone number**800-651-1946****G** Gross receipts \$**767,771.****H(a)** Is this a group returnfor subordinates? ..... ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

**H(c)** Group exemption number ▶**I** Tax-exempt status: ☐ 501(c)(3) ☒ 501(c) ( **6** ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ **WWW.ACECPA.ORG****K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: **1974** **M** State of legal domicile: **PA****Part I Summary**

Activities & Governance	<b>1</b>	Briefly describe the organization's mission or most significant activities: <b>TO PROMOTE THE PUBLIC WELFARE AND ENHANCE THE REPUTATION OF THE CONSULTING ENGINEER</b>
	<b>2</b>	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	<b>3</b>	Number of voting members of the governing body (Part VI, line 1a) <b>3</b> <b>19</b>
	<b>4</b>	Number of independent voting members of the governing body (Part VI, line 1b) <b>4</b> <b>19</b>
	<b>5</b>	Total number of individuals employed in calendar year 2018 (Part V, line 2a) <b>5</b> <b>4</b>
	<b>6</b>	Total number of volunteers (estimate if necessary) <b>6</b> <b>19</b>
	<b>7a</b>	Total unrelated business revenue from Part VIII, column (C), line 12 <b>7a</b> <b>0.</b>
<b>7b</b>	Net unrelated business taxable income from Form 990-T, line 38 <b>7b</b> <b>0.</b>	
Revenue	<b>8</b>	Contributions and grants (Part VIII, line 1h) <b>0.</b> <b>47,065.</b>
	<b>9</b>	Program service revenue (Part VIII, line 2g) <b>31,200.</b> <b>663,436.</b>
	<b>10</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d) <b>266.</b> <b>-5,219.</b>
	<b>11</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) <b>0.</b> <b>-9,745.</b>
	<b>12</b>	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) <b>31,466.</b> <b>695,537.</b>
	Expenses	<b>13</b>
<b>14</b>		Benefits paid to or for members (Part IX, column (A), line 4) <b>0.</b> <b>0.</b>
<b>15</b>		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) <b>22,380.</b> <b>231,882.</b>
<b>16a</b>		Professional fundraising fees (Part IX, column (A), line 11e) <b>0.</b> <b>0.</b>
<b>b</b>		Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>0.</b>
<b>17</b>		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) <b>44,275.</b> <b>399,176.</b>
<b>18</b>		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) <b>66,655.</b> <b>643,558.</b>
<b>19</b>	Revenue less expenses. Subtract line 18 from line 12 <b>-35,189.</b> <b>51,979.</b>	
Net Assets or Fund Balances	<b>20</b>	Total assets (Part X, line 16) <b>236,806.</b> <b>237,312.</b>
	<b>21</b>	Total liabilities (Part X, line 26) <b>124,409.</b> <b>68,508.</b>
	<b>22</b>	Net assets or fund balances. Subtract line 21 from line 20 <b>112,397.</b> <b>168,804.</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date			
	<b>LEEANN SHERMAN, EXECUTIVE DIRECTOR</b> Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name <b>DOUGLAS L. BERMAN, CPA</b>	Preparer's signature <b>DOUGLAS L. BERMAN, C</b>	Date <b>05/18/20</b>	Check if self-employed <input type="checkbox"/>	PTIN <b>P01269555</b>
	Firm's name ▶ <b>RKL LLP</b>	Firm's EIN ▶ <b>23-2108173</b>	Phone no. <b>717-843-3804</b>		
	Firm's address ▶ <b>3501 CONCORD ROAD, PO BOX 21439 YORK, PA 17402</b>				

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA

Form 990 (2018)

23-7293484 Page **2**

**Part III** Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒ **X**

**1** Briefly describe the organization's mission:

TO PROMOTE THE PUBLIC WELFARE AND ENHANCE THE REPUTATION OF THE  
CONSULTING ENGINEER BY ENCOURAGING THE MAINTENANCE OF THE HIGHEST  
STANDARDS OF PROFESSIONAL ETHICS AND PRACTICE, TO ENCOURAGE THE  
INTELLECTUAL AND SCIENTIFIC ADVANCEMENT AND DEVELOPMENT OF THE MEMBERS

**2** Did the organization undertake any significant program services during the year which were not listed on the  
prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.  
Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and  
revenue, if any, for each program service reported.

**4a** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

TO AID CONSULTING ENGINEERS IN THE BETTERMENT OF THEIR PROFESSION  
THROUGH MEETINGS AND EDUCATION FOR THE MEMBERS

**4b** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4d** Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses ►

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

23-7293484 Page **3**

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>1</b>	<b>X</b>
<b>2</b> Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	<b>2</b>	<b>X</b>
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	<b>3</b>	<b>X</b>
<b>4 Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	<b>4</b>	<b>N/A</b>
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	<b>5</b>	<b>X</b>
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	<b>6</b>	<b>X</b>
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	<b>7</b>	<b>X</b>
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	<b>8</b>	<b>X</b>
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	<b>9</b>	<b>X</b>
<b>10</b> Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	<b>10</b>	<b>X</b>
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	<b>11a</b>	<b>X</b>
<b>b</b> Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	<b>11b</b>	<b>X</b>
<b>c</b> Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	<b>11c</b>	<b>X</b>
<b>d</b> Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	<b>11d</b>	<b>X</b>
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	<b>11e</b>	<b>X</b>
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	<b>11f</b>	<b>X</b>
<b>12a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	<b>12a</b>	<b>X</b>
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	<b>12b</b>	<b>X</b>
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	<b>13</b>	<b>X</b>
<b>14a</b> Did the organization maintain an office, employees, or agents outside of the United States?	<b>14a</b>	<b>X</b>
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	<b>14b</b>	<b>X</b>
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	<b>15</b>	<b>X</b>
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	<b>16</b>	<b>X</b>
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	<b>17</b>	<b>X</b>
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	<b>18</b>	<b>X</b>
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	<b>19</b>	<b>X</b>
<b>20a</b> Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	<b>20a</b>	<b>X</b>
<b>b</b> If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	<b>20b</b>	
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>21</b>	<b>X</b>

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**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i> .....	<b>22</b> X	
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i> .....	<b>23</b>	X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i> .....	<b>24a</b>	X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? .....	<b>24b</b>	
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? .....	<b>24c</b>	
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? .....	<b>24d</b>	
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i> .....	<b>25a</b> N/A	
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i> .....	<b>25b</b> N/A	
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i> .....	<b>26</b>	X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i> .....	<b>27</b>	X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28a</b>	X
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28b</b>	X
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28c</b>	X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i> .....	<b>29</b>	X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i> .....	<b>30</b>	X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i> .....	<b>31</b>	X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i> .....	<b>32</b>	X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i> .....	<b>33</b>	X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i> .....	<b>34</b> X	
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? .....	<b>35a</b>	X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....	<b>35b</b>	
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....	<b>36</b> N/A	
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i> .....	<b>37</b>	X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O .....	<b>38</b> X	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V

☒

	Yes	No
<b>1a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable .....	<b>1a</b> 4	
<b>b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable .....	<b>1b</b> 0	
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? .....	<b>1c</b> X	

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**Part V** **Statements Regarding Other IRS Filings and Tax Compliance** (continued)

		Yes	No
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	<b>2a</b>	<b>4</b>
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	<b>2b</b>	<b>X</b>
<b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)			
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?	<b>3a</b>	<b>X</b>
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	<b>3b</b>	
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	<b>4a</b>	<b>X</b>
<b>b</b>	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	<b>5a</b>	<b>X</b>
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	<b>5b</b>	<b>X</b>
<b>c</b>	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	<b>5c</b>	
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	<b>6a</b>	<b>X</b>
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	<b>6b</b>	
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b> <span style="float:right">N/A</span>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	<b>7a</b>	
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?	<b>7b</b>	
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	<b>7c</b>	
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year	<b>7d</b>	
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<b>7e</b>	<b>X</b>
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	<b>7f</b>	<b>X</b>
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	<b>7g</b>	<b>N/A</b>
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	<b>7h</b>	<b>N/A</b>
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? <span style="float:right">N/A</span>	<b>8</b>	
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the sponsoring organization make any taxable distributions under section 4966? <span style="float:right">N/A</span>	<b>9a</b>	
<b>b</b>	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? <span style="float:right">N/A</span>	<b>9b</b>	
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12 <span style="float:right">N/A</span>	<b>10a</b>	
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	<b>10b</b>	
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders <span style="float:right">N/A</span>	<b>11a</b>	
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	<b>11b</b>	
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	<b>12a</b>	
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year <span style="float:right">N/A</span>	<b>12b</b>	
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? <span style="float:right">N/A</span>	<b>13a</b>	
<b>Note.</b> See the instructions for additional information the organization must report on Schedule O.			
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	<b>13b</b>	
<b>c</b>	Enter the amount of reserves on hand	<b>13c</b>	
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?	<b>14a</b>	<b>X</b>
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	<b>14b</b>	
<b>15</b>	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	<b>15</b>	<b>X</b>
<b>16</b>	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	<b>16</b>	<b>X</b>

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**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒ **X**

**Section A. Governing Body and Management**

		Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year	<b>1a</b>	19	
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.			
<b>b</b> Enter the number of voting members included in line 1a, above, who are independent	<b>1b</b>	19	
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	<b>2</b>	<b>X</b>	
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	<b>3</b>		<b>X</b>
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	<b>4</b>		<b>X</b>
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets?	<b>5</b>		<b>X</b>
<b>6</b> Did the organization have members or stockholders?	<b>6</b>	<b>X</b>	
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	<b>7a</b>	<b>X</b>	
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	<b>7b</b>		<b>X</b>
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
<b>a</b> The governing body?	<b>8a</b>	<b>X</b>	
<b>b</b> Each committee with authority to act on behalf of the governing body?	<b>8b</b>	<b>X</b>	
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	<b>9</b>		<b>X</b>

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates?	<b>10a</b>		<b>X</b>
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	<b>10b</b>		
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<b>11a</b>	<b>X</b>	
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13	<b>12a</b>	<b>X</b>	
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	<b>12b</b>	<b>X</b>	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	<b>12c</b>	<b>X</b>	
<b>13</b> Did the organization have a written whistleblower policy?	<b>13</b>	<b>X</b>	
<b>14</b> Did the organization have a written document retention and destruction policy?	<b>14</b>	<b>X</b>	
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
<b>a</b> The organization's CEO, Executive Director, or top management official	<b>15a</b>		<b>X</b>
<b>b</b> Other officers or key employees of the organization	<b>15b</b>		<b>X</b>
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	<b>16a</b>		<b>X</b>
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	<b>16b</b>		

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed **NONE**

**18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website    ☐ Another's website    ☒ Upon request    ☐ Other (explain in Schedule O)

**19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, address, and telephone number of the person who possesses the organization's books and records ▶  
**LEEANN SHERMAN - 800-651-1946**  
**800 NORTH THIRD STREET, SUITE 301, HARRISBURG, PA 17102**

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**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII ☐

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) PERRY SCHWEISS PRESIDENT	1.00	X		X				0.	0.	0.
(2) ERIC FRARY PRESIDENT ELECT	1.00	X		X				0.	0.	0.
(3) TROY HOLLOWAY VICE PRESIDENT	1.00	X		X				0.	0.	0.
(4) ERIC VEYDT TREASURER	1.00	X		X				0.	0.	0.
(5) ROSELINE BOUGHER SECRETARY	1.00	X		X				0.	0.	0.
(6) JOESPH O'NEIL IMMEDIATE PAST PRESIDENT	1.00	X						0.	0.	0.
(7) MICHAEL GIRMAN GOVERNMENT AFFAIRS CHAIR	1.00	X						0.	0.	0.
(8) MICHAEL BOUGHER DIRECTOR	1.00	X						0.	0.	0.
(9) YASSMIN GRAMIAN DIRECTOR	1.00	X						0.	0.	0.
(10) MARGARET TALARICO DIRECTOR	1.00	X						0.	0.	0.
(11) MARK MARKOSKY DIRECTOR	1.00	X						0.	0.	0.
(12) MATTHEW MARQUARDT DIRECTOR	1.00	X						0.	0.	0.
(13) JON LIVINGSTON DIRECTOR	1.00	X						0.	0.	0.
(14) MATTHEW NATALE DIRECTOR	1.00	X						0.	0.	0.
(15) SAMANTHA SAFARA DIRECTOR	1.00	X						0.	0.	0.
(16) TODD MORRIS DIRECTOR	1.00	X						0.	0.	0.
(17) SANDRA BASEHORE DIRECTOR	1.00	X						0.	0.	0.

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

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**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) ED REESE DIRECTOR	1.00	X						0.	0.	0.
(19) DEREK ROGERS DIRECTOR	1.00	X						0.	0.	0.
(20) LEEANN SHERMAN EXECUTIVE DIRECTOR	40.00			X				123,647.	0.	8,844.
<b>1b Sub-total</b>								123,647.	0.	8,844.
<b>c Total from continuation sheets to Part VII, Section A</b>								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b>								123,647.	0.	8,844.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 1

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

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**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns .....	<b>1a</b>					
	<b>b</b> Membership dues .....	<b>1b</b>					
	<b>c</b> Fundraising events .....	<b>1c</b>	47,065.				
	<b>d</b> Related organizations .....	<b>1d</b>					
	<b>e</b> Government grants (contributions) .....	<b>1e</b>					
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above .....	<b>1f</b>					
	<b>g</b> Noncash contributions included in lines 1a-1f: \$ .....						
	<b>h Total.</b> Add lines 1a-1f .....						
<b>Program Service Revenue</b>	<b>2 a</b> <b>MEMBERSHIP DUES</b> .....	<b>Business Code</b>	900099	429,458.	429,458.		
	<b>b</b> <b>MEETING REVENUE</b> .....		900099	233,978.	233,978.		
	<b>c</b> .....						
	<b>d</b> .....						
	<b>e</b> .....						
	<b>f</b> All other program service revenue .....						
	<b>g Total.</b> Add lines 2a-2f .....			663,436.			
	<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts) .....			4,655.		
<b>4</b> Income from investment of tax-exempt bond proceeds .....							
<b>5</b> Royalties .....				1,600.			1,600.
<b>6 a</b> Gross rents .....		(i) Real	(ii) Personal				
<b>b</b> Less: rental expenses .....							
<b>c</b> Rental income or (loss) .....							
<b>d</b> Net rental income or (loss) .....							
<b>7 a</b> Gross amount from sales of assets other than inventory .....		(i) Securities	(ii) Other				
<b>b</b> Less: cost or other basis and sales expenses .....				9,874.			
<b>c</b> Gain or (loss) .....				-9,874.			
<b>d</b> Net gain or (loss) .....				-9,874.			-9,874.
<b>8 a</b> Gross income from fundraising events (not including \$ <u>47,065.</u> of contributions reported on line 1c). See Part IV, line 18 .....		<b>a</b>		50,230.			
<b>b</b> Less: direct expenses .....		<b>b</b>		62,360.			
<b>c</b> Net income or (loss) from fundraising events .....				-12,130.			-12,130.
<b>9 a</b> Gross income from gaming activities. See Part IV, line 19 .....		<b>a</b>					
<b>b</b> Less: direct expenses .....		<b>b</b>					
<b>c</b> Net income or (loss) from gaming activities .....							
<b>10 a</b> Gross sales of inventory, less returns and allowances .....		<b>a</b>					
<b>b</b> Less: cost of goods sold .....	<b>b</b>						
<b>c</b> Net income or (loss) from sales of inventory .....							
<b>Miscellaneous Revenue</b>			<b>Business Code</b>				
<b>11 a</b> <b>MISCELLANEOUS INCOME</b> .....		900099	785.			785.	
<b>b</b> .....							
<b>c</b> .....							
<b>d</b> All other revenue .....							
<b>e Total.</b> Add lines 11a-11d .....			785.				
<b>12 Total revenue.</b> See instructions .....			695,537.	663,436.	0.	-14,964.	

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

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**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22 .....	12,500.			
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 .....				
<b>4</b> Benefits paid to or for members .....				
<b>5</b> Compensation of current officers, directors, trustees, and key employees .....	136,431.			
<b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) .....				
<b>7</b> Other salaries and wages .....	70,708.			
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	3,536.			
<b>9</b> Other employee benefits .....	4,566.			
<b>10</b> Payroll taxes .....	16,641.			
<b>11</b> Fees for services (non-employees):				
<b>a</b> Management .....				
<b>b</b> Legal .....	20,776.			
<b>c</b> Accounting .....	38,841.			
<b>d</b> Lobbying .....	1,841.			
<b>e</b> Professional fundraising services. See Part IV, line 17				
<b>f</b> Investment management fees .....	125.			
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	60,593.			
<b>12</b> Advertising and promotion .....				
<b>13</b> Office expenses .....	24,735.			
<b>14</b> Information technology .....	6,886.			
<b>15</b> Royalties .....				
<b>16</b> Occupancy .....	52,120.			
<b>17</b> Travel .....	21,675.			
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
<b>19</b> Conferences, conventions, and meetings .....	37,749.			
<b>20</b> Interest .....				
<b>21</b> Payments to affiliates .....				
<b>22</b> Depreciation, depletion, and amortization .....	4,303.			
<b>23</b> Insurance .....	2,072.			
<b>24</b> Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a MEETING EXPENSE</b>	108,039.			
<b>b DUES / SUBSCRIPTIONS</b>	16,883.			
<b>c PROFESSIONAL DEVELOPMEN</b>	2,538.			
<b>d</b> _____				
<b>e</b> All other expenses _____				
<b>25 Total functional expenses.</b> Add lines 1 through 24e	643,558.			
<b>26 Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

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**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash - non-interest-bearing .....	46,677.	<b>1</b>	90,369.
	<b>2</b> Savings and temporary cash investments .....	59,151.	<b>2</b>	0.
	<b>3</b> Pledges and grants receivable, net .....		<b>3</b>	
	<b>4</b> Accounts receivable, net .....		<b>4</b>	1,200.
	<b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L .....		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L .....		<b>6</b>	
	<b>7</b> Notes and loans receivable, net .....		<b>7</b>	
	<b>8</b> Inventories for sale or use .....		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges .....	0.	<b>9</b>	10,242.
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	21,991.		
	<b>b</b> Less: accumulated depreciation .....	13,034.		
		13,098.	<b>10c</b>	8,957.
	<b>11</b> Investments - publicly traded securities .....	117,880.	<b>11</b>	126,544.
	<b>12</b> Investments - other securities. See Part IV, line 11 .....		<b>12</b>	
	<b>13</b> Investments - program-related. See Part IV, line 11 .....		<b>13</b>	
	<b>14</b> Intangible assets .....		<b>14</b>	
<b>15</b> Other assets. See Part IV, line 11 .....		<b>15</b>		
<b>16</b> <b>Total assets.</b> Add lines 1 through 15 (must equal line 34) .....	236,806.	<b>16</b>	237,312.	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....	124,409.	<b>17</b>	30,620.
	<b>18</b> Grants payable .....		<b>18</b>	
	<b>19</b> Deferred revenue .....	0.	<b>19</b>	8,980.
	<b>20</b> Tax-exempt bond liabilities .....		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		<b>21</b>	
	<b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L .....		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....	0.	<b>25</b>	28,908.
	<b>26</b> <b>Total liabilities.</b> Add lines 17 through 25 .....	124,409.	<b>26</b>	68,508.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>			
	<b>27</b> Unrestricted net assets .....	89,639.	<b>27</b>	143,283.
	<b>28</b> Temporarily restricted net assets .....	22,758.	<b>28</b>	25,521.
	<b>29</b> Permanently restricted net assets .....		<b>29</b>	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>			
	<b>30</b> Capital stock or trust principal, or current funds .....		<b>30</b>	
	<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund .....		<b>31</b>	
	<b>32</b> Retained earnings, endowment, accumulated income, or other funds .....		<b>32</b>	
	<b>33</b> <b>Total net assets or fund balances</b> .....	112,397.	<b>33</b>	168,804.
	<b>34</b> <b>Total liabilities and net assets/fund balances</b> .....	236,806.	<b>34</b>	237,312.

Form **990** (2018)

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Form 990 (2018)

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**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI ☐

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	695,537.
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	643,558.
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	51,979.
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	<b>4</b>	112,397.
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	4,428.
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>9</b>	0.
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	<b>10</b>	168,804.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII ☐

- 1** Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other \_\_\_\_\_  
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant? \_\_\_\_\_  
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:  
☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant? \_\_\_\_\_  
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:  
☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? \_\_\_\_\_  
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? \_\_\_\_\_
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits \_\_\_\_\_

	Yes	No
<b>2a</b>	<b>X</b>	
<b>2b</b>		<b>X</b>
<b>2c</b>		<b>X</b>
<b>3a</b>		<b>X</b>
<b>3b</b>		

Form **990** (2018)



**SCHEDULE C**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Political Campaign and Lobbying Activities**

For Organizations Exempt From Income Tax Under section 501(c) and section 527  
▶ **Complete if the organization is described below.** ▶ **Attach to Form 990 or Form 990-EZ.**  
▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2018**

**Open to Public  
Inspection**

**If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then**

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

**If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then**

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

**If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (see separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (see separate instructions), then**

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization	<b>AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA</b>	Employer identification number	<b>23-7293484</b>
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**Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.**

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.
- 2 Political campaign activity expenditures ..... ▶ \$
- 3 Volunteer hours for political campaign activities .....

**Part I-B Complete if the organization is exempt under section 501(c)(3).**

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 ..... ▶ \$
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 ..... ▶ \$
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ..... ☐ Yes ☐ No
- 4a Was a correction made? ..... ☐ Yes ☐ No
- b If "Yes," describe in Part IV.

**Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).**

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ..... ▶ \$
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ..... ▶ \$
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b ..... ▶ \$
- 4 Did the filing organization file **Form 1120-POL** for this year? ..... ☐ Yes ☐ No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.
PA CONSULTING ENGINEERS PAC	HARRISBURG, PA 17102	83-3423930	0.	28,739.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2018

LHA

**SEE PART IV FOR CONTINUATION**

## AMERICAN COUNCIL OF ENGINEERING

Schedule C (Form 990 or 990-EZ) 2018 COMPANIES OF PENNSYLVANIA

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**Part II-A** Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A** Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
<b>1a</b> Total lobbying expenditures to influence public opinion (grass roots lobbying) .....															
<b>b</b> Total lobbying expenditures to influence a legislative body (direct lobbying) .....															
<b>c</b> Total lobbying expenditures (add lines 1a and 1b) .....															
<b>d</b> Other exempt purpose expenditures .....															
<b>e</b> Total exempt purpose expenditures (add lines 1c and 1d) .....															
<b>f</b> Lobbying nontaxable amount. Enter the amount from the following table in both columns.															
<table border="1"> <thead> <tr> <th>If the amount on line 1e, column (a) or (b) is:</th> <th>The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>	If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.			
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
<b>g</b> Grassroots nontaxable amount (enter 25% of line 1f) .....															
<b>h</b> Subtract line 1g from line 1a. If zero or less, enter -0- .....															
<b>i</b> Subtract line 1f from line 1c. If zero or less, enter -0- .....															
<b>j</b> If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year? .....															

☐ Yes ☐ No
**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.

See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) Total
<b>2a</b> Lobbying nontaxable amount					
<b>b</b> Lobbying ceiling amount (150% of line 2a, column(e))					
<b>c</b> Total lobbying expenditures					
<b>d</b> Grassroots nontaxable amount					
<b>e</b> Grassroots ceiling amount (150% of line 2d, column (e))					
<b>f</b> Grassroots lobbying expenditures					

Schedule C (Form 990 or 990-EZ) 2018

## AMERICAN COUNCIL OF ENGINEERING

Schedule C (Form 990 or 990-EZ) 2018 COMPANIES OF PENNSYLVANIA

23-7293484 Page 3

**Part II-B** Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes," response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.

	(a)		(b)
	Yes	No	Amount
<b>1</b> During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
<b>a</b> Volunteers? .....			
<b>b</b> Paid staff or management (include compensation in expenses reported on lines 1c through 1i)? ...			
<b>c</b> Media advertisements? .....			
<b>d</b> Mailings to members, legislators, or the public? .....			
<b>e</b> Publications, or published or broadcast statements? .....			
<b>f</b> Grants to other organizations for lobbying purposes? .....			
<b>g</b> Direct contact with legislators, their staffs, government officials, or a legislative body? .....			
<b>h</b> Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means? .....			
<b>i</b> Other activities? .....			
<b>j</b> Total. Add lines 1c through 1i .....			
<b>2a</b> Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
<b>b</b> If "Yes," enter the amount of any tax incurred under section 4912 .....			
<b>c</b> If "Yes," enter the amount of any tax incurred by organization managers under section 4912 .....			
<b>d</b> If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year? .....			

**Part III-A** Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
<b>1</b> Were substantially all (90% or more) dues received nondeductible by members? .....	<b>1</b>	X
<b>2</b> Did the organization make only in-house lobbying expenditures of \$2,000 or less? .....	<b>2</b>	X
<b>3</b> Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year? .....	<b>3</b>	X

**Part III-B** Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No," OR (b) Part III-A, line 3, is answered "Yes."

<b>1</b> Dues, assessments and similar amounts from members .....	<b>1</b>	429,458.
<b>2</b> Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
<b>a</b> Current year .....	<b>2a</b>	26,792.
<b>b</b> Carryover from last year .....	<b>2b</b>	
<b>c</b> Total .....	<b>2c</b>	26,792.
<b>3</b> Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues .....	<b>3</b>	39,725.
<b>4</b> If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year? .....	<b>4</b>	
<b>5</b> Taxable amount of lobbying and political expenditures (see instructions) .....	<b>5</b>	-12,933.

**Part IV** Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (see instructions); and Part II-B, line 1. Also, complete this part for any additional information.

**PART I-C CONTINUATION FOR INCOMPLETE NAME/ADDRESS INFORMATION:**

PA CONSULTING ENGINEERS PAC

800 NORTH THIRD STREET, SUITE 301 HARRISBURG, PA 17102

**SCHEDULE D**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**  
▶ **Attach to Form 990.**

▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2018**

**Open to Public Inspection**

**Name of the organization** **AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA**

**Employer identification number**  
**23-7293484**

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year .....		
2 Aggregate value of contributions to (during year) .....		
3 Aggregate value of grants from (during year) .....		
4 Aggregate value at end of year .....		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Part II Conservation Easements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).  
☐ Preservation of land for public use (e.g., recreation or education) ☐ Preservation of a historically important land area  
☐ Protection of natural habitat ☐ Preservation of a certified historic structure  
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements .....	2a
b Total acreage restricted by conservation easements .....	2b
c Number of conservation easements on a certified historic structure included in (a) .....	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register .....	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ .....

4 Number of states where property subject to conservation easement is located ▶ .....

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? .....

☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ .....

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ .....

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? .....

☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 .....

(ii) Assets included in Form 990, Part X .....

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 .....

b Assets included in Form 990, Part X .....

<b>Part III</b>	<b>Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets</b> <i>(continued)</i>
-----------------	---

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a ☐ Public exhibition
- b ☐ Scholarly research
- c ☐ Preservation for future generations
- d ☐ Loan or exchange programs
- e ☐ Other \_\_\_\_\_

- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

- b** If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
1c	
1d	
1e	
1f	

- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ..... ☐ Yes ☐ No

- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

<b>Part V</b>	<b>Endowment Funds.</b> Complete if the organization answered "Yes" on Form 990, Part IV, line 10.
---------------	--

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
<b>1a</b> Beginning of year balance .....					
<b>b</b> Contributions .....					
<b>c</b> Net investment earnings, gains, and losses .....					
<b>d</b> Grants or scholarships .....					
<b>e</b> Other expenditures for facilities and programs .....					
<b>f</b> Administrative expenses .....					
<b>g</b> End of year balance .....					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment 
- b Permanent endowment 
- c Temporarily restricted endowment 

The percentages on lines 2a, 2b, and 2c should equal 100%.

- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations .....
- (ii) related organizations .....

	Yes	No
3a(i)		
3a(ii)		
3b		

- b** If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? .....

- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

<b>Part VI</b>	<b>Land, Buildings, and Equipment.</b>
----------------	--

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
<b>1a</b> Land .....				
<b>b</b> Buildings .....				
<b>c</b> Leasehold improvements .....				
<b>d</b> Equipment .....		21,991.	13,034.	8,957.
<b>e</b> Other .....				
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) .....				8,957.

Schedule D (Form 990) 2018

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Schedule D (Form 990) 2018

23-7293484 Page **3**

**Part VII Investments - Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives .....		
(2) Closely-held equity interests .....		
(3) Other .....		
(A) .....		
(B) .....		
(C) .....		
(D) .....		
(E) .....		
(F) .....		
(G) .....		
(H) .....		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

**Part VIII Investments - Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) .....		
(2) .....		
(3) .....		
(4) .....		
(5) .....		
(6) .....		
(7) .....		
(8) .....		
(9) .....		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) .....	
(2) .....	
(3) .....	
(4) .....	
(5) .....	
(6) .....	
(7) .....	
(8) .....	
(9) .....	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value	
(1) Federal income taxes		
(2) <b>DUES PAYABLE</b>	<b>25,049.</b>	
(3) <b>CAPITAL LEASE OBLIGATION</b>	<b>3,859.</b>	
(4) .....		
(5) .....		
(6) .....		
(7) .....		
(8) .....		
(9) .....		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	<b>28,908.</b>	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☒

**Schedule D (Form 990) 2018**

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Schedule D (Form 990) 2018

23-7293484 Page **4**

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

<b>1</b>	Total revenue, gains, and other support per audited financial statements .....	<b>1</b>	762,200.
<b>2</b>	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
<b>a</b>	Net unrealized gains (losses) on investments .....	<b>2a</b>	4,428.
<b>b</b>	Donated services and use of facilities .....	<b>2b</b>	
<b>c</b>	Recoveries of prior year grants .....	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.) .....	<b>2d</b>	62,360.
<b>e</b>	Add lines <b>2a</b> through <b>2d</b> .....	<b>2e</b>	66,788.
<b>3</b>	Subtract line <b>2e</b> from line <b>1</b> .....	<b>3</b>	695,412.
<b>4</b>	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b .....	<b>4a</b>	125.
<b>b</b>	Other (Describe in Part XIII.) .....	<b>4b</b>	
<b>c</b>	Add lines <b>4a</b> and <b>4b</b> .....	<b>4c</b>	125.
<b>5</b>	Total revenue. Add lines <b>3</b> and <b>4c</b> . (This must equal Form 990, Part I, line 12.) .....	<b>5</b>	695,537.

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

<b>1</b>	Total expenses and losses per audited financial statements .....	<b>1</b>	705,793.
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
<b>a</b>	Donated services and use of facilities .....	<b>2a</b>	
<b>b</b>	Prior year adjustments .....	<b>2b</b>	
<b>c</b>	Other losses .....	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.) .....	<b>2d</b>	62,360.
<b>e</b>	Add lines <b>2a</b> through <b>2d</b> .....	<b>2e</b>	62,360.
<b>3</b>	Subtract line <b>2e</b> from line <b>1</b> .....	<b>3</b>	643,433.
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b .....	<b>4a</b>	125.
<b>b</b>	Other (Describe in Part XIII.) .....	<b>4b</b>	
<b>c</b>	Add lines <b>4a</b> and <b>4b</b> .....	<b>4c</b>	125.
<b>5</b>	Total expenses. Add lines <b>3</b> and <b>4c</b> . (This must equal Form 990, Part I, line 18.) .....	<b>5</b>	643,558.

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART X, LINE 2:**

ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA  
 REQUIRE MANAGEMENT TO EVALUATE TAX POSITIONS TAKEN BY THE COUNCIL,  
 INCLUDING WHETHER THE ENTITY IS EXEMPT FROM INCOME TAXES. MANAGEMENT  
 EVALUATED THE TAX POSITIONS TAKEN AND CONCLUDED THAT THE COUNCIL HAS TAKEN  
 NO UNCERTAIN TAX POSITIONS THAT REQUIRE RECOGNITION OR DISCLOSURE IN THE  
 FINANCIAL STATEMENTS. THEREFORE, NO PROVISION OR LIABILITY FOR INCOME  
 TAXES HAS BEEN INCLUDED IN THE FINANCIAL STATEMENTS. WITH FEW EXCEPTIONS,  
 THE COUNCIL IS NO LONGER SUBJECT TO INCOME TAX EXAMINATIONS BY THE U.S.  
 FEDERAL, STATE, OR LOCAL TAX AUTHORITIES FOR YEARS BEFORE MAY 31, 2016.

**PART XI, LINE 2D - OTHER ADJUSTMENTS:**



**Part XIII** Supplemental Information *(continued)*

FUNDRAISING EXPENSES 62,360.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

FUNDRAISING EXPENSES 62,360.

DRAFT

Department of the Treasury  
Internal Revenue Service

**Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.**

OMB No. 1545-0047

# 2018

**Open to Public Inspection**

▶ **Attach to Form 990 or Form 990-EZ.**

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

Name of the organization **AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Employer identification number
23-7293484

## Part I

**Fundraising Activities.**

**Fundraising Activities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** ☐ Mail solicitations

- e ☐ Solicitation of non-government grants

- b** ☐ Internet and email solicitations

- f** ☐ Solicitation of government grants

- c** ☐ Phone solicitations

- g** ☐ Special fundraising events

- d** ☐ In-person solicitations

- 2 a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ Yes☐ No

- b** If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
<b>Total</b>						

- 3** List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

**AMERICAN COUNCIL OF ENGINEERING**

Schedule G (Form 990 or 990-EZ) 2018 **COMPANIES OF PENNSYLVANIA**

**23-7293484** Page **2**

**Part II Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))
		GOLF OUTING (event type)	DIAMOND AWARDS (event type)	NONE (total number)	
Revenue	1 Gross receipts .....	26,600.	70,695.		97,295.
	2 Less: Contributions .....	17,005.	30,060.		47,065.
	3 Gross income (line 1 minus line 2) .....	9,595.	40,635.		50,230.
Direct Expenses	4 Cash prizes .....				
	5 Noncash prizes .....				
	6 Rent/facility costs .....	3,432.	10,445.		13,877.
	7 Food and beverages .....	4,378.	32,604.		36,982.
	8 Entertainment .....				
	9 Other direct expenses .....	4,033.	7,468.		11,501.
	10 Direct expense summary. Add lines 4 through 9 in column (d) .....				62,360.
	11 Net income summary. Subtract line 10 from line 3, column (d) .....				-12,130.

**Part III Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue .....				
	2 Cash prizes .....				
Direct Expenses	3 Noncash prizes .....				
	4 Rent/facility costs .....				
	5 Other direct expenses .....				
	6 Volunteer labor .....	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) .....				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d) .....				

9 Enter the state(s) in which the organization conducts gaming activities: \_\_\_\_\_

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: \_\_\_\_\_

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: \_\_\_\_\_

**AMERICAN COUNCIL OF ENGINEERING**

Schedule G (Form 990 or 990-EZ) 2018 **COMPANIES OF PENNSYLVANIA**

**23-7293484** Page **3**

- 11** Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12** Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13** Indicate the percentage of gaming activity conducted in:
- |                                      |            |   |
|--------------------------------------|------------|---|
| <b>a</b> The organization's facility | <b>13a</b> | % |
| <b>b</b> An outside facility         | <b>13b</b> | % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ \_\_\_\_\_

Address ▶ \_\_\_\_\_

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

**b** If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ▶ \$ \_\_\_\_\_

**c** If "Yes," enter name and address of the third party:

Name ▶ \_\_\_\_\_

Address ▶ \_\_\_\_\_

- 16** Gaming manager information:

Name ▶ \_\_\_\_\_

Gaming manager compensation ▶ \$ \_\_\_\_\_

Description of services provided ▶ \_\_\_\_\_

☐ Director/officer      ☐ Employee      ☐ Independent contractor

- 17** Mandatory distributions:

**a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

**b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ \_\_\_\_\_

**Part IV Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA

Schedule G (Form 990 or 990-EZ)

23-7293484 Page 4

**Part IV** Supplemental Information *(continued)*

DRAFT

SCHEDULE I  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Grants and Other Assistance to Organizations,  
Governments, and Individuals in the United States  
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

2018

Open to Public  
Inspection

Name of the organization **AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Employer identification number  
**23-7293484**

**Part I** General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ..... ☐ Yes ☒ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

**Part II** Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ..... ▶
- 3 Enter total number of other organizations listed in the line 1 table ..... ▶

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2018)

**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Schedule I (Form 990) (2018)

**23-7293484**

Page **2**

**Part III** **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.  
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
SCHOLARSHIPS	4	12,500.	0.		

**Part IV** **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

**PART I, LINE 2:**

CANDIDATES MUST MEET SPECIFIC APPLICATION AND EDUCATION CRITERIA AND MUST  
 PROVIDE AN OFFICIAL COPY OF THEIR ACADEMIC TRANSCRIPTS, ESSAY AND  
 RECCOMENDATION LETTERS. AN INDEPENDENT SELECTION COMMITTEE EVALUATES THE  
 APPLICATIONS AND SELECTS THE WINNERS. SCHOLARSHIP CHECKS ARE ISSUED  
 DIRECTLY TO THE RECIPIENTS' COLLEGE AFTER VERIFICATION OF FULL-TIME  
 ENROLLMENT.

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2018**

Open to Public  
Inspection

Name of the organization

AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA

Employer identification number  
23-7293484

FORM 990, PART III, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

IN ORDER TO ENHANCE THEIR PROFESSIONAL AND ECONOMIC WELFARE, TO FOSTER  
HARMONY, COOPERATION AND MUTUAL UNDERSTANDING THROUGHOUT THE  
ENGINEERING AND ALLIED PROFESSIONS, AND TO ACT ON BEHALF OF THE MEMBERS  
IN CONNECTIONS WITH PROPOSALS OF GOVERNMENTS OR OTHER BODIES CONCERNING  
THEM.

FORM 990, PART V, LINE 1C:

THE ORGANIZATION DID NOT HAVE ANY INSTANCES WHERE BACKUP WITHHOLDING  
WAS REQUIRED; HOWEVER, IF THE SITUATION WOULD ARISE, THE ORGANIZATION  
IS AWARE OF THE REPORTING REQUIREMENTS AND WOULD HANDLE THAT  
ACCORDINGLY.

FORM 990, PART VI, SECTION A, LINE 2:

ROSELINE BOUGHER, SECRETARY, AND MICHAEL BOUGHER, AT-LARGE DIRECTOR, HAVE A  
FAMILY RELATIONSHIP.

FORM 990, PART VI, SECTION A, LINE 6:

THE MEMBERSHIP OF THE ACEC/PA CONSIST OF MEMBER FIRMS, ASSOCIATE MEMBER  
FIRMS, AFFILIATE MEMBER FIRMS, AND SUPPLIER MEMBER FIRMS EACH MEETING THE  
MEMBERSHIP REQUIREMENTS AND SHALL BE REPRESENTED BY RESIDENT PRINCIPALS  
(PROPRIETORS, PARTNERS, OFFICERS, OR MANAGERS).

FORM 990, PART VI, SECTION A, LINE 7A:

UPON BOARD ACCEPTANCE, THE SLATE OF OFFICERS AND AT-LARGE DIRECTORS SHALL

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2018)



Name of the organization **AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Employer identification number  
**23-7293484**

BE PRESENTED TO THE VOTING MEMBERSHIP FOR ELECTION VIA MAIL OR ELECTRONIC  
BALLOT. ACCEPTANCE AND RATIFICATION OF ELECTION RESULTS SHALL BE GRANTED  
WHEN A QUORUM IS OBTAINED.

FORM 990, PART VI, SECTION B, LINE 11B:

EACH MEMBER OF THE BOARD IS PROVIDED A COPY OF FORM 990 BEFORE IT IS FILED.

FORM 990, PART VI, SECTION B, LINE 12C:

PERIODIC REVIEWS WILL BE CONDUCTED TO ENSURE THE ORGANIZATION OPERATES IN A  
MANNER CONSISTENT WITH CHARITABLE PURPOSES AND DOES NOT ENGAGE IN  
ACTIVITIES THAT COULD JEOPARDIZE ITS TAX-EXEMPT STATUS. THE REVIEWS WILL  
INCLUDE BUT ARE NOT LIMITED TO WHETHER COMPENSATION ARRANGEMENTS AND  
BENEFITS ARE REASONABLE, BASED ON COMPETENT SURVEY INFORMATION AND THE  
RESULT OF ARM'S LENGTH BARGAINING, WHETHER PARTNERSHIPS, JOINT VENTURES AND  
ARRANGEMENTS WITH MANAGEMENT ORGANIZATIONS CONFIRM TO THE ORGANIZATION'S  
WRITTEN POLICIES AND SERVICES, FURTHER CHARITABLE PURPOSES AND DO NOT  
RESULT IN INUREMENT, IMPERMISSIBLE PRIVATE BENEFIT OR IN AN EXCESS BENEFIT  
TRANSACTION.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION'S GOVERNING DOCUMENTS AND FINANCIAL STATEMENTS ARE  
AVAILABLE UPON REQUEST.

**SCHEDULE R  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Related Organizations and Unrelated Partnerships**

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2018**

Open to Public  
Inspection

Name of the organization **AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA** Employer identification number **23-7293484**

**Part I Identification of Disregarded Entities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

**Part II Identification of Related Tax-Exempt Organizations.** Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
PENNSYLVANIA CONSULTING ENGINEERS PAC - 83-3423930, 800 NORTH THIRD STREET, SUITE 301, HARRISBURG, PA 17102	POLITICAL ACTION CAMPAIGN	PENNSYLVANIA	527	LINE 7	N/A		X

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule R (Form 990) 2018



**AMERICAN COUNCIL OF ENGINEERING  
COMPANIES OF PENNSYLVANIA**

Schedule R (Form 990) 2018

23-7293484 Page 3

**Part V Transactions With Related Organizations.** Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

**Note:** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
<b>a</b> Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity .....	<b>1a</b>	<b>X</b>
<b>b</b> Gift, grant, or capital contribution to related organization(s) .....	<b>1b</b>	<b>X</b>
<b>c</b> Gift, grant, or capital contribution from related organization(s) .....	<b>1c</b>	<b>X</b>
<b>d</b> Loans or loan guarantees to or for related organization(s) .....	<b>1d</b>	<b>X</b>
<b>e</b> Loans or loan guarantees by related organization(s) .....	<b>1e</b>	<b>X</b>
<b>f</b> Dividends from related organization(s) .....	<b>1f</b>	<b>X</b>
<b>g</b> Sale of assets to related organization(s) .....	<b>1g</b>	<b>X</b>
<b>h</b> Purchase of assets from related organization(s) .....	<b>1h</b>	<b>X</b>
<b>i</b> Exchange of assets with related organization(s) .....	<b>1i</b>	<b>X</b>
<b>j</b> Lease of facilities, equipment, or other assets to related organization(s) .....	<b>1j</b>	<b>X</b>
<b>k</b> Lease of facilities, equipment, or other assets from related organization(s) .....	<b>1k</b>	<b>X</b>
<b>l</b> Performance of services or membership or fundraising solicitations for related organization(s) .....	<b>1l</b>	<b>X</b>
<b>m</b> Performance of services or membership or fundraising solicitations by related organization(s) .....	<b>1m</b>	<b>X</b>
<b>n</b> Sharing of facilities, equipment, mailing lists, or other assets with related organization(s) .....	<b>1n</b>	<b>X</b>
<b>o</b> Sharing of paid employees with related organization(s) .....	<b>1o</b>	<b>X</b>
<b>p</b> Reimbursement paid to related organization(s) for expenses .....	<b>1p</b>	<b>X</b>
<b>q</b> Reimbursement paid by related organization(s) for expenses .....	<b>1q</b>	<b>X</b>
<b>r</b> Other transfer of cash or property to related organization(s) .....	<b>1r</b>	<b>X</b>
<b>s</b> Other transfer of cash or property from related organization(s) .....	<b>1s</b>	<b>X</b>

**2** If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
<b>(1)</b>			
<b>(2)</b>			
<b>(3)</b>			
<b>(4)</b>			
<b>(5)</b>			
<b>(6)</b>			

## Schedule R (Form 990) 2018

Page 4

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

[illegible]

**Part VII** Supplemental Information.

Provide additional information for responses to questions on Schedule R. See instructions.

DRAFT

**Application for Automatic Extension of Time To File an  
Exempt Organization Return**

OMB No. 1545-1709

- **File a separate application for each return.**  
► **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

		Enter filer's identifying number
<b>Type or print</b>  <small>File by the due date for filing your return. See instructions.</small>	Name of exempt organization or other filer, see instructions. <b>AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA</b>	Employer identification number (EIN) or  <b>23-7293484</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>800 NORTH THIRD STREET, SUITE 301</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>HARRISBURG, PA 17102</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 

0	1
---	---

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**LEEANN SHERMAN**

- The books are in the care of ► **800 NORTH THIRD STREET, SUITE 301 - HARRISBURG, PA 17102**  
Telephone No. ► **800-651-1946** Fax No. ► \_\_\_\_\_
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for.

- 1 I request an automatic 6-month extension of time until **MAY 15, 2020**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
► ☐ calendar year \_\_\_\_\_ or  
► ☒ tax year beginning **JUL 1, 2018**, and ending **JUN 30, 2019**.

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return  
☐ Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	<b>0.</b>
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	<b>0.</b>
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	<b>0.</b>

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

## Member Descriptions for ACEC/PA

### ACEC/PA Member Firm

This class of membership is only available to a business with one or more licensed or registered principals, engaged in the independent practice of engineering, surveying, architecture, or other related scientific professions. At least one person holds a Certificate of Authorization from the State Registration Board for Professional Engineers, Land Surveyors and Geologists. **A Professional Engineer (PE) is an individual licensed by the State Registration Board for Professional Engineers, Land Surveyors and Geologists whom:**

- Applies mathematical and physical sciences in the design of public or private buildings, structures, machines, equipment, processes, works or engineering systems
- Consults, investigates, evaluates, conducts engineering surveys, performs construction management, planning and inspection of public or private buildings, structures, machines, equipment, processes, works or engineering systems
- Performs acts and services related to engineering such as municipal planning, teaching, construction, maintenance and research.

Such an organization may be a sole proprietorship, partnership, corporation, or a division or subsidiary of a private, non-engineering company. All Member Firms must maintain simultaneous membership in ACEC/PA's national affiliate, the American Council of Engineering Companies.

*The [State Registration Board for Professional Engineers, Land Surveyors and Geologists](#) regulates the practice, licensure and registration of engineers, land surveyors and geologists in the Commonwealth of Pennsylvania in order to safeguard life, health and property and promote the general welfare.*

*For questions on your professional license, contact the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists directly at:*

*P.O. Box 2649, Harrisburg, PA 17105-2649*

*Phone: (717) 783-7049*

*[Click here to be redirected to the State Registration Board website](#)*

### ACEC/PA Affiliate Member

This class of membership is available to a business organization that supports the goals of ACEC/PA and provides professional services of a scientific and technical nature that are complementary to the services provided by Member Companies and do have a professional engineer on staff or are contracted to performs tasks associated with the practice of engineering.

Business organizations that provide professional services or products used in the internal operation of Member Companies such as attorneys, insurance brokers, bankers, accountants, management consultants, computer and software vendors and blueprint/reproduction companies are also eligible for membership.

Only firms that are NOT eligible for membership as a Member Firm (i.e., firms that do NOT hold a Certificate of Authorization from the State Board of Registration for Professional Engineers & Surveyors) are eligible to become Affiliate Member Firms. Principals of Affiliate Member Firms shall not be eligible to vote, hold office nor serve as chair of a standing committee.



# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - May 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	56,000.00	57,500.00	-1,500.00	97.39 %
3002 ACEC/PA Dues	370,023.79	356,070.00	13,953.79	103.92 %
3003 Affiliate Dues	35,298.00	36,875.00	-1,577.00	95.72 %
<b>Total 3000 Dues Income</b>	<b>461,321.79</b>	<b>450,445.00</b>	<b>10,876.79</b>	<b>102.41 %</b>
3009 ACEC BIT Royalty	1,560.00	1,200.00	360.00	130.00 %
3015 Member Directory Income	5,200.00		5,200.00	
3300 Meetings				
3301 Central Chapter Meeting	15,780.00	16,250.00	-470.00	97.11 %
3302 Eastern Chapter Meeting	27,990.00	27,300.00	690.00	102.53 %
3303 Western Chapter Meeting	34,150.08	27,300.00	6,850.08	125.09 %
3304 Govt Affairs Breakfast	20,795.95	16,250.00	4,545.95	127.98 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships	0.00	8,000.00	-8,000.00	0.00 %
3305.2 Annual Meeting Registrations	0.00	25,875.00	-25,875.00	0.00 %
<b>Total 3305 Annual Meeting</b>	<b>0.00</b>	<b>33,875.00</b>	<b>-33,875.00</b>	<b>0.00 %</b>
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	0.00	14,500.00	-14,500.00	0.00 %
3306.2 Spring Conference Registrations	0.00	31,835.00	-31,835.00	0.00 %
<b>Total 3306 Spring Conference</b>	<b>0.00</b>	<b>46,335.00</b>	<b>-46,335.00</b>	<b>0.00 %</b>
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	15,417.00	9,000.00	6,417.00	171.30 %
3307.2 Fall Conference Registrations	37,652.95	27,750.00	9,902.95	135.69 %
<b>Total 3307 ACEC/PA Fall Conference</b>	<b>53,069.95</b>	<b>36,750.00</b>	<b>16,319.95</b>	<b>144.41 %</b>
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	16,320.00	20,000.00	-3,680.00	81.60 %
3308.2 Diamond Awards Registrations	37,450.00	38,085.00	-635.00	98.33 %
3308.3 Diamond Awards Project Submission Fee	14,700.00	9,600.00	5,100.00	153.13 %
<b>Total 3308 Diamond Awards</b>	<b>68,470.00</b>	<b>67,685.00</b>	<b>785.00</b>	<b>101.16 %</b>
3309 Scholarship Golf Outing				
3309.1 Golf Outing Sponsorships	12,520.00	12,000.00	520.00	104.33 %
3309.2 Golf Outing Registrations	13,490.00	10,740.00	2,750.00	125.61 %
3309.3 Golf Outing Mulligans/Raffle	4,392.00	4,900.00	-508.00	89.63 %
<b>Total 3309 Scholarship Golf Outing</b>	<b>30,402.00</b>	<b>27,640.00</b>	<b>2,762.00</b>	<b>109.99 %</b>
3403 Legislative Day	0.00	7,500.00	-7,500.00	0.00 %
<b>Total 3300 Meetings</b>	<b>250,657.98</b>	<b>306,885.00</b>	<b>-56,227.02</b>	<b>81.68 %</b>
3400 Special Events				
3405 Tri-State Conference	14,000.00		14,000.00	
<b>Total 3400 Special Events</b>	<b>14,000.00</b>		<b>14,000.00</b>	
3900 Investment Income				

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - May 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
3901 Interest	145.31	1,100.00	-954.69	13.21 %
3901.1 Interest from Money Market Account	17.45		17.45	
<b>Total 3901 Interest</b>	<b>162.76</b>	<b>1,100.00</b>	<b>-937.24</b>	<b>14.80 %</b>
3902 Dividends	2,680.73	550.00	2,130.73	487.41 %
<b>Total 3900 Investment Income</b>	<b>2,843.49</b>	<b>1,650.00</b>	<b>1,193.49</b>	<b>172.33 %</b>
3951 Misc Income	807.02		807.02	
<b>Total Revenue</b>	<b>\$736,390.28</b>	<b>\$760,180.00</b>	<b>\$ -23,789.72</b>	<b>96.87 %</b>
<b>GROSS PROFIT</b>	<b>\$736,390.28</b>	<b>\$760,180.00</b>	<b>\$ -23,789.72</b>	<b>96.87 %</b>
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	237,304.37	235,400.00	1,904.37	100.81 %
4002 Payroll Taxes	14,563.59	23,100.00	-8,536.41	63.05 %
4003 Employee Benefits	13,859.30	13,200.00	659.30	104.99 %
4004 Retirement	6,938.89	9,416.00	-2,477.11	73.69 %
4005 Payroll Fees	667.00	660.00	7.00	101.06 %
<b>Total 4000 Payroll Expenditures</b>	<b>273,333.15</b>	<b>281,776.00</b>	<b>-8,442.85</b>	<b>97.00 %</b>
4015 Member Directory Expenses		750.00	-750.00	
4300 Meetings Expense				
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel	17.90	50.00	-32.10	35.80 %
4302.3 Central Chapter Mtg F&B	4,815.72	5,985.00	-1,169.28	80.46 %
<b>Total 4302 Central Chapter Mtg Expense</b>	<b>4,833.62</b>	<b>6,035.00</b>	<b>-1,201.38</b>	<b>80.09 %</b>
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel	109.90	210.00	-100.10	52.33 %
4303.3 Eastern Chapter Mtg F&B	10,695.48	14,280.00	-3,584.52	74.90 %
4303.4 Eastern Chapter Mtg AV/Rm Rental	1,399.20	1,050.00	349.20	133.26 %
<b>Total 4303 Eastern Chapter Mtg Expense</b>	<b>12,204.58</b>	<b>15,540.00</b>	<b>-3,335.42</b>	<b>78.54 %</b>
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel	449.87	270.00	179.87	166.62 %
4304.3 Western Chapter Mtg F&B	16,434.36	13,200.00	3,234.36	124.50 %
<b>Total 4304 Western Chapter Mtg Expense</b>	<b>16,884.23</b>	<b>13,470.00</b>	<b>3,414.23</b>	<b>125.35 %</b>
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel	16.53		16.53	
4305.3 Govt Affairs Bfast F&B	5,792.22	4,125.00	1,667.22	140.42 %
<b>Total 4305 Govt Affairs Bfast Expense</b>	<b>5,808.75</b>	<b>4,125.00</b>	<b>1,683.75</b>	<b>140.82 %</b>
4306 Diamond Awards Expense				
4306.1 Awards Expense	1,927.85	2,000.00	-72.15	96.39 %
4306.2 Diamond Awards Travel	240.43	200.00	40.43	120.22 %
4306.3 Diamond Awards F&B	31,113.74	32,000.00	-886.26	97.23 %
4306.4 Diamond Awards AV/Rm Rental	10,931.65	10,600.00	331.65	103.13 %
4306.5 Diamond Awards Supplies/Misc.	6,030.03	8,100.00	-2,069.97	74.44 %

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - May 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 4306 Diamond Awards Expense</b>	<b>50,243.70</b>	<b>52,900.00</b>	<b>-2,656.30</b>	<b>94.98 %</b>
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel	667.38	0.00	667.38	
4307.3 Annual Meeting F&B	0.00	1,000.00	-1,000.00	0.00 %
4307.4 Annual Meeting AV/Rm Rental		0.00	0.00	
4307.5 Annual Meeting Supplies		0.00	0.00	
4307.6 Annual Meeting Activities		1,000.00	-1,000.00	
<b>Total 4307 Annual Meeting Expense</b>	<b>667.38</b>	<b>2,000.00</b>	<b>-1,332.62</b>	<b>33.37 %</b>
4308 Spring Conference Expense				
4308.3 Spring Conference F&B		18,835.00	-18,835.00	
4308.4 Spring Conference AV/Rm Rental		5,750.00	-5,750.00	
4308.5 Spring Conference Supplies		500.00	-500.00	
4308.7 Spring Conference Speaker		2,000.00	-2,000.00	
<b>Total 4308 Spring Conference Expense</b>		<b>27,085.00</b>	<b>-27,085.00</b>	
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel	31.39	50.00	-18.61	62.78 %
4309.3 Fall Conference F&B	13,643.24	10,316.00	3,327.24	132.25 %
4309.4 Fall Conference AV/Rm Rental	3,460.90	1,650.00	1,810.90	209.75 %
4309.5 Fall Conference Supplies	165.92	500.00	-334.08	33.18 %
<b>Total 4309 ACEC/PA Fall Conference Expense</b>	<b>17,301.45</b>	<b>12,516.00</b>	<b>4,785.45</b>	<b>138.23 %</b>
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	12,000.00	2,500.00	9,500.00	480.00 %
4310.2 Golf Outing Travel	82.01	50.00	32.01	164.02 %
4310.3 Golf Outing F&B	4,675.30	4,670.00	5.30	100.11 %
4310.4 Golf Outing Green/Cart Fees	4,480.00	3,880.00	600.00	115.46 %
4310.5 Golf Outing Supplies	2,471.93	4,245.00	-1,773.07	58.23 %
4310.6 Other Golf Outing Expenses	1,826.00	1,800.00	26.00	101.44 %
4310.7 Scholarship Income Tfr		10,495.00	-10,495.00	
4310.8 Golf Outing Staff Time	3,925.73		3,925.73	
<b>Total 4310 Scholarship Golf Outing Expense</b>	<b>29,460.97</b>	<b>27,640.00</b>	<b>1,820.97</b>	<b>106.59 %</b>
4351 Legislative Day Expenses				
4351.1 Legislative Day Printing/Postage	3.20	2,550.00	-2,546.80	0.13 %
4351.2 Legislative Day Travel		20.00	-20.00	
4351.3 Legislative Day F&B		4,000.00	-4,000.00	
4351.5 Legislative Day Supplies		900.00	-900.00	
<b>Total 4351 Legislative Day Expenses</b>	<b>3.20</b>	<b>7,470.00</b>	<b>-7,466.80</b>	<b>0.04 %</b>
<b>Total 4300 Meetings Expense</b>	<b>137,407.88</b>	<b>168,781.00</b>	<b>-31,373.12</b>	<b>81.41 %</b>
4350 Special Events Expenses				
4353 Tri-State Conference Expense	262.45		262.45	
<b>Total 4350 Special Events Expenses</b>	<b>262.45</b>		<b>262.45</b>	
4400 Insurance				

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - May 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4401 Business Insurance	630.00	0.00	630.00	
4402 Workers Comp Insurance	1,487.50	0.00	1,487.50	
4403 Auto Insurance	2,539.50	2,310.00	229.50	109.94 %
4404 Directors & Officers Liability	1,528.00	0.00	1,528.00	
4405 ERISA Retirement Insurance	90.00		90.00	
<b>Total 4400 Insurance</b>	<b>6,275.00</b>	<b>2,310.00</b>	<b>3,965.00</b>	<b>271.65 %</b>
4500 Office Supplies and Expenses				
4501 Supplies	3,309.33	5,700.00	-2,390.67	58.06 %
4502 Copier Supplies/Equipment	10,810.65	3,250.00	7,560.65	332.64 %
4502.1 Interest Paid - Copier Lease	206.40		206.40	
<b>Total 4502 Copier Supplies/Equipment</b>	<b>11,017.05</b>	<b>3,250.00</b>	<b>7,767.05</b>	<b>338.99 %</b>
4503 Office Expense/Gifts	1,040.12	330.00	710.12	315.19 %
<b>Total 4500 Office Supplies and Expenses</b>	<b>15,366.50</b>	<b>9,280.00</b>	<b>6,086.50</b>	<b>165.59 %</b>
4600 Office/Admin Expense				
4601 Bank Monthly Charges	455.45	550.00	-94.55	82.81 %
4602 CC Transaction Fees	9,104.79	13,200.00	-4,095.21	68.98 %
4603 Internet Services	2,043.80	2,915.00	-871.20	70.11 %
4604 Printing		500.00	-500.00	
4605 Postage	146.30	330.00	-183.70	44.33 %
4606 Rent	38,252.39	38,280.00	-27.61	99.93 %
4607 Advertising	185.00		185.00	
4608 Telephone	6,932.62	7,700.00	-767.38	90.03 %
4609 Other Misc Svc Costs	1,675.68		1,675.68	
4610 Investment Acct Bank Fees	275.00		275.00	
<b>Total 4600 Office/Admin Expense</b>	<b>59,071.03</b>	<b>63,475.00</b>	<b>-4,403.97</b>	<b>93.06 %</b>
4900 Board Expenses	3,522.00	2,200.00	1,322.00	160.09 %
4910 Prof Dev/Meetings	1,190.77	1,000.00	190.77	119.08 %
4920 Lobbying Expenses	4,006.63	2,525.00	1,481.63	158.68 %
4940 Tenant Improvements	3,510.00	1,100.00	2,410.00	319.09 %
5000 Committee Expenses	893.28	675.00	218.28	132.34 %
5100 Member-Related (non-travel)	2,063.63	2,000.00	63.63	103.18 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	7,525.00	3,850.00	3,675.00	195.45 %
5212 Prof Memberships	2,145.00	2,200.00	-55.00	97.50 %
5213 Subscriptions	9,216.73	9,000.00	216.73	102.41 %
<b>Total 5210 Dues/Subscriptions</b>	<b>18,886.73</b>	<b>15,050.00</b>	<b>3,836.73</b>	<b>125.49 %</b>
5520 Professional Services				
5521 Legal	3,849.50	9,163.00	-5,313.50	42.01 %
5522 Accountant	14,834.05	9,750.00	5,084.05	152.14 %
5523 Computer/IT	8,723.96	4,625.00	4,098.96	188.63 %
5524 Internet Survey	1,876.00	1,500.00	376.00	125.07 %
5525 Public Relations	55,292.50	59,400.00	-4,107.50	93.09 %

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - May 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 5520 Professional Services</b>	<b>84,576.01</b>	<b>84,438.00</b>	<b>138.01</b>	<b>100.16 %</b>
5600 Travel Expenses				
5601 ACEC/NACEC Travel Expenses	6,519.52	11,000.00	-4,480.48	59.27 %
5604 Legislative Travel Expense	2,907.76	2,750.00	157.76	105.74 %
5605 Staff/Membership Related Travel	1,581.11	3,300.00	-1,718.89	47.91 %
<b>Total 5600 Travel Expenses</b>	<b>11,008.39</b>	<b>17,050.00</b>	<b>-6,041.61</b>	<b>64.57 %</b>
5610 Auto Expenses				
5611 Vehicle Maintenance	218.55	165.00	53.55	132.45 %
5612 Vehicle Lease	5,779.73	5,786.00	-6.27	99.89 %
5613 Vehicle Gas/Tolls/Parking	1,130.10	825.00	305.10	136.98 %
<b>Total 5610 Auto Expenses</b>	<b>7,128.38</b>	<b>6,776.00</b>	<b>352.38</b>	<b>105.20 %</b>
6010 Depreciation Expense	2,091.54		2,091.54	
<b>Total Expenditures</b>	<b>\$630,593.37</b>	<b>\$659,186.00</b>	<b>\$ -28,592.63</b>	<b>95.66 %</b>
NET OPERATING REVENUE	<b>\$105,796.91</b>	<b>\$100,994.00</b>	<b>\$4,802.91</b>	<b>104.76 %</b>
Other Expenditures				
Reconciliation Discrepancies-1	0.00		0.00	
<b>Total Other Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET REVENUE	<b>\$105,796.91</b>	<b>\$100,994.00</b>	<b>\$4,802.91</b>	<b>104.76 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF FINANCIAL POSITION

As of May 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1604 Merrill Edge Money Market	0.00
4135 Scholarship Account	26,967.85
5407 Wells Fargo Checking	187,691.88
9758 Wells Fargo Money Market	129,936.89
<b>Total Bank Accounts</b>	<b>\$344,596.62</b>
Accounts Receivable	
1200 *Accounts Receivable	1,178.90
1201 Allowance for Bad Debts	0.00
<b>Total Accounts Receivable</b>	<b>\$1,178.90</b>
Other Current Assets	
1010C1 Unrealized G (L) ML Reserved	796.06
1010D1 Unrealized G (L)Wells Fargo-Inv Reserved	-6,194.42
1010R Investment Acct - cash reclass	0.00
1010SN Investment acct - cash portion	0.00
1210 Prepaid Expenses	0.00
1210.1 Prepaid Meetings and Events	3,921.25
1210.2 Prepaid Insurance	180.00
<b>Total 1210 Prepaid Expenses</b>	<b>4,101.25</b>
1499 Undeposited Funds	0.00
3210 Scholarship Fund - check deposits	0.00
<b>Total Other Current Assets</b>	<b>\$ -1,297.11</b>
<b>Total Current Assets</b>	<b>\$344,478.41</b>
Fixed Assets	
1062 Office Equipment	0.00
1062A Original Cost	21,991.06
1062B Accumulated Depreciation	-15,125.33
<b>Total 1062 Office Equipment</b>	<b>6,865.73</b>
<b>Total Fixed Assets</b>	<b>\$6,865.73</b>
<b>TOTAL ASSETS</b>	<b>\$351,344.14</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF FINANCIAL POSITION

As of May 31, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 *Accounts Payable	88.81
<b>Total Accounts Payable</b>	<b>\$88.81</b>
Other Current Liabilities	
2206 Prepaid Dues	0.00
2206.1 Prepaid Firm Dues	0.00
2206.2 Prepaid Index Dues	0.00
2206.3 Prepaid ACEC Dues	0.00
2206.4 Prepaid Affiliate Dues	0.00
<b>Total 2206 Prepaid Dues</b>	<b>0.00</b>
2209 PAC Clearing Account	0.00
2210 Due to PAC	0.00
2211 Deferred Income	18,308.00
2502 Capital Lease Obligation	3,952.40
25600 Dues Owed to National	0.00
25610 Dues Owed to National - Current	156.42
25620 Dues Owed to National - Past Due	25,549.04
<b>Total 25600 Dues Owed to National</b>	<b>25,705.46</b>
25700 Accrued Payroll and Taxes	6,226.60
25800 ACCRUED VACATION	26,113.82
3315 Scholarship Donations	1,000.00
PA Department of Revenue Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$81,306.28</b>
<b>Total Current Liabilities</b>	<b>\$81,395.09</b>
<b>Total Liabilities</b>	<b>\$81,395.09</b>
Equity	
2900 Opening Bal Equity	0.00
2960 Retained Earnings	138,356.32
3100 Scholarship (Golf Outing) Restricted Net Assets	25,520.82
Net Revenue	106,071.91
<b>Total Equity</b>	<b>\$269,949.05</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$351,344.14</b>

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	56,000.00	57,500.00	-1,500.00	97.39 %
3002 ACEC/PA Dues	370,023.79	356,070.00	13,953.79	103.92 %
3003 Affiliate Dues	35,298.00	36,875.00	-1,577.00	95.72 %
<b>Total 3000 Dues Income</b>	<b>461,321.79</b>	<b>450,445.00</b>	<b>10,876.79</b>	<b>102.41 %</b>
3009 ACEC BIT Royalty	1,560.00	1,200.00	360.00	130.00 %
3015 Member Directory Income	5,200.00		5,200.00	
3300 Meetings				
3301 Central Chapter Meeting	15,780.00	16,250.00	-470.00	97.11 %
3302 Eastern Chapter Meeting	27,990.00	27,300.00	690.00	102.53 %
3303 Western Chapter Meeting	34,150.08	27,300.00	6,850.08	125.09 %
3304 Govt Affairs Breakfast	20,795.95	16,250.00	4,545.95	127.98 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships	0.00	8,000.00	-8,000.00	0.00 %
3305.2 Annual Meeting Registrations	0.00	25,875.00	-25,875.00	0.00 %
<b>Total 3305 Annual Meeting</b>	<b>0.00</b>	<b>33,875.00</b>	<b>-33,875.00</b>	<b>0.00 %</b>
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	0.00	14,500.00	-14,500.00	0.00 %
3306.2 Spring Conference Registrations	0.00	31,835.00	-31,835.00	0.00 %
<b>Total 3306 Spring Conference</b>	<b>0.00</b>	<b>46,335.00</b>	<b>-46,335.00</b>	<b>0.00 %</b>
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	15,417.00	9,000.00	6,417.00	171.30 %
3307.2 Fall Conference Registrations	37,652.95	27,750.00	9,902.95	135.69 %
<b>Total 3307 ACEC/PA Fall Conference</b>	<b>53,069.95</b>	<b>36,750.00</b>	<b>16,319.95</b>	<b>144.41 %</b>
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	16,320.00	20,000.00	-3,680.00	81.60 %
3308.2 Diamond Awards Registrations	37,450.00	38,085.00	-635.00	98.33 %
3308.3 Diamond Awards Project Submission Fee	14,700.00	9,600.00	5,100.00	153.13 %
<b>Total 3308 Diamond Awards</b>	<b>68,470.00</b>	<b>67,685.00</b>	<b>785.00</b>	<b>101.16 %</b>
3309 Scholarship Golf Outing				
3309.1 Golf Outing Sponsorships	12,520.00	12,000.00	520.00	104.33 %
3309.2 Golf Outing Registrations	13,490.00	10,740.00	2,750.00	125.61 %
3309.3 Golf Outing Mulligans/Raffle	4,392.00	4,900.00	-508.00	89.63 %
<b>Total 3309 Scholarship Golf Outing</b>	<b>30,402.00</b>	<b>27,640.00</b>	<b>2,762.00</b>	<b>109.99 %</b>
3403 Legislative Day	0.00	7,500.00	-7,500.00	0.00 %
<b>Total 3300 Meetings</b>	<b>250,657.98</b>	<b>306,885.00</b>	<b>-56,227.02</b>	<b>81.68 %</b>
3400 Special Events				
3405 Tri-State Conference	14,000.00		14,000.00	
<b>Total 3400 Special Events</b>	<b>14,000.00</b>		<b>14,000.00</b>	
3900 Investment Income				



# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
3901 Interest	145.31	1,200.00	-1,054.69	12.11 %
3901.1 Interest from Money Market Account	17.45		17.45	
<b>Total 3901 Interest</b>	<b>162.76</b>	<b>1,200.00</b>	<b>-1,037.24</b>	<b>13.56 %</b>
3902 Dividends	2,680.73	600.00	2,080.73	446.79 %
<b>Total 3900 Investment Income</b>	<b>2,843.49</b>	<b>1,800.00</b>	<b>1,043.49</b>	<b>157.97 %</b>
3951 Misc Income	807.02		807.02	
<b>Total Revenue</b>	<b>\$736,390.28</b>	<b>\$760,330.00</b>	<b>\$ -23,939.72</b>	<b>96.85 %</b>
<b>GROSS PROFIT</b>	<b>\$736,390.28</b>	<b>\$760,330.00</b>	<b>\$ -23,939.72</b>	<b>96.85 %</b>
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	237,304.37	256,800.00	-19,495.63	92.41 %
4002 Payroll Taxes	14,563.59	25,200.00	-10,636.41	57.79 %
4003 Employee Benefits	13,859.30	14,400.00	-540.70	96.25 %
4004 Retirement	6,938.89	10,272.00	-3,333.11	67.55 %
4005 Payroll Fees	667.00	720.00	-53.00	92.64 %
<b>Total 4000 Payroll Expenditures</b>	<b>273,333.15</b>	<b>307,392.00</b>	<b>-34,058.85</b>	<b>88.92 %</b>
4015 Member Directory Expenses	2,738.33	750.00	1,988.33	365.11 %
4300 Meetings Expense				
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel	17.90	50.00	-32.10	35.80 %
4302.3 Central Chapter Mtg F&B	4,815.72	5,985.00	-1,169.28	80.46 %
<b>Total 4302 Central Chapter Mtg Expense</b>	<b>4,833.62</b>	<b>6,035.00</b>	<b>-1,201.38</b>	<b>80.09 %</b>
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel	109.90	210.00	-100.10	52.33 %
4303.3 Eastern Chapter Mtg F&B	10,695.48	14,280.00	-3,584.52	74.90 %
4303.4 Eastern Chapter Mtg AV/Rm Rental	1,399.20	1,050.00	349.20	133.26 %
<b>Total 4303 Eastern Chapter Mtg Expense</b>	<b>12,204.58</b>	<b>15,540.00</b>	<b>-3,335.42</b>	<b>78.54 %</b>
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel	449.87	270.00	179.87	166.62 %
4304.3 Western Chapter Mtg F&B	16,434.36	13,200.00	3,234.36	124.50 %
<b>Total 4304 Western Chapter Mtg Expense</b>	<b>16,884.23</b>	<b>13,470.00</b>	<b>3,414.23</b>	<b>125.35 %</b>
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel	16.53		16.53	
4305.3 Govt Affairs Bfast F&B	5,792.22	4,125.00	1,667.22	140.42 %
<b>Total 4305 Govt Affairs Bfast Expense</b>	<b>5,808.75</b>	<b>4,125.00</b>	<b>1,683.75</b>	<b>140.82 %</b>
4306 Diamond Awards Expense				
4306.1 Awards Expense	1,927.85	2,000.00	-72.15	96.39 %
4306.2 Diamond Awards Travel	240.43	200.00	40.43	120.22 %
4306.3 Diamond Awards F&B	31,113.74	32,000.00	-886.26	97.23 %
4306.4 Diamond Awards AV/Rm Rental	10,931.65	10,600.00	331.65	103.13 %
4306.5 Diamond Awards Supplies/Misc.	6,030.03	8,100.00	-2,069.97	74.44 %

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 4306 Diamond Awards Expense</b>	<b>50,243.70</b>	<b>52,900.00</b>	<b>-2,656.30</b>	<b>94.98 %</b>
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel	667.38	3,000.00	-2,332.62	22.25 %
4307.3 Annual Meeting F&B	0.00	13,000.00	-13,000.00	0.00 %
4307.4 Annual Meeting AV/Rm Rental		2,500.00	-2,500.00	
4307.5 Annual Meeting Supplies		600.00	-600.00	
4307.6 Annual Meeting Activities		5,500.00	-5,500.00	
<b>Total 4307 Annual Meeting Expense</b>	<b>667.38</b>	<b>24,600.00</b>	<b>-23,932.62</b>	<b>2.71 %</b>
4308 Spring Conference Expense				
4308.3 Spring Conference F&B		18,835.00	-18,835.00	
4308.4 Spring Conference AV/Rm Rental		5,750.00	-5,750.00	
4308.5 Spring Conference Supplies		500.00	-500.00	
4308.7 Spring Conference Speaker		2,000.00	-2,000.00	
<b>Total 4308 Spring Conference Expense</b>		<b>27,085.00</b>	<b>-27,085.00</b>	
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel	31.39	50.00	-18.61	62.78 %
4309.3 Fall Conference F&B	13,643.24	10,316.00	3,327.24	132.25 %
4309.4 Fall Conference AV/Rm Rental	3,460.90	1,650.00	1,810.90	209.75 %
4309.5 Fall Conference Supplies	165.92	500.00	-334.08	33.18 %
<b>Total 4309 ACEC/PA Fall Conference Expense</b>	<b>17,301.45</b>	<b>12,516.00</b>	<b>4,785.45</b>	<b>138.23 %</b>
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	12,000.00	2,500.00	9,500.00	480.00 %
4310.2 Golf Outing Travel	82.01	50.00	32.01	164.02 %
4310.3 Golf Outing F&B	4,675.30	4,670.00	5.30	100.11 %
4310.4 Golf Outing Green/Cart Fees	4,480.00	3,880.00	600.00	115.46 %
4310.5 Golf Outing Supplies	2,471.93	4,245.00	-1,773.07	58.23 %
4310.6 Other Golf Outing Expenses	1,826.00	1,800.00	26.00	101.44 %
4310.7 Scholarship Income Tfr		10,495.00	-10,495.00	
4310.8 Golf Outing Staff Time	3,925.73		3,925.73	
<b>Total 4310 Scholarship Golf Outing Expense</b>	<b>29,460.97</b>	<b>27,640.00</b>	<b>1,820.97</b>	<b>106.59 %</b>
4351 Legislative Day Expenses				
4351.1 Legislative Day Printing/Postage	3.20	2,550.00	-2,546.80	0.13 %
4351.2 Legislative Day Travel		20.00	-20.00	
4351.3 Legislative Day F&B		4,000.00	-4,000.00	
4351.5 Legislative Day Supplies		900.00	-900.00	
<b>Total 4351 Legislative Day Expenses</b>	<b>3.20</b>	<b>7,470.00</b>	<b>-7,466.80</b>	<b>0.04 %</b>
<b>Total 4300 Meetings Expense</b>	<b>137,407.88</b>	<b>191,381.00</b>	<b>-53,973.12</b>	<b>71.80 %</b>
4350 Special Events Expenses				
4353 Tri-State Conference Expense	262.45		262.45	
<b>Total 4350 Special Events Expenses</b>	<b>262.45</b>		<b>262.45</b>	
4400 Insurance				

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4401 Business Insurance	630.00	650.00	-20.00	96.92 %
4402 Workers Comp Insurance	1,487.50	700.00	787.50	212.50 %
4403 Auto Insurance	2,539.50	2,520.00	19.50	100.77 %
4404 Directors & Officers Liability	1,528.00	1,800.00	-272.00	84.89 %
4405 ERISA Retirement Insurance	90.00		90.00	
<b>Total 4400 Insurance</b>	<b>6,275.00</b>	<b>5,670.00</b>	<b>605.00</b>	<b>110.67 %</b>
4500 Office Supplies and Expenses				
4501 Supplies	3,309.33	6,200.00	-2,890.67	53.38 %
4502 Copier Supplies/Equipment	10,810.65	14,250.00	-3,439.35	75.86 %
4502.1 Interest Paid - Copier Lease	206.40		206.40	
<b>Total 4502 Copier Supplies/Equipment</b>	<b>11,017.05</b>	<b>14,250.00</b>	<b>-3,232.95</b>	<b>77.31 %</b>
4503 Office Expense/Gifts	1,040.12	360.00	680.12	288.92 %
<b>Total 4500 Office Supplies and Expenses</b>	<b>15,366.50</b>	<b>20,810.00</b>	<b>-5,443.50</b>	<b>73.84 %</b>
4600 Office/Admin Expense				
4601 Bank Monthly Charges	495.40	600.00	-104.60	82.57 %
4602 CC Transaction Fees	9,104.79	14,400.00	-5,295.21	63.23 %
4603 Internet Services	2,043.80	3,180.00	-1,136.20	64.27 %
4604 Printing		500.00	-500.00	
4605 Postage	146.30	360.00	-213.70	40.64 %
4606 Rent	41,792.43	41,760.00	32.43	100.08 %
4607 Advertising	185.00		185.00	
4608 Telephone	6,932.62	8,400.00	-1,467.38	82.53 %
4609 Other Misc Svc Costs	1,675.68		1,675.68	
4610 Investment Acct Bank Fees	275.00		275.00	
<b>Total 4600 Office/Admin Expense</b>	<b>62,651.02</b>	<b>69,200.00</b>	<b>-6,548.98</b>	<b>90.54 %</b>
4900 Board Expenses	3,522.00	3,200.00	322.00	110.06 %
4910 Prof Dev/Meetings	1,190.77	1,100.00	90.77	108.25 %
4920 Lobbying Expenses	4,673.30	2,700.00	1,973.30	173.09 %
4940 Tenant Improvements	3,510.00	1,200.00	2,310.00	292.50 %
5000 Committee Expenses	893.28	750.00	143.28	119.10 %
5100 Member-Related (non-travel)	2,063.63	2,000.00	63.63	103.18 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	7,525.00	3,850.00	3,675.00	195.45 %
5212 Prof Memberships	2,145.00	2,200.00	-55.00	97.50 %
5213 Subscriptions	9,216.73	9,000.00	216.73	102.41 %
<b>Total 5210 Dues/Subscriptions</b>	<b>18,886.73</b>	<b>15,050.00</b>	<b>3,836.73</b>	<b>125.49 %</b>
5520 Professional Services				
5521 Legal	3,849.50	10,000.00	-6,150.50	38.50 %
5522 Accountant	14,834.05	10,000.00	4,834.05	148.34 %
5523 Computer/IT	8,831.76	5,900.00	2,931.76	149.69 %
5524 Internet Survey	1,876.00	1,500.00	376.00	125.07 %
5525 Public Relations	60,292.50	64,800.00	-4,507.50	93.04 %

# American Council of Engineering Companies of Pennsylvania

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 5520 Professional Services</b>	<b>89,683.81</b>	<b>92,200.00</b>	<b>-2,516.19</b>	<b>97.27 %</b>
5600 Travel Expenses				
5601 ACEC/NACEC Travel Expenses	6,519.52	11,000.00	-4,480.48	59.27 %
5604 Legislative Travel Expense	2,907.76	3,000.00	-92.24	96.93 %
5605 Staff/Membership Related Travel	1,581.11	3,600.00	-2,018.89	43.92 %
<b>Total 5600 Travel Expenses</b>	<b>11,008.39</b>	<b>17,600.00</b>	<b>-6,591.61</b>	<b>62.55 %</b>
5610 Auto Expenses				
5611 Vehicle Maintenance	218.55	180.00	38.55	121.42 %
5612 Vehicle Lease	5,779.73	6,312.00	-532.27	91.57 %
5613 Vehicle Gas/Tolls/Parking	1,130.10	900.00	230.10	125.57 %
<b>Total 5610 Auto Expenses</b>	<b>7,128.38</b>	<b>7,392.00</b>	<b>-263.62</b>	<b>96.43 %</b>
6010 Depreciation Expense	2,091.54		2,091.54	
<b>Total Expenditures</b>	<b>\$642,686.16</b>	<b>\$738,395.00</b>	<b>\$ -95,708.84</b>	<b>87.04 %</b>
NET OPERATING REVENUE	<b>\$93,704.12</b>	<b>\$21,935.00</b>	<b>\$71,769.12</b>	<b>427.19 %</b>
Other Expenditures				
Reconciliation Discrepancies-1	0.00		0.00	
<b>Total Other Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET REVENUE	<b>\$93,704.12</b>	<b>\$21,935.00</b>	<b>\$71,769.12</b>	<b>427.19 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	56,000.00	54,500.00	1,500.00	2.75 %
3002 ACEC/PA Dues	370,023.79	345,859.91	24,163.88	6.99 %
3003 Affiliate Dues	35,298.00	29,097.50	6,200.50	21.31 %
<b>Total 3000 Dues Income</b>	<b>461,321.79</b>	<b>429,457.41</b>	<b>31,864.38</b>	<b>7.42 %</b>
3009 ACEC BIT Royalty	1,560.00	1,600.00	-40.00	-2.50 %
3015 Member Directory Income	5,200.00		5,200.00	
3300 Meetings				
3301 Central Chapter Meeting	15,780.00	20,314.00	-4,534.00	-22.32 %
3302 Eastern Chapter Meeting	27,990.00	31,854.90	-3,864.90	-12.13 %
3303 Western Chapter Meeting	34,150.08	40,101.90	-5,951.82	-14.84 %
3304 Govt Affairs Breakfast	20,795.95	19,725.00	1,070.95	5.43 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships	0.00	5,275.00	-5,275.00	-100.00 %
3305.2 Annual Meeting Registrations	0.00	31,845.00	-31,845.00	-100.00 %
3305.4 Annual Meeting Excursion		150.00	-150.00	-100.00 %
<b>Total 3305 Annual Meeting</b>	<b>0.00</b>	<b>37,270.00</b>	<b>-37,270.00</b>	<b>-100.00 %</b>
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	0.00	13,999.00	-13,999.00	-100.00 %
3306.2 Spring Conference Registrations	0.00	30,209.00	-30,209.00	-100.00 %
<b>Total 3306 Spring Conference</b>	<b>0.00</b>	<b>44,208.00</b>	<b>-44,208.00</b>	<b>-100.00 %</b>
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	15,417.00	9,200.00	6,217.00	67.58 %
3307.2 Fall Conference Registrations	37,652.95	26,153.75	11,499.20	43.97 %
<b>Total 3307 ACEC/PA Fall Conference</b>	<b>53,069.95</b>	<b>35,353.75</b>	<b>17,716.20</b>	<b>50.11 %</b>
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	16,320.00	21,160.00	-4,840.00	-22.87 %
3308.2 Diamond Awards Registrations	37,450.00	37,235.00	215.00	0.58 %
3308.3 Diamond Awards Project Submission Fee	14,700.00	12,300.00	2,400.00	19.51 %
<b>Total 3308 Diamond Awards</b>	<b>68,470.00</b>	<b>70,695.00</b>	<b>-2,225.00</b>	<b>-3.15 %</b>
3309 Scholarship Golf Outing				
3309.1 Golf Outing Sponsorships	12,520.00	11,380.00	1,140.00	10.02 %
3309.2 Golf Outing Registrations	13,490.00	10,810.00	2,680.00	24.79 %
3309.3 Golf Outing Mulligans/Raffle	4,392.00	4,410.00	-18.00	-0.41 %
<b>Total 3309 Scholarship Golf Outing</b>	<b>30,402.00</b>	<b>26,600.00</b>	<b>3,802.00</b>	<b>14.29 %</b>
3403 Legislative Day	0.00	4,500.00	-4,500.00	-100.00 %
<b>Total 3300 Meetings</b>	<b>250,657.98</b>	<b>330,622.55</b>	<b>-79,964.57</b>	<b>-24.19 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
3400 Special Events				
3405 Tri-State Conference	14,000.00		14,000.00	
<b>Total 3400 Special Events</b>	<b>14,000.00</b>		<b>14,000.00</b>	
3900 Investment Income				
3901 Interest	145.31	2,992.78	-2,847.47	-95.14 %
3901.1 Interest from Money Market Account	17.45		17.45	
<b>Total 3901 Interest</b>	<b>162.76</b>	<b>2,992.78</b>	<b>-2,830.02</b>	<b>-94.56 %</b>
3902 Dividends	2,680.73	974.45	1,706.28	175.10 %
<b>Total 3900 Investment Income</b>	<b>2,843.49</b>	<b>3,967.23</b>	<b>-1,123.74</b>	<b>-28.33 %</b>
3951 Misc Income	807.02	785.05	21.97	2.80 %
<b>Total Revenue</b>	<b>\$736,390.28</b>	<b>\$766,432.24</b>	<b>\$ -30,041.96</b>	<b>-3.92 %</b>
<b>GROSS PROFIT</b>	<b>\$736,390.28</b>	<b>\$766,432.24</b>	<b>\$ -30,041.96</b>	<b>-3.92 %</b>
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	237,304.37	182,072.79	55,231.58	30.33 %
4002 Payroll Taxes	14,563.59	15,266.86	-703.27	-4.61 %
4003 Employee Benefits	13,859.30	9,212.17	4,647.13	50.45 %
4004 Retirement	6,938.89	6,703.24	235.65	3.52 %
4005 Payroll Fees	667.00	533.25	133.75	25.08 %
<b>Total 4000 Payroll Expenditures</b>	<b>273,333.15</b>	<b>213,788.31</b>	<b>59,544.84</b>	<b>27.85 %</b>
4300 Meetings Expense				
4301 Prior Year AM Expense		0.00	0.00	
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel	17.90	57.40	-39.50	-68.82 %
4302.3 Central Chapter Mtg F&B	4,815.72	9,704.20	-4,888.48	-50.37 %
4302.4 Central Chapter Mtg AV/Rm Rental		690.49	-690.49	-100.00 %
<b>Total 4302 Central Chapter Mtg Expense</b>	<b>4,833.62</b>	<b>10,452.09</b>	<b>-5,618.47</b>	<b>-53.75 %</b>
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel	109.90	172.86	-62.96	-36.42 %
4303.3 Eastern Chapter Mtg F&B	10,695.48	15,216.87	-4,521.39	-29.71 %
4303.4 Eastern Chapter Mtg AV/Rm Rental	1,399.20	903.12	496.08	54.93 %
<b>Total 4303 Eastern Chapter Mtg Expense</b>	<b>12,204.58</b>	<b>16,292.85</b>	<b>-4,088.27</b>	<b>-25.09 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel	449.87	542.29	-92.42	-17.04 %
4304.3 Western Chapter Mtg F&B	16,434.36	18,666.83	-2,232.47	-11.96 %
4304.4 Western Chapter Mtg AV/Rm Rental		400.00	-400.00	-100.00 %
<b>Total 4304 Western Chapter Mtg Expense</b>	<b>16,884.23</b>	<b>19,609.12</b>	<b>-2,724.89</b>	<b>-13.90 %</b>
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel	16.53	59.28	-42.75	-72.12 %
4305.3 Govt Affairs Bfast F&B	5,792.22	11,151.62	-5,359.40	-48.06 %
4305.4 Govt Affairs Bfast AV/Rm Rental		931.75	-931.75	-100.00 %
<b>Total 4305 Govt Affairs Bfast Expense</b>	<b>5,808.75</b>	<b>12,142.65</b>	<b>-6,333.90</b>	<b>-52.16 %</b>
4306 Diamond Awards Expense				
4306.1 Awards Expense	1,927.85	1,559.88	367.97	23.59 %
4306.2 Diamond Awards Travel	240.43	177.78	62.65	35.24 %
4306.3 Diamond Awards F&B	31,113.74	32,603.74	-1,490.00	-4.57 %
4306.4 Diamond Awards AV/Rm Rental	10,931.65	10,444.99	486.66	4.66 %
4306.5 Diamond Awards Supplies/Misc.	6,030.03	7,289.31	-1,259.28	-17.28 %
<b>Total 4306 Diamond Awards Expense</b>	<b>50,243.70</b>	<b>52,075.70</b>	<b>-1,832.00</b>	<b>-3.52 %</b>
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel	667.38	2,299.37	-1,631.99	-70.98 %
4307.3 Annual Meeting F&B	0.00	18,101.10	-18,101.10	-100.00 %
4307.4 Annual Meeting AV/Rm Rental		1,000.00	-1,000.00	-100.00 %
4307.5 Annual Meeting Supplies		811.29	-811.29	-100.00 %
4307.6 Annual Meeting Activities		4,469.55	-4,469.55	-100.00 %
<b>Total 4307 Annual Meeting Expense</b>	<b>667.38</b>	<b>26,681.31</b>	<b>-26,013.93</b>	<b>-97.50 %</b>
4308 Spring Conference Expense				
4308.2 Spring Conference Travel		175.00	-175.00	-100.00 %
4308.3 Spring Conference F&B		17,620.31	-17,620.31	-100.00 %
4308.4 Spring Conference AV/Rm Rental		5,199.40	-5,199.40	-100.00 %
4308.5 Spring Conference Supplies		51.04	-51.04	-100.00 %
4308.7 Spring Conference Speaker		2,000.00	-2,000.00	-100.00 %
<b>Total 4308 Spring Conference Expense</b>		<b>25,045.75</b>	<b>-25,045.75</b>	<b>-100.00 %</b>
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel	31.39	17.85	13.54	75.85 %
4309.3 Fall Conference F&B	13,643.24	10,111.95	3,531.29	34.92 %
4309.4 Fall Conference AV/Rm Rental	3,460.90	1,609.08	1,851.82	115.09 %
4309.5 Fall Conference Supplies	165.92	965.31	-799.39	-82.81 %
<b>Total 4309 ACEC/PA Fall Conference Expense</b>	<b>17,301.45</b>	<b>12,704.19</b>	<b>4,597.26</b>	<b>36.19 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	12,000.00	12,500.00	-500.00	-4.00 %
4310.2 Golf Outing Travel	82.01	36.82	45.19	122.73 %
4310.3 Golf Outing F&B	4,675.30	4,378.13	297.17	6.79 %
4310.4 Golf Outing Green/Cart Fees	4,480.00	3,432.00	1,048.00	30.54 %
4310.5 Golf Outing Supplies	2,471.93	2,131.43	340.50	15.98 %
4310.6 Other Golf Outing Expenses	1,826.00	1,865.00	-39.00	-2.09 %
4310.8 Golf Outing Staff Time	3,925.73		3,925.73	
<b>Total 4310 Scholarship Golf Outing Expense</b>	<b>29,460.97</b>	<b>24,343.38</b>	<b>5,117.59</b>	<b>21.02 %</b>
4351 Legislative Day Expenses				
4351.1 Legislative Day Printing/Postage	3.20	5,880.96	-5,877.76	-99.95 %
4351.2 Legislative Day Travel		10.06	-10.06	-100.00 %
4351.3 Legislative Day F&B		3,796.42	-3,796.42	-100.00 %
4351.5 Legislative Day Supplies		937.37	-937.37	-100.00 %
<b>Total 4351 Legislative Day Expenses</b>	<b>3.20</b>	<b>10,624.81</b>	<b>-10,621.61</b>	<b>-99.97 %</b>
<b>Total 4300 Meetings Expense</b>	<b>137,407.88</b>	<b>209,971.85</b>	<b>-72,563.97</b>	<b>-34.56 %</b>
4350 Special Events Expenses				
4353 Tri-State Conference Expense	262.45		262.45	
<b>Total 4350 Special Events Expenses</b>	<b>262.45</b>		<b>262.45</b>	
4400 Insurance				
4401 Business Insurance	630.00		630.00	
4402 Workers Comp Insurance	1,487.50	693.56	793.94	114.47 %
4403 Auto Insurance	2,539.50	1,378.21	1,161.29	84.26 %
4404 Directors & Officers Liability	1,528.00		1,528.00	
4405 ERISA Retirement Insurance	90.00		90.00	
<b>Total 4400 Insurance</b>	<b>6,275.00</b>	<b>2,071.77</b>	<b>4,203.23</b>	<b>202.88 %</b>
4500 Office Supplies and Expenses				
4501 Supplies	3,309.33	2,855.61	453.72	15.89 %
4502 Copier Supplies/Equipment	10,810.65	3,925.93	6,884.72	175.37 %
4502.1 Interest Paid - Copier Lease	206.40		206.40	
<b>Total 4502 Copier Supplies/Equipment</b>	<b>11,017.05</b>	<b>3,925.93</b>	<b>7,091.12</b>	<b>180.62 %</b>
4503 Office Expense/Gifts	1,040.12	440.17	599.95	136.30 %
<b>Total 4500 Office Supplies and Expenses</b>	<b>15,366.50</b>	<b>7,221.71</b>	<b>8,144.79</b>	<b>112.78 %</b>
4600 Office/Admin Expense				
4601 Bank Monthly Charges	455.45	589.45	-134.00	-22.73 %
4602 CC Transaction Fees	9,104.79	13,406.03	-4,301.24	-32.08 %
4603 Internet Services	2,043.80	2,923.74	-879.94	-30.10 %
4605 Postage	146.30	388.10	-241.80	-62.30 %



# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
4606 Rent	38,252.39	37,577.87	674.52	1.79 %
4607 Advertising	185.00		185.00	
4608 Telephone	6,932.62	6,596.45	336.17	5.10 %
4609 Other Misc Svc Costs	1,675.68	35.00	1,640.68	4,687.66 %
4610 Investment Acct Bank Fees	275.00	125.00	150.00	120.00 %
<b>Total 4600 Office/Admin Expense</b>	<b>59,071.03</b>	<b>61,641.64</b>	<b>-2,570.61</b>	<b>-4.17 %</b>
4900 Board Expenses	3,522.00	2,769.10	752.90	27.19 %
4910 Prof Dev/Meetings	1,190.77	2,538.34	-1,347.57	-53.09 %
4920 Lobbying Expenses	4,006.63	1,664.01	2,342.62	140.78 %
4940 Tenant Improvements	3,510.00		3,510.00	
5000 Committee Expenses	893.28	649.60	243.68	37.51 %
5100 Member-Related (non-travel)	2,063.63	3,500.00	-1,436.37	-41.04 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	7,525.00	4,903.00	2,622.00	53.48 %
5212 Prof Memberships	2,145.00	2,145.00	0.00	0.00 %
5213 Subscriptions	9,216.73	9,089.17	127.56	1.40 %
<b>Total 5210 Dues/Subscriptions</b>	<b>18,886.73</b>	<b>16,137.17</b>	<b>2,749.56</b>	<b>17.04 %</b>
5520 Professional Services				
5521 Legal	3,849.50	20,163.50	-16,314.00	-80.91 %
5522 Accountant	14,559.05	36,508.58	-21,949.53	-60.12 %
5523 Computer/IT	8,723.96	6,811.19	1,912.77	28.08 %
5524 Internet Survey	1,876.00		1,876.00	
5525 Public Relations	55,292.50	55,000.00	292.50	0.53 %
<b>Total 5520 Professional Services</b>	<b>84,301.01</b>	<b>118,483.27</b>	<b>-34,182.26</b>	<b>-28.85 %</b>
5600 Travel Expenses				
5601 ACEC/NACEC Travel Expenses	6,519.52	6,214.49	305.03	4.91 %
5602 ACEC/PA Presidents Travel		713.83	-713.83	-100.00 %
5604 Legislative Travel Expense	2,907.76	2,418.41	489.35	20.23 %
5605 Staff/Membership Related Travel	1,581.11	470.76	1,110.35	235.86 %
<b>Total 5600 Travel Expenses</b>	<b>11,008.39</b>	<b>9,817.49</b>	<b>1,190.90</b>	<b>12.13 %</b>
5610 Auto Expenses				
5611 Vehicle Maintenance	218.55	163.64	54.91	33.56 %
5612 Vehicle Lease	5,779.73	7,423.06	-1,643.33	-22.14 %
5613 Vehicle Gas/Tolls/Parking	1,130.10	814.45	315.65	38.76 %
<b>Total 5610 Auto Expenses</b>	<b>7,128.38</b>	<b>8,401.15</b>	<b>-1,272.77</b>	<b>-15.15 %</b>
6010 Depreciation Expense	2,091.54	3,937.96	-1,846.42	-46.89 %
<b>Total Expenditures</b>	<b>\$630,318.37</b>	<b>\$662,593.37</b>	<b>\$ -32,275.00</b>	<b>-4.87 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$106,071.91</b>	<b>\$103,838.87</b>	<b>\$2,233.04</b>	<b>2.15 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF ACTIVITY COMPARISON

July 2019 - May 2020

	TOTAL			
	JUL 2019 - MAY 2020	JUL 2018 - MAY 2019 (PY)	CHANGE	% CHANGE
Other Expenditures				
8000 Gain/Loss on Asset Disposal		8,027.95	-8,027.95	-100.00 %
Reconciliation Discrepancies-1	0.00	0.00	0.00	
<b>Total Other Expenditures</b>	<b>\$0.00</b>	<b>\$8,027.95</b>	<b>\$ -8,027.95</b>	<b>-100.00 %</b>
NET OTHER REVENUE	<b>\$0.00</b>	<b>\$ -8,027.95</b>	<b>\$8,027.95</b>	<b>100.00 %</b>
NET REVENUE	<b>\$106,071.91</b>	<b>\$95,810.92</b>	<b>\$10,260.99</b>	<b>10.71 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF FINANCIAL POSITION COMPARISON

As of May 31, 2020

	TOTAL			
	AS OF MAY 31, 2020	AS OF MAY 31, 2019 (PY)	CHANGE	% CHANGE
<b>ASSETS</b>				
Current Assets				
Bank Accounts				
1604 Merrill Edge Money Market	0.00	43,172.88	-43,172.88	-100.00 %
4135 Scholarship Account	26,967.85	25,520.19	1,447.66	5.67 %
5407 Wells Fargo Checking	187,691.88	112,029.29	75,662.59	67.54 %
9758 Wells Fargo Money Market	129,936.89	78,126.52	51,810.37	66.32 %
<b>Total Bank Accounts</b>	<b>\$344,596.62</b>	<b>\$258,848.88</b>	<b>\$85,747.74</b>	<b>33.13 %</b>
Accounts Receivable				
1200 *Accounts Receivable	1,178.90	0.00	1,178.90	
1201 Allowance for Bad Debts	0.00	0.00	0.00	
<b>Total Accounts Receivable</b>	<b>\$1,178.90</b>	<b>\$0.00</b>	<b>\$1,178.90</b>	<b>0.00%</b>
Other Current Assets				
1010C1 Unrealized G (L) ML Reserved	796.06	1,266.54	-470.48	-37.15 %
1010D1 Unrealized G (L)Wells Fargo-Inv Reserved	-6,194.42	-1,134.63	-5,059.79	-445.94 %
1010R Investment Acct - cash reclass	0.00	0.00	0.00	
1010SN Investment acct - cash portion	0.00	0.00	0.00	
1210 Prepaid Expenses	0.00	0.00	0.00	
1210.1 Prepaid Meetings and Events	3,921.25	7,000.00	-3,078.75	-43.98 %
1210.2 Prepaid Insurance	180.00		180.00	
<b>Total 1210 Prepaid Expenses</b>	<b>4,101.25</b>	<b>7,000.00</b>	<b>-2,898.75</b>	<b>-41.41 %</b>
1499 Undeposited Funds	0.00	0.00	0.00	
3210 Scholarship Fund - check deposits	0.00	0.00	0.00	
<b>Total Other Current Assets</b>	<b>\$ -1,297.11</b>	<b>\$7,131.91</b>	<b>\$ -8,429.02</b>	<b>-118.19 %</b>
<b>Total Current Assets</b>	<b>\$344,478.41</b>	<b>\$265,980.79</b>	<b>\$78,497.62</b>	<b>29.51 %</b>
Fixed Assets				
1062 Office Equipment	0.00	0.00	0.00	
1062A Original Cost	21,991.06	14,064.06	7,927.00	56.36 %
1062B Accumulated Depreciation	-15,125.33	-9,857.42	-5,267.91	-53.44 %
<b>Total 1062 Office Equipment</b>	<b>6,865.73</b>	<b>4,206.64</b>	<b>2,659.09</b>	<b>63.21 %</b>
<b>Total Fixed Assets</b>	<b>\$6,865.73</b>	<b>\$4,206.64</b>	<b>\$2,659.09</b>	<b>63.21 %</b>
<b>TOTAL ASSETS</b>	<b>\$351,344.14</b>	<b>\$270,187.43</b>	<b>\$81,156.71</b>	<b>30.04 %</b>

# American Council of Engineering Companies of Pennsylvania

## STATEMENT OF FINANCIAL POSITION COMPARISON

As of May 31, 2020

	TOTAL			
	AS OF MAY 31, 2020	AS OF MAY 31, 2019 (PY)	CHANGE	% CHANGE
<b>LIABILITIES AND EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2200 *Accounts Payable	88.81	9,087.74	-8,998.93	-99.02 %
<b>Total Accounts Payable</b>	<b>\$88.81</b>	<b>\$9,087.74</b>	<b>\$ -8,998.93</b>	<b>-99.02 %</b>
Other Current Liabilities				
2206 Prepaid Dues	0.00	0.00	0.00	
2206.1 Prepaid Firm Dues	0.00	0.00	0.00	
2206.2 Prepaid Index Dues	0.00	0.00	0.00	
2206.3 Prepaid ACEC Dues	0.00	0.00	0.00	
2206.4 Prepaid Affiliate Dues	0.00	0.00	0.00	
<b>Total 2206 Prepaid Dues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
2209 PAC Clearing Account	0.00	0.00	0.00	
2210 Due to PAC	0.00	0.00	0.00	
2211 Deferred Income	18,308.00	4,200.00	14,108.00	335.90 %
2502 Capital Lease Obligation	3,952.40		3,952.40	
25600 Dues Owed to National	0.00	0.00	0.00	
25610 Dues Owed to National - Current	156.42	0.00	156.42	
25620 Dues Owed to National - Past Due	25,549.04	31,549.04	-6,000.00	-19.02 %
<b>Total 25600 Dues Owed to National</b>	<b>25,705.46</b>	<b>31,549.04</b>	<b>-5,843.58</b>	<b>-18.52 %</b>
25700 Accrued Payroll and Taxes	6,226.60	6,226.60	0.00	0.00 %
25800 ACCRUED VACATION	26,113.82	10,415.27	15,698.55	150.73 %
3315 Scholarship Donations	1,000.00	500.00	500.00	100.00 %
PA Department of Revenue Payable	0.00	0.00	0.00	
<b>Total Other Current Liabilities</b>	<b>\$81,306.28</b>	<b>\$52,890.91</b>	<b>\$28,415.37</b>	<b>53.72 %</b>
<b>Total Current Liabilities</b>	<b>\$81,395.09</b>	<b>\$61,978.65</b>	<b>\$19,416.44</b>	<b>31.33 %</b>
<b>Total Liabilities</b>	<b>\$81,395.09</b>	<b>\$61,978.65</b>	<b>\$19,416.44</b>	<b>31.33 %</b>
Equity				
2900 Opening Bal Equity	0.00	0.00	0.00	
2960 Retained Earnings	138,356.32	112,397.86	25,958.46	23.10 %
3100 Scholarship (Golf Outing) Restricted Net Assets	25,520.82		25,520.82	
Net Revenue	106,071.91	95,810.92	10,260.99	10.71 %
<b>Total Equity</b>	<b>\$269,949.05</b>	<b>\$208,208.78</b>	<b>\$61,740.27</b>	<b>29.65 %</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$351,344.14</b>	<b>\$270,187.43</b>	<b>\$81,156.71</b>	<b>30.04 %</b>

# Consulting Engineers of Pennsylvania PAC

## STATEMENT OF ACTIVITY

January - May, 2020

	TOTAL
Revenue	
4001 Contributions	10,400.00
<b>Total Revenue</b>	<b>\$10,400.00</b>
GROSS PROFIT	<b>\$10,400.00</b>
Expenditures	
6002 CC Fees	152.15
6003 Legal & Professional Services	907.97
<b>Total Expenditures</b>	<b>\$1,060.12</b>
NET OPERATING REVENUE	<b>\$9,339.88</b>
NET REVENUE	<b>\$9,339.88</b>

# Consulting Engineers of Pennsylvania PAC

## STATEMENT OF FINANCIAL POSITION

As of May 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1001 Wells Fargo Checking	17,432.29
<b>Total Bank Accounts</b>	<b>\$17,432.29</b>
<b>Total Current Assets</b>	<b>\$17,432.29</b>
<b>TOTAL ASSETS</b>	<b>\$17,432.29</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	296.67
<b>Total Accounts Payable</b>	<b>\$296.67</b>
<b>Total Current Liabilities</b>	<b>\$296.67</b>
<b>Total Liabilities</b>	<b>\$296.67</b>
Equity	
Retained Earnings	7,795.74
Net Revenue	9,339.88
<b>Total Equity</b>	<b>\$17,135.62</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$17,432.29</b>

# PA Consulting Engineers PAC

## STATEMENT OF ACTIVITY

January - May, 2020

	TOTAL
Revenue	
<b>Total Revenue</b>	
GROSS PROFIT	<b>\$0.00</b>
Expenditures	
6000 General & Administrative	
6003 Legal & Professional Services	3,660.90
<b>Total 6000 General &amp; Administrative</b>	<b>3,660.90</b>
<b>Total Expenditures</b>	<b>\$3,660.90</b>
NET OPERATING REVENUE	<b>\$ -3,660.90</b>
NET REVENUE	<b>\$ -3,660.90</b>

# PA Consulting Engineers PAC

## STATEMENT OF FINANCIAL POSITION

As of May 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1001 Wells Fargo Checking	56,825.80
<b>Total Bank Accounts</b>	<b>\$56,825.80</b>
Other Current Assets	
1200 Bank Clearing Account	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$56,825.80</b>
<b>TOTAL ASSETS</b>	<b>\$56,825.80</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
Equity	
3000 Retained Earnings	60,486.70
Net Revenue	-3,660.90
<b>Total Equity</b>	<b>\$56,825.80</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$56,825.80</b>

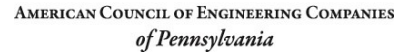


American Council of Engineering Companies of Pennsylvania							
	5/31/2020	2019-2020 YE Forecast	2019-20 Budget	2020-21 Budget	Leeann's assumption 5.08.2020	Treasurer Disc. 5.13.2020	Fin. Comm 5.22.2020
Revenue							
3000 Dues Income							
3001 Base ACEC/PA Dues	56,000.00	56,000.00	57,500.00	54,000.00	110 total firms @\$500 (112)	\$500x108 (5 new firms)	
3002 ACEC/PA Dues	370,023.79	370,023.79	356,070.00	338,500.00	10% reduction	reduction	
3003 Affiliate Dues	35,298.00	35,298.00	36,875.00	38,825.00	add 6; lose 3 companies (22 total w/several		
Total 3000 Dues Income	\$ 461,321.79	\$ 461,321.79	\$ 450,445.00	\$ 431,325.00			
3009 ACEC BIT Royalty	1,560.00	1,560.00	1,200.00	1,500.00			
3015 Member Directory Income	5,200.00	5,200.00		1,000.00	2020 will be 6 month only		
3300 Meetings							
3301 Central Chapter Meeting	15,780.00	15,780.00	16,250.00	10,900.00	55 B/E, reduce 10%	Sept/Oct virtual; reduce location fee \$32 avg meal; 110x35+165x65	
3302 Eastern Chapter Meeting	27,990.00	27,990.00	27,300.00	18,150.00	55 B/E, reduce 10%	Sept/Oct virtual; reduce location fee \$32 avg meal;	
3303 Western Chapter Meeting	34,150.08	34,150.08	27,300.00	20,150.00	55 B/E, reduce 10%	Sept/Oct virtual; reduce location fee \$32 avg meal;	
3304 Govt Affairs Breakfast	20,795.95	20,795.95	16,250.00	11,700.00	55 B/E, reduce 10%	Sept/Oct virtual; reduce location fee \$32 avg meal;	
3305 Annual Meeting							
3305.1 Annual Meeting							
Sponsorships	0.00	0.00	8,000.00	7,500.00	consistent sponsors		
3305.2 Annual Meeting							
Registrations	0.00	0.00	25,875.00	24,075.00	maintained; covers costs only		
Total 3305 Annual Meeting	\$ 0.00	\$ 0.00	\$ 33,875.00	\$ 31,575.00			
3306 Spring Conference							
3306.1 Spring Conference							
Sponsorships	0.00	0.00	14,500.00	13,050.00	10% reduced		
3306.2 Spring Conference							
Registrations	0.00	0.00	31,835.00	29,000.00	10% reduced; added in sponsor reg		
Total 3306 Spring Conference	\$ 0.00	\$ 0.00	\$ 46,335.00	\$ 42,050.00			
3307 ACEC/PA Fall Conference							
3307.1 Fall Conference	15,417.00	15,417.00	9,000.00	11,550.00	10% reduced	25% reduction	
3307.2 Fall Conference							
Registrations	37,652.95	37,652.95	27,750.00	28,238.00	10% reduced; added in sponsor reg	25% reduction	
Total 3307 ACEC/PA Fall	\$ 53,069.95	\$ 53,069.95	\$ 36,750.00	\$ 39,788.00			
3308 Diamond Awards							
3308.1 Diamond Awards	16,320.00	16,320.00	20,000.00	16,000.00	maintained		
3308.2 Diamond Awards							
Registrations	37,450.00	37,450.00	38,085.00	34,500.00	10% reduced; added in sponsor registrations		
3308.3 Diamond Awards							
Project Submission Fee	14,700.00	14,700.00	9,600.00	13,500.00	45 submissions @300		
Total 3308 Diamond Awards	\$ 68,470.00	\$ 68,470.00	\$ 67,685.00	\$ 64,000.00			
3309 Scholarship Golf Outing							
3309.1 Golf Outing	12,520.00	12,520.00	12,000.00	0	cxl		
3309.2 Golf Outing	13,490.00	13,490.00	10,740.00	0			

3309.3 Golf Outing Mulligans/Raffle/(Transfer)	4,392.00	4,392.00	4,900.00	2500	min scholarship \$2500 transfer		add to show transaction from restricted
Total 3309 Scholarship Golf	\$ 30,402.00	\$ 30,402.00	\$ 27,640.00	\$ 2,500.00			
3403 Legislative Day	0.00	0.00	7,500.00	7,500.00	maintained		
Total 3300 Meetings	\$ 250,657.98	\$ 250,657.98	\$ 306,885.00	\$ 248,313.00			
3400 Special Events							
3405 Tri-State Conference	14,000.00	14,000.00		0			
Total 3400 Special Events	\$ 14,000.00	\$ 14,000.00	\$ 0.00	\$ 0.00			
3900 Investment Income							
3901 Interest	145.31	147.00	1,200.00				
3901.1 Interest from Money Market Account	17.45	20.00	0.00	600.00	0.0050%		
Total 3901 Interest	\$ 162.76	\$ 167.00	\$ 1,200.00	\$ 600.00			
3902 Dividends	2,680.73	2,680.73	600.00	0			
Total 3900 Investment Income	\$ 2,843.49	\$ 2,847.73	\$ 1,800.00	\$ 600.00			
3951 Misc Income	807.02	807.02		900	cc fees for dues		
Total Revenue	\$ 736,390.28	\$ 736,394.52	\$ 760,330.00	\$ 683,638.00			
Gross Profit	\$ 736,390.28	\$ 736,394.52	\$ 760,330.00	\$ 683,638.00			
Expenditures							
4000 Payroll Expenditures							
4001 Salaries	237,304.37	259,000.00	256,800.00	257,300.00	1st budget 5% increases	2nd removed salary increases	
4002 Payroll Taxes	14,563.59	11,000.00	25,200.00	19,250.00	reduce 10K CARES ACT		added CARES ACT back in
4003 Employee Benefits	13,859.30	13,860.00	14,400.00	16,800.00	5.9% inc health & other benefits		
4004 Retirement	6,938.89	8,825.00	10,272.00	10,680.00	3 persons		
4005 Payroll Fees	667.00	845.00	720.00	720.00			
Total 4000 Payroll Expenditures	\$ 273,333.15	\$ 293,530.00	\$ 307,392.00	\$ 304,750.00			
4015 Member Directory Expenses		750.00	750.00	500.00			
4300 Meetings Expense							
4302 Central Chapter Mtg							
4302.2 Central Chapter Mtg	17.90	17.90	50.00	12.00	reduced		
4302.3 Central Chapter Mtg F&B	4,815.72	4,815.72	5,985.00	5,100.00	costs not shared with GA	events; cxl fees possible	
4302.4 Central Chapter Room Rental	0.00	0.00		1,990.00		events; cxl fees possible	
Total 4302 Central Chapter Mtg	\$ 4,833.62	\$ 4,833.62	\$ 6,035.00	\$ 7,102.00			
4303 Eastern Chapter Mtg							
4303.2 Eastern Chapter Mtg	109.90	109.90	210.00	100.00	reduced		
4303.3 Eastern Chapter Mtg F&B	10,695.48	10,695.48	14,280.00	9,800.00		events; cxl fees possible	
4303.4 Eastern Chapter Mtg AV/Rm Rental	1,399.20	1,399.20	1,050.00	1,000.00		events; cxl fees possible	
Total 4303 Eastern Chapter Mtg	\$ 12,204.58	\$ 12,204.58	\$ 15,540.00	\$ 10,900.00			
4304 Western Chapter Mtg							
4304.2 Western Chapter Mtg	449.87	449.87	270.00	320.00	reduced		
4304.3 Western Chapter Mtg F&B	16,434.36	16,434.36	13,200.00	6,920.00	Sept & Oct (100@34.60)		
Total 4304 Western Chapter Mtg	\$ 16,884.23	\$ 16,884.23	\$ 13,470.00	\$ 7,240.00			
4305 Govt Affairs Bfast							
4305.2 Govt Affairs Bfast	16.53	16.53	0.00	10.50	reduced		
4305.3 Govt Affairs Bfast F&B	5,792.22	5,792.22	4,125.00	3,800.00	costs not shared with CC	events; cxl fees possible	
4305.4 Govt Affairs Room Rental	0.00	0.00	0.00	1,990.00		events; cxl fees possible	
Total 4305 Govt Affairs Bfast	\$ 5,808.75	\$ 5,808.75	\$ 4,125.00	\$ 5,800.50			
4306 Diamond Awards Expense							
4306.1 Awards Expense	1,927.85	1,927.85	2,000.00	2,000.00	standard		
4306.2 Diamond Awards	240.43	240.43	200.00	280.00	valet for several		
4306.3 Diamond Awards F&B	31,113.74	31,113.74	32,000.00	32,295.00	3% inc avg plus staff lunch		
4306.4 Diamond Awards	10,931.65	10,931.65	10,600.00	10,950.00			
4306.5 Diamond Awards Supplies/Misc.	6,030.03	6,030.03	8,100.00	8,300.00	new ribbons & separate name badges		
Total 4306 Diamond Awards	\$ 50,243.70	\$ 50,243.70	\$ 52,900.00	\$ 53,825.00			
4307 Annual Meeting Expense							

4307.2 Annual Meeting Travel	667.38	667.38	3,000.00	2,800.00			
4307.3 Annual Meeting F&B	0.00	0.00	13,000.00	13,870.00			
4307.4 Annual Meeting AV/Rm	0.00	0.00	2,500.00	3,500.00			
4307.5 Annual Meeting	0.00	0.00	600.00	625.00			
4307.6 Annual Meeting	0.00	0.00	5,500.00	9,585.00			
<b>Total 4307 Annual Meeting</b>	<b>\$ 667.38</b>	<b>\$ 667.38</b>	<b>\$ 24,600.00</b>	<b>\$ 30,380.00</b>			
4308 Spring Conference							
4308.2 Spring Conference	0.00	0.00		50.00			
4308.3 Spring Conference	0.00	0.00	18,835.00	17,100.00			
4308.4 Spring Conference							
AV/Rm Rental	0.00	0.00	5,750.00	5,850.00			
4308.5 Spring Conference	0.00	0.00	500.00	555.00			
4308.7 Spring Conference	0.00	0.00	2,000.00	2,000.00			
<b>Total 4308 Spring Conference</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 27,085.00</b>	<b>\$ 25,555.00</b>			
4309 ACEC/PA Fall Conference							
4309.2 Fall Conference Travel	31.39	31.39	50.00	20.00			
4309.3 Fall Conference F&B	13,643.24	13,643.24	10,316.00	11,970.00		reduced to min F&B, tax, grat	
4309.4 Fall Conference AV/Rm	3,460.90	3,460.90	1,650.00	3,300.00			
4309.5 Fall Conference	165.92	165.92	500.00	250.00			
<b>Total 4309 ACEC/PA Fall Conference Expense</b>	<b>\$ 17,301.45</b>	<b>\$ 17,301.45</b>	<b>\$ 12,516.00</b>	<b>\$ 15,540.00</b>			
4310 Scholarship Golf Outing							
4310.1 Scholarship Gift Given	12,000.00	12,000.00	2,500.00	2500	cxl event; give scholarship from bank acct		add to show transaction from restricted
4310.2 Golf Outing Travel	82.01	82.01	50.00	0			
4310.3 Golf Outing F&B	4,675.30	4,675.30	4,670.00	0			
4310.4 Golf Outing Green/Cart	4,480.00	4,480.00	3,880.00	0			
4310.5 Golf Outing Supplies	2,471.93	2,471.93	4,245.00	0			
4310.6 Other Golf Outing	1,826.00	1,826.00	1,800.00	0			
4310.7 Scholarship Income			10,495.00	0			
4310.8 Golf Outing Staff Time	3,925.73	3,925.73		0			
<b>Total 4310 Scholarship Golf Outing Expense</b>	<b>\$ 29,460.97</b>	<b>\$ 29,460.97</b>	<b>\$ 27,640.00</b>	<b>\$ 2,500.00</b>			
4351 Legislative Day Expenses							
4351.1 Legislative Day	3.20	3.20	2,550.00	3,210.00			
4351.2 Legislative Day Travel	0.00	0.00	20.00	30.00			
4351.3 Legislative Day F&B	0.00	0.00	4,000.00	4,050.00			
4351.5 Legislative Day	0.00	0.00	900.00	200.00			
<b>Total 4351 Legislative Day</b>	<b>\$ 3.20</b>	<b>\$ 3.20</b>	<b>\$ 7,470.00</b>	<b>\$ 7,490.00</b>			
<b>Total 4300 Meetings Expense</b>	<b>\$ 137,407.88</b>	<b>\$ 137,407.88</b>	<b>\$ 191,381.00</b>	<b>\$ 166,332.50</b>			
4350 Special Events Expenses							
4353 Tri-State Conference	262.45	262.45					
<b>Total 4350 Special Events</b>	<b>\$ 262.45</b>	<b>\$ 262.45</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>			
4400 Insurance							
4401 Business Insurance	630.00	630.00	650.00	670.00	from provider		
4402 Workers Comp Insurance	1,487.50	1,487.50	700.00	1,500.00	from provider		
4403 Auto Insurance	2,539.50	2,539.50	2,520.00	2,580.00	from provider		
4404 Directors & Officers	1,528.00	1,528.00	1,800.00	1,536.00	from provider		
4405 ERISA Retirement	90.00	90.00		270.00	from provider		
<b>Total 4400 Insurance</b>	<b>\$ 6,275.00</b>	<b>\$ 6,275.00</b>	<b>\$ 5,670.00</b>	<b>\$ 6,556.00</b>			
4500 Office Supplies and							
4501 Supplies	3,309.33	3,400.00	6,200.00	4,800.00	avg including events	changed to \$400 per month	
4502 Copier					liability; copies only		
Supplies/Equipment	10,810.65	10,825.00	14,250.00	900.00			
4502.1 Interest Paid - Copier	206.40	247.00		192.00	interest only		
<b>Total 4502 Copier</b>	<b>\$ 11,017.05</b>	<b>\$ 11,072.00</b>	<b>\$ 14,250.00</b>	<b>\$ 1,092.00</b>			
4503 Office Expense/Gifts	1,040.12	1,250.00	360.00	600.00			
<b>Total 4500 Office Supplies and</b>	<b>\$ 15,366.50</b>	<b>\$ 15,722.00</b>	<b>\$ 20,810.00</b>	<b>\$ 6,492.00</b>			
4600 Office/Admin Expense							
4601 Bank Monthly Charges	455.45	546.00	600.00	480.00			
4602 CC Transaction Fees	9,104.79	9,200.00	14,400.00	9,000.00			
4603 Internet Services	2,043.80	2,213.00	3,180.00	2,040.00			
4604 Printing		0.00	500.00	500.00			
4605 Postage	146.30	146.30	360.00	250.00			
4606 Rent	38,252.39	41,792.43	41,760.00	43,100.00	rent increased 2% 6/1/20		

4607 Advertising	185.00	185.00		125.00			
4608 Telephone	6,932.62	7,475.00	8,400.00	8,580.00			
4609 Other Misc Svc Costs	1,675.68	1,675.68		0			
4610 Investment Acct Bank	275.00	275.00		0			
Total 4600 Office/Admin Expense	\$ 59,071.03	\$ 63,508.41	\$ 69,200.00	64,075.00			
4900 Board Expenses	3,522.00	3,500.00	3,200.00	4,500.00			
4910 Prof Dev/Meetings	1,190.77	1,600.00	1,100.00	1,200.00	1KT, 2KA, 2KL	change to 1200; increase if we have cash	
4920 Lobbying Expenses	4,006.63	4,675.00	2,700.00	8,340.00	CEPA 667/month plus		
4940 Tenant Improvements	3,510.00	3,510.00	1,200.00	1,000.00			
5000 Committee Expenses	893.28	893.28	750.00	1,025.00			
5100 Member-Related (non-travel)	2,063.63	2,063.63	2,000.00	3,500.00		increase to 3500	
5210 Dues/Subscriptions							
5211 Publication Subscriptions	7,525.00	7,575.00	3,850.00	5,700.00	PLS		
5212 Prof Memberships	2,145.00	2,145.00	2,200.00	2,195.00			
5213 Subscriptions	9,216.73	9,610.00	9,000.00	15,800.00	6200 GA platform	Reduce \$11K	
Total 5210 Dues/Subscriptions	\$ 18,886.73	\$ 19,330.00	\$ 15,050.00	\$ 23,695.00			
5520 Professional Services							
5521 Legal	3,849.50	3,849.50	10,000.00	5,000.00	use but to be safe	\$5,000	
5522 Accountant	14,834.05	15,000.00	10,000.00	12,000.00	includes review & work		
5523 Computer/IT	8,723.96	8,835.00	5,900.00	9,000.00	add		
5524 Internet Survey	1,876.00	1,876.00	1,500.00	0.00	supposed to be labor/benefits but need 20K to complete		
5525 Public Relations	55,292.50	61,000.00	64,800.00	62,400.00	5K/mnth plus		
Total 5520 Professional Services	\$ 84,576.01	\$ 90,560.50	\$ 92,200.00	\$ 88,400.00			
5600 Travel Expenses							
5601 ACEC/NACEC Travel Expenses	6,519.52	6,519.52	11,000.00	7,500.00	reduced Fall Conf if needed	removed Oct Fall Conf	
5604 Legislative Travel	2,907.76	2,907.76	3,000.00	2,400.00			
5605 Staff/Membership Related	1,581.11	1,581.11	3,600.00	3,250.00			
Total 5600 Travel Expenses	\$ 11,008.39	\$ 11,008.39	\$ 17,600.00	\$ 13,150.00			
5610 Auto Expenses							
5611 Vehicle Maintenance	218.55	250.00	180.00	360.00			
5612 Vehicle Lease	5,779.73	6,307.00	6,312.00	6,312.00			
5613 Vehicle Gas/Tolls/Parking	1,130.10	1,200.00	900.00	1,200.00			
Total 5610 Auto Expenses	\$ 7,128.38	\$ 7,757.00	\$ 7,392.00	\$ 7,872.00			
6010 Depreciation Expense	2,091.54	2,300.00		\$ 2,280.00	from accountants		
Total Expenditures	\$ 630,593.37	\$ 664,653.54	\$ 738,395.00	\$ 703,667.50			
Net Operating Revenue	\$ 105,796.91	\$ 71,740.98	\$ 21,935.00	(\$20,029.50)			
Other Expenditures							
Reconciliation Discrepancies-1	0.00	0.00					
Total Other Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	0			
Net Other Revenue	\$ 0.00	\$ 0.00	\$ 0.00	0			
Net Revenue	\$ 105,796.91	\$ 71,740.98	\$ 21,935.00	(\$20,029.50)			



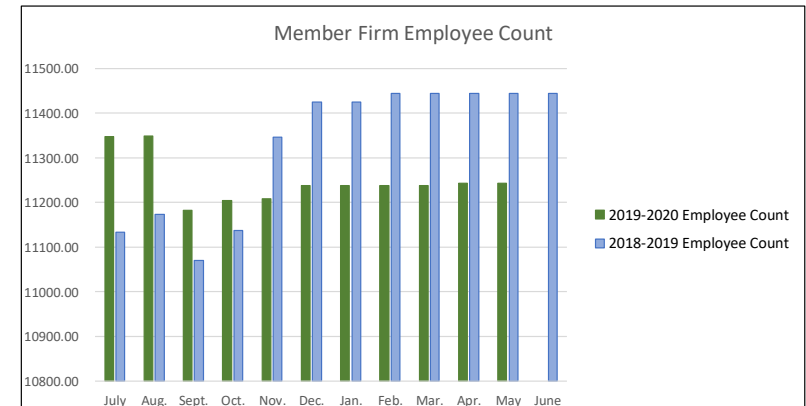
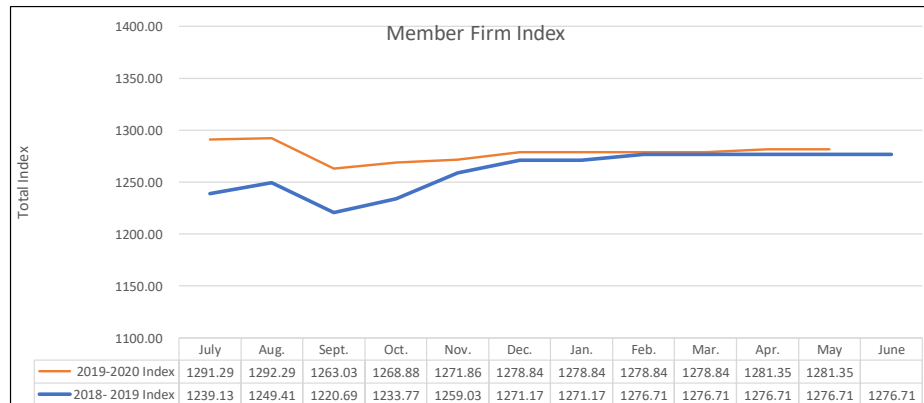
## May 2020 Membership Report

### Member Firms

Month	Starting Index	Starting # Employees	New Index	New # Employees	Drop Index	Drop # Employees	2019-2020 Index	Employee Count
July	1306.63	11431.00	0.00	0.00	15.34	83.00	1291.29	11348.00
Aug.	1291.29	11348.00	1.00	1.00	0.00	0.00	1292.29	11349.00
Sept.	1292.29	11349.00	2.51	5.00	31.77	172.00	1263.03	11182.00
Oct.	1263.03	11182.00	5.85	22.00	0.00	0.00	1268.88	11204.00
Nov.	1268.88	11204.00	2.98	4.00	0.00	0.00	1271.86	11208.00
Dec.	1271.86	11208.00	6.98	30.00	0.00	0.00	1278.84	11238.00
Jan.	1278.84	11238.00	0.00	0.00	0.00	0.00	1278.84	11238.00
Feb.	1278.84	11238.00	0.00	0.00	0.00	0.00	1278.84	11238.00
Mar.	1278.84	11238.00	0.00	0.00	0.00	0.00	1278.84	11238.00
Apr.	1278.84	11238.00	2.51	5.00	0.00	0.00	1281.35	11243.00
May	1281.35	11243.00	0.00	0.00	0.00	0.00	1281.35	11243.00
June								

[illegible]

Drop Member Firms		
<u>Firm Name</u>	<u>Index</u>	<u>Employee Count</u>





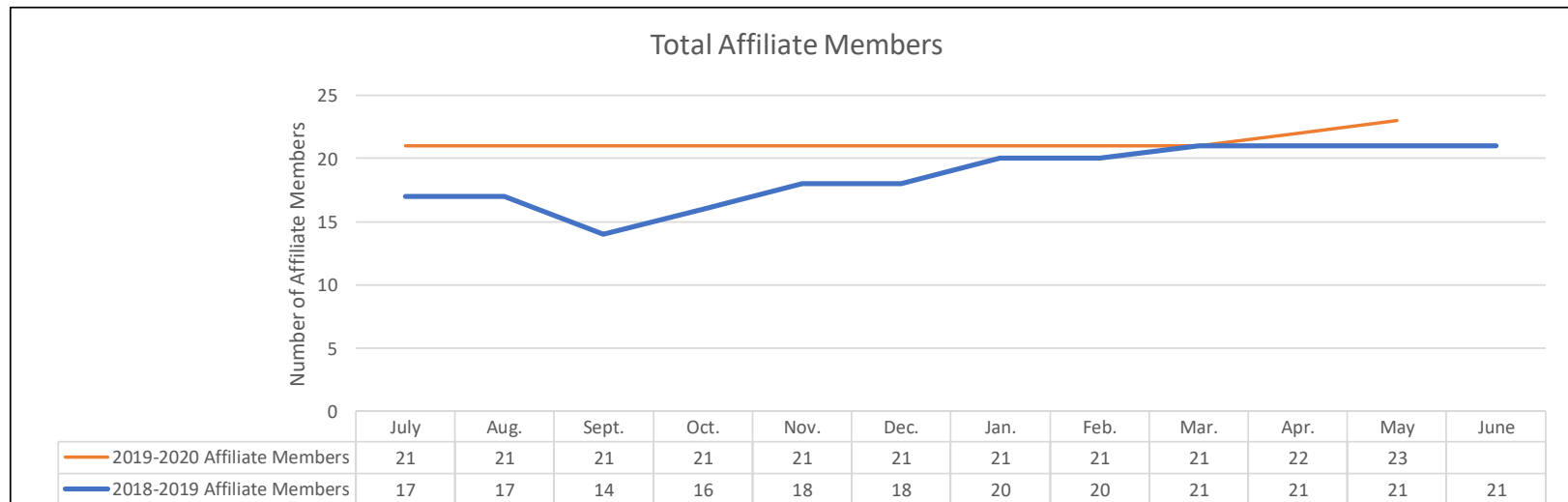
## May 2020 Membership Report

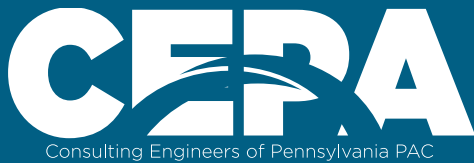
### Affiliate Members

Month	Starting Members	New Members	Dropped Members	2019-2020 Affiliate Members
July	21	0	0	21
Aug.	21	1	1	21
Sept.	21	1	1	21
Oct.	21	0	0	21
Nov.	21	0	0	21
Dec.	21	0	0	21
Jan.	21	0	0	21
Feb.	21	0	0	21
Mar.	21	0	0	21
Apr.	21	1	0	22
May	22	1	0	23
June				

New Affiliate Members
3N Consulting

Drop Affiliate Members





Q1: 2020

## CEPA CONTRIBUTORS

Tom Bice  
Michael Bougher  
Rose Bougher  
Greg Cerminara  
Jeff Guzy  
David Hamlet  
Thomas Leckrone  
Jesse Love  
John Mitchell  
Marc Pinto  
John Prybella  
Joseph Riley  
Derek Rogers  
Douglas Smith  
Margaret Talarico  
Brian Teles  
Eric Veydt  
Christopher Vollmer  
Scott Zeevaart  
Larson Design Group PAC

(From January 1 to March 31, 2020)



# LEGISLATIVE

## Senate

SB 494 Local Government Commission

SB 596 Pennsylvania Clean Transportation Infrastructure Act  
(ACEC/PA has taken a supportive position)

SB 1133 Information Technology Billing Verification Software

## House

HB 99 Improving DEP Permitting Process – On-Line Permit Tracking System

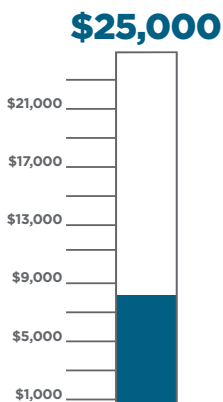
HB 163 Modernize PA's Separations Act

HB 414 DEP Permitting Review Timeframes – Erosion & Sediment Control Program

HB 509 Reform to Increase Permit Transparency

HB 2101 Engineer, Land Surveyor and Geologist Registration Law

HB 2172 PASSHE Reform \_ Bill Package (QBS Elimination)



## Contribute by going to [acecpa.org/page/CEPAPACState](https://acecpa.org/page/CEPAPACState)

\*View the [CEPA PAC](#) and [ACEC](#) monthly reports.

## CEPA PAC DONATIONS TO CANDIDATES

No donations were given in this quarter.



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# ACEC

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Thomas Reilly

Derek Rogers

Rosanna Smithnosky

Eric Veydt

Christopher Vollmer

Larson Design Group PAC

*(From January 1 to March 31, 2020)*

**To contribute  
to the ACEC  
PAC, [click here.](#)**



## LEGISLATIVE

### ACEC Recovery Agenda for Transportation

The centerpiece of a national infrastructure-based recovery agenda should be a multi-year reauthorization of the nation's surface transportation law – the FAST Act – with sustainable and growing revenues to support critical highway and transit projects.

### ACEC Recovery Agenda for Water Infrastructure

Congress should include a robust water infrastructure component to an infrastructure-based recovery agenda in 2020, built around investments in ports and waterways, flood control, hydropower, and water and wastewater programs under a new Water Resources Development Act (WRDA).

ACEC and Seven Partner Groups Oppose Spyware Legislation in Pennsylvania [SB 1133](#)



## ACEC DONATIONS TO CANDIDATES

Committee	Amount	Date
BRIAN FITZPATRICK FOR CONGRESS	\$500	3/13/20
MAD4PA PAC	\$1,000	3/13/20
BRIAN FITZPATRICK FOR CONGRESS	\$500	3/13/20
BRIAN FITZPATRICK FOR CONGRESS	\$2,500	2/25/20
DWIGHT EVANS FOR CONGRESS	\$1,000	1/27/20
MIKE KELLY FOR CONGRESS	\$1,000	1/27/20





## **2020 ACEC PAC Contributors**

**As of May 31, 2020**

**2020 ACEC PAC Goal \$33,958      YTD Raised \$14,350**

**2019 ACEC PAC Goal-\$33,958, Raised-\$24,625**

### **\$2500-up**

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Tom Reilly, The EADS Group, Inc.

### **\$1,000-2499**

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---

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### **\$250-499**

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Matt Marquardt, Urban Engineers, Inc.

Todd Morris, Pennoni Associates, Inc.

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### **\$1-249**

---

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Rosanna Smithnosky, Susquehanna Civil, Inc.

Christopher Vollmer, Gannett Fleming, Inc.



## **2020 CEPA PAC Contributors**

*As of May 31, 2020*

2020 CEPA PAC Goal - \$25,000  
Contributions received to-date – 11,500

### \$1,000 - \$2,500

Erdman Anthony PAC  
Larson Design Group PAC

### \$500 - \$999

Michael Bougher, Stantec Consulting Services, Inc.  
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Derek Rogers, RIG Consulting, Inc.  
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### \$250 - \$499

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Jeffrey Roken, Urban Engineers  
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### \$1 - \$249

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