



Board of Directors - Meeting Agenda

March 26, 2021 at 9:00am

<https://global.gotomeeting.com/join/917972293>

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Call to Order	Holloway
Consent Agenda Action Items	Holloway
Minutes – January 28, 2021	
CEPA PAC Report	
ACEC PAC Report	
Membership Report	
Agenda Action Items	
2021-2022 Board Slate	E. Frary
Financial Report	M. Bougher
2021-2022 Proposed Budget	
Draft 990	
Reports	
Operations Manual Update	R. Bougher
Finance Committee Report	M. Bougher
National Directors Report	Frary
Government Affairs Report	TBD
President's Report	Holloway
Executive Director Report	Sherman
Open Discussion	Holloway
Adjourn	Holloway



CONSENT AGENDA ITEMS

MEETING MINUTES

ACEC/PA Board of Directors Meeting January 28, 2021 at 2:00 pm Virtual Meeting

Attendees:

Board Members: Troy Holloway (President) Eric Veydt (President-Elect), Roseline Bougher (Vice President), Mike Bougher (Treasurer) Mark Markosky (Secretary), Eric Frary (Immediate Past President/National Director), Joe Riley, Jeff Guzy, Derek Rogers, Lonnie Young, Ryan Gargan, Damon Rhodes, Paul McNamee, Mike Girman, Sandy Basehore, Casey Moore, Bill Gross, Rosanna Smithnosky

ACEC/PA Staff: Leeann Sherman, Executive Director

Gov't Affairs: Andrew Pennoni

Due to the COVID-19 Pandemic, this meeting was held virtually via GoToMeeting and it was recorded with the consent of all present.

Call to Order

Troy Holloway called the meeting to order. He congratulated all of the winners from the Diamond Awards ceremony held virtually prior to the Board meeting, and thanked the ACEC/PA staff (Leeann Sherman, Tina Fornstrom, and Amanda Crouse) for their outstanding work setting up and coordinating the event.

Consent Agenda

Holloway asked if there were any requests to move items from the Consent Agenda to the full agenda, to allow for discussion before approval. There was one request, to move the approval of the meeting minutes from 11-19-20 back to the full agenda for discussion.

Damon Rhodes offered a motion to approve the remaining items on the Consent Agenda, a second was provided, and the motion carried.

Items Removed from Consent Agenda

The following items were requested to be removed from the consent agenda, and Holloway invited the discussion:

Meeting Minutes from 11-19-20

Paul McNamee noticed some differences in the format/content of the minutes and asked why changes were made. Was questioned why those who provided as second to a motion were not identified, and why the details of discussions were not recorded – e.g., the back-and-forth questions/responses/opinions and who offered them.

MEETING MINUTES

Secretary Mark Markosky replied that the apparent omissions in the latest minutes were indeed intentional, and he explained why. He has noticed that since minutes have recently been prepared with the aid of a recording, there has been a tendency (at least on his part) to prepare very detailed minutes, almost at the level of a transcript of the meeting. Suspecting that this tendency was not only time consuming but likely not compliant with accepted protocols, he decided to revisit the basics of meeting minute preparation – particularly in the case of associations and non-profit Boards.

Based on his online research, Markosky recommended to Holloway and Sherman that he prepare these minutes with a renewed commitment to following established protocols. After reviewing the source documents Markosky cited, they agreed, and the final minutes were prepared in compliance. As a result, the minutes reflect much less of the actual dialog that took place opting to summarize the results of the discussion and decisions made. A more minor tweak was to drop the naming of those seconding motions.

McNamee expressed concern that those asking questions or bringing up concerns would not be specifically named, suggesting that the minutes should provide a historical record of the actual discussions. Markosky disagreed that the minutes should read more like a transcript and suggested that if a Board member wants their comments and concerns to be made part of the official record they should state so during the meeting and they will be included in the minutes.

Eric Veydt stressed that while the discussion of the issues that occurs during the meetings is critical, ultimately the decisions we reach as a Board are the most important and appropriate thing to record in the minutes.

Eric Frary made a motion to approve the minutes, a second was offered and the motion carried.

Financial Report

Mike Bougher presented the financial reports as included in the Board packet. Leeann Sherman had received some questions on the reports prior to the meeting, and she answered those questions to the satisfaction of those who posed them.

M. Bougher answered several other questions about individual items, and a suggestion was made that the Finance Committee should include a bulleted list of unusual items or items of concern with the Board packet. R. Bougher reminded the group that Sherman does summarize items of note in her email to the Board when she sends the packet. In addition, the Finance Committee meeting minutes are provided to the Board.

M. Bougher also reported that work on the draft FY 2021/22 budget will begin shortly, with he, Sherman and Markosky (incoming Treasurer) meeting in the coming weeks to start the process.

McNamee provided a motion to approve the financial reports, a second was offered, and the motion carried.

MEETING MINUTES

Investment Policy

M. Bougher discussed the money ACEC/PA has invested with Wells Fargo in a Money Market account, essentially earning no interest. The Finance Committee has been discussing re-investing these funds into a more lucrative account, and in the process has identified the need to draft an Investment Policy. He reported that a Wells Fargo representative will be attending our next Finance Committee meeting to present some options for reinvesting. An ad-hoc subcommittee of the Finance Committee has been charged with developing a policy and a draft will be presented to the Board at a future meeting (**Action Item 1/28/21-1**).

Nominating Committee

Eric Frary reported that the Nominating Committee (Frary, Holloway, Veydt) solicited interest in Board service in early January. The response from each chapter was good, and they will have a slate of about a half dozen candidates to present to the Board at the March Board meeting for discussion. The final slate will then be presented to the membership, with ratification scheduled for the Annual Meeting in June.

National Director's Report

PAC

Frary reported that PA met our obligation to the ACEC PAC in 2020, and our goal has been set for 2021. He implored the Board to meet their PAC obligation early in the year as possible. He is also encouraging Board members to encourage others in their firms to contribute to the PACs.

Frary noted that there has been a lot of discussion within ACEC at the national level regarding whether ACEC PAC support should be withheld from certain candidates in upcoming elections due to their controversial stances on the 2020 election results. The consensus is to contribute to candidates based on their positions as they relate to our industry. There will always be politically charged disagreements in Washington that do not directly impact our industry, and we should strive to take a neutral position when it comes to non-industry related controversies.

Frary noted that candidates ACEC National supports are vetted based on answers to a questionnaire they are asked to complete prior to any PAC funds being committed.

R. Bougher suggested that now may be a good time for ACEC/PA to discuss our core values, and perhaps put them in writing, so that we may better evaluate which candidates best reflect our organization's core values and mission.

Safety Task Force

Holloway reported that we are currently looking for leadership for this new Task Force. PennDOT has committed to providing a representative, and a Safety professional will also be included.

Operations Manual

R. Bougher updated the group on the development of the Governance portion of the ACEC/PA Operations Manual. An ad-hoc committee of R. Bougher, Casey Moore, Ryan Gargan, Lonnie Young has been formed to tackle this task. The group held their first meeting January 27th, and they began to plan how the Governance guidance will be developed. Sherman has provided example Operations Manuals for other Member organizations and ASCE for us as examples. The Task Force will set the June 3rd, 2021

MEETING MINUTES

Board meeting as their goal for providing a draft to the Board for review and approval (**Action Item 1/28/21-2**).

President's Report

Holloway announced that there would be no in person ACEC/PA Annual Leadership Meeting event this year due to continued COVID-19 concerns. However, there will be a virtual Annual Meeting of the Membership to take care of the business.

It was suggested that we consider some type of small in-person outdoor social event in June or July as an opportunity for members to reconnect in person. An in-person PAC fundraiser was discussed as a possibility. It was noted that the annual golf outing is being planned for September.

Executive Director's Report

Sherman reported that she has been working with RKL (accountant) on the draft 2019 Form 990 tax return. She expects it to be ready for Board review by the March meeting (**Action Item 1/28/21-3**).

Sherman is also working on the ACEC/PA Employee Manual, which will be new to the organization. The manual will cover standard protocols and procedures related to the paid ACEC/PA staff. Although this manual will not require Board approval, a review will be welcome. She is hoping to have a draft available for Board review by the March meeting (**Action Item 1/28/21-4**).

She provided highlights of the activities of the committees and noted that she has been talking to committee leaders and the Nominating Committee about preparing to change leadership in June. Some highlights:

- The Marketing Committee has put a high priority on working out issues with permission levels within ECMS. PennDOT has indicated that they are ready to meet to discuss what can be done.
- Brad Heigel will be attending an upcoming PTC Committee meeting.
- The Environmental Permit Stakeholder Task Force and the Construction Services Committees have been very active.

Government Affairs

Andrew Pennoni provided a brief update of the activities of the Government Affairs Committee. Matt Bradford, the PA House Democratic Appropriations Chair, spoke at the January GA Breakfast. Upcoming speakers include Senator Jake Corman in February and the new Senate Transportation Committee Chair Wayne Langerholc in March.

Sherman discussed her GA related activities.

- She encouraged the Board members to contact their US legislators regarding action on the PPP loans, given the potential harmful effects the current payback/forgiveness rules may have on our industry.
- She discussed the P3 interstate bridge projects that PennDOT has recently proposed, and some of the concerns expressed by legislators and industry groups. ACEC/PA has assigned an ad-hoc

MEETING MINUTES

committee that will evaluate the proposal and keep us informed of its potential benefits or threats to our member firms.

- She has been discussing alternative transportation funding proposal with APC
- A PA Senate Resolution (SR 6) has been introduced which seeks to require more legislative oversight of the P3 board
- She recently met with the new Senate Transportation Committee Chair Wayne Langerholc to get acquainted and to let him know that ACEC/PA is eager to work with him and to encourage him to use us as a resource. They discussed various potential transportation funding mechanisms such as VMT, sales tax, increased registration fees.

Sherman stressed that only 36 legislators remain that were in office when Act 89 was passed, so the industry will need to work hard to educate the new members on transportation funding needs. Given that PennDOT and the General Assembly are at odds as to who is responsible for charting the future course of funding, it is especially imperative that industry take the lead. Holloway has asked the GA committee to put together a strategy for how we move forward with educating legislators. **(Action Item 1/28/21-5)**

Open Discussion

McNamee has recently been asked by members about:

Membership dues – would ACEC consider tiered dues? Sherman noted that ACEC/PA follows ACEC National policies regarding dues payment. National does not follow a tiered dues structure, so we have not either. She did note that we do allow partial payments spaced out over several months.

Charging for virtual meetings – why does ACEC/PA charge for virtual meetings when other organizations do not? McNamee understands why we do (overhead costs and robust member offerings), but he passed the comment along.

Scholarship fund – Should we add an option to our payment pages for regular meetings that allows members to donate to the Scholarship Fund?

Holloway acknowledged that member feedback is important, and these concerns/suggestions will be considered in the future.

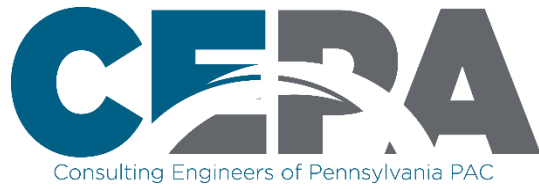
Sherman reminded the Board to take a look at the Fall Conference Evaluation results and the update/timeline on PennDOT's Digital Delivery initiative that were included in the meeting packet.

A motion to adjourn the meeting was made by Casey Moore, a second was provided and the motion carried.

MEETING MINUTES

Action Items

Action Item	Description	Responsible	Due	Complete
11/13/20-1	Provide Board with shortlist of promising new member prospects	Sherman	12/31/20	Completed
11/13/20-3	Make a decision regarding Spring Conference – virtual or in-person?	ExCom, Board	12/31/20	Completed (virtual)
01/28/21-1	Draft Investment Policy for Board review	Markosky	03/28/21	
01/28/21-2	Draft Governance document for Board review	R. Bougher	03/28/21	
01/28/21-3	Draft 2019 Form 99 Tax return for Board review	Sherman	03/28/21	
01/28/21-4	Draft Employee Manual for Board review	Sherman	03/28/21	
01/28/21-5	GA Committee to develop a strategy for educating Legislators on transportation funding challenges	Pennoni	06/03/21	



2021 CEPA PAC Contributors

As of February 28, 2021

2020 CEPA PAC Goal - \$TBD

Contributions received to date - \$1,650

Total PAC Fund to date - \$27,046.62

\$1,000 - \$2,500

Kevin Johnson, Traffic Planning & Design

\$500 - \$999

Eric Veydt, Gannett Fleming, Inc.

\$250 - \$499

\$1 - \$249

Marc Pinto, Susquehanna Civil, Inc.



2021 ACEC PAC Contributors

As of February 28, 2021

2021 ACEC PAC Goal \$33,958 YTD Raised \$1,300

2020 ACEC PAC Goal-\$33,958, Raised-\$35,075

\$2500-up

\$1,000-2499

\$500-999

Troy Holloway, Century Engineering, Inc.

Eric Veydt, Gannett Fleming, Inc.

\$250-499

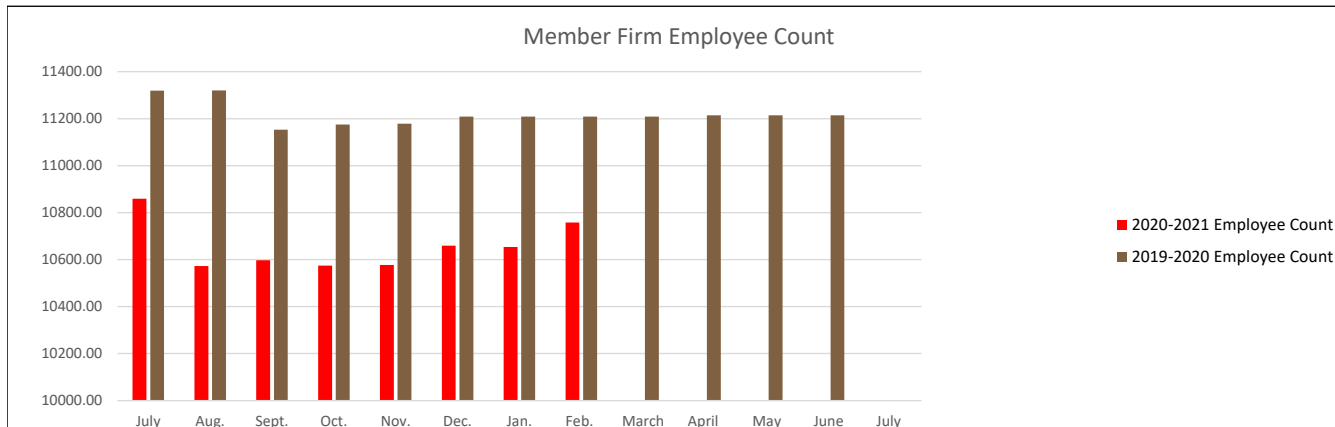
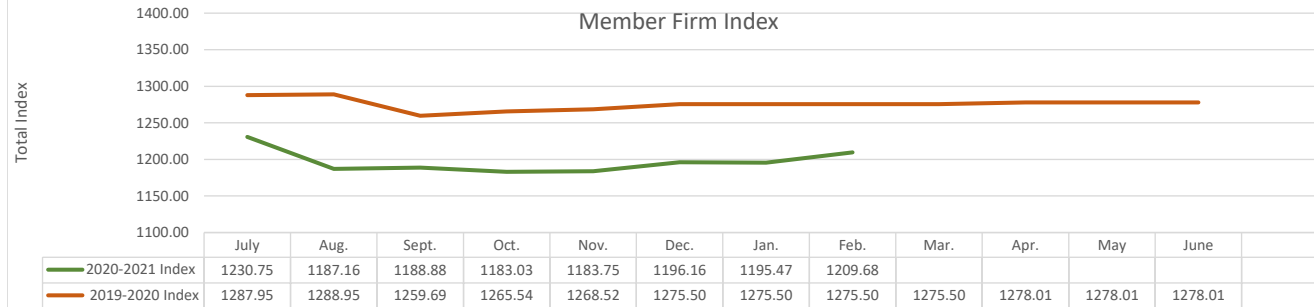
\$1-249

Leeann Sherman, ACEC/PA

February 2021 Membership Reports

Member Firms

Month	Starting Index	Starting # Employees	Anniversary Variation Index	Anniversary Variation Employee Count	New Index	New # Employees	Drop Index	Drop # Employees	2020-2021 Index	Employee Count
July	1249.93	11020.00	0.00	0.00	0.00	0.00	19.18	161.00	1230.75	10859.00
Aug.	1230.75	10859.00	0.00	0.00	0.00	0.00	43.59	286.00	1187.16	10573.00
Sept.	1187.16	10573.00	0.00	0.00	8.23	40.00	6.51	16.00	1188.88	10597.00
Oct.	1188.88	10597.00	0.00	0.00	0.00	0.00	5.85	22.00	1183.03	10575.00
Nov.	1183.03	10575.00	0.72	2.00	1183.75	10577.00	0.00	0.00	1183.75	10577.00
Dec.	1183.75	10577.00	0.00	0.00	12.41	82.00	0.00	0.00	1196.16	10659.00
Jan.	1196.16	10659.00	-0.69	-5.00	0.00	0.00	0.00	0.00	1195.47	10654.00
Feb.	1195.47	10654.00	0.00	0.00	14.21	104.00	0.00	0.00	1209.68	10758.00
March										
April										
May										
June										
July										



Reconciliation from Certification	6.30.2020 Ending Index	6.30.2020 Ending EE Cnt	7.1.2020 Starting Index after cert	7.1.2020 Starting EE Cnt after cert
	1278.01	11214	1249.93	11020

Anniversary Variation	Invoice Date	Index	Employee Count
Naik Group	9.1.2020	-	-
ATCS PLC	10.1.2020	-	-
The Lexis Group	11.1.2020	0.72	2
GPD Group	11.1.2020	-	-
T3 Global Strat.	1.1.2021	-0.69	-5

February New Member Firms		
Firm Name	Index	Employee Count
Dawood Engineering, Inc.	14.21	104
Totals	14.21	104

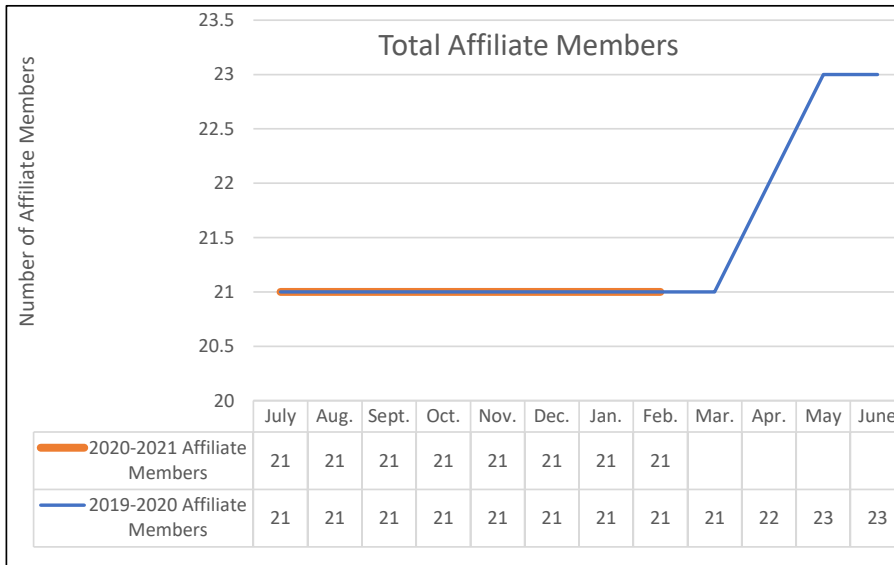
YTD New Member Firms		
Firm Name	Index	Employee Count
JHA Companies	8.23	40
ARRO Consulting Inc.	12.41	82
Dawood Engineering, Inc.	14.21	104
Totals	34.85	226

February Drop Member Firms		
Firm Name	Index	Employee Count
Totals	0	0

YTD Drop Member Firms		
Firm Name	Index	Employee Count
Borton-Lawson	18.18	160
Eugene J. Aufiero & Associates, Inc.	1.00	1
First Capital Engineering, Inc.	5.05	17
Stahl Sheaffer Engineering, LLC	16.28	132
Armstrong Engineering Associates, Inc.	9.77	54
Earth Engineering, Inc.	12.49	83
Geo-Explorers, Inc.	2.78	6
FIGG Bridge Engineers, Inc.	3.73	10
S P Engineering	5.85	22
Totals	75.13	485

**February Membership Reports
Affiliate Members**

Month	Starting Members	New Members	Dropped Members	2020-2021 Affiliate Members
July	23	0	2	21
Aug.	21	0	0	21
Sept.	21	0	0	21
Oct.	21	0	0	21
Nov.	21	0	0	21
Dec.	21	0	0	21
Jan.	21	0	0	21
Feb.	21	0	0	21
Mar.				
Apr.				
May				
June				



February New Affiliate Members

YTD New Affiliate Members

February Drop Affiliate Members

YTD Drop Affiliate Members
Customer Follow Up, Inc. (7.30.2020)
Oswald Companies (7.31.2020)



ACTION ITEMS



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Pennsylvania

2021-2022 Board of Directors & Officers Slate

Officers

President

D. Eric Veydt, Gannett Fleming, Inc.

President-Elect

Roseline Bougher, A.D. Marble Co, Inc.

Vice President

Michael Bougher, Stantec Consulting Services, Inc.

Treasurer

Mark Markosky, The Markosky Engineering Group

Secretary

Michael Girman, AECOM, nominated as new At-Large Director

Immediate Past President/National Director

Troy Holloway, Century Engineering, Inc.

Directors

Eastern At Large 2nd Year Director (1 Year Term)

Matthew Marquardt, Urban Engineers, Inc. (Filling 2nd year of term of Michael Girman)

At Large Directors (2 Year Term)

Eastern - Joseph Riley, WSP USA, Inc.

Central - Rosanna Smithnosky, Susquehanna Civil, Inc.

Western – William Gross, HDR

Chapter Directors (2 Year Term)

Eastern - Vice President - James Maloney, Johnson, Mirmiran & Thompson, Inc.

Western - Vice President - Eric Meyer, Whitman, Requardt & Associates, LLP

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - February 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	52,000.00	51,500.00	500.00	100.97 %
3002 ACEC/PA Dues	357,898.19	334,000.00	23,898.19	107.16 %
3003 Affiliate Dues	30,210.00	36,275.00	-6,065.00	83.28 %
Total 3000 Dues Income	440,108.19	421,775.00	18,333.19	104.35 %
3009 ACEC BIT Royalty	1,660.00	1,500.00	160.00	110.67 %
3015 Member Directory Income	3,300.00	1,000.00	2,300.00	330.00 %
3300 Meetings				
3301 Central Chapter Meeting	13,860.00	8,900.00	4,960.00	155.73 %
3302 Eastern Chapter Meeting	15,610.00	15,850.00	-240.00	98.49 %
3303 Western Chapter Meeting	18,515.00	17,950.00	565.00	103.15 %
3304 Govt Affairs Breakfast	8,260.00	9,800.00	-1,540.00	84.29 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships		0.00	0.00	
3305.2 Annual Meeting Registrations		0.00	0.00	
Total 3305 Annual Meeting		0.00	0.00	
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	13,102.00	2,500.00	10,602.00	524.08 %
3306.2 Spring Conference Registrations	1,412.00	1,000.00	412.00	141.20 %
Total 3306 Spring Conference	14,514.00	3,500.00	11,014.00	414.69 %
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	22,910.00	11,550.00	11,360.00	198.35 %
3307.2 Fall Conference Registrations	14,103.00	28,238.00	-14,135.00	49.94 %
Total 3307 ACEC/PA Fall Conference	37,013.00	39,788.00	-2,775.00	93.03 %
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	12,650.00	16,000.00	-3,350.00	79.06 %
3308.2 Diamond Awards Registrations		34,500.00	-34,500.00	
3308.3 Diamond Awards Project Submission Fee	13,200.00	13,500.00	-300.00	97.78 %
Total 3308 Diamond Awards	25,850.00	64,000.00	-38,150.00	40.39 %
3309 Scholarship Golf Outing	7,500.00	2,500.00	5,000.00	300.00 %
3403 Legislative Day	6,292.00	4,000.00	2,292.00	157.30 %
Total 3300 Meetings	147,414.00	166,288.00	-18,874.00	88.65 %
3900 Investment Income				
3901 Interest	26.98		26.98	
3901.1 Interest from Money Market Account	8.64	400.00	-391.36	2.16 %
Total 3901 Interest	35.62	400.00	-364.38	8.91 %
Total 3900 Investment Income	35.62	400.00	-364.38	8.91 %
3951 Misc Income	507.71	700.00	-192.29	72.53 %
Sales	13.13		13.13	
Total Revenue	\$593,038.65	\$591,663.00	\$1,375.65	100.23 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - February 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
GROSS PROFIT	\$593,038.65	\$591,663.00	\$1,375.65	100.23 %
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	163,814.00	171,528.00	-7,714.00	95.50 %
4001.1 Salaries - Vacation	5,223.49		5,223.49	
Total 4001 Salaries	169,037.49	171,528.00	-2,490.51	98.55 %
4002 Payroll Taxes	10,133.89	12,832.00	-2,698.11	78.97 %
4002.1 Payroll Tax Credits	-8,562.98		-8,562.98	
Total 4002 Payroll Taxes	1,570.91	12,832.00	-11,261.09	12.24 %
4003 Employee Benefits	14,180.22	11,200.00	2,980.22	126.61 %
4004 Retirement	6,685.19	7,120.00	-434.81	93.89 %
4005 Payroll Fees	463.13	480.00	-16.87	96.49 %
Total 4000 Payroll Expenditures	191,936.94	203,160.00	-11,223.06	94.48 %
4015 Member Directory Expenses	1,114.17	500.00	614.17	222.83 %
4300 Meetings Expense				
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel		8.00	-8.00	
4302.3 Central Chapter Mtg F&B		3,958.00	-3,958.00	
4302.4 Central Chapter Mtg AV/Rm Rental		1,592.00	-1,592.00	
Total 4302 Central Chapter Mtg Expense		5,558.00	-5,558.00	
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel		75.00	-75.00	
4303.3 Eastern Chapter Mtg F&B	0.00	7,865.00	-7,865.00	0.00 %
4303.4 Eastern Chapter Mtg AV/Rm Rental		830.00	-830.00	
Total 4303 Eastern Chapter Mtg Expense	0.00	8,770.00	-8,770.00	0.00 %
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel		240.00	-240.00	
4304.3 Western Chapter Mtg F&B		5,190.00	-5,190.00	
Total 4304 Western Chapter Mtg Expense		5,430.00	-5,430.00	
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel		7.00	-7.00	
4305.3 Govt Affairs Bfast F&B		3,040.00	-3,040.00	
4305.4 Govt Affairs Bfast AV/Rm Rental		1,592.00	-1,592.00	
Total 4305 Govt Affairs Bfast Expense		4,639.00	-4,639.00	
4306 Diamond Awards Expense				
4306.1 Awards Expense	2,189.16	2,000.00	189.16	109.46 %
4306.2 Diamond Awards Travel		280.00	-280.00	
4306.3 Diamond Awards F&B	0.00	32,295.00	-32,295.00	0.00 %
4306.4 Diamond Awards AV/Rm Rental	22,136.24	10,950.00	11,186.24	202.16 %
4306.5 Diamond Awards Supplies/Misc.	98.00	8,300.00	-8,202.00	1.18 %
Total 4306 Diamond Awards Expense	24,423.40	53,825.00	-29,401.60	45.38 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - February 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel		0.00	0.00	
4307.3 Annual Meeting F&B		0.00	0.00	
4307.4 Annual Meeting AV/Rm Rental		0.00	0.00	
4307.5 Annual Meeting Supplies		0.00	0.00	
4307.6 Annual Meeting Activities		0.00	0.00	
Total 4307 Annual Meeting Expense		0.00	0.00	
4308 Spring Conference Expense				
4308.2 Spring Conference Travel		0.00	0.00	
4308.3 Spring Conference F&B		0.00	0.00	
4308.4 Spring Conference AV/Rm Rental		0.00	0.00	
4308.5 Spring Conference Supplies		0.00	0.00	
4308.7 Spring Conference Speaker		0.00	0.00	
Total 4308 Spring Conference Expense		0.00	0.00	
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel		20.00	-20.00	
4309.3 Fall Conference F&B	230.77	11,970.00	-11,739.23	1.93 %
4309.4 Fall Conference AV/Rm Rental	5,590.65	3,300.00	2,290.65	169.41 %
4309.5 Fall Conference Supplies	6,641.96	250.00	6,391.96	2,656.78 %
Total 4309 ACEC/PA Fall Conference Expense	12,463.38	15,540.00	-3,076.62	80.20 %
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	7,500.00	2,500.00	5,000.00	300.00 %
4310.5 Golf Outing Supplies	13.13		13.13	
Total 4310 Scholarship Golf Outing Expense	7,513.13	2,500.00	5,013.13	300.53 %
4351 Legislative Day Expenses				
4351.1 Legislative Day Printing/Postage		0.00	0.00	
4351.2 Legislative Day Travel		0.00	0.00	
4351.3 Legislative Day F&B		0.00	0.00	
4351.5 Legislative Day Supplies		0.00	0.00	
Total 4351 Legislative Day Expenses		0.00	0.00	
Total 4300 Meetings Expense	44,399.91	96,262.00	-51,862.09	46.12 %
4400 Insurance				
4401 Business Insurance	662.00	670.00	-8.00	98.81 %
4402 Workers Comp Insurance	869.26	1,000.00	-130.74	86.93 %
4403 Auto Insurance	1,666.35	1,720.00	-53.65	96.88 %
4404 Directors & Officers Liability	1,528.00	1,536.00	-8.00	99.48 %
4405 ERISA Retirement Insurance	67.44	270.00	-202.56	24.98 %
Total 4400 Insurance	4,793.05	5,196.00	-402.95	92.25 %
4500 Office Supplies and Expenses				
4501 Supplies	493.90	3,200.00	-2,706.10	15.43 %
4502 Copier Supplies/Equipment	186.89	600.00	-413.11	31.15 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - February 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4502.1 Interest Paid - Copier Lease	130.46	128.00	2.46	101.92 %
Total 4502 Copier Supplies/Equipment	317.35	728.00	-410.65	43.59 %
4503 Office Expense/Gifts	341.39	400.00	-58.61	85.35 %
Total 4500 Office Supplies and Expenses	1,152.64	4,328.00	-3,175.36	26.63 %
4600 Office/Admin Expense				
4601 Bank Monthly Charges	319.60	320.00	-0.40	99.88 %
4602 CC Transaction Fees	3,912.56	6,000.00	-2,087.44	65.21 %
4603 Internet Services	1,822.24	1,360.00	462.24	133.99 %
4604 Printing		332.00	-332.00	
4605 Postage	121.60	170.00	-48.40	71.53 %
4606 Rent	28,320.32	28,736.00	-415.68	98.55 %
4607 Advertising		0.00	0.00	
4608 Telephone	5,220.89	5,720.00	-499.11	91.27 %
4609 Other Misc Svc Costs	353.56		353.56	
4610 Investment Acct Bank Fees	150.00		150.00	
Total 4600 Office/Admin Expense	40,220.77	42,638.00	-2,417.23	94.33 %
4900 Board Expenses	290.00	2,750.00	-2,460.00	10.55 %
4910 Prof Dev/Meetings	-116.00	800.00	-916.00	-14.50 %
4920 Lobbying Expenses	5,933.36	5,560.00	373.36	106.72 %
4940 Tenant Improvements		0.00	0.00	
5000 Committee Expenses	48.13	575.00	-526.87	8.37 %
5100 Member-Related (non-travel)	17.13	2,900.00	-2,882.87	0.59 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	5,925.00	5,700.00	225.00	103.95 %
5212 Prof Memberships	1,870.00	1,800.00	70.00	103.89 %
5213 Subscriptions	16,678.24	13,875.00	2,803.24	120.20 %
Total 5210 Dues/Subscriptions	24,473.24	21,375.00	3,098.24	114.49 %
5520 Professional Services				
5521 Legal	1,921.00	3,300.00	-1,379.00	58.21 %
5522 Accountant	4,396.25	10,650.00	-6,253.75	41.28 %
5523 Computer/IT	6,809.49	6,000.00	809.49	113.49 %
5525 Public Relations	40,244.99	41,600.00	-1,355.01	96.74 %
Total 5520 Professional Services	53,371.73	61,550.00	-8,178.27	86.71 %
5600 Travel Expenses				
5601 ACEC/NACEC Event Expenses	349.00	4,000.00	-3,651.00	8.73 %
5604 Legislative Travel Expense		1,600.00	-1,600.00	
5605 Staff/Membership Related Travel	12.70	2,250.00	-2,237.30	0.56 %
Total 5600 Travel Expenses	361.70	7,850.00	-7,488.30	4.61 %
5610 Auto Expenses				
5611 Vehicle Maintenance	202.90	240.00	-37.10	84.54 %
5612 Vehicle Lease	4,203.44	4,208.00	-4.56	99.89 %
5613 Vehicle Gas/Tolls/Parking	186.97	800.00	-613.03	23.37 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - February 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 5610 Auto Expenses	4,593.31	5,248.00	-654.69	87.52 %
6010 Depreciation Expense	1,521.12	1,520.00	1.12	100.07 %
9210 Minor A/R Write-Off	0.09		0.09	
Total Expenditures	\$374,111.29	\$462,212.00	\$ -88,100.71	80.94 %
NET OPERATING REVENUE	\$218,927.36	\$129,451.00	\$89,476.36	169.12 %
NET REVENUE	\$218,927.36	\$129,451.00	\$89,476.36	169.12 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	52,000.00	54,000.00	-2,000.00	96.30 %
3002 ACEC/PA Dues	357,898.19	338,500.00	19,398.19	105.73 %
3003 Affiliate Dues	30,210.00	38,825.00	-8,615.00	77.81 %
Total 3000 Dues Income	440,108.19	431,325.00	8,783.19	102.04 %
3009 ACEC BIT Royalty	1,660.00	1,500.00	160.00	110.67 %
3015 Member Directory Income	3,300.00	1,000.00	2,300.00	330.00 %
3300 Meetings				
3301 Central Chapter Meeting	14,805.00	10,900.00	3,905.00	135.83 %
3302 Eastern Chapter Meeting	16,030.00	18,150.00	-2,120.00	88.32 %
3303 Western Chapter Meeting	18,865.00	20,150.00	-1,285.00	93.62 %
3304 Govt Affairs Breakfast	8,820.00	11,700.00	-2,880.00	75.38 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships		7,500.00	-7,500.00	
3305.2 Annual Meeting Registrations		24,075.00	-24,075.00	
Total 3305 Annual Meeting		31,575.00	-31,575.00	
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	15,984.00	13,050.00	2,934.00	122.48 %
3306.2 Spring Conference Registrations	1,730.00	29,000.00	-27,270.00	5.97 %
Total 3306 Spring Conference	17,714.00	42,050.00	-24,336.00	42.13 %
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	22,910.00	11,550.00	11,360.00	198.35 %
3307.2 Fall Conference Registrations	14,103.00	28,238.00	-14,135.00	49.94 %
Total 3307 ACEC/PA Fall Conference	37,013.00	39,788.00	-2,775.00	93.03 %
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	12,650.00	16,000.00	-3,350.00	79.06 %
3308.2 Diamond Awards Registrations		34,500.00	-34,500.00	
3308.3 Diamond Awards Project Submission Fee	13,200.00	13,500.00	-300.00	97.78 %
Total 3308 Diamond Awards	25,850.00	64,000.00	-38,150.00	40.39 %
3309 Scholarship Golf Outing	7,500.00	2,500.00	5,000.00	300.00 %
3403 Legislative Day	6,292.00	7,500.00	-1,208.00	83.89 %
Total 3300 Meetings	152,889.00	248,313.00	-95,424.00	61.57 %
3900 Investment Income				
3901 Interest	26.98		26.98	
3901.1 Interest from Money Market Account	8.64	600.00	-591.36	1.44 %
Total 3901 Interest	35.62	600.00	-564.38	5.94 %
Total 3900 Investment Income	35.62	600.00	-564.38	5.94 %
3951 Misc Income	6,905.89	900.00	6,005.89	767.32 %
Sales	13.13		13.13	
Total Revenue	\$604,911.83	\$683,638.00	\$ -78,726.17	88.48 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
GROSS PROFIT	\$604,911.83	\$683,638.00	\$ -78,726.17	88.48 %
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	163,814.00	257,300.00	-93,486.00	63.67 %
4001.1 Salaries - Vacation	5,223.49		5,223.49	
Total 4001 Salaries	169,037.49	257,300.00	-88,262.51	65.70 %
4002 Payroll Taxes	10,133.89	19,250.00	-9,116.11	52.64 %
4002.1 Payroll Tax Credits	-8,562.98		-8,562.98	
Total 4002 Payroll Taxes	1,570.91	19,250.00	-17,679.09	8.16 %
4003 Employee Benefits	14,180.22	16,800.00	-2,619.78	84.41 %
4004 Retirement	6,685.19	10,680.00	-3,994.81	62.60 %
4005 Payroll Fees	489.68	720.00	-230.32	68.01 %
Total 4000 Payroll Expenditures	191,963.49	304,750.00	-112,786.51	62.99 %
4015 Member Directory Expenses	1,131.67	500.00	631.67	226.33 %
4300 Meetings Expense				
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel		12.00	-12.00	
4302.3 Central Chapter Mtg F&B		5,100.00	-5,100.00	
4302.4 Central Chapter Mtg AV/Rm Rental		1,990.00	-1,990.00	
Total 4302 Central Chapter Mtg Expense		7,102.00	-7,102.00	
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel		100.00	-100.00	
4303.3 Eastern Chapter Mtg F&B	0.00	9,800.00	-9,800.00	0.00 %
4303.4 Eastern Chapter Mtg AV/Rm Rental		1,000.00	-1,000.00	
Total 4303 Eastern Chapter Mtg Expense	0.00	10,900.00	-10,900.00	0.00 %
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel		320.00	-320.00	
4304.3 Western Chapter Mtg F&B		6,920.00	-6,920.00	
Total 4304 Western Chapter Mtg Expense		7,240.00	-7,240.00	
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel		10.50	-10.50	
4305.3 Govt Affairs Bfast F&B		3,800.00	-3,800.00	
4305.4 Govt Affairs Bfast AV/Rm Rental		1,990.00	-1,990.00	
Total 4305 Govt Affairs Bfast Expense		5,800.50	-5,800.50	
4306 Diamond Awards Expense				
4306.1 Awards Expense	2,189.16	2,000.00	189.16	109.46 %
4306.2 Diamond Awards Travel		280.00	-280.00	
4306.3 Diamond Awards F&B	0.00	32,295.00	-32,295.00	0.00 %
4306.4 Diamond Awards AV/Rm Rental	22,136.24	10,950.00	11,186.24	202.16 %
4306.5 Diamond Awards Supplies/Misc.	98.00	8,300.00	-8,202.00	1.18 %
Total 4306 Diamond Awards Expense	24,423.40	53,825.00	-29,401.60	45.38 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel		2,800.00	-2,800.00	
4307.3 Annual Meeting F&B		13,870.00	-13,870.00	
4307.4 Annual Meeting AV/Rm Rental		3,500.00	-3,500.00	
4307.5 Annual Meeting Supplies		625.00	-625.00	
4307.6 Annual Meeting Activities		9,585.00	-9,585.00	
Total 4307 Annual Meeting Expense		30,380.00	-30,380.00	
4308 Spring Conference Expense				
4308.2 Spring Conference Travel		50.00	-50.00	
4308.3 Spring Conference F&B		17,100.00	-17,100.00	
4308.4 Spring Conference AV/Rm Rental		5,850.00	-5,850.00	
4308.5 Spring Conference Supplies		555.00	-555.00	
4308.7 Spring Conference Speaker		2,000.00	-2,000.00	
Total 4308 Spring Conference Expense		25,555.00	-25,555.00	
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel		20.00	-20.00	
4309.3 Fall Conference F&B	230.77	11,970.00	-11,739.23	1.93 %
4309.4 Fall Conference AV/Rm Rental	5,590.65	3,300.00	2,290.65	169.41 %
4309.5 Fall Conference Supplies	6,641.96	250.00	6,391.96	2,656.78 %
Total 4309 ACEC/PA Fall Conference Expense	12,463.38	15,540.00	-3,076.62	80.20 %
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	7,500.00	2,500.00	5,000.00	300.00 %
4310.5 Golf Outing Supplies	13.13		13.13	
Total 4310 Scholarship Golf Outing Expense	7,513.13	2,500.00	5,013.13	300.53 %
4351 Legislative Day Expenses				
4351.1 Legislative Day Printing/Postage		3,210.00	-3,210.00	
4351.2 Legislative Day Travel		30.00	-30.00	
4351.3 Legislative Day F&B		4,050.00	-4,050.00	
4351.5 Legislative Day Supplies		200.00	-200.00	
Total 4351 Legislative Day Expenses		7,490.00	-7,490.00	
Total 4300 Meetings Expense	44,399.91	166,332.50	-121,932.59	26.69 %
4400 Insurance				
4401 Business Insurance	662.00	670.00	-8.00	98.81 %
4402 Workers Comp Insurance	869.26	1,500.00	-630.74	57.95 %
4403 Auto Insurance	1,666.35	2,580.00	-913.65	64.59 %
4404 Directors & Officers Liability	1,528.00	1,536.00	-8.00	99.48 %
4405 ERISA Retirement Insurance	67.44	270.00	-202.56	24.98 %
Total 4400 Insurance	4,793.05	6,556.00	-1,762.95	73.11 %
4500 Office Supplies and Expenses				
4501 Supplies	493.90	4,800.00	-4,306.10	10.29 %
4502 Copier Supplies/Equipment	186.89	900.00	-713.11	20.77 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4502.1 Interest Paid - Copier Lease	130.46	192.00	-61.54	67.95 %
Total 4502 Copier Supplies/Equipment	317.35	1,092.00	-774.65	29.06 %
4503 Office Expense/Gifts	341.39	600.00	-258.61	56.90 %
Total 4500 Office Supplies and Expenses	1,152.64	6,492.00	-5,339.36	17.75 %
4600 Office/Admin Expense				
4601 Bank Monthly Charges	359.55	480.00	-120.45	74.91 %
4602 CC Transaction Fees	3,912.56	9,000.00	-5,087.44	43.47 %
4603 Internet Services	1,822.24	2,040.00	-217.76	89.33 %
4604 Printing		500.00	-500.00	
4605 Postage	121.60	250.00	-128.40	48.64 %
4606 Rent	31,860.36	43,100.00	-11,239.64	73.92 %
4607 Advertising		125.00	-125.00	
4608 Telephone	5,452.70	8,580.00	-3,127.30	63.55 %
4609 Other Misc Svc Costs	353.56		353.56	
4610 Investment Acct Bank Fees	150.00		150.00	
Total 4600 Office/Admin Expense	44,032.57	64,075.00	-20,042.43	68.72 %
4900 Board Expenses	290.00	4,500.00	-4,210.00	6.44 %
4910 Prof Dev/Meetings	-116.00	1,200.00	-1,316.00	-9.67 %
4920 Lobbying Expenses	6,600.03	8,340.00	-1,739.97	79.14 %
4940 Tenant Improvements		1,000.00	-1,000.00	
5000 Committee Expenses	48.13	1,025.00	-976.87	4.70 %
5100 Member-Related (non-travel)	17.13	3,500.00	-3,482.87	0.49 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	5,925.00	5,700.00	225.00	103.95 %
5212 Prof Memberships	1,870.00	2,195.00	-325.00	85.19 %
5213 Subscriptions	16,678.24	15,825.00	853.24	105.39 %
Total 5210 Dues/Subscriptions	24,473.24	23,720.00	753.24	103.18 %
5520 Professional Services				
5521 Legal	1,921.00	5,000.00	-3,079.00	38.42 %
5522 Accountant	4,396.25	12,000.00	-7,603.75	36.64 %
5523 Computer/IT	6,917.29	9,000.00	-2,082.71	76.86 %
5525 Public Relations	45,554.15	62,400.00	-16,845.85	73.00 %
Total 5520 Professional Services	58,788.69	88,400.00	-29,611.31	66.50 %
5600 Travel Expenses				
5601 ACEC/NACEC Event Expenses	349.00	7,500.00	-7,151.00	4.65 %
5604 Legislative Travel Expense		2,400.00	-2,400.00	
5605 Staff/Membership Related Travel	12.70	3,250.00	-3,237.30	0.39 %
Total 5600 Travel Expenses	361.70	13,150.00	-12,788.30	2.75 %
5610 Auto Expenses				
5611 Vehicle Maintenance	202.90	360.00	-157.10	56.36 %
5612 Vehicle Lease	4,203.44	6,312.00	-2,108.56	66.59 %
5613 Vehicle Gas/Tolls/Parking	186.97	1,200.00	-1,013.03	15.58 %

American Council of Engineering Companies of Penns

Budget vs. Actuals: FY 2020-2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 5610 Auto Expenses	4,593.31	7,872.00	-3,278.69	58.35 %
6010 Depreciation Expense	1,521.12	2,280.00	-758.88	66.72 %
9210 Minor A/R Write-Off	0.09		0.09	
Total Expenditures	\$384,050.77	\$703,692.50	\$ -319,641.73	54.58 %
NET OPERATING REVENUE	\$220,861.06	\$ -20,054.50	\$240,915.56	-1,101.30 %
NET REVENUE	\$220,861.06	\$ -20,054.50	\$240,915.56	-1,101.30 %

**American Council of Engineering Companies of Pennsylvania
2020-2021 Meeting Profitability Snapshot**

Central Chapter	
To Date Revenue	\$ 13,860.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 13,860.00</i>

Fall Conference	
To Date Revenue	\$ 37,013.00
To Date Expense	\$ 12,463.38
<i>Actual Net</i>	<i>\$ 24,549.62</i>

Eastern Chapter	
To Date Revenue	\$ 15,610.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 15,610.00</i>

Diamond Awards	
To Date Revenue	\$ 25,850.00
To Date Expense	\$ 24,423.40
<i>Actual Net</i>	<i>\$ 1,426.60</i>

Western Chapter	
To Date Revenue	\$ 18,515.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 18,515.00</i>

Legislative Day	
To Date Revenue	\$ 6,292.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 6,292.00</i>

Government Affairs Breakfast	
To Date Revenue	\$ 8,260.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 8,260.00</i>

Spring Conference	
To Date Revenue	\$ 14,514.00
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ 14,514.00</i>

Annual Meeting	
To Date Revenue	\$ -
To Date Expense	\$ -
<i>To Date Net</i>	<i>\$ -</i>

Net Total: \$ 103,027.22

2/28/2021 ac

American Council of Engineering Companies of Penns

Statement of Financial Position

As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
4135 Scholarship Account	19,469.51
5407 Wells Fargo Checking	353,064.51
9758 Wells Fargo Money Market	129,796.60
Total Bank Accounts	\$502,330.62
Accounts Receivable	
1200 *Accounts Receivable	8,435.00
1201 Allowance for Bad Debts	0.00
Total Accounts Receivable	\$8,435.00
Other Current Assets	
1010C1 Unrealized G (L) ML Reserved	796.06
1010D1 Unrealized G (L)Wells Fargo-Inv Reserved	-6,194.42
1010R Investment Acct - cash reclass	0.00
1010SN Investment acct - cash portion	0.00
1210 Prepaid Expenses	0.00
1210.1 Prepaid Meetings and Events	3,921.25
1210.2 Prepaid Insurance	112.56
Total 1210 Prepaid Expenses	4,033.81
1499 Undeposited Funds	350.00
Total Other Current Assets	\$ -1,014.55
Total Current Assets	\$509,751.07
Fixed Assets	
1062 Office Equipment	0.00
1062A Original Cost	32,102.06
1062B Accumulated Depreciation	-17,923.59
Total 1062 Office Equipment	14,178.47
1063 Lease Improvements	3,410.00
Total Fixed Assets	\$17,588.47
TOTAL ASSETS	\$527,339.54

American Council of Engineering Companies of Penns

Statement of Financial Position

As of February 28, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 *Accounts Payable	2,437.36
Total Accounts Payable	\$2,437.36
Other Current Liabilities	
2206 Prepaid Dues	0.00
2206.1 Prepaid Firm Dues	0.00
2206.2 Prepaid Index Dues	0.00
2206.3 Prepaid ACEC Dues	0.00
2206.4 Prepaid Affiliate Dues	0.00
Total 2206 Prepaid Dues	0.00
2209 PAC Clearing Account	0.00
2211 Deferred Income	5,702.00
2502 Capital Lease Obligation	2,999.33
25600 Dues Owed to National	0.00
25610 Dues Owed to National - Current	28,106.90
25615 Prepaid ACEC Dues-Anniversary Billing	2,170.84
25620 Dues Owed to National - Past Due	21,549.04
Total 25600 Dues Owed to National	51,826.78
25700 Accrued Payroll and Taxes	0.00
25800 ACCRUED VACATION	3,296.18
3315 Scholarship Donations	1,000.00
PA Department of Revenue Payable	0.00
Total Other Current Liabilities	\$64,824.29
Total Current Liabilities	\$67,261.65
Total Liabilities	\$67,261.65
Equity	
2900 Opening Bal Equity	0.00
2960 Retained Earnings	241,150.71
3100 Scholarship (Golf Outing) Restricted Net Assets	-0.18
Net Revenue	218,927.36
Total Equity	\$460,077.89
TOTAL LIABILITIES AND EQUITY	\$527,339.54

American Council of Engineering Companies of Penns

Statement of Activity Comparison

July 2020 - February 2021

	TOTAL			
	JUL 2020 - FEB 2021	JUL 2019 - FEB 2020 (PY)	CHANGE	% CHANGE
Revenue				
3000 Dues Income				
3001 Base ACEC/PA Dues	52,000.00	55,500.00	-3,500.00	-6.31 %
3002 ACEC/PA Dues	357,898.19	369,424.86	-11,526.67	-3.12 %
3003 Affiliate Dues	30,210.00	32,754.00	-2,544.00	-7.77 %
Total 3000 Dues Income	440,108.19	457,678.86	-17,570.67	-3.84 %
3009 ACEC BIT Royalty	1,660.00	1,560.00	100.00	6.41 %
3015 Member Directory Income	3,300.00	5,200.00	-1,900.00	-36.54 %
3300 Meetings				
3301 Central Chapter Meeting	13,860.00	14,415.00	-555.00	-3.85 %
3302 Eastern Chapter Meeting	15,610.00	26,430.00	-10,820.00	-40.94 %
3303 Western Chapter Meeting	18,515.00	32,630.08	-14,115.08	-43.26 %
3304 Govt Affairs Breakfast	8,260.00	19,170.95	-10,910.95	-56.91 %
3305 Annual Meeting				
3305.1 Annual Meeting Sponsorships		3,572.00	-3,572.00	-100.00 %
3305.2 Annual Meeting Registrations		2,085.00	-2,085.00	-100.00 %
Total 3305 Annual Meeting		5,657.00	-5,657.00	-100.00 %
3306 Spring Conference				
3306.1 Spring Conference Sponsorships	13,102.00	4,633.00	8,469.00	182.80 %
3306.2 Spring Conference Registrations	1,412.00	1,196.00	216.00	18.06 %
Total 3306 Spring Conference	14,514.00	5,829.00	8,685.00	149.00 %
3307 ACEC/PA Fall Conference				
3307.1 Fall Conference Sponsorships	22,910.00	15,432.00	7,478.00	48.46 %
3307.2 Fall Conference Registrations	14,103.00	37,652.95	-23,549.95	-62.54 %
Total 3307 ACEC/PA Fall Conference	37,013.00	53,084.95	-16,071.95	-30.28 %
3308 Diamond Awards				
3308.1 Diamond Awards Sponsorships	12,650.00	16,320.00	-3,670.00	-22.49 %
3308.2 Diamond Awards Registrations		36,310.00	-36,310.00	-100.00 %
3308.3 Diamond Awards Project Submission Fee	13,200.00	14,700.00	-1,500.00	-10.20 %
Total 3308 Diamond Awards	25,850.00	67,330.00	-41,480.00	-61.61 %
3309 Scholarship Golf Outing	7,500.00		7,500.00	
3309.1 Golf Outing Sponsorships		12,520.00	-12,520.00	-100.00 %
3309.2 Golf Outing Registrations		13,490.00	-13,490.00	-100.00 %
3309.3 Golf Outing Mulligans/Raffle		4,392.00	-4,392.00	-100.00 %
Total 3309 Scholarship Golf Outing	7,500.00	30,402.00	-22,902.00	-75.33 %
3403 Legislative Day	6,292.00	4,307.00	1,985.00	46.09 %
Total 3300 Meetings	147,414.00	259,255.98	-111,841.98	-43.14 %

American Council of Engineering Companies of Penns

Statement of Activity Comparison

July 2020 - February 2021

	TOTAL			
	JUL 2020 - FEB 2021	JUL 2019 - FEB 2020 (PY)	CHANGE	% CHANGE
3900 Investment Income				
3901 Interest	26.98	131.15	-104.17	-79.43 %
3901.1 Interest from Money Market Account	8.64		8.64	
Total 3901 Interest	35.62	131.15	-95.53	-72.84 %
3902 Dividends		2,680.73	-2,680.73	-100.00 %
Total 3900 Investment Income	35.62	2,811.88	-2,776.26	-98.73 %
3951 Misc Income	507.71	750.37	-242.66	-32.34 %
Sales	13.13		13.13	
Total Revenue	\$593,038.65	\$727,257.09	\$ -134,218.44	-18.46 %
GROSS PROFIT	\$593,038.65	\$727,257.09	\$ -134,218.44	-18.46 %
Expenditures				
4000 Payroll Expenditures				
4001 Salaries	163,814.00	157,785.27	6,028.73	3.82 %
4001.1 Salaries - Vacation	5,223.49	6,492.47	-1,268.98	-19.55 %
Total 4001 Salaries	169,037.49	164,277.74	4,759.75	2.90 %
4002 Payroll Taxes	10,133.89	13,152.52	-3,018.63	-22.95 %
4002.1 Payroll Tax Credits	-8,562.98		-8,562.98	
Total 4002 Payroll Taxes	1,570.91	13,152.52	-11,581.61	-88.06 %
4003 Employee Benefits	14,180.22	9,283.71	4,896.51	52.74 %
4004 Retirement	6,685.19	5,389.87	1,295.32	24.03 %
4005 Payroll Fees	463.13	489.25	-26.12	-5.34 %
Total 4000 Payroll Expenditures	191,936.94	192,593.09	-656.15	-0.34 %
4015 Member Directory Expenses	1,114.17		1,114.17	
4300 Meetings Expense				
4302 Central Chapter Mtg Expense				
4302.2 Central Chapter Mtg Travel		15.20	-15.20	-100.00 %
4302.3 Central Chapter Mtg F&B		3,379.32	-3,379.32	-100.00 %
Total 4302 Central Chapter Mtg Expense		3,394.52	-3,394.52	-100.00 %
4303 Eastern Chapter Mtg Expense				
4303.2 Eastern Chapter Mtg Travel		74.55	-74.55	-100.00 %
4303.3 Eastern Chapter Mtg F&B	0.00	10,695.48	-10,695.48	-100.00 %
4303.4 Eastern Chapter Mtg AV/Rm Rental		1,399.20	-1,399.20	-100.00 %
Total 4303 Eastern Chapter Mtg Expense	0.00	12,169.23	-12,169.23	-100.00 %
4304 Western Chapter Mtg Expense				
4304.2 Western Chapter Mtg Travel		307.98	-307.98	-100.00 %
4304.3 Western Chapter Mtg F&B		12,558.03	-12,558.03	-100.00 %
Total 4304 Western Chapter Mtg Expense		12,866.01	-12,866.01	-100.00 %

American Council of Engineering Companies of Penns

Statement of Activity Comparison

July 2020 - February 2021

	TOTAL			
	JUL 2020 - FEB 2021	JUL 2019 - FEB 2020 (PY)	CHANGE	% CHANGE
4305 Govt Affairs Bfast Expense				
4305.2 Govt Affairs Bfast Travel		13.82	-13.82	-100.00 %
4305.3 Govt Affairs Bfast F&B		5,086.62	-5,086.62	-100.00 %
Total 4305 Govt Affairs Bfast Expense		5,100.44	-5,100.44	-100.00 %
4306 Diamond Awards Expense				
4306.1 Awards Expense	2,189.16	1,927.85	261.31	13.55 %
4306.2 Diamond Awards Travel		98.42	-98.42	-100.00 %
4306.3 Diamond Awards F&B	0.00	6,000.00	-6,000.00	-100.00 %
4306.4 Diamond Awards AV/Rm Rental	22,136.24		22,136.24	
4306.5 Diamond Awards Supplies/Misc.	98.00	3,669.24	-3,571.24	-97.33 %
Total 4306 Diamond Awards Expense	24,423.40	11,695.51	12,727.89	108.83 %
4307 Annual Meeting Expense				
4307.2 Annual Meeting Travel		667.38	-667.38	-100.00 %
4307.3 Annual Meeting F&B		6,000.00	-6,000.00	-100.00 %
Total 4307 Annual Meeting Expense		6,667.38	-6,667.38	-100.00 %
4309 ACEC/PA Fall Conference Expense				
4309.2 Fall Conference Travel		31.39	-31.39	-100.00 %
4309.3 Fall Conference F&B	230.77	13,643.24	-13,412.47	-98.31 %
4309.4 Fall Conference AV/Rm Rental	5,590.65	3,460.90	2,129.75	61.54 %
4309.5 Fall Conference Supplies	6,641.96	165.92	6,476.04	3,903.11 %
Total 4309 ACEC/PA Fall Conference Expense	12,463.38	17,301.45	-4,838.07	-27.96 %
4310 Scholarship Golf Outing Expense				
4310.1 Scholarship Gift Given	7,500.00	12,000.00	-4,500.00	-37.50 %
4310.2 Golf Outing Travel		82.01	-82.01	-100.00 %
4310.3 Golf Outing F&B		4,675.30	-4,675.30	-100.00 %
4310.4 Golf Outing Green/Cart Fees		4,480.00	-4,480.00	-100.00 %
4310.5 Golf Outing Supplies	13.13	2,471.93	-2,458.80	-99.47 %
4310.6 Other Golf Outing Expenses		1,826.00	-1,826.00	-100.00 %
4310.8 Golf Outing Staff Time		3,925.73	-3,925.73	-100.00 %
Total 4310 Scholarship Golf Outing Expense	7,513.13	29,460.97	-21,947.84	-74.50 %
Total 4300 Meetings Expense	44,399.91	98,655.51	-54,255.60	-55.00 %
4350 Special Events Expenses				
4353 Tri-State Conference Expense		262.45	-262.45	-100.00 %
Total 4350 Special Events Expenses		262.45	-262.45	-100.00 %
4400 Insurance				
4401 Business Insurance	662.00	630.00	32.00	5.08 %
4402 Workers Comp Insurance	869.26	1,177.62	-308.36	-26.19 %
4403 Auto Insurance	1,666.35	1,907.51	-241.16	-12.64 %

American Council of Engineering Companies of Penns

Statement of Activity Comparison

July 2020 - February 2021

	TOTAL			
	JUL 2020 - FEB 2021	JUL 2019 - FEB 2020 (PY)	CHANGE	% CHANGE
4404 Directors & Officers Liability	1,528.00	1,528.00	0.00	0.00 %
4405 ERISA Retirement Insurance	67.44	90.00	-22.56	-25.07 %
Total 4400 Insurance	4,793.05	5,333.13	-540.08	-10.13 %
4500 Office Supplies and Expenses				
4501 Supplies	493.90	2,211.18	-1,717.28	-77.66 %
4502 Copier Supplies/Equipment	186.89	11,638.21	-11,451.32	-98.39 %
4502.1 Interest Paid - Copier Lease	130.46		130.46	
Total 4502 Copier Supplies/Equipment	317.35	11,638.21	-11,320.86	-97.27 %
4503 Office Expense/Gifts	341.39	797.44	-456.05	-57.19 %
Total 4500 Office Supplies and Expenses	1,152.64	14,646.83	-13,494.19	-92.13 %
4600 Office/Admin Expense				
4601 Bank Monthly Charges	319.60	319.60	0.00	0.00 %
4602 CC Transaction Fees	3,912.56	6,546.97	-2,634.41	-40.24 %
4603 Internet Services	1,822.24	1,534.40	287.84	18.76 %
4605 Postage	121.60	1.30	120.30	9,253.85 %
4606 Rent	28,320.32	27,819.92	500.40	1.80 %
4607 Advertising		185.00	-185.00	-100.00 %
4608 Telephone	5,220.89	4,962.62	258.27	5.20 %
4609 Other Misc Svc Costs	353.56	1,675.68	-1,322.12	-78.90 %
4610 Investment Acct Bank Fees	150.00	275.00	-125.00	-45.45 %
Total 4600 Office/Admin Expense	40,220.77	43,320.49	-3,099.72	-7.16 %
4900 Board Expenses	290.00	1,854.54	-1,564.54	-84.36 %
4910 Prof Dev/Meetings	-116.00	918.06	-1,034.06	-112.64 %
4920 Lobbying Expenses	5,933.36	2,006.62	3,926.74	195.69 %
4940 Tenant Improvements		3,510.00	-3,510.00	-100.00 %
5000 Committee Expenses	48.13	755.80	-707.67	-93.63 %
5100 Member-Related (non-travel)	17.13	3,063.24	-3,046.11	-99.44 %
5210 Dues/Subscriptions				
5211 Publication Subscriptions	5,925.00	5,550.00	375.00	6.76 %
5212 Prof Memberships	1,870.00	2,145.00	-275.00	-12.82 %
5213 Subscriptions	16,678.24	7,788.75	8,889.49	114.13 %
Total 5210 Dues/Subscriptions	24,473.24	15,483.75	8,989.49	58.06 %
5520 Professional Services				
5521 Legal	1,921.00	3,205.50	-1,284.50	-40.07 %
5522 Accountant	4,396.25	2,884.05	1,512.20	52.43 %
5523 Computer/IT	6,809.49	6,372.78	436.71	6.85 %
5524 Internet Survey		1,876.00	-1,876.00	-100.00 %
5525 Public Relations	40,244.99	40,157.50	87.49	0.22 %
Total 5520 Professional Services	53,371.73	54,495.83	-1,124.10	-2.06 %

American Council of Engineering Companies of Penns

Statement of Activity Comparison

July 2020 - February 2021

	TOTAL			
	JUL 2020 - FEB 2021	JUL 2019 - FEB 2020 (PY)	CHANGE	% CHANGE
5600 Travel Expenses				
5601 ACEC/NACEC Event Expenses	349.00	6,719.52	-6,370.52	-94.81 %
5604 Legislative Travel Expense		2,907.76	-2,907.76	-100.00 %
5605 Staff/Membership Related Travel	12.70	589.27	-576.57	-97.84 %
Total 5600 Travel Expenses	361.70	10,216.55	-9,854.85	-96.46 %
5610 Auto Expenses				
5611 Vehicle Maintenance	202.90	206.55	-3.65	-1.77 %
5612 Vehicle Lease	4,203.44	4,203.44	0.00	0.00 %
5613 Vehicle Gas/Tolls/Parking	186.97	883.74	-696.77	-78.84 %
Total 5610 Auto Expenses	4,593.31	5,293.73	-700.42	-13.23 %
6010 Depreciation Expense	1,521.12	325.11	1,196.01	367.88 %
9210 Minor A/R Write-Off	0.09		0.09	
Total Expenditures	\$374,111.29	\$452,734.73	\$ -78,623.44	-17.37 %
NET OPERATING REVENUE	\$218,927.36	\$274,522.36	\$ -55,595.00	-20.25 %
Other Expenditures				
Reconciliation Discrepancies-1		0.00	0.00	
Total Other Expenditures	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$218,927.36	\$274,522.36	\$ -55,595.00	-20.25 %

American Council of Engineering Companies of Penns

Statement of Financial Position Comparison

As of February 28, 2021

	TOTAL			
	AS OF FEB 28, 2021	AS OF FEB 29, 2020 (PY)	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts				
1604 Merrill Edge Money Market (deleted)	0.00	44,665.95	-44,665.95	-100.00 %
4135 Scholarship Account	19,469.51	26,967.10	-7,497.59	-27.80 %
5407 Wells Fargo Checking	353,064.51	360,192.44	-7,127.93	-1.98 %
9758 Wells Fargo Money Market	129,796.60	85,253.49	44,543.11	52.25 %
Total Bank Accounts	\$502,330.62	\$517,078.98	\$ -14,748.36	-2.85 %
Accounts Receivable				
1200 *Accounts Receivable	8,435.00	4,839.66	3,595.34	74.29 %
1201 Allowance for Bad Debts	0.00	0.00	0.00	
Total Accounts Receivable	\$8,435.00	\$4,839.66	\$3,595.34	74.29 %
Other Current Assets				
1010C1 Unrealized G (L) ML Reserved	796.06	796.06	0.00	0.00 %
1010D1 Unrealized G (L)Wells Fargo-Inv Reserved	-6,194.42	-6,194.42	0.00	0.00 %
1010R Investment Acct - cash reclass	0.00	0.00	0.00	
1010SN Investment acct - cash portion	0.00	0.00	0.00	
1210 Prepaid Expenses	0.00	0.00	0.00	
1210.1 Prepaid Meetings and Events	3,921.25	1,800.00	2,121.25	117.85 %
1210.2 Prepaid Insurance	112.56	180.00	-67.44	-37.47 %
Total 1210 Prepaid Expenses	4,033.81	1,980.00	2,053.81	103.73 %
1499 Undeposited Funds	350.00	390.00	-40.00	-10.26 %
Total Other Current Assets	\$ -1,014.55	\$ -3,028.36	\$2,013.81	66.50 %
Total Current Assets	\$509,751.07	\$518,890.28	\$ -9,139.21	-1.76 %
Fixed Assets				
1062 Office Equipment	0.00	0.00	0.00	
1062A Original Cost	32,102.06	21,991.06	10,111.00	45.98 %
1062B Accumulated Depreciation	-17,923.59	-13,358.90	-4,564.69	-34.17 %
Total 1062 Office Equipment	14,178.47	8,632.16	5,546.31	64.25 %
1063 Lease Improvements	3,410.00		3,410.00	
Total Fixed Assets	\$17,588.47	\$8,632.16	\$8,956.31	103.76 %
TOTAL ASSETS	\$527,339.54	\$527,522.44	\$ -182.90	-0.03 %

American Council of Engineering Companies of Penns

Statement of Financial Position Comparison

As of February 28, 2021

	TOTAL			
	AS OF FEB 28, 2021	AS OF FEB 29, 2020 (PY)	CHANGE	% CHANGE
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2200 *Accounts Payable	2,437.36	9,847.42	-7,410.06	-75.25 %
Total Accounts Payable	\$2,437.36	\$9,847.42	\$ -7,410.06	-75.25 %
Other Current Liabilities				
2206 Prepaid Dues	0.00	0.00	0.00	
2206.1 Prepaid Firm Dues	0.00	0.00	0.00	
2206.2 Prepaid Index Dues	0.00	0.00	0.00	
2206.3 Prepaid ACEC Dues	0.00	0.00	0.00	
2206.4 Prepaid Affiliate Dues	0.00	0.00	0.00	
Total 2206 Prepaid Dues	0.00	0.00	0.00	
2209 PAC Clearing Account	0.00	0.00	0.00	
2211 Deferred Income	5,702.00	0.00	5,702.00	
2502 Capital Lease Obligation	2,999.33	4,956.00	-1,956.67	-39.48 %
25600 Dues Owed to National	0.00	0.00	0.00	
25610 Dues Owed to National - Current	28,106.90	28,456.69	-349.79	-1.23 %
25615 Prepaid ACEC Dues-Anniversary Billing	2,170.84		2,170.84	
25620 Dues Owed to National - Past Due	21,549.04	27,049.04	-5,500.00	-20.33 %
Total 25600 Dues Owed to National	51,826.78	55,505.73	-3,678.95	-6.63 %
25700 Accrued Payroll and Taxes	0.00	0.00	0.00	
25800 ACCRUED VACATION	3,296.18	11,587.19	-8,291.01	-71.55 %
3315 Scholarship Donations	1,000.00	1,000.00	0.00	0.00 %
PA Department of Revenue Payable	0.00	0.00	0.00	
Total Other Current Liabilities	\$64,824.29	\$73,048.92	\$ -8,224.63	-11.26 %
Total Current Liabilities	\$67,261.65	\$82,896.34	\$ -15,634.69	-18.86 %
Total Liabilities	\$67,261.65	\$82,896.34	\$ -15,634.69	-18.86 %
Equity				
2900 Opening Bal Equity	0.00	0.00	0.00	
2960 Retained Earnings	241,150.71	144,582.92	96,567.79	66.79 %
3100 Scholarship (Golf Outing) Restricted Net Assets	-0.18	25,520.82	-25,521.00	-100.00 %
Net Revenue	218,927.36	274,522.36	-55,595.00	-20.25 %
Total Equity	\$460,077.89	\$444,626.10	\$15,451.79	3.48 %
TOTAL LIABILITIES AND EQUITY	\$527,339.54	\$527,522.44	\$ -182.90	-0.03 %

Consulting Engineers of Pennsylvania PAC

Statement of Activity January - February, 2021

	TOTAL
Revenue	
4001 Contributions	1,650.00
Total Revenue	\$1,650.00
GROSS PROFIT	\$1,650.00
Expenditures	
6002 CC Fees	40.55
6003 Legal & Professional Services	128.33
Total Expenditures	\$168.88
NET OPERATING REVENUE	\$1,481.12
NET REVENUE	\$1,481.12

Consulting Engineers of Pennsylvania PAC

Statement of Financial Position

As of February 28, 2021

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
1001 Wells Fargo Checking		27,046.62
Total Bank Accounts		\$27,046.62
Total Current Assets		\$27,046.62
TOTAL ASSETS		\$27,046.62
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable (A/P)		0.00
Total Accounts Payable		\$0.00
Total Current Liabilities		\$0.00
Total Liabilities		\$0.00
Equity		
Retained Earnings		25,565.50
Net Revenue		1,481.12
Total Equity		\$27,046.62
TOTAL LIABILITIES AND EQUITY		\$27,046.62

PA Consulting Engineers PAC

Statement of Activity
January - February, 2021

	TOTAL
Revenue	
Total Revenue	
GROSS PROFIT	\$0.00
Expenditures	
6000 General & Administrative	
6003 Legal & Professional Services	137.50
Total 6000 General & Administrative	137.50
Total Expenditures	\$137.50
NET OPERATING REVENUE	\$ -137.50
NET REVENUE	\$ -137.50

PA Consulting Engineers PAC

Statement of Financial Position

As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1001 Wells Fargo Checking	6,188.60
Total Bank Accounts	\$6,188.60
Other Current Assets	
1200 Bank Clearing Account	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$6,188.60
TOTAL ASSETS	\$6,188.60
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3000 Retained Earnings	6,326.10
Net Revenue	-137.50
Total Equity	\$6,188.60
TOTAL LIABILITIES AND EQUITY	\$6,188.60

American Council of Engineering Companies of Penns					
Budget vs. Actuals: FY 2020-2021 - FY21 P&L					
July 2020 - June 2021					
	Total				
	Actual	Budget	over Budget	% of Budget	Proposed 2021-2022 Budget
Revenue					
3000 Dues Income					
3001 Base ACEC/PA Dues	52,000.00	54,000.00	-2,000.00	96.30%	\$ 52,500.00
3002 ACEC/PA Dues	357,898.19	338,500.00	19,398.19	105.73%	\$ 367,200.00
3003 Affiliate Dues	30,210.00	38,825.00	-8,615.00	77.81%	\$ 33,074.00
Total 3000 Dues Income	\$ 440,108.19	\$ 431,325.00	\$ 8,783.19	102.04%	\$ 452,774.00
3009 ACEC BIT Royalty	1,660.00	1,500.00	160.00	110.67%	\$ 2,000.00
3015 Member Directory Income	3,300.00	1,000.00	2,300.00	330.00%	\$ 3,600.00
3300 Meetings					
3301 Central Chapter Meeting	13,860.00	10,900.00	2,960.00	127.16%	\$ 13,000.00
3302 Eastern Chapter Meeting	15,610.00	18,150.00	-2,540.00	86.01%	\$ 15,000.00
3303 Western Chapter Meeting	18,515.00	20,150.00	-1,635.00	91.89%	\$ 16,100.00
3304 Govt Affairs Breakfast	8,260.00	11,700.00	-3,440.00	70.60%	\$ 9,475.00
3305 Annual Meeting			0.00		
3305.1 Annual Meeting Sponsorships		7,500.00	-7,500.00	0.00%	\$ 9,367.00
3305.2 Annual Meeting Registrations		24,075.00	-24,075.00	0.00%	\$ 23,300.00
Total 3305 Annual Meeting	\$ 0.00	\$ 31,575.00	-\$ 31,575.00	0.00%	\$ 32,667.00
3306 Spring Conference					
3306.1 Spring Conference Sponsorships	13,102.00	13,050.00	52.00	100.40%	\$ 18,000.00
3306.2 Spring Conference Registrations	1,412.00	29,000.00	-27,588.00	4.87%	\$ 30,705.00
Total 3306 Spring Conference	\$ 14,514.00	\$ 42,050.00	-\$ 27,536.00	34.52%	\$ 48,705.00
3307 ACEC/PA Fall Conference			0.00		
3307.1 Fall Conference Sponsorships	22,910.00	11,550.00	11,360.00	198.35%	\$ 20,000.00
3307.2 Fall Conference Registrations	14,103.00	28,238.00	-14,135.00	49.94%	\$ 14,000.00
Total 3307 ACEC/PA Fall Conference	\$ 37,013.00	\$ 39,788.00	-\$ 2,775.00	93.03%	\$ 34,000.00
3308 Diamond Awards					
3308.1 Diamond Awards Sponsorships	12,650.00	16,000.00	-3,350.00	79.06%	\$ 17,000.00
3308.2 Diamond Awards Registrations		34,500.00	-34,500.00	0.00%	\$ 35,725.00
3308.3 Diamond Awards Project Submission Fee	13,200.00	13,500.00	-300.00	97.78%	\$ 13,500.00
Total 3308 Diamond Awards	\$ 25,850.00	\$ 64,000.00	-\$ 38,150.00	40.39%	\$ 66,225.00
3309 Scholarship Golf Outing	7,500.00	2,500.00	5,000.00	300.00%	\$ 39,000.00
3403 Legislative Day	6,292.00	7,500.00	-1,208.00	83.89%	\$ 8,000.00
Total 3300 Meetings	\$ 147,414.00	\$ 248,313.00	-\$ 100,899.00	59.37%	\$ 282,172.00
3900 Investment Income					
3901 Interest	26.98		26.98		
3901.1 Interest from Money Market Account	8.64	600.00	-591.36	1.44%	\$ 13.20
Total 3901 Interest	\$ 35.62	\$ 600.00	-\$ 564.38	5.94%	\$ 13.20
Total 3900 Investment Income	\$ 35.62	\$ 600.00	-\$ 564.38	5.94%	\$ 13.20
3951 Misc Income	507.71	900.00	-392.29	56.41%	
Sales	13.13		13.13		
Total Revenue	\$ 593,038.65	\$ 683,638.00	-\$ 90,599.35	86.75%	\$ 741,366.22
Gross Profit	\$ 593,038.65	\$ 683,638.00	-\$ 90,599.35	86.75%	\$ 741,366.22
Expenditures					

4000 Payroll Expenditures					
4001 Salaries	163,814.00	257,300.00	-93,486.00	63.67%	\$ 279,996.00
4001.1 Salaries - Vacation	5,223.49		5,223.49		\$ 2,400.00
Total 4001 Salaries	\$ 169,037.49	\$ 257,300.00	-\$ 88,262.51	65.70%	\$ 282,396.00
4002 Payroll Taxes	10,133.89	19,250.00	-9,116.11	52.64%	\$ 25,332.00
4002.1 Payroll Tax Credits	-8,562.98		-8,562.98		\$ 0.00
Total 4002 Payroll Taxes	\$ 1,570.91	\$ 19,250.00	-\$ 17,679.09	8.16%	\$ 25,332.00
4003 Employee Benefits	14,180.22	16,800.00	-2,619.78	84.41%	\$ 17,508.00
4004 Retirement	6,685.19	10,680.00	-3,994.81	62.60%	\$ 10,200.00
4005 Payroll Fees	463.13	720.00	-256.87	64.32%	\$ 696.00
Total 4000 Payroll Expenditures	\$ 191,936.94	\$ 304,750.00	-\$ 112,813.06	62.98%	\$ 336,132.00
4015 Member Directory Expenses	1,114.17	500.00	614.17	222.83%	\$ 750.00
4300 Meetings Expense					
4302 Central Chapter Mtg Expense					
4302.2 Central Chapter Mtg Travel		12.00	-12.00	0.00%	\$ 15.00
4302.3 Central Chapter Mtg F&B		5,100.00	-5,100.00	0.00%	\$ 3,660.00
4302.4 Central Chapter Mtg AV/Rm Rental		1,990.00	-1,990.00	0.00%	\$ 480.00
Total 4302 Central Chapter Mtg Expense	\$ 0.00	\$ 7,102.00	-\$ 7,102.00	0.00%	\$ 4,155.00
4303 Eastern Chapter Mtg Expense					
4303.2 Eastern Chapter Mtg Travel		100.00	-100.00	0.00%	\$ 240.00
4303.3 Eastern Chapter Mtg F&B	0.00	9,800.00	-9,800.00	0.00%	\$ 5,706.00
4303.4 Eastern Chapter Mtg AV/Rm Rental		1,000.00	-1,000.00	0.00%	\$ 705.00
Total 4303 Eastern Chapter Mtg Expense	\$ 0.00	\$ 10,900.00	-\$ 10,900.00	0.00%	\$ 6,651.00
4304 Western Chapter Mtg Expense					
4304.2 Western Chapter Mtg Travel		320.00	-320.00	0.00%	\$ 360.00
4304.3 Western Chapter Mtg F&B		6,920.00	-6,920.00	0.00%	\$ 5,130.00
Total 4304 Western Chapter Mtg Expense	\$ 0.00	\$ 7,240.00	-\$ 7,240.00	0.00%	\$ 5,490.00
4305 Govt Affairs Bfast Expense					
4305.2 Govt Affairs Bfast Travel		10.50	-10.50	0.00%	\$ 30.00
4305.3 Govt Affairs Bfast F&B		3,800.00	-3,800.00	0.00%	\$ 3,000.00
4305.4 Govt Affairs Bfast AV/Rm Rental		1,990.00	-1,990.00	0.00%	\$ 480.00
Total 4305 Govt Affairs Bfast Expense	\$ 0.00	\$ 5,800.50	-\$ 5,800.50	0.00%	\$ 3,510.00
4306 Diamond Awards Expense					
4306.1 Awards Expense	2,189.16	2,000.00	189.16	109.46%	\$ 2,000.00
4306.2 Diamond Awards Travel		280.00	-280.00	0.00%	\$ 225.00
4306.3 Diamond Awards F&B	0.00	32,295.00	-32,295.00	0.00%	\$ 27,000.00
4306.4 Diamond Awards AV/Rm Rental	22,136.24	10,950.00	11,186.24	202.16%	\$ 12,500.00
4306.5 Diamond Awards Supplies/Misc.	98.00	8,300.00	-8,202.00	1.18%	\$ 7,500.00
Total 4306 Diamond Awards Expense	\$ 24,423.40	\$ 53,825.00	-\$ 29,401.60	45.38%	\$ 49,225.00
4307 Annual Meeting Expense					
4307.2 Annual Meeting Travel		2,800.00	-2,800.00	0.00%	\$ 4,000.00
4307.3 Annual Meeting F&B		13,870.00	-13,870.00	0.00%	\$ 8,000.00
4307.4 Annual Meeting AV/Rm Rental		3,500.00	-3,500.00	0.00%	\$ 3,250.00
4307.5 Annual Meeting Supplies		625.00	-625.00	0.00%	\$ 1,500.00
4307.6 Annual Meeting Activities		9,585.00	-9,585.00	0.00%	\$ 9,000.00
Total 4307 Annual Meeting Expense	\$ 0.00	\$ 30,380.00	-\$ 30,380.00	0.00%	\$ 25,750.00
4308 Spring Conference Expense					
4308.2 Spring Conference Travel		50.00	-50.00	0.00%	\$ 100.00
4308.3 Spring Conference F&B		17,100.00	-17,100.00	0.00%	\$ 22,000.00
4308.4 Spring Conference AV/Rm Rental		5,850.00	-5,850.00	0.00%	\$ 5,850.00
4308.5 Spring Conference Supplies		555.00	-555.00	0.00%	\$ 500.00
4308.7 Spring Conference Speaker		2,000.00	-2,000.00	0.00%	\$ 2,000.00
Total 4308 Spring Conference Expense	\$ 0.00	\$ 25,555.00	-\$ 25,555.00	0.00%	\$ 30,450.00
4309 ACEC/PA Fall Conference Expense					
4309.2 Fall Conference Travel		20.00	-20.00	0.00%	
4309.3 Fall Conference F&B	230.77	11,970.00	-11,739.23	1.93%	\$ 250.00
4309.4 Fall Conference AV/Rm Rental	5,590.65	3,300.00	2,290.65	169.41%	\$ 7,000.00
4309.5 Fall Conference Supplies	6,641.96	250.00	6,391.96	2656.78%	\$ 100.00
Total 4309 ACEC/PA Fall Conference Expense	\$ 12,463.38	\$ 15,540.00	-\$ 3,076.62	80.20%	\$ 7,350.00
4310 Scholarship Golf Outing Expense					
4310.1 Scholarship Gift Given	7,500.00	2,500.00	5,000.00	300.00%	\$ 5,000.00

4310.5 Golf Outing Supplies	13.13		13.13		\$ 34,000.00
Total 4310 Scholarship Golf Outing Expense	\$ 7,513.13	\$ 2,500.00	\$ 5,013.13	300.53%	\$ 39,000.00
4351 Legislative Day Expenses			0.00		
4351.1 Legislative Day Printing/Postage		3,210.00	-3,210.00	0.00%	\$ 3,500.00
4351.2 Legislative Day Travel		30.00	-30.00	0.00%	
4351.3 Legislative Day F&B		4,050.00	-4,050.00	0.00%	\$ 4,200.00
4351.5 Legislative Day Supplies		200.00	-200.00	0.00%	
Total 4351 Legislative Day Expenses	\$ 0.00	\$ 7,490.00	-\$ 7,490.00	0.00%	\$ 7,700.00
Total 4300 Meetings Expense	\$ 44,399.91	\$ 166,332.50	-\$ 121,932.59	26.69%	\$ 179,281.00
4400 Insurance			0.00		
4401 Business Insurance	662.00	670.00	-8.00	98.81%	\$ 690.00
4402 Workers Comp Insurance	869.26	1,500.00	-630.74	57.95%	\$ 1,310.00
4403 Auto Insurance	1,666.35	2,580.00	-913.65	64.59%	\$ 2,760.00
4404 Directors & Officers Liability	1,528.00	1,536.00	-8.00	99.48%	\$ 1,550.00
4405 ERISA Retirement Insurance	67.44	270.00	-202.56	24.98%	\$ 67.44
Total 4400 Insurance	\$ 4,793.05	\$ 6,556.00	-\$ 1,762.95	73.11%	\$ 6,377.44
4500 Office Supplies and Expenses			0.00		
4501 Supplies	493.90	4,800.00	-4,306.10	10.29%	\$ 1,200.00
4502 Copier Supplies/Equipment	186.89	900.00	-713.11	20.77%	\$ 6,330.00
4502.1 Interest Paid - Copier Lease	130.46	192.00	-61.54	67.95%	\$ 107.76
Total 4502 Copier Supplies/Equipment	\$ 317.35	\$ 1,092.00	-\$ 774.65	29.06%	\$ 6,437.76
4503 Office Expense/Gifts	341.39	600.00	-258.61	56.90%	\$ 240.00
Total 4500 Office Supplies and Expenses	\$ 1,152.64	\$ 6,492.00	-\$ 5,339.36	17.75%	\$ 7,877.76
4600 Office/Admin Expense			0.00		
4601 Bank Monthly Charges	319.60	480.00	-160.40	66.58%	\$ 480.00
4602 CC Transaction Fees	3,912.56	9,000.00	-5,087.44	43.47%	\$ 5,700.00
4603 Internet Services	1,822.24	2,040.00	-217.76	89.33%	\$ 3,120.00
4604 Printing		500.00	-500.00	0.00%	\$ 240.00
4605 Postage	121.60	250.00	-128.40	48.64%	\$ 180.00
4606 Rent	28,320.32	43,100.00	-14,779.68	65.71%	\$ 41,796.00
4607 Advertising		125.00	-125.00	0.00%	\$ 240.00
4608 Telephone	5,220.89	8,580.00	-3,359.11	60.85%	\$ 8,199.60
4609 Other Misc Svc Costs	353.56		353.56		\$ 60.00
4610 Investment Acct Bank Fees	150.00		150.00		
Total 4600 Office/Admin Expense	\$ 40,220.77	\$ 64,075.00	-\$ 23,854.23	62.77%	\$ 60,015.60
4900 Board Expenses	290.00	4,500.00	-4,210.00	6.44%	\$ 6,200.00
4910 Prof Dev/Meetings	-116.00	1,200.00	-1,316.00	-9.67%	\$ 1,200.00
4920 Lobbying Expenses	5,933.36	8,340.00	-2,406.64	71.14%	\$ 10,000.00
4940 Tenant Improvements		1,000.00	-1,000.00	0.00%	\$ 750.00
5000 Committee Expenses	48.13	1,025.00	-976.87	4.70%	\$ 550.00
5100 Member-Related (non-travel)	17.13	3,500.00	-3,482.87	0.49%	\$ 1,600.00
5210 Dues/Subscriptions			0.00		
5211 Publication Subscriptions	5,925.00	5,700.00	225.00	103.95%	\$ 9,000.00
5212 Prof Memberships	1,870.00	2,195.00	-325.00	85.19%	\$ 2,495.00
5213 Subscriptions	16,678.24	15,825.00	853.24	105.39%	\$ 16,950.00
Total 5210 Dues/Subscriptions	\$ 24,473.24	\$ 23,720.00	\$ 753.24	103.18%	\$ 28,445.00
5520 Professional Services			0.00		
5521 Legal	1,921.00	5,000.00	-3,079.00	38.42%	\$ 1,200.00
5522 Accountant	4,396.25	12,000.00	-7,603.75	36.64%	\$ 13,500.00

5523 Computer/IT	6,809.49	9,000.00	-2,190.51	75.66%	\$ 10,800.00
5525 Public Relations	40,244.99	62,400.00	-22,155.01	64.50%	\$ 62,000.00
Total 5520 Professional Services	\$ 53,371.73	\$ 88,400.00	-\$ 35,028.27	60.38%	\$ 87,500.00
5600 Travel Expenses			0.00		
5601 ACEC/NACEC Travel Expenses	349.00	7,500.00	-7,151.00	4.65%	\$ 9,700.00
5604 Legislative Travel Expense		2,400.00	-2,400.00	0.00%	\$ 300.00
5605 Staff/Membership Related Travel	12.70	3,250.00	-3,237.30	0.39%	\$ 350.00
Total 5600 Travel Expenses	\$ 361.70	\$ 13,150.00	-\$ 12,788.30	2.75%	\$ 10,350.00
5610 Auto Expenses			0.00		
5611 Vehicle Maintenance	202.90	360.00	-157.10	56.36%	\$ 180.00
5612 Vehicle Lease	4,203.44	6,312.00	-2,108.56	66.59%	\$ 7,284.00
5613 Vehicle Gas/Tolls/Parking	186.97	1,200.00	-1,013.03	15.58%	\$ 820.00
Total 5610 Auto Expenses	\$ 4,593.31	\$ 7,872.00	-\$ 3,278.69	58.35%	\$ 8,284.00
6010 Depreciation Expense	1,521.12	2,280.00	-758.88	66.72%	\$ 3,368.68
9210 Minor A/R Write-Off	0.09		0.09		\$ 0.00
Total Expenditures	\$ 374,111.29	\$ 703,692.50	-\$ 329,581.21	53.16%	\$ 748,681.48
Net Operating Revenue	\$ 218,927.36	-\$ 20,054.50	\$ 238,981.86	-1091.66%	-\$ 7,315.26
Net Revenue	\$ 218,927.36	-\$ 20,054.50	\$ 238,981.86	-1091.66%	-\$ 7,315.26

Caution: Forms printed from within Adobe Acrobat products may not meet IRS or state taxing agency specifications. When using Acrobat, select the "Actual Size" in the Adobe "Print" dialog.

CLIENT'S COPY

DRAFT



AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA
800 NORTH THIRD STREET, SUITE 301
HARRISBURG, PA 17102

DEAR CLIENT:

ENCLOSED ARE THE ORIGINAL AND ONE COPY OF THE 2019 EXEMPT ORGANIZATION RETURN,
AS FOLLOWS...

2019 FORM 990

EACH ORIGINAL SHOULD BE DATED, SIGNED AND FILED IN ACCORDANCE WITH THE FILING
INSTRUCTIONS. THE COPY SHOULD BE RETAINED FOR YOUR FILES.

PLEASE REVIEW THE RETURN FOR COMPLETENESS AND ACCURACY.

WE PREPARED THE RETURN FROM INFORMATION YOU FURNISHED US WITHOUT
VERIFICATION. UPON EXAMINATION OF THE RETURN BY TAX AUTHORITIES, REQUESTS MAY
BE MADE FOR UNDERLYING DATA. WE THEREFORE RECOMMEND THAT YOU PRESERVE ALL
RECORDS WHICH YOU MAY BE CALLED UPON TO PRODUCE IN CONNECTION WITH SUCH
POSSIBLE EXAMINATIONS.

YOUR RETURN(S) HAVE BEEN DESIGNATED FOR ELECTRONIC FILING. WE CANNOT TRANSMIT
YOUR RETURN(S) UNTIL WE RECEIVE YOUR SIGNED E-FILE AUTHORIZATION FORM(S). FOR
YOUR CONVENIENCE, YOU MAY RETURN THE SIGNED FORM(S) VIA ONE OF THE FOLLOWING
METHODS:

- E-MAIL AS A PDF ATTACHMENT TO EFILEYORK@RKLCPA.COM
- MAIL THE FORM(S) IN THE ENCLOSED ENVELOPE
- FAX THE SIGNED FORM(S) TO OUR OFFICE 717-854-0533, ATTN: EFILEYORK

WE SINCERELY APPRECIATE THE OPPORTUNITY TO SERVE YOU. PLEASE CONTACT US IF
YOU HAVE ANY QUESTIONS CONCERNING THE TAX RETURN.

WE RECOMMEND THAT YOU USE CERTIFIED MAIL WITH POST MARKED RECEIPT FOR PROOF
OF TIMELY FILING.

SINCERELY,

RKL LLP

TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

JUNE 30, 2020

PREPARED FOR:

AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA
800 NORTH THIRD STREET, SUITE 301
HARRISBURG, PA 17102

PREPARED BY:

RKL LLP
3501 CONCORD ROAD, PO BOX 21439
YORK, PA 17402

AMOUNT DUE OR REFUND:

NOT APPLICABLE

MAKE CHECK PAYABLE TO:

NOT APPLICABLE

MAIL TAX RETURN AND CHECK (IF APPLICABLE) TO:

THIS RETURN HAS BEEN PREPARED FOR ELECTRONIC FILING. PLEASE SIGN
AND RETURN FORM 8879-EO TO OUR OFFICE. WE WILL THEN TRANSMIT YOUR
RETURN ELECTRONICALLY TO THE IRS.

RETURN MUST BE MAILED ON OR BEFORE:

RETURN FEDERAL FORM 8879-EO TO US BY MAY 17, 2021.

SPECIAL INSTRUCTIONS:

IRS e-file Signature Authorization
for an Exempt Organization

OMB No. 1545-1878

Form **8879-EO**For calendar year 2019, or fiscal year beginning JUL 1, 2019, and ending JUN 30, 2020**2019**Department of the Treasury
Internal Revenue Service▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Employer identification number

23-7293484

Name and title of officer

**LEEANN SHERMAN
EXECUTIVE DIRECTOR****Part I** Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b <u>724,362.</u>
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b _____
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b _____

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2019 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgment of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize **RKL LLP**

ERO firm name

to enter my PIN **17111**Enter five numbers, but
do not enter all zeros

as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ ***** THIS IS NOT A FILEABLE COPY *** Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

24623317402

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2019 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ **DOUGLAS L. BERMAN, CPA**Date ▶ **02/26/21**

ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

EXTENDED TO MAY 17, 2021

Form **990**
(Rev. January 2020)
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2019

Open to Public Inspection

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2019 calendar year, or tax year beginning JUL 1, 2019 and ending JUN 30, 2020

B Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization

AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
800 NORTH THIRD STREET, SUITE 301City or town, state or province, country, and ZIP or foreign postal code
HARRISBURG, PA 17102F Name and address of principal officer: LEEANN SHERMAN
SAME AS C ABOVE

D Employer identification number

23-7293484

E Telephone number
800-651-1946

G Gross receipts \$ 741,823.

H(a) Is this a group return

for subordinates? ☐ Yes ☒ NoH(b) Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

H(c) Group exemption number

I Tax-exempt status: ☐ 501(c)(3) ☒ 501(c)(6) (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: WWW.ACECPA.ORG

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Year of formation: 1974 M State of legal domicile: PA

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: TO PROMOTE THE PUBLIC WELFARE AND ENHANCE THE REPUTATION OF THE CONSULTING ENGINEER
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	3	Number of voting members of the governing body (Part VI, line 1a) 3 19
	4	Number of independent voting members of the governing body (Part VI, line 1b) 4 19
	5	Total number of individuals employed in calendar year 2019 (Part V, line 2a) 5 4
	6	Total number of volunteers (estimate if necessary) 6 19
	7a	Total unrelated business revenue from Part VIII, column (C), line 12 7a 0.
7b	Net unrelated business taxable income from Form 990-T, line 39 7b 0.	
Revenue	8	Contributions and grants (Part VIII, line 1h) 47,065. 12,520.
	9	Program service revenue (Part VIII, line 2g) 663,436. 696,578.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d) -5,219. 7,276.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) -9,745. 7,988.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) 695,537. 724,362.
	Expenses	13
14		Benefits paid to or for members (Part IX, column (A), line 4) 0. 0.
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 231,882. 303,523.
16a		Professional fundraising fees (Part IX, column (A), line 11e) 0. 0.
b		Total fundraising expenses (Part IX, column (D), line 25) 0.
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) 399,176. 331,064.
18		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) 643,558. 646,587.
19	Revenue less expenses. Subtract line 18 from line 12 51,979. 77,775.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16) 237,312. 331,997.
	21	Total liabilities (Part X, line 26) 68,508. 84,449.
	22	Net assets or fund balances. Subtract line 21 from line 20 168,804. 247,548.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date		
	LEEANN SHERMAN, EXECUTIVE DIRECTOR				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	PTIN
	DOUGLAS L. BERMAN, CPA	DOUGLAS L. BERMAN, C	02/26/21		P01269555
Firm's name	RKL LLP		Firm's EIN		23-2108173
	Firm's address		3501 CONCORD ROAD, PO BOX 21439		YORK, PA 17402
		Phone no.		717-843-3804	

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

AMERICAN COUNCIL OF ENGINEERING
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Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒

1 Briefly describe the organization's mission:

TO PROMOTE THE PUBLIC WELFARE AND ENHANCE THE REPUTATION OF THE
CONSULTING ENGINEER BY ENCOURAGING THE MAINTENANCE OF THE HIGHEST
STANDARDS OF PROFESSIONAL ETHICS AND PRACTICE, TO ENCOURAGE THE
INTELLECTUAL AND SCIENTIFIC ADVANCEMENT AND DEVELOPMENT OF THE MEMBERS

2 Did the organization undertake any significant program services during the year which were not listed on the
prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.
Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and
revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ including grants of \$) (Revenue \$)

TO AID CONSULTING ENGINEERS IN THE BETTERMENT OF THEIR PROFESSION
THROUGH MEETINGS AND EDUCATION FOR THE MEMBERS

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ►

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1	X
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	2	X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4	N/A
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	10	X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a	X
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b	X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e	X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f	X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a	X
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13	X
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19	X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	20a	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21	X

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Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22 X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a N/A	
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b N/A	
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	27	X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>	28a	X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33	X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	34 X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36 N/A	
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37	X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	38 X	

Note: All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

☒

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 4	
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c X	

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Part V **Statements Regarding Other IRS Filings and Tax Compliance** (continued)

		Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 4		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	X	
Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)			
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7 Organizations that may receive deductible contributions under section 170(c).	N/A		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a		
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		
d If "Yes," indicate the number of Forms 8282 filed during the year	7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	N/A	
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	N/A	
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	N/A		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the sponsoring organization make any taxable distributions under section 4966?	N/A	9a	
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	N/A	9b	
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12	N/A	10a	
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		10b	
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders	N/A	11a	
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		11b	
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		12a	
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	N/A	12b	
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state?	N/A	13a	
Note: See the instructions for additional information the organization must report on Schedule O.			
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b		
c Enter the amount of reserves on hand	13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?		14a	X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O		14b	
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?		15	X
If "Yes," see instructions and file Form 4720, Schedule N.			
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income?		16	X
If "Yes," complete Form 4720, Schedule O.			

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒ **X**

Section A. Governing Body and Management

		Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year 1a 19			
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.			
b Enter the number of voting members included on line 1a, above, who are independent 1b 19			
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	X	
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5		X
6 Did the organization have members or stockholders?	6	X	
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	X	
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
a The governing body?	8a	X	
b Each committee with authority to act on behalf of the governing body?	8b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O	9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	X	
13 Did the organization have a written whistleblower policy?	13	X	
14 Did the organization have a written document retention and destruction policy?	14	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a The organization's CEO, Executive Director, or top management official	15a		X
b Other officers or key employees of the organization	15b		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► **NONE**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ►
LEEANN SHERMAN - 800-651-1946
800 NORTH THIRD STREET, SUITE 301, HARRISBURG, PA 17102

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) ERIC FRARY PRESIDENT	1.00	X		X				0.	0.	0.
(2) TROY HOLLOWAY PRESIDENT ELECT	1.00	X		X				0.	0.	0.
(3) ERIC VEYDT VICE PRESIDENT	1.00	X		X				0.	0.	0.
(4) ROSELINE BOUGHER TREASURER	1.00	X		X				0.	0.	0.
(5) MICHAEL BOUGHER SECRETARY	1.00	X		X				0.	0.	0.
(6) PERRY SCHWEISS IMMEDIATE PAST PRESIDENT	1.00	X						0.	0.	0.
(7) JEFF GUZY DIRECTOR	1.00	X						0.	0.	0.
(8) WILLIAMS GROSS (START 1/19) DIRECTOR	1.00	X						0.	0.	0.
(9) DEREK ROGERS DIRECTOR	1.00	X						0.	0.	0.
(10) MARK MARKOSKY DIRECTOR	1.00	X						0.	0.	0.
(11) MATTHEW MARQUARDT DIRECTOR	1.00	X						0.	0.	0.
(12) JON LIVINGSTON DIRECTOR	1.00	X						0.	0.	0.
(13) MATTHEW NATALE DIRECTOR	1.00	X						0.	0.	0.
(14) ROSANNA SMITHNOSKY DIRECTOR	1.00	X						0.	0.	0.
(15) JOSEPH RILEY DIRECTOR	1.00	X						0.	0.	0.
(16) SANDRA BASEHORE DIRECTOR	1.00	X						0.	0.	0.
(17) CASEY MOORE DIRECTOR	1.00	X						0.	0.	0.

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Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) DANIEL LAIRD (UNTIL 10/19) DIRECTOR	1.00	X						0.	0.	0.
(19) PAUL MCNAMEE DIRECTOR	1.00	X						0.	0.	0.
(20) RYAN GARGAN DIRECTOR	1.00	X						0.	0.	0.
(21) LEEANN SHERMAN EXECUTIVE DIRECTOR	40.00			X				135,977.	0.	9,965.
1b Subtotal								135,977.	0.	9,965.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								135,977.	0.	9,965.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 1

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Form 990 (2019)

23-7293484 Page **9**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c	12,520.				
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f					
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f						
Program Service Revenue	2 a MEMBERSHIP DUES	Business Code	900099	461,322.	461,322.		
	b MEETING REVENUE		900099	235,256.	235,256.		
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f				696,578.		
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			7,276.		
4 Income from investment of tax-exempt bond proceeds							
5 Royalties				1,560.			1,560.
6 a Gross rents		6a	(i) Real (ii) Personal				
b Less: rental expenses ...		6b					
c Rental income or (loss)		6c					
d Net rental income or (loss)							
7 a Gross amount from sales of assets other than inventory		7a	(i) Securities (ii) Other				
b Less: cost or other basis and sales expenses		7b					
c Gain or (loss)		7c					
d Net gain or (loss)							
8 a Gross income from fundraising events (not including \$ 12,520. of contributions reported on line 1c). See Part IV, line 18		8a		17,882.			
b Less: direct expenses		8b		17,461.			
c Net income or (loss) from fundraising events				421.			421.
9 a Gross income from gaming activities. See Part IV, line 19		9a					
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a MISCELLANEOUS INCOME	Business Code	900099	6,007.			6,007.
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d				6,007.		
	12 Total revenue. See instructions				724,362.	696,578.	0.

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Form 990 (2019)

23-7293484 Page **10**

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☒ **X**

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	12,000.			
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	154,768.			
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	129,193.			
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	2,490.			
9 Other employee benefits	8,789.			
10 Payroll taxes	8,283.			
11 Fees for services (nonemployees):				
a Management				
b Legal	3,850.			
c Accounting	15,334.			
d Lobbying	4,673.			
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	275.			
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	65,657.			
12 Advertising and promotion	185.			
13 Office expenses	19,069.			
14 Information technology	8,832.			
15 Royalties				
16 Occupancy	51,966.			
17 Travel	18,235.			
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings	17,563.			
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	3,369.			
23 Insurance	6,275.			
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a MEETING EXPENSE	93,822.			
b DUES / SUBSCRIPTIONS	19,899.			
c PROFESSIONAL DEVELOPMEN	2,060.			
d _____				
e All other expenses _____				
25 Total functional expenses. Add lines 1 through 24e	646,587.			
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Form 990 (2019)

23-7293484 Page **11**

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	90,369.	1	174,752.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	1,200.	4	0.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	10,242.	9	8,197.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	35,512.		
	b Less: accumulated depreciation	16,402.		
	11 Investments - publicly traded securities	8,957.	10c	19,110.
	12 Investments - other securities. See Part IV, line 11	126,544.	11	129,938.
	13 Investments - program-related. See Part IV, line 11		12	
	14 Intangible assets		13	
	15 Other assets. See Part IV, line 11		14	
16 Total assets. Add lines 1 through 15 (must equal line 33)	237,312.	15		
Liabilities	17 Accounts payable and accrued expenses	237,312.	16	331,997.
	18 Grants payable	29,523.	17	42,160.
	19 Deferred revenue		18	
	20 Tax-exempt bond liabilities	8,980.	19	19,537.
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		20	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		21	
	23 Secured mortgages and notes payable to unrelated third parties		22	
	24 Unsecured notes and loans payable to unrelated third parties		23	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	30,005.	24	
	26 Total liabilities. Add lines 17 through 25	68,508.	25	22,752.
Net Assets or Fund Balances	27 Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.		26	84,449.
	28 Net assets without donor restrictions	143,283.		
	29 Net assets with donor restrictions	25,521.		
	30 Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	31 Capital stock or trust principal, or current funds		27	220,580.
	32 Paid-in or capital surplus, or land, building, or equipment fund		28	26,968.
	33 Retained earnings, endowment, accumulated income, or other funds			
	34 Total net assets or fund balances	168,804.	29	
	35 Total liabilities and net assets/fund balances	237,312.	30	
	36 Total net assets or fund balances	247,548.	31	
37 Total liabilities and net assets/fund balances	237,312.	32	331,997.	

Form **990** (2019)

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Form 990 (2019)

23-7293484 Page **12**

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	724,362.
2	Total expenses (must equal Part IX, column (A), line 25)	2	646,587.
3	Revenue less expenses. Subtract line 2 from line 1	3	77,775.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	168,804.
5	Net unrealized gains (losses) on investments	5	969.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	247,548.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☒

- 1** Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant? _____
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant? _____
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____

	Yes	No
2a	X	
2b		X
2c	X	
3a		X
3b		

Form **990** (2019)

SCHEDULE C
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527
▶ **Complete if the organization is described below.** ▶ **Attach to Form 990 or Form 990-EZ.**
▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2019

**Open to Public
Inspection**

If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (see separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (see separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA	Employer identification number 23-7293484
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Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.
- 2 Political campaign activity expenditures ▶ \$
- 3 Volunteer hours for political campaign activities

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 ▶ \$
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 ▶ \$
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ☐ Yes ☐ No
- 4a Was a correction made? ☐ Yes ☐ No
- b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ▶ \$
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ▶ \$
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b ▶ \$
- 4 Did the filing organization file **Form 1120-POL** for this year? ☐ Yes ☐ No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.
PA CONSULTING ENGINEERS PAC	HARRISBURG, PA 17102	83-3423930	0.	60,487.
CONSULTING ENGINEERS OF PA PAC	HARRISBURG, PA 17102	84-2889334	0.	7,796.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2019

LHA

SEE PART IV FOR CONTINUATION

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

A Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).

B Check ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
1a Total lobbying expenditures to influence public opinion (grassroots lobbying)															
b Total lobbying expenditures to influence a legislative body (direct lobbying)															
c Total lobbying expenditures (add lines 1a and 1b)															
d Other exempt purpose expenditures															
e Total exempt purpose expenditures (add lines 1c and 1d)															
f Lobbying nontaxable amount. Enter the amount from the following table in both columns.															
<table border="1"> <thead> <tr> <th>If the amount on line 1e, column (a) or (b) is:</th> <th>The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>	If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.			
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
g Grassroots nontaxable amount (enter 25% of line 1f)															
h Subtract line 1g from line 1a. If zero or less, enter -0-															
i Subtract line 1f from line 1c. If zero or less, enter -0-															
j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?															

☐ Yes ☐ No

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.

See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column(e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Schedule C (Form 990 or 990-EZ) 2019

AMERICAN COUNCIL OF ENGINEERING

Schedule C (Form 990 or 990-EZ) 2019 COMPANIES OF PENNSYLVANIA

23-7293484 Page 3

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes" response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.

	(a)		(b)
	Yes	No	Amount
1 During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a Volunteers?			
b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?			
c Media advertisements?			
d Mailings to members, legislators, or the public?			
e Publications, or published or broadcast statements?			
f Grants to other organizations for lobbying purposes?			
g Direct contact with legislators, their staffs, government officials, or a legislative body?			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i Other activities?			
j Total. Add lines 1c through 1i			
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?	1	X
2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?	2	X
3 Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?	3	X

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1 Dues, assessments and similar amounts from members	1	461,322.
2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a Current year	2a	32,604.
b Carryover from last year	2b	
c Total	2c	32,604.
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	83,038.
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5 Taxable amount of lobbying and political expenditures (see instructions)	5	-50,434.

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (see instructions); and Part II-B, line 1. Also, complete this part for any additional information.

PART I-C CONTINUATION FOR INCOMPLETE NAME/ADDRESS INFORMATION:

PA CONSULTING ENGINEERS PAC

800 NORTH THIRD STREET, SUITE 301 HARRISBURG, PA 17102

CONSULTING ENGINEERS OF PA PAC

800 NORTH THIRD STREET, SUITE 301 HARRISBURG, PA 17102

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**

▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2019

Open to Public Inspection

Name of the organization **AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA**

Employer identification number
23-7293484

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ \$

(ii) Assets included in Form 990, Part X ▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ \$

b Assets included in Form 990, Part X ▶ \$

Part III	Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets <i>(continued)</i>
-----------------	---

- 3** Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- | | |
|---|--|
| a <input type="checkbox"/> Public exhibition | d <input type="checkbox"/> Loan or exchange program |
| b <input type="checkbox"/> Scholarly research | e <input type="checkbox"/> Other _____ |
| c <input type="checkbox"/> Preservation for future generations | |
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No




b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

	Amount
1c	
1d	
1e	
1f	

Part V	Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.
---------------	--

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment  100%
- b Permanent endowment  0%
- c Term endowment  0%

The percentages on lines 2a, 2b, and 2c should equal 100%.

- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
- (ii) Related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

- b** If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI	Land, Buildings, and Equipment.
----------------	--

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		3,410.	243.	3,167.
d Equipment		32,102.	16,159.	15,943.
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				19,110.

Schedule D (Form 990) 2019

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Schedule D (Form 990) 2019

23-7293484 Page **3**

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DUES PAYABLE	18,893.
(3) CAPITAL LEASE OBLIGATION	3,859.
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	22,752.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ... ☒

Schedule D (Form 990) 2019

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Schedule D (Form 990) 2019

23-7293484 Page **4**

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	742,517.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	969.
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	17,461.
e	Add lines 2a through 2d	2e	18,430.
3	Subtract line 2e from line 1	3	724,087.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	275.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	275.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	724,362.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	663,773.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	17,461.
e	Add lines 2a through 2d	2e	17,461.
3	Subtract line 2e from line 1	3	646,312.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	275.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	275.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	646,587.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA
 REQUIRE MANAGEMENT TO EVALUATE TAX POSITIONS TAKEN BY THE COUNCIL,
 INCLUDING WHETHER THE ENTITY IS EXEMPT FROM INCOME TAXES. MANAGEMENT
 EVALUATED THE TAX POSITIONS TAKEN AND CONCLUDED THAT THE COUNCIL HAS TAKEN
 NO UNCERTAIN TAX POSITIONS THAT REQUIRE RECOGNITION OR DISCLOSURE IN THE
 FINANCIAL STATEMENTS. THEREFORE, NO PROVISION OR LIABILITY FOR INCOME
 TAXES HAS BEEN INCLUDED IN THE FINANCIAL STATEMENTS. WITH FEW EXCEPTIONS,
 THE COUNCIL IS NO LONGER SUBJECT TO INCOME TAX EXAMINATIONS BY THE U.S.
 FEDERAL, STATE, OR LOCAL TAX AUTHORITIES FOR YEARS BEFORE MAY 31, 2017.

PART XI, LINE 2D - OTHER ADJUSTMENTS:

Part XIII Supplemental Information *(continued)*

FUNDRAISING EXPENSES 17,461.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

FUNDRAISING EXPENSES 17,461.

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AMERICAN COUNCIL OF ENGINEERING

Schedule G (Form 990 or 990-EZ) 2019 **COMPANIES OF PENNSYLVANIA**

23-7293484 Page **2**

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events NONE	(d) Total events (add col. (a) through col. (c))
		GOLF OUTING (event type)	(event type)	(total number)	
Revenue	1 Gross receipts	30,402.			30,402.
	2 Less: Contributions	12,520.			12,520.
	3 Gross income (line 1 minus line 2)	17,882.			17,882.
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs	4,480.			4,480.
	7 Food and beverages	4,675.			4,675.
	8 Entertainment				
	9 Other direct expenses	8,306.			8,306.
	10 Direct expense summary. Add lines 4 through 9 in column (d)				17,461.
11 Net income summary. Subtract line 10 from line 3, column (d)					421.

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7 Direct expense summary. Add lines 2 through 5 in column (d)					
8 Net gaming income summary. Subtract line 7 from line 1, column (d)					

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: _____

AMERICAN COUNCIL OF ENGINEERING

Schedule G (Form 990 or 990-EZ) 2019 **COMPANIES OF PENNSYLVANIA**

23-7293484 Page **3**

- 11** Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12** Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13** Indicate the percentage of gaming activity conducted in:
- | | | |
|--------------------------------------|------------|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ _____

Address ▶ _____

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____

c If "Yes," enter name and address of the third party:

Name ▶ _____

Address ▶ _____

- 16** Gaming manager information:

Name ▶ _____

Gaming manager compensation ▶ \$ _____

Description of services provided ▶ _____

☐ Director/officer ☐ Employee ☐ Independent contractor

- 17** Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA

Schedule G (Form 990 or 990-EZ)

23-7293484 Page 4

Part IV Supplemental Information *(continued)*

DRAFT

SCHEDULE I
(Form 990)

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for the latest information.**

OMB No. 1545-0047

2019

**Open to Public
Inspection**

Name of the organization **AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Employer identification number
23-7293484

Part I **General Information on Grants and Assistance**

- 1** Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ **Yes** ☒ **No**
- 2** Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II **Grants and Other Assistance to Domestic Organizations and Domestic Governments.** Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance

- 2** Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶
- 3** Enter total number of other organizations listed in the line 1 table ▶

LHA **For Paperwork Reduction Act Notice, see the Instructions for Form 990.**

Schedule I (Form 990) (2019)

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Schedule I (Form 990) (2019)

23-7293484

Page **2**

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
SCHOLARSHIPS	4	12,000.	0.		

Part IV **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2:

CANDIDATES MUST MEET SPECIFIC APPLICATION AND EDUCATION CRITERIA AND MUST
 PROVIDE AN OFFICIAL COPY OF THEIR ACADEMIC TRANSCRIPTS, ESSAY AND
 RECCOMENDATION LETTERS. AN INDEPENDENT SELECTION COMMITTEE EVALUATES THE
 APPLICATIONS AND SELECTS THE WINNERS. SCHOLARSHIP CHECKS ARE ISSUED
 DIRECTLY TO THE RECIPIENTS' COLLEGE AFTER VERIFICATION OF FULL-TIME
 ENROLLMENT.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019

Open to Public
Inspection

Name of the organization

AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA

Employer identification number
23-7293484

FORM 990, PART III, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

IN ORDER TO ENHANCE THEIR PROFESSIONAL AND ECONOMIC WELFARE, TO FOSTER
HARMONY, COOPERATION AND MUTUAL UNDERSTANDING THROUGHOUT THE
ENGINEERING AND ALLIED PROFESSIONS, AND TO ACT ON BEHALF OF THE MEMBERS
IN CONNECTIONS WITH PROPOSALS OF GOVERNMENTS OR OTHER BODIES CONCERNING
THEM.

FORM 990, PART V, LINE 1C:

THE ORGANIZATION DID NOT HAVE ANY INSTANCES WHERE BACKUP WITHHOLDING
WAS REQUIRED; HOWEVER, IF THE SITUATION WOULD ARISE, THE ORGANIZATION
IS AWARE OF THE REPORTING REQUIREMENTS AND WOULD HANDLE THAT
ACCORDINGLY.

FORM 990, PART VI, SECTION A, LINE 2:

ROSELINE BOUGHER, TREASURER, AND MICHAEL BOUGHER, SECRETARY, HAVE A FAMILY
RELATIONSHIP.

FORM 990, PART VI, SECTION A, LINE 6:

THE MEMBERSHIP OF THE ACEC/PA CONSIST OF MEMBER FIRMS AND AFFILIATE
MEMBERS EACH MEETING THE MEMBERSHIP REQUIREMENTS AND SHALL BE REPRESENTED
BY RESIDENT PRINCIPALS (PROPRIETORS, PARTNERS, OFFICERS, OR MANAGERS).

FORM 990, PART VI, SECTION A, LINE 7A:

UPON BOARD ACCEPTANCE, THE SLATE OF OFFICERS AND AT-LARGE DIRECTORS SHALL
BE PRESENTED TO THE VOTING MEMBERSHIP FOR ELECTION VIA MAIL OR ELECTRONIC

Name of the organization **AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Employer identification number
23-7293484

**BALLOT. ACCEPTANCE AND RATIFICATION OF ELECTION RESULTS SHALL BE GRANTED
WHEN A QUORUM IS OBTAINED.**

FORM 990, PART VI, SECTION B, LINE 11B:

EACH MEMBER OF THE BOARD IS PROVIDED A COPY OF FORM 990 BEFORE IT IS FILED.

FORM 990, PART VI, SECTION B, LINE 12C:

**PERIODIC REVIEWS WILL BE CONDUCTED TO ENSURE THE ORGANIZATION OPERATES IN A
MANNER CONSISTENT WITH CHARITABLE PURPOSES AND DOES NOT ENGAGE IN
ACTIVITIES THAT COULD JEOPARDIZE ITS TAX-EXEMPT STATUS. THE REVIEWS WILL
INCLUDE BUT ARE NOT LIMITED TO WHETHER COMPENSATION ARRANGEMENTS AND
BENEFITS ARE REASONABLE, BASED ON COMPETENT SURVEY INFORMATION AND THE
RESULT OF ARM'S LENGTH BARGAINING, WHETHER PARTNERSHIPS, JOINT VENTURES AND
ARRANGEMENTS WITH MANAGEMENT ORGANIZATIONS CONFIRM TO THE ORGANIZATION'S
WRITTEN POLICIES AND SERVICES, FURTHER CHARITABLE PURPOSES AND DO NOT
RESULT IN INUREMENT, IMPERMISSIBLE PRIVATE BENEFIT OR IN AN EXCESS BENEFIT
TRANSACTION.**

FORM 990, PART VI, SECTION C, LINE 19:

**THE ORGANIZATION'S GOVERNING DOCUMENTS AND FINANCIAL STATEMENTS ARE
AVAILABLE UPON REQUEST.**

FORM 990, PART IX, LINE 11G, OTHER FEES:

OTHER PROFESSIONAL FEES 65,657.

TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A 65,657.

FORM 990, PART XII, LINE 2C:

AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA HAS A FINANCE

Name of the organization **AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Employer identification number
23-7293484

**COMMITTEE THAT ASSUMES RESPONSIBILITY OF OVERSIGHT OF THE AUDIT AND
SELECTION OF AN INDEPENDENT ACCOUNTANT.**

DRAFT

SCHEDULE R
(Form 990)

Department of the Treasury
Internal Revenue Service

Related Organizations and Unrelated Partnerships

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.

▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

**Open to Public
Inspection**

Name of the organization **AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA** Employer identification number **23-7293484**

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
PENNSYLVANIA CONSULTING ENGINEERS PAC - 83-3423930, 800 NORTH THIRD STREET, SUITE 301, HARRISBURG, PA 17102	POLITICAL ACTION CAMPAIGN	PENNSYLVANIA	527	LINE 7	N/A		X
CONSULTING ENGINEERS OF PA PAC - 84-2889334 800 NORTH THIRD STREET, SUITE 301 HARRISBURG, PA 17102	POLITICAL ACTION CAMPAIGN	PENNSYLVANIA	527	LINE 7	N/A		X

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule R (Form 990) 2019

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

[illegible]

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

[illegible]

**AMERICAN COUNCIL OF ENGINEERING
COMPANIES OF PENNSYLVANIA**

Schedule R (Form 990) 2019

23-7293484 Page 3

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity	1a	X
b Gift, grant, or capital contribution to related organization(s)	1b	X
c Gift, grant, or capital contribution from related organization(s)	1c	X
d Loans or loan guarantees to or for related organization(s)	1d	X
e Loans or loan guarantees by related organization(s)	1e	X
f Dividends from related organization(s)	1f	X
g Sale of assets to related organization(s)	1g	X
h Purchase of assets from related organization(s)	1h	X
i Exchange of assets with related organization(s)	1i	X
j Lease of facilities, equipment, or other assets to related organization(s)	1j	X
k Lease of facilities, equipment, or other assets from related organization(s)	1k	X
l Performance of services or membership or fundraising solicitations for related organization(s)	1l	X
m Performance of services or membership or fundraising solicitations by related organization(s)	1m	X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	1n	X
o Sharing of paid employees with related organization(s)	1o	X
p Reimbursement paid to related organization(s) for expenses	1p	X
q Reimbursement paid by related organization(s) for expenses	1q	X
r Other transfer of cash or property to related organization(s)	1r	X
s Other transfer of cash or property from related organization(s)	1s	X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			

Schedule R (Form 990) 2019

Page 4

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

[illegible]

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R. See instructions.

DRAFT

**Application for Automatic Extension of Time To File an
Exempt Organization Return**

OMB No. 1545-0047

- **File a separate application for each return.**
 ► **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. AMERICAN COUNCIL OF ENGINEERING COMPANIES OF PENNSYLVANIA	Taxpayer identification number (TIN) 23-7293484
	Number, street, and room or suite no. If a P.O. box, see instructions. 800 NORTH THIRD STREET, SUITE 301	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. HARRISBURG, PA 17102	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

LEEANN SHERMAN

- The books are in the care of ► **800 NORTH THIRD STREET, SUITE 301 - HARRISBURG, PA 17102**
Telephone No. ► **800-651-1946** Fax No. ► _____
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and TINs of all members the extension is for.

- 1** I request an automatic 6-month extension of time until **MAY 17, 2021**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
 ► ☐ calendar year _____ or
 ► ☒ tax year beginning **JUL 1, 2019**, and ending **JUN 30, 2020**.

- 2** If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
☐ Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Pennsylvania

REPORTS

Standing Committee Chairs 2020-2022 Program Year

Committee/Task Forces	Chair	Vice Chair	REPORT
Aviation	Mary Scheuermann	Brad Homan	
Business/Finance	TBD	TBD	
Contract Administration	Glenn Stickel	Jack Mitchell	
Diamond Awards	Abigail Facini	Dave Meckes	
Diversity & Inclusion	Nicole Jacobs	Namita Sinha Herman Lloyd	
DRPA/DRJTBC	Charles DiCello	Catherine Chia-Calabria	
Energy	Wesley Carson	TBD	
Environmental	Colleen Meiswich	Michael Kenawell	
Legislative Outreach	Andrew Pennoni	Larry Bankert (C) Ed Reese (W)	
Marketing	Laura Frein	Lynn Resta	2019-2021
Municipal Services	Clayton VanVerth	TBD	2019-2021
PA Turnpike	Tom Bice	Matt Macey	2019-2021
PennDOT Committees	James Maloney	Scott Schaeffer	2019-2021
Construction Services	Anthony Dougherty	Tom Davis(E) Pat Kelly(C) Justin Gibbons(W)	2019-2021
Diverse Partnerships	Maggie Talarico	Jamie North	2019-2021
Innovative Delivery	Nick Burdette	Doug George	2020-2022
Multimodal	TBD	TBD	2019-2021
Quality	John Prybella	Scott Zeevaart	2019-2021
Scholarship/Golf	Ed Stetz	Jim Brady	2020-2022
SEPTA	Stephen Diehl	Michael Cuddy	2019-2021
Technology	Chris Bauer	Joseph McFadden	2020-2022
Water	Jenni Woodworth	TBD	2020-2022
Workforce Dev/Human Resources	Thomas Cushman	Rod Savidge	2019-2021
ACEC/PA Task Forces	*Appointment Only		
*City of Philadelphia			
*Port Authority of Allegheny County			
*DCNR			
*Safety			
*Stakeholder Environmental Permit			

Committee leadership is appointed by the ACEC/PA President based on individual interest and review of qualifications.

Committee Board Reports 03.26.2021

Committees with a checkmark have supplied reports. Committees highlighted did not respond to multiple requests to provide their board report.

Multimodal & Business/Finance Committees do not have leadership at this time.

Committee	Chair
<input checked="" type="checkbox"/> Aviation	Mary Scheuermann, WSP USA
<input type="checkbox"/> Business/Finance	TBD
<input checked="" type="checkbox"/> Contract Administration	Glenn Stickel, SAI
<input checked="" type="checkbox"/> Diamond Awards	Abigail Facini, Burns Engineering
<input checked="" type="checkbox"/> DE&I	Nicki Jacobs, GPI
<input checked="" type="checkbox"/> DRPA/DRJTBC	Charles DiCello, Pennoni
<input checked="" type="checkbox"/> Energy	Wes Carson, JMT
<input checked="" type="checkbox"/> Environmental	Colleen Meiswich, A.D. Marble
<input checked="" type="checkbox"/> Legislative Outreach	Andrew Pennoni, Pennoni
<input checked="" type="checkbox"/> Marketing	Laura Frein, Michael Baker
<input checked="" type="checkbox"/> Municipal Services	Clayton VanVerth, Gibson-Thomas
<input type="checkbox"/> PA Turnpike	Tom Bice, Gannett Fleming
<input checked="" type="checkbox"/> PennDOT Task Force	James Maloney, JMT
<input checked="" type="checkbox"/> Construction Services	Tony Dougherty, TPD
<input checked="" type="checkbox"/> Diverse Partnerships	Maggie Talarico, Foresight Construction Services
<input checked="" type="checkbox"/> Innovative Delivery	Nick Burdette, HDR
<input type="checkbox"/> Multimodal	TBD
<input checked="" type="checkbox"/> Quality	John Prybella, WBCM
<input checked="" type="checkbox"/> Scholarship/Golf	Ed Stetz, STV
<input type="checkbox"/> SEPTA	Stephen Diehl, STV
<input checked="" type="checkbox"/> Technology	Chris Bauer, McMahon Associates
<input type="checkbox"/> Water	Jenni Woodworth, A.D. Marble
<input checked="" type="checkbox"/> Workforce Development/HR	Thomas Cushman, AECOM

ACEC/PA Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 4
July 2020
Sept 2020
Dec 2020
March 2021
2. Accomplishments Fiscal Year To Date:

Defined Goals and Mission of the Committee
Developed a list of Airports to engage in the conversation
Develop list of conversation starters to engage airports
Attended multi-modal meeting with PennDOT
Attended quality committee meeting
Initiated conversation to coordinate advocacy with other aviation organizations
Organized aviation panel for 2021 Spring Conference
Discussed Industry Updates and
3. Projects Committee is Engaged In Fiscal Year To Date:

Engage and coordinate with other aviation organizations
Understanding Industry updates
4. Committee/Association Challenges For Committee:

Pandemic made it difficult to engage airport staff
5. Clients Engaged With:

None – due to pandemic and having limited access to clients
6. Action Items for Future:
 - Continue to engage airports
 - Continue to engage other aviation associations
 - Actively engage other Committee members
 - Increase aviation visibility and awareness within ACEC/PA
7. Next Meeting – June (date TBD)

ACEC/PA Construction Services Subcommittee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 4 meetings of the committee leadership as well as **MANY** other meeting for the various initiatives discussed below.
2. Accomplishments Fiscal Year To Date:
 - CWOPA – The committee worked with Technology staff at the Department to implement “b-accounts” that allow our staff to log-in to iPad apps without having a “c- account”. This eliminates the need for a lot of staff to attend PennDOT HR trainings. Also, the “b-accounts” are managed by the firm’s IT staff instead PennDOT HR and IT.
 - Construction Restart – At the start of the Pandemic, committee leadership participated in the industry committee to develop the restart guidance and get our forces back to work. Continue to participate in this committee.
 - Together (PennDOT, Consultants and Contractors) got through COVID.
 - We implemented COVID policies, followed CDC guidelines and had safe projects throughout the season.
 - To our knowledge, there were no major COVID outbreaks on any construction projects throughout the Commonwealth...no major work stoppage...TEAM Effort.
 - E-Ticketing – members of the committee continue to participate in the steering committee that is implementing e-Ticketing for material deliveries.
 - Joint meeting with the Technology Group – successful in starting a recurring meeting between the CS committee, Technology Committee, and PennDOT’s IT group.
 - Safety Stand Down – Worked with APC and PennDOT to assist in facilitating PennDOT’s Safety Stop and creating an ACEC/PA and APC Safety Stand Down initiative.
 - Winter School – Committee leadership were instrumental in planning and delivering the virtual winter school programs for just about every District in the state. (**HUGE EFFORT**)
 - Project Delivery Workshop – Members of our committee participated on the planning committee for this PennDOT Workshop (Formerly known as TMTW)
 - Completed survey of committee members regarding work force development issues.
3. Projects Committee is Engaged In Fiscal Year To Date:
 - **Supplement process** – Committee members coordinated with staff in the Districts to solicit their input regarding enhancements to ECMS that will help facilitate the initiation of Supplement/Amendments to agreements. Thoughts gathered are being organized and will be submitted to the Department for further discussion/implementation.

- Workforce Development – Using the survey data gathered by the committee, we will be developing a report to the Department to demonstrate that the use of TA positions on projects is not keeping pace with the expected loss of work force due to retirements. We will develop strategies to encourage use of TA's and attract people to the industry.
 - Certifications and Courses – Working with the Department to ensure enough offerings are provided to allow everyone interested to take required certification classes. Also, we will need partner with them to effectively deliver these programs in virtual or in-person formats moving forward. Also relates to work force development.
 - Job description consistency between Industry & DOT – Information compiled from membership and Department – Separate working group has been created to create updated Job Descriptions for the inspection classifications. Also relates to work force development.
 - **ECMS Training Area** – (Sandbox) – **Nearly Complete** – Committee members worked with PennDOT IT folks to provide access to an ECMS training area that inspection staff can use for “hands-on” training. This information has been provided by the Department and instructions to the consultant community are currently being drafted by the committee.
 - **Mobile Apps** – Ongoing coordination with the PennDOT IT committee on deployment of app updates and testing. Currently, tracking updates to the PennDOT MHL application used for inspection hours and mileage entries.
4. Committee/Association Challenges For Committee:
- Continue working with challenges created by COVID and other industry pressures - reduced funding, reduction in workload, loss of work force, availability of certification classes, etc.
 - Implementation of Drones into Constructions Services – Need to provide consistent message that this is value added, not a replacement of staff.
 - Getting the entire consultant workforce to take mandatory guiderail training by 10/1/21
 - Unemployment Compensation Issues – Inspection staff have been experiencing issues with not qualifying and jumping through hoops to become eligible. Also, others did not receive checks for long periods of time. How will delayed starts to 2020 and 2021 seasons affect their ability to collect during winter of 2021-2022?
5. Clients Engaged With: PennDOT
6. Action Items for Future:
- Continue Progress on current active projects
 - Inspector Wage Rates
7. Next Meeting – TBD

ACEC/PA Contract Admin Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 3

2. Accomplishments Fiscal Year To Date:

Description: Met with Quality Committee to discuss the amount of design errors

3. Projects Committee is Engaged In Fiscal Year To Date:

Description:

- Average hourly rate – some members report that PennDOT Districts are holding consultants to max amounts. Discussed with PennDOT at 3/11/21 task force meeting
- PennDOT profit factors – requested statistical data from PennDOT regarding the bell curves (mean, median, etc.)

4. Committee/Association Challenges For Committee:

Description:

- Future of Mutual Gains (update, expand, improve)?
- Set up periodic meetings with PennDOT counterparts (Consultant Agreement section) to discuss contract issues in a smaller setting than the quarterly task force?

5. Clients Engaged With: PennDOT, PTC, DGS, various others as needed

6. Action Items for Future:

- Presentation for Spring Conference (tentative topic: Errors & Omissions. Will invite PennDOT and PTC to speak)
- Mutual Gains – provide assistance (if this initiative continues)
- Meet with PennDOT to discuss PPP impacts on FAR overhead rate

7. Next Meeting – TBD (probably April; to prep for spring conference)

ACEC/PA Diversity, Equity and Inclusion Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
 - Two (2) Full Committee Meetings (9/23/20 and 1/22/21)
 - Two (2) Committee Leadership Meetings (8/26/20 and 1/19/21)
2. Accomplishments Fiscal Year To Date:
 - Established New Committee Mission Statement
 - Updated Committee Goals
 - Updated Committee name to add in the word, “Equity”.
 - Coordinated speaker for the 2020 Fall Conference.
 - Established a 4-judge panel and selected the winner of the 2nd DEI Award for the Annual Diamond Award Ceremony
 - Coordinated speaker for the 2021 Spring Conference
 - Conducted a Committee Only Survey to define ways to meet goals
3. Projects Committee is Engaged In Fiscal Year To Date:
 - Development manageable milestone for the committee goals
 - Development of educational resources and other opportunities to increase awareness of DEI to our member firms. (i.e. webinars, input in the ACEC/PA newsletters, conference sessions, etc.)
4. Committee/Association Challenges For Committee:
 - Perception of DEI can be controversial given today’s current social climate.
 - Committee member engagement. Promoting more active participation.
5. Clients Engaged With:
 - None at this time.
6. Action Items for Future:
 - Develop a potential educational program, communication type, and objective for Board review prior to implementation.
 - Revisit the criteria for the next DEI Award.
 - Initiate at least one educational session
7. Next Meeting – Mid-April / May 2021

ACEC/PA Diamond Awards Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
Total committee meetings: 1 meeting
Total Chair, Vice Chair & ACEC/PA meetings: 3 meetings
2. Accomplishments Fiscal Year To Date:
Description: Hosted first virtual Diamond Awards event with complimentary registration to attendees. Received 44 total project submissions, and 215 attendees for the virtual gala. Complimentary for attendees to celebrate industry.
3. Projects Committee is Engaged In Fiscal Year To Date:
Description: The Diamond Awards Committee has not engaged in any projects or planning for the next Diamond Awards Gala.
4. Committee/Association Challenges For Committee:
Description: Due to COVID-19, hosting this event virtually limited the involvement of the Diamond Awards Committee and the typical contributions the committee provides for planning and day-of activities.
5. Clients Engaged With:
 - ACEC/PA engaged with industry partners as speakers for the Annual Awards Gala. Worked with virtual partners to edit and produce video content for the virtual experience.
6. Action Items for Future:
 - Schedule a kick-off meeting for the 2022 Diamond Awards for April 2021.
7. Next Meeting – April 2021, virtual meeting.

ACEC/PA Diverse Partnerships Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 1

2. Accomplishments Fiscal Year To Date:

Description: Complete 63-page Disparity Study Report for Secretary and Governor.
Select Mentor-Protegee Focus Group participants

3. Projects Committee is Engaged In Fiscal Year To Date:

Description: Mentor-Protegee Program as extension of Disparity Study
Description: Spring Conference Session Planning
Description: Advocacy for Indemnification Bill and PPP Implications
Description: SBE Program with PennDOT and PTC

4. Committee/Association Challenges For Committee:

Description: Advocacy on issues that impact our members: Indemnification bill, PPP forgiveness implications,

Description: Loss of overarching Transportation Committee to be more engaged with PTC Committee and others that also have DP considerations.

5. Clients Engaged With: PennDOT and PTC

6. Action Items for Future:

- Hold meeting with PennDOT to begin *collaboration* on PPP issues:
 - Potential credits due to PennDOT because PPP loan was forgiven and firm provides government services
 - Current OHR implications
 - Future potential OHR audits and credits due.
- Maintain *collaboration* with PennDOT on future SBE agreements including types of agreements, timeframe of advertisements, and durations/staffing needs of agreement.
 - PennDOT to schedule meeting with ACEC/PA and ADEs of each District.

7. Next Meeting – TBD depending on Spring Conference needs and pending meeting with PennDOT RE: PPP

ACEC/PA DRPA-DRJTBC Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
No committee meetings were held since the beginning of the fiscal year 07/1/2020.
2. Accomplishments Fiscal Year To Date:
ACEC/PA Eastern Chapter breakfast meeting on March 15, 2021 with Mike Venuto from DRPA.
3. Projects Committee is Engaged In Fiscal Year To Date: None
4. Committee/Association Challenges For Committee:
In-person meetings were not allowed last year. We have not been proactive in planning to meet with specific ACEC/PA committees where we have overlapping concerns or successful at scheduling meetings with ACEC/NJ committee counterparts to discuss and plan mutual activities for the two bi-state agencies.
5. Clients Engaged With: None
6. Action Items for Future:
DRPA
 - Conference call with ACEC/NJ counterparts to gather common concerns/issues of interest
 - Meet with Mike Venuto & ACEC/PA/NJ committee leadership to discuss Ariba, COVID-19 impacts to funding/projects, other common concerns, status of eBuilder as their PM tool
 - Input from other ACEC/PA committees
Construction Services committee – feedback from construction staff, involvement of designer during construction, change orders requested by owner
Marketing Committee – Ariba, overlapping concernsDRJTBC
 - Follow up on selected items from 2018 Consultant Survey results shared with DRJTBC
 - Release of 03/27/2019 DRJTBC meeting minutes
 - Conference call with ACEC/NJ counterparts to gather common concerns/issues of interest
 - Meet with DRJTBC & ACEC/PA/NJ committee leadership regarding follow-up to 2018 survey and 3/2019 meeting, and other issues of mutual interest
7. Next Meeting – To be determined.

ACEC/PA Energy Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 0

2. Accomplishments Fiscal Year To Date: N/A

Description: No meetings held since March 2020 due to COVID shut down

3. Projects Committee is Engaged In Fiscal Year To Date: 0

Description: Non currently

4. Committee/Association Challenges For Committee:

Description:

- Engagement, member recruitment. Since inception there have only been a couple members on the committee (both from the Phila area).
- Need collaboration with industry similar to the working relationship on the Transportation side w/APC.
- The committee needs to present opportunities and reasons for joining and getting engaged.
- Membership communication. This includes in-person gatherings. Very difficult to recruit members and get folks engaged

5. Clients Engaged With: N/A

6. Action Items for Future:

- Evaluate the Energy Committee mission and refocus.
- Develop list of challenges facing Energy opportunities and development in PA
- Recruit members based on the first two action items

7. Next Meeting – TBD

ACEC/PA Environmental Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: Two Meetings held: 2/14/2020 and 2/2/2021

2. Accomplishments Fiscal Year To Date:

Description:

- Establishment of Permit Task Force Subcommittee- Met 5 times: 9/8/20; 9/22/20; 10/6/20; 10/20/20; 3/8/21
- Developed Goals/Actions for improving Permit submittals

3. Projects Committee is Engaged In Fiscal Year To Date: See above.

4. Committee/Association Challenges For Committee:

Description: Continuing the Permit Task Force Subcommittee; Collaboration with partners and clients relating to Permit Task Force Subcommittee

5. Clients Engaged With: PennDOT

6. Action Items for Future:

- Continue with Permit Task Force Subcommittee
- Meet every 3 months with Environmental Committee

7. Next Meeting – May 2021

ACEC/PA Innovative Delivery Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: Two Committee Meetings
2. Accomplishments Fiscal Year To Date:
 - Committee Members representatives provided input through half a dozen Transportation Quality Initiative (TQI) Alternative Delivery meetings. These meetings include representatives from PennDOT, PTC, APC, and ACEC/PA, and are focused on adding two-step best-value design build as an option in Pennsylvania.
 - Through TQI involvement, committee members provided examples, lessons learned, and best practices for Design Build specifications and Design Manual modifications.
 - Committee chair served on TQI discussion panel at the APC Fall Seminar
3. Projects Committee is Engaged In Fiscal Year To Date:
 - TQI Alternative Delivery task force (see #2 above)
 - Digital Delivery 2025
 - PennDOT Pathways
4. Committee/Association Challenges for Committee:
 - Ensuring engineering consultant interests are included in several significant innovative delivery initiatives currently in development (see #3).
 - Developing greater alternative delivery experience within committee membership
5. Clients Engaged With:
PennDOT: Various Districts and Central Office
Pennsylvania Turnpike Commission
6. Action Items for Future:
 - Continue to advise PennDOT through TQI participation in developing new two-step best-value design build process, documents, and manuals.
 - Maintain open communication with Digital Delivery 2025 leadership to provide input in that development process.
 - Promote innovative delivery as funding challenges continue to grow and new initiatives are developed in Pennsylvania.
7. Next Meeting – June 2021

ACEC/PA Legislative Outreach Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: One (1) meeting was held on March 10, 2021.

2. Accomplishments Fiscal Year To Date:

Three (3) GAC meetings.

January Guest Speaker was Representative Matt Bradford

February Guest Speaker was Senator Jake Corman

March Guest Speaker was Wayne Longerloc

3. Projects Committee is Engaged In Fiscal Year To Date:

Due to COVID related restrictions, we are in somewhat of a holding pattern. We are monitoring our ability to engage and educate our legislators. As restrictions are lifted, we expect to conduct a legislative outreach effort to further educate our legislators on the issues that are important to our membership.

4. Committee/Association Challenges For Committee:

Educating our legislators regarding the need for long term sustainable infrastructure funding and motivating them to take action.

5. Clients Engaged With: N/A

6. Action Items for Future:

- Legislative fly-in.
- CEPA PAC fundraiser.

7. Next Meeting – None scheduled at this time.

ACEC/PA Marketing Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
 - June 2020
 - August 2020
 - March 2021
2. Accomplishments Fiscal Year To Date:

Met with PennDOT representative (February 2021) to review ECMS Permission Levels issues, ACEC/PA Member Firm Survey, research conducted by committee and recommendations for next steps.
3. Projects Committee is Engaged In Fiscal Year To Date:

Most effort was put into ECMS Permissions Level issues, however due to budget concerns with PennDOT we were not able to get a meeting with them for six months which delayed the progress of this project.
4. Committee/Association Challenges For Committee:

Most projects by the marketing committee have been related to PennDOT procurement (font size issues, ECMS permission levels). We were never able to connect with the DRPA Committee regarding issues with their ARIBA system. As Committee Leadership changes, it is unclear what projects the committee may have moving forward, other than those that “pop-up”.
5. Clients Engaged With:

PennDOT
6. Action Items for Future:
 - Preparing to Committee Leadership turnover
 - Working with PennDOT as they take on ECMS Permission Levels issue
7. Next Meeting – April 2021 to discuss plan for Spring Conference Session and Panel Discussion

ACEC/PA Municipal Services Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
 - 1 In Person Meeting – 2/3/2020
 - 6 Conference Call Meetings – 2/20; 8/13; 9/17; 11/05; 01/14; and 02/04/2021
2. Accomplishments Fiscal Year To Date:
 - Description:
 - Progressing Municipal Svcs ‘Toolbox’ on ACEC/PA Municipal Services webpage
 - Example RFP’s and RFQ’s completed for webpage upload
 - Format changes to Subdivision & Land Development Review Guide for website
 - Contact made with the following groups to discuss how we can effectively and efficiently serve our Municipalities as we move forward:
 - PA State Association of Township Supervisors (PSATS)
 - County Commissioners Association of PA (CCAP)
 - PA Municipal Authorities Association (PMAA)
 - PA State Association of Boroughs (PSABS)
3. Projects Committee is Engaged In Fiscal Year To Date:
 - Description: Developing a Webpage as a Municipality Resource to include:
 - RFP/RFQ Examples
 - Federal, State and Local Funding List Websites
 - Subdivision and Land Development Review Guide
 - Strategic Links to PennDOT Publications for Processes and Funding
 - Pursuing entities to host virtual presentations and seminars.
 - Considering development of a Funding Webinar with a Q&A session
 - Spring Conference – Asset Management Program Speaker
4. Committee/Association Challenges For Committee:
 - Description:
 - Low meeting attendance
 - Limited communication outside of conference calls
5. Clients Engaged With: PSATS; CCAP; PMAA; PSABS; PML
6. Action Items for Future:
 - Committee to review examples of submitted RFP/RFQ examples
 - Reach out to water committee regarding any contributing examples
 - Post Funding List to the Public Committee webpage
 - Post Subdivision and Land Development Guide to webpage
 - Assemble strategic links to post to webpage to assist Municipalities
7. Next Meeting – TBD

ACEC/PA PennDOT Task Force Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
 - Quarterly meetings held July 21, 2020; Oct 7, 2020 and March 11, 2021
2. Accomplishments Fiscal Year To Date:
 - Added consistent District representation to Task Force meetings
 - Quality committee has finalized quality website
 - Various individuals participated in development of construction restart planning
 - Participated in renewed TQI effort (Nick Burdette is ACEC/PA representative)
 - Communicated client/stakeholder concerns on permitting quality to membership
3. Projects Committee is Engaged In Fiscal Year To Date:
 - Various efforts by Construction Services Subcommittee (job descriptions, mobile apps, gap in workforce of TA's, ECMS enhancements, etc.), Quality Website, Diverse Partnerships, TQI
4. Committee/Association Challenges For Committee:
 - Task Force has not engaged with bigger-picture issues, such as funding and legislative issues. This seems to be handled at the Board level.
 - Task Force meetings have become report-out focused and lack more meaningful interactions and tangible results – especially given expanded level of client leadership participation.
 - The above items beg for the Task Force to be reimagined. This was discussed with PennDOT's Melissa Batula who enthusiastically concurred, but COVID and other events stalled more detailed conversations.
5. Clients Engaged With:
 - Deputy Secretary Melissa Batula, Michelle Harter and various representatives from Central Office and most engineering districts
6. Action Items for Future:
 - Reimagine Task Force format and goals to provide increased value of efforts
 - Maintain engagement with digital delivery; especially as related to potential revisit of mutual gains
 - More consistently report Task Force results/discussions with membership (as appropriate)
7. Next Meeting – June 3, 2021

ACEC/PA Quality Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:
 - 1 Committee Virtual Meeting: 7/9/20
 - 1 ACEC/PA Fall Conference Report: 11/12/20
 - 3 PennDOT & ACEC/PA Quality Task Force Meetings: 8/12/20, 10/14/20, 2/10/21.
2. Accomplishments Fiscal Year To Date:
 - Updated the Mission Statement.
 - Broadened the Quality Committee membership to include representation from other ACEC/PA Committees.
 - Obtained full functionality of the Quality Website, ability to sign on and receive updates.
 - Plan Checks / Common Errors document developed and presented on the Quality Website.
3. Projects Committee is Engaged In Fiscal Year To Date:
 - Improving communication / coordination / input between Design and Construction
 - Advancing Construction Cost Estimate Data Base (Power BI)
 - Advancing the electronic AAR Report via PennDOT
4. Committee/Association Challenges For Committee:
 - Getting PennDOT to move forward on Power BI access for the membership
 - Getting PennDOT to move forward on the electronic AAR Reports. (This appears to be moving up the priority list for PennDOT)
 - Gaining input from the other Committees on quality-related issues
5. Clients Engaged With:
 - Any and all clients
6. Action Items for Future:
 - Form a workgroup between the Quality Committee, Contract Administration subcommittee and the Construction Services subcommittee to discuss consultation during construction and resulting issues.
 - Go over the results of an upcoming survey that will be distributed to ADEs to identify areas for quality improvement or to improve collaboration between Design and Construction.
 - Receive quality issue input from other committees.
7. Next Meeting – needs to be scheduled for late April so that the next PennDOT/Quality Task Force meeting on April 14 can be included in the discussion.

ACEC/PA Scholarship Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: 2

2. Accomplishments Fiscal Year To Date:

Thirteen fully completed applications were judged in October 2020. Per our invitation to applicants, the minimum first prize amount of \$2,500 was awarded, with additional prizes as shown:

- 1st (\$2,500) – Brooke Paccione, Lafayette College
- 2nd (\$2,000) – Ryan Hess, The Ohio State University
- 3rd (\$1,500) – Thomas Stief, Drexel University
- 4th (\$1,500) – Maura Bentz, Pennsylvania State University

Due to cancellation of the 2020 golf outing and resulting limited new income to the scholarship account, the total amount awarded was reduced to \$7,500 (annual total typically is in range of \$12,000-\$12,500).

3. Projects Committee is Engaged In Fiscal Year To Date:

None at present, pending Board determination regarding feasibility of 2021 golf outing.

4. Committee/Association Challenges For Committee:

Should the 2021 golf outing not be held, it will be imperative for the committee to determine a comparable fund-raising event.

5. Clients Engaged With:

Not applicable.

6. Action Items for Future:

- Identify supplemental or replacement fund raising options depending upon decision regarding 2021 golf event.
- Initiate 2021 scholarship program (August 2021).

7. Next Meeting – April 2021 (specific date/time TBD), virtual meeting

ACEC/PA Technology Committee Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date: We have not met as a committee this year.

2. Accomplishments Fiscal Year To Date:

Description: The committee has been engaged with PennDOT, PTC, other clients and industry on developing a specification to provide an electronic ticketing system for aggregate, concrete, and asphalt deliveries to a project to report individual and cumulative loads of material delivered during the construction process.

3. Projects Committee is Engaged In Fiscal Year To Date:

Description: The Special Provision has been forwarded on a Clearance Ticket.

4. Committee/Association Challenges For Committee:

Description: The committee is engaged with PennDOT and Industry reviewing the IT solution for e-ticketing

5. Clients Engaged With:

- a. PennDOT or others with technology related issues/topics

6. Action Items for Future:

- Schedule the next Committee Meeting.

7. Next Meeting –TBD

ACEC/PA Workforce Development/HR Board Report March 26, 2021

1. Number of Meetings Fiscal Year To Date:

One coordination meeting w vice-chair Rod Savidge (HR professional) to welcome him in his role and to develop ideas / outline of the committee strategic objectives.

2. Accomplishments Fiscal Year To Date:

Description:

See above – owing to the COVID-19 shutdown of schools, it was very difficult to gain any traction.

3. Projects Committee is Engaged In Fiscal Year To Date:

Description: None – see above.

4. Committee/Association Challenges For Committee:

Description:

Overcoming the restrictions due to COVID-19. Seeking opportunities to reengage with the industry and external academic partners.

5. Clients Engaged With:

N/A

6. Action Items for Future:

- Update that FAQ
- Look at opportunities for committee to look at focusing on the gap between skill set and people in the industry

7. Next Meeting – TBD – targeting Spring 2021