

Teacher to Parent: Level V Offering Endangered

[DATE]

Dear Parent of _____,

Your child, in selecting his/her classes for next year, indicated a desire to pursue French, Level V. This shows a sincere desire to continue in language studies, which has been shown to help in SAT/ACT test scores, as well as in increasing cultural literacy and making him/her more marketable in the working world!

Staying in French for another year could also help him/her place out of college classes, receiving up to 12 credit hours in French that you would not even have to pay for! However, taking a year off would lessen recall of French and could affect his/her performance on the placement test.

I would like you to know that there is a distinct possibility that French V will not be offered next year, unless you are willing to take action as quickly as possible. Due to a large enrollment in Level I classes, I was told that more Level I would be offered and French V would be cut.

Since the enrollment in Level I is mostly freshmen, who have another three years to take French, and who could have taken Level I at the middle school last year, I feel this decision does not consider the needs of your child, an upper-level French student, for the reasons stated above.

However, there is still a possibility of changing the situation, if you can help. I have already volunteered to teach a very large Level I class in order to keep French V alive. What you can do is phone or send an e-mail to an administrator or your child's guidance counselor at the school, or stop by the office in order to voice your support for continuation of the French program at the advanced Level V.

What parents have to say matters very much to the school, and your support would be very much appreciated. Please feel free to call me at *[desired phone number]* or e-mail me at *[desired e-mail address]* if you'd like to discuss this or have any further questions.

Sincerely,

French Teacher