

**Agenda**  
**AASPA's Personnel Administrator Boot Camp**  
**June 15-16, 2023**  
**Kansas City, MO**

<b>WEDNESDAY, June 14</b>		
05:30 pm - 07:00 pm	<i>Networking Reception - <b>Sponsored by Kelly Education</b></i>	
<b>THURSDAY, June 15</b>	<b>BASIC TRAINING</b>	<b>ADVANCED MANEUVERS</b>
07:30 am – 08:00 am	Continental Breakfast & Registration <b>Badges Sponsored by Edustaff</b> <b>Bags Sponsored by ESS/Proximity Learning</b>	
08:00 am – 08:15 am	Welcome & Introductions <i>Kelly Coash-Johnson, Executive Director, AASPA</i> <i>Morgan Schultz, Membership &amp; Engagement Coordinator, AASPA</i>	
08:15 am – 09:15 am	5 Shifts to Address the National Educator Shortage – <i>Kelly Coash-Johnson</i>	
09:15 am - 09:30 am	<i>Networking Break - <b>Sponsored by K12 Coalition</b></i>	
09:30 am – 10:45 am	HR Tee Ball: A Play Book for Professionals New to the HR Game! - <i>Chelsea Clark</i>	Navigating the Choppy Waters of Title IX Processes - <i>Anthony McDaniel &amp; Jessica Bernard</i>
10:45 am – 11:00 am	<i>Networking Break – <b>Sponsored by PowerSchool</b></i>	
11:00 am – 12:00 pm	Employee Handbooks - <i>Scott Macdonald</i>	Employee Mental Health Wellbeing - #startthechat - <i>Amy Dillon</i>
12:00 pm – 12:45 pm	Networking Lunch	
12:45 pm – 01:45 pm	New Teachers, Y'all Alright? (Hiring & Retention) - <i>Chelsea Clark</i>	Equity by Design: Building a Diverse & Dynamic Educator Workforce - <i>Andrea Dixon-Seahorn &amp; Dee Rosekrans</i>
01:45 pm - 02:00 pm	<i>Networking Break</i>	
02:00 pm – 03:15 pm	Creativity in HR: Leveraging Your Brand to Attract and Retain Talent - <i>Michelle Hackney &amp; Dr. Christopher Villarreal</i>	The Family and Medical Leave Act: Legal Update and Best Practices in FMLA Administration - <i>Scott Macdonald</i>
03:15 pm – 03:30 pm	<i>Networking Break – <b>Sponsored by Edustaff</b></i>	
03:30 pm – 04:30 pm	The Proactive-Reactive Approach to Self Care (Work-Life Integration) - <i>Sandy Wiley Skinner</i>	Addressing Employee Performance and Behavior Concerns - <i>Marlene DeVilbiss</i>
04:30 pm – 06:00 pm	Networking Reception	
<b>FRIDAY, June 16</b>	<b>BASIC TRAINING</b>	<b>ADVANCED MANEUVERS</b>
08:00 am – 09:15 am	Breakfast Table Talks & HR Family Feud - Recruitment/Retention - Onboarding Programs - My Teacher Did What?!?! - FMLA - Getting Off to a Great Start in HR <b>Breakfast – Sponsored by Elevate K-12</b>	
09:15 am – 10:30 am	Overview of Federal Laws - <i>Brian White</i>	Onboarding is More than Orientation - <i>Chad Teague</i>
10:30 am – 10:45 am	<i>Networking Break – <b>Sponsored by International Alliance Group</b></i>	
10:45 am – 12:15 pm	Sponsor Speed Networking	
12:15 pm – 01:00 pm	Networking Lunch	
01:00 pm – 02:15 pm	Utilizing a Director for Recruitment & Retention - <i>Chad Teague</i>	Investigation Tips and Tricks to Keep You Out of Legal Hot Water - <i>Anthony McDaniel &amp; Jessica Bernard</i>
02:15 pm – 02:30 pm	Wrap Up & Evaluation <i>Kelly Coash-Johnson, Executive Director, AASPA</i>	

\*Sessions and times are subject to change.