



CONSTITUTION AND BY-LAWS COMMITTEE FORM FOR PROPOSED CHANGES
October 2024

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Topic: **Purpose & Membership categories**

Refers to **Article III – Membership**
Articles: **Article IV – Dues and Fees**
Articles V, VIII, X, XI, and XV – Officers, Nominating and Elections,
Meetings/Conference,
Committees, and Amendments

What is the Issue?
The Constitution and By-laws Committee worked hard this year to update the following sections. In Article III, language is recommended to revise the membership definitions by redefining the individual member category and removing the support staff category. In Article IV, it is recommended to align the language with the recommended revisions to Article III, Sections 1.a. and c. In Articles V, VII, X, XI, and XV, it is recommended to revise language to provide for remote meetings of the membership.

CURRENT: See attached Article III, IV, V, VIII, X, XI, XV

PROPOSAL: See attached

ARGUMENTS FOR:

ARGUMENTS AGAINST: None noted



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Article III – Membership

Section 1. Professional Memberships. There are ~~five~~ four (4) individual categories of membership:

- a. Individual. For school personnel whose responsibilities totally or primarily include school and district personnel administration, as a leader or in a support role, and individuals whose assigned work includes personnel functions in other educational institutions, including university professors. Full voting and office holding rights.
- b. Institutional. For school systems or educational institutions that may elect to obtain multiple memberships. An Institutional Membership provides one (1) Institutional Individual Primary membership and three (3) Institutional Associate memberships. Additional Institutional Associate memberships may be added to the Institutional Membership. Full voting and office holding rights for all Institutional members.
- ~~c. Support Staff. Support Staff Membership is open to any person who engages in, or is associated with Human Resources functions, and is not a school system leader. Support members shall be entitled to participate in all activities of the Association except voting and holding elective office.~~
- d. Retired. Any retiring member is eligible for retired membership provided he/she has had one year of Individual, Associate, or Institutional membership in the Association, and is not a current school system leader. Retired members shall be entitled to participate in all activities of the Association including full voting rights but not standing for election to an Executive Board office.
- e. Honorary. Honorary membership may be accorded to persons who have distinguished themselves in school personnel work. Honorary members shall be entitled to participate in all activities of the Association including full voting rights but not standing for election to an Executive Board office.

Article IV – Dues and Fees

Section 1. The membership fee will be for one year based on the anniversary date of the active individual, institution, business, ~~support staff~~, or retiree payment date beginning October 1, 2010.



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Article V – Officers

Section 3. The elected officers shall take office at the close of the annual ~~business meeting~~ at which their election results were certified and recorded ~~conference~~.

Article VIII – Nominating and Elections

Section 2. Elections.

- a. Election of the President-Elect and the Recording Secretary shall be by electronic ballot no later than one week prior to the annual ~~conference~~ business meeting. A plurality of the active voting members is required for the election of each Association office.
- b. Election of the Regional Representatives shall be conducted by electronic ballot no later than one week prior to the annual ~~conference~~ business meeting. A plurality of the active voting members in the Region is required for the election of the respective Regional Representative.

Article X – Meetings/Conference

Section 1. The Association shall hold an annual business meeting ~~meet in conference~~ annually.

- a. The Executive Board shall have the authority to set the time and date of the annual business meeting.
- b. The annual business meeting may be held in-person or virtually.
- c. A virtual annual business meeting shall not occur earlier than 30 days prior to close of the annual conference.

Section 4. The President, with the advice and authority of the Executive Board, may call special meetings to give consideration to the specific problems. Any action or recommendation for action taken at such special meetings shall be subject to adoption, modification, or rejection by the membership of the Association at its next annual ~~conference~~ business meeting.

Section 5. All members with full voting rights who are present at the annual business meeting or special meetings shall constitute a quorum for the conduct of business.



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Article XI – Committees

Section 2. The President may appoint such special committees necessary in his/her judgment or as authorized by the membership in the annual business meeting ~~of the annual conference.~~

Article XV – Amendments

The Constitution and By-laws may be amended ~~only at a business meeting of the Association's annual conference~~ as follows:

- a. By a two-thirds vote of the active members with full voting rights present and voting, provided the proposed amendment(s) shall have been sent to each active member prior to the first day of ~~October~~ September preceding the annual ~~conference~~ business meeting; or
- b. By a three-fourths vote of the active members with full voting rights present and voting, provided the proposed amendment(s) shall have been submitted to the active members present at the annual ~~conference~~ business meeting at least twenty-four (24) hours prior to the voting on the proposed amendment(s) and provided also that the proposed amendment(s) shall have been approved by the Executive Board; or
- c. By a two-thirds vote of the active members with full voting rights by electronic ballot no earlier than 90 days nor later than one week prior to the annual business meeting.