

# APPLICATION FOR MEMBERSHIP



## Apartment Association of Southeast Texas

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### Membership in local association includes membership with the Texas Apartment Association (TAA), and the National Apartment Association (NAA).

The **Apartment Association of Southeast Texas** representing Hardin, Jasper, Jefferson, Newton, Orange, and Tyler counties, chartered in October 1968, is the regional organization with members representing multifamily owners, managers, developers, leasing consultants, service technicians and suppliers.

The **Apartment Association of Southeast Texas** provides its members with industry education, professional growth, current base of knowledge in a changing business environment and strives to better serve the housing needs of residents in communities throughout Southeast Texas.

Date: \_\_\_\_\_

Member Name: \_\_\_\_\_

(List owner or management company as the member name. Properties will be listed on page 2.)

Representative's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell: \_\_\_\_\_ Website Address: \_\_\_\_\_

Recommended by: \_\_\_\_\_ Company: \_\_\_\_\_

## Membership Agreement

I agree to abide by the Code of Ethics of the Association, and any future amendments approved to the Code of Ethics in accordance with **Apartment Association of Southeast Texas'** bylaws. I hereby apply for membership and enclose payment for my first year's membership investment. In the event of membership termination, I agree, and my company agrees to discontinue, immediately, the use of **Apartment Association of Southeast Texas'** logo, forms, services and other benefits and privileges of membership.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

# Dues Structure

Please check the form of membership that applies. See pages 3-4 for membership type description.

**MANAGEMENT FIRMS:**  
**\$275.00**  
 Once a year fee plus dues for the number of units for each owner (see OWNERS chart).

**ASSOCIATE DUES:**  
**\$325.00**

**OWNERS:**

<u>No. of Units</u>	<u>Amount</u>
1-20	\$230.00
21-50	\$280.00
51-100	\$330.00
101-150	\$380.00
151-200	\$430.00
201-276	\$480.00
277-352	\$530.00
353-428	\$580.00
429-504	\$630.00
505-580	\$680.00
581-656	\$730.00
657-732	\$780.00

**Total Number of Units:** \_\_\_\_\_

**AFFILIATE DUES**  
**\$60.00**

**VOLUNTARY PAC CONTRIBUTION**

AASET PAC collects contributions from members for its political activities. These contributions are voluntary, and refusal does not affect member's rights. A yearly contribution of \$100.00 is suggested. **Corporate contributions to AASET PAC are prohibited and a violation of the law.**

Dues to the Apartment Association of Southeast Texas are not deductible as a charitable contribution but may be deductible as an ordinary and necessary business expense. A portion of dues, however, is not deductible as an ordinary and necessary business expense to the extent that the AASET, TAA and NAA engage in lobbying.

## Property Information

List all properties owned or managed by the MEMBER NAME to be listed under membership.

Property Name: \_\_\_\_\_

This property is [ ] owned / [ ] managed by the MEMBER NAME listed on page 1 for membership.

Address: \_\_\_\_\_ # of Units: \_\_\_\_\_

Contact: Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Property Name: \_\_\_\_\_

This property is [ ] owned / [ ] managed by the MEMBER NAME listed on page 1 for membership.

Address: \_\_\_\_\_ # of Units: \_\_\_\_\_

Contact: Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Property Name: \_\_\_\_\_

This property is [ ] owned / [ ] managed by the MEMBER NAME listed on page 1 for membership.

Address: \_\_\_\_\_ # of Units: \_\_\_\_\_

Contact: Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Please feel free to make copies if you need additional space.**



APARTMENT ASSOCIATION  
of Southeast Texas

## What the Apartment Association of Southeast Texas (AASET) can do for YOU!

### Membership Information & Benefits

The AASET is a great way for a business to expand and grow. This organization represents many property owners and management companies that need products and services. The members of our organization take pride in membership and doing business with other members.

#### Owner and Management Company Members

These are individuals or companies who own and/or manage single and/or multifamily rental housing. Owners and Management Companies who are members shall designate some individual member(s) of such organization to cast its vote(s) in the AASET and to represent such organization in dealing with the Association. The designated representatives(s) shall be eligible to serve as Director(s) and Officer(s). Each owner/management member is entitled to at least one voting representative. Owner/management members having properties totaling 250 or more units shall be entitled to a maximum of three (3) voting representatives in the Association.

- The Association has established a united front to protect the owners' rights in such governmental matters as building codes, state and local taxes, and other legislation affecting our industry. Your membership in the local association assures you membership in the national and state apartment associations.
- The Association has an established Code of Ethics for our industry which reflects high ethical standards of conduct toward owners and residents.
- The Association maintains an active list of job applicants for apartment managers and maintenance personnel. This information is available through the Texas Apartment Association's Career Center.
- The Association has a quarterly membership meeting with highly qualified speakers who discuss problems related to our industry. These meetings give you the opportunity to meet and exchange information with other owners and managers. Members have the chance to sponsor several different events. These sponsorships give businesses recognition through advertisement and are a great way to develop branding among members.
- The Association offers various education programs for managers, owners, maintenance personnel and associates. Our Certified Apartment Manager (CAM) course, Certificate for Apartment Maintenance Technician (CAMT) and National Apartment Leasing Professional (NALP) designations are approved by the National Apartment Association, they are designed to keep you and your on-site personnel abreast of the complexities of the rapidly expanding apartment industry.
- The Association has prepared and endorsed standard forms for members' use as follows: Apartment Lease Contract, Animal Addendum, Rental Application, Notice of Intent to Vacate, Electrical and Submetering Addendum, Inventory and Condition Form, Residential Lease Contract, Condominium/Townhome Lease Contract, Security Guidelines, Lease Renewal, Lease Guaranty, Bed Bug Addendum, Lead Hazard Addendum, Redbook and much more. These forms are available online through TAA Click & Lease powered by Blue Moon Software.

- The Association publishes a monthly newsletter to keep you informed on special events of interest to the apartment industry. This newsletter also provides a place for our members to advertise if they so desire.
- The Association also offers mailing lists and labels to members who would like to do direct mail to members.

## **Apartment Managers & Onsite Personnel**

Managers and onsite personnel of all member units are ex-officio members of the Association with no dues payment. They are privileged to attend meetings, receive correspondence and benefit from others' experience in multifamily management.

## **Associate Members**

These are individuals or companies interested in the multifamily housing industry and/or business organizations serving the industry. Associate members shall have the rights of the membership except that the associate members cannot purchase TAA forms, shall not be eligible for the office of president or president-elect, and are entitled to one designated voting representative.

- Associate members (suppliers of goods and/or services) are an important segment of the Association. They are entitled to all services of the Association. Associate members have the opportunity of presenting their goods and services directly to the industry through their personal contact with owners at all membership meetings of the Association. Membership is no guarantee of increased business, but it is a definite aid to stimulating new business.
- Networking is the key to developing a business and we offer many opportunities for Product Service members to network with decision makers and other Product Service Council (PSC) members. The AASET wants to see each of our members' businesses grow, so this group is designed to share business leads and ideas with each other.
- Throughout the year, Associate members have many opportunities to network and discuss business with other members and decision makers. Becoming active in these events and committees is key. This will allow you to develop relationships with potential customers and establish your business.

## **Affiliate Members**

These are individuals or companies interested in staying affiliated with the industry. The membership fee covers the cost of the correspondence. The Affiliate member has no voting rights and has no state or national affiliation.

**If you have any questions or need additional information, please contact the  
AASET Executive Office for assistance.**