

AAOE

# Your Holiday Exhibitor Update

Family, Festivity & New Opportunities with AAOE

*Flourish*

2026 AAOE ANNUAL CONFERENCE  
LOUISVILLE, KY APRIL 20-22

## Your Holiday Exhibitor Update: Family, Festivity & Flourish in Louisville

Dear Exhibitor,

As the year winds down and you gather with family and friends, we're especially grateful for you—our AAOE exhibitor community. Your partnership is a key part of what will make the 2026 AAOE Annual Conference in Louisville such a valuable experience for our members and their practices.

While you're wrapping gifts and planning travel, here are a few simple ways to wrap up your AC26 prep so you can head into the new year feeling ready.

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### Make AC26 Part of Your 2026 Family Plans

Thinking of turning the conference into a mini getaway? Louisville offers plenty of family-friendly attractions, dining, and entertainment—perfect for extending your stay before or after exhibit hall hours. As you finalize your 2026 calendar:

- Coordinate travel plans for your team (and any family coming along).
- Block time on your calendar now for move-in, exhibit hall hours, and tear-down so nothing competes with this important event.
- Talk with your team about how you'll divide responsibilities during the show so everyone can make the most of education, networking, and exhibit time.

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### Exhibit Hall Hours & Set Up/Tear Down

#### Monday, April 20

8:00 am - 3:00 pm | Exhibitor Move In

3:30 pm - 4:00 pm | Exhibitor Tips & Tricks

4:30 pm - 6:00 pm | Exhibit Hall Open

#### Tuesday, April 21

10:00 am - 3:45 pm | Exhibit Hall Open

11:45 am - 1:45 pm | Lunch in Exhibit Hall

5:15 pm - 6:45 pm | Exhibit Hall Open

### **Wednesday, April 22**

9:00 am - 12:30 pm | Exhibit Hall Open

10:30 am - 12:30 pm | Lunch in Exhibit Hall

12:30 pm - 1:15 pm | Prize Event

12:30 pm - 11:59 pm | Exhibitor Tear Down

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## **Please Stay Alert for Scams**

- **Attendee lists for sale**
- **Hotel or housing offers**
- **“Exclusive” promotional partnerships**

Scammers are getting bolder and more convincing, and some are posing as official housing bureaus, hotel partners, travel agencies, or list providers to trick exhibitors into sharing personal information or paying fake deposits. These groups are not affiliated with AAOE.

AAOE never sells attendee lists and does not work with outside housing vendors. For this event, the Hyatt, Galt House, and Omni are the only approved hotels.

**If you receive an email or call about hotel bookings, attendee lists, or anything that feels even slightly off—or comes from someone you don’t recognize—pause before responding. It’s always better to double-check than regret it later. Contact the AAOE team directly at 1-800-247-9699 or [info@aaoe.net](mailto:info@aaoe.net) to confirm legitimacy, and please forward any suspicious messages to us so we can review.**

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## **Exhibitor Service Center**

You can use the service center and registration area for all kinds of items.

- Update your company profile
- Download your invoice
- Make your booth payment
- Purchase a charity t-shirt
- Donate to the conference charities
- Register booth staff
- Sign up for Speed Meetings

**Exhibitor Service Center**

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## **Discount Codes**

Each exhibitor receives a unique discount code to share with clients and contacts to help promote attendance at the AAOE 2026 Annual Conference.

If you haven't received your code or aren't sure where to find it, please complete the form below. Select "Annual Conference" as the topic and submit the required information – our team will follow up with your code.

## Vendor Discount Code Request Form

### From Our AAOE Family to Yours

Thank you again for being part of the AAOE exhibitor community. We can't wait to see you—and your team—in Louisville, April 20–22, 2026, as we come together to Flourish.

Wishing you a joyful holiday season and a successful start to the new year,  
- The AAOE Team

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