(company Letterhead)

(Date)

To whom it may concern:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is an employee of a Critical Business as defined by the Governor Polis Executive Orders D2020-013 issued March 22, 2020 and D2020-017 issued March 25, 2020 (the “State Orders”), as well as an Essential Business as defined by the various local orders thus far issued by Denver, Boulder, Boulder County and the Tri-County Health Department (the “Local Orders”).  Travel to and from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is authorized as Essential Travel under the State Order and Local Orders.

The specific description of the employer’s status as a Critical Business and an Essential Business is found in the State Orders at Section 9.

Other related firms and professionals who provide services necessary to maintain the safety, sanitation, and critical operations of residences.

And in the Local Orders at Section 6. f.

ix Providing services necessary to the essential operation of residences and Essential Businesses.

xxii. Professional services necessary to assist in compliance with legally mandated activities.

 Sincerely,

 (Title)