



Between the Apartment Association of Greater Orlando (a/k/a “AAGO”) and \_\_\_\_\_ apartment community (a/k/a “Subscriber”) located at \_\_\_\_\_ (address) commencing \_\_\_\_\_ (start date) and ending on \_\_\_\_\_ (end date). **This subscription is an annual agreement and the full year must be paid in full.** For your convenience, there are 2 payment options available (Please select one payment option below):

- \_\_\_\_\_ 12 monthly installments of \$69.00 (total annual subscription fee is \$828.00)
- \_\_\_\_\_ Discounted annual payment of \$795.00 (payment must be received prior to subscription start date)

**AAGO agrees to:**

1. Provide **unlimited access to all employees of the Subscriber** to all AAGO Education Seminars, Workshops, and Courses throughout the subscription period, NOT including certification courses (EPA, CPO, Lead) or NAAEI Courses or Designations (NALP, CAMT, CAM, CAPS, Fair Housing and Beyond) or other non-qualifying courses as determined by AAGO.
2. Provide additional qualified courses upon demonstrated demand by the apartment industry, as determined by AAGO.
3. Provide the highest quality curricula, instructors, and training materials available to the central Florida apartment industry.
4. Conduct all scheduled training courses per the attached schedule insofar as each course meets a minimum threshold of ten (10) attendees. If a course does not meet the threshold it may be rescheduled until the threshold is reached. AAGO reserves the right to reschedule courses due to instructor illness, unavailability, or other circumstances beyond AAGO’s control, but will make diligent efforts to notified registered students in advance.
5. Provide Continuing Education Credits (CECs) for all attendees in accordance with NAAEI guidelines of one (1) credit per hour of classroom instruction.
6. Agrees to terminate this agreement, upon request of the subscriber in the event of a change in ownership with a full written 30 day written notice. Subscriber must pay the written 30 day notice.
7. Offer 1 free classroom rental to subscriber per year (If management company has 1-5 communities on APASS, there is 1 free rental. If management company has 6-10 communities on APASS, there are 2 free rentals. If management company has 10+, there are 3 free rentals. )

**Subscriber agrees to:**

1. Remain an AAGO Member in good standing throughout the subscription period.
2. Provide a roster of employees of the subscriber and update it when changes are made and only allow employees of the subscribing community to attend under the APASS agreement. If management company has 3 or more employees, the management company will need to be an APASS subscriber as well in order to receive the benefits and willing to participate at corporate level.
3. Make a seat reservation at least 72 hours in advance for each attendee planning to participate in an eligible AAGO course.
4. Pay a “no-show” fee of full class cost per reservation, unless a qualified substitute attends the course, or unless a written cancellation is submitted at least 72 hours in advance.
5. Pay the total annual fee in monthly installments OR pay the discounted annual payment in full, as outlined and agreed above. **If a change in ownership occurs during the subscription period, and subscriber wishes to terminate this agreement, the subscriber agrees to provide 30 days written notice of intent to cancel and to pay through the notice period. It is the responsibility of the subscriber to notify AAGO of management company change and provide written notice at that time.**
6. As with membership in AAGO, the subscription fees paid in advance are not refundable and any prepaid subscription credits remain with the apartment community; agreement automatically renews at the end of initial subscription period. Subscriber may cancel after that time with a written sixty (60) day notice.
7. **Management Company and/or owner will guarantee payment, as outlined above, for the subscriber community.**
8. If the Subscriber’s membership becomes “not in good standing” (ie: delinquent on accounts payable to AAGO), Subscriber agrees that all services are suspended until account is made current and member is “in good standing”.

**ACKNOWLEDGED AND AGREED TO BY SUBSCRIBER:**

\_\_\_\_\_  
(Signature for Subscriber Community) (Title/Position) (Date)

\_\_\_\_\_  
(Printed Name of Signer) (Email Address of Signer)

**REVIEWED AND ACCEPTED BY AAGO:**

Upon review, it is determined that the Subscriber is an eligible AAGO Member in Good Standing.

\_\_\_\_\_  
(AAGO Representative) (Title/Position) (Date)