

March 25, 2020

To Whom It May Concern:

Pursuant to Kaufman County Judge Hal Richards' Order of March 25, 2020, the individual who is in possession of this letter is an employee of an Essential Business, namely an apartment community. Per the Order:

Essential Critical Infrastructure. Work necessary to the operations and maintenance of the 16 critical infrastructure sectors as identified by the National Cybersecurity and Infrastructure Agency (CISA) including public works construction, residential and commercial construction, airport operations, water, sewer, gas, electrical, oil refining, roads and highways, public transportation, solid waste collection and removal, internet, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services), financial institutions, defense and national security-related operations, essential manufacturing operations provided that they carry out those services or that work in compliance with social distancing requirements of six feet, to the extent possible.

Apartment communities are in the Commercial Facilities Sector: Real Estate (e.g., office and apartment buildings, condominiums, mixed use facilities, self-storage).

This individual provides Essential Services for the operation of these buildings. Per the Amended Order:

Essential Services Necessary to Maintain Essential Operations of Residences or Other Essential Businesses. Trash and recycling collection, processing and disposal, mail and shipping services, building cleaning, maintenance and security, warehouse/distribution and fulfillment, storage for essential businesses, funeral homes, crematoriums and cemeteries. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operations of residences and Essential Businesses. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities. Businesses that supply other essential businesses with support or supplies needed to operate.

Please be advised that _____, the individual in possession of this letter, is a member of the management team, administrative staff, or a maintenance technician at a multiple dwelling residential community, namely _____, and is on their way to/from work. Per the County Judge's order, employees reporting to work are permitted to travel to and from their place of business.

If you have any question regarding the contents of this letter, please do not hesitate to contact me at the number below.

Sincerely,

Name:

Title:

Tel: