

EARN YOUR CAM DESIGNATION



For more information or to sign up, go to AAGAonline.com email office@aagaonline.com or call Jaime Morgan at 706-814-6537.

Find CAM Skill Standards information, a practice exam, and other materials at www.AAGAonline.com/CAM



The onsite manager is a vital link between apartment residents and the community owners and investors.

Upon completion of CAM, supervisors noticed:

- 77% improvement in overall performance
- 75% improvement in financial operations
- 60% improvement in reporting property performance

The Certified Apartment Manager (CAM) course includes:

- Industry Essentials
- Financial Management
- Marketing
- Property Maintenance
- Risk Management
- Legal Responsibilities
- Human Resource Management
- Resident Experience
- Six FranklinCovey Insights on Demand Online Courses

2018 Dates/Times:

MAY 7-11, 2018

TIME: 9:00 AM — 5:00 PM

Must attend all 5 days.

COST:

MEMBERS: \$925 ENTIRE COURSE
Payment Plan available (members only)
\$1300 ENTIRE COURSE
(NON-MEMBERS)

Instructor:

Mindy McCorkle, CAM, CAPS, NAAEI Faculty

REGISTRATION & PAYMENT DEADLINE: APRIL 20, 2018

CAM Requirements

CAM candidates must complete the following requirements to obtain the CAM credential:

- a minimum of 12 months of onsite property management experience;
- successfully completed CAM coursework (which total 40 hours)
- meet all examination requirements within 12 months of declaring candidacy for CAM

Breakfast & Lunch will be provided on all class dates.
Register using the NAAEI Designation Form (attached)

Payment Plan option: Invoices will be sent monthly, to be paid by the 20th of each month, with the final payment due on or before April 20th.

Entire registration must be paid in full on or before April 20, 2018.



NAAEI CREDENTIAL PROGRAM REGISTRATION

YES, register me for this program: Certified Apartment Manager (CAM)
Classes begin on (enter date of 1st class): May 7, 2018

Student Information

Name: _____ Title: _____
Company/Property: _____
Address: _____
City, State, Zip: _____
Phone: _____ Student Cell Number: _____
Student Email: _____
Do you currently have a NAAEI Credential? List all. (ex: NALP, CAM, etc) _____
Date you entered the apartment industry: _____
Authorized signature (yours or your supervisor): _____
Supervisor Name: _____ Supervisor email: _____
Dietary Needs/Allergies: _____
Special Needs/Requests: _____

REGISTRATION DEADLINE AND POLICIES:

TUITION MUST BE PAID IN FULL WITHIN 2 WEEKS OF THE FIRST CLASS.

CANCELLATION POLICY:

No refunds will be given without WRITTEN notice of cancellation, which must be received 14 days prior to the first class meeting. Cancellations received after 14 days prior to the first class meeting will incur a cancellation fee of \$200. Substitutions are welcome. No Shows will be responsible for the full tuition. NO EXCEPTIONS.

AAGA reserves the right to make schedule changes, if necessary. The registration fee includes the cost of classroom materials, books, instruction, national fees and testing. Registration confirmation will not be given unless specifically requested.

ATTENDANCE: You are required to attend all classes. Books will be given on the first day of class. By registering you agree that you are both eligible to attend and understand the requirements for obtaining and maintaining your credential (see specifics at www.AAGAonline.com and click on Credential Programs). Student's employer must be current AAGA members in good standing to receive member rates. No-shows will be billed.

PAYMENT INFORMATION:

_____ Invoice-Full Amount (AAGA member option only)
_____ Invoice-Payment Plan (AAGA member option only)
_____ Check Payable (Apartment Association of Greater Augusta)
_____ Credit Card: VISA, MasterCard, Discover only

Card Number: _____

Exp Date: ____/____/____

Cardholder Name: _____

Billing Address: _____

3 Digit Security Number (on back): _____

Amount to Charge: \$ _____

Authorized Signature: _____

**Email completed form
to office@aagaonline.com**

Apartment Association of Greater Augusta

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