



Meeting via Zoom

1:00 p.m. – 5

1:00 p.m. – 5:30 p.m. ETS, March 4, 2021

1:00 p.m. – 6:00 p.m. ETS, March 5, 2021

Minutes—Draft for Approval

Present: Kendall King, President; Patsy Duff, 1nd VP; Lourdes Ortega, 2nd VP; Laura Collins, Past President; Glenn Martinez, Treasurer; Charlene Polio, Member-At-Large; Christina Higgins, Member-At-Large; Jennifer Leeman, Member-At-Large; Haoshan (Sally) Ren, GSC Representative; Terry Dougherty, Ex Officio; Jessica Atkinson, Ex Officio; and Fabiola Ehlers-Zavala, Secretary.

Guests: Peter De Costa and Scott Jarvis.

March 4

Call to Order and Welcoming Remarks

President Kendall King called the meeting to order at 1:01 p.m. EST. Kendall offered welcoming remarks, noting all the good happening.

1. Agenda—Kendall King

Kendall then proceeded to make a motion to approve the agenda for March 4-5, 2021. The agenda was approved unanimously.

2. EC Meeting Minutes—Fabiola Ehlers-Zavala

Kendall turned to Fabiola to lead this item.

Motion: Fabiola moved to approve the January 15, 2021, minutes with the additional edits noted at the meeting. All members voted unanimously to approve the minutes with the edits noted.

3. Review of Voting Procedures—Fabiola Ehlers-Zavala

Completed.

Operations: Conference

4. 2nd VP Report—Lourdes Ortega

Lourdes provided an oral update/report on conference plans. Please, refer to her Power Point. There was some initial discussion regarding the need to make a decision regarding the AAAL 2022 format (i.e., in-person, virtual, hybrid). Lourdes noted that, in the event that the conference format changes requiring AAAL to cancel the hotel, the final date to incur in the lowest financial penalty is September 16, 2021. The EC agreed that it would be best to make a decision earlier than September so that Lourdes can have plenty of time to organize the conference.

There was discussion regarding the content and timing of the post-conference survey in connection to AAAL 2021 to ensure feedback is obtained in a timely matter to inform the organization of AAAL 2022.

5. 1st VP Report

Written report received. Patsy Duff provided an oral highlight of her submission. She extended her appreciation to the Nardone staff, the UBC team, and AAAL colleagues who have supported her efforts regarding the organization of the conference.

6. Financial Reports and Discussion

Treasurer's Report—Glenn Martinez

Written report received. At the meeting, Glenn orally provided some highlights related to the BS and the P&L statements. He noted that, at the time the written P&L report had been prepared, the membership revenue was in a state of decline. At present, however, he highlighted the fact that the membership has increased to 2,073, which is very positive. Overall, he indicated that AAAL is in a strong position in terms of funding despite the significant challenges faced in 2020, which included the cancellation of AAAL 2020. He attributed the positive standing to the great financial acumen of the organization.

7& 8. Preliminary 2022 Conference Budget—Terry Dougherty

Written report received. Terry orally provided remarks regarding the report indicating that the 2022 conference budget had been approved by the Budget Co. The report included a projected loss for the conference, and she cautioned the EC that, if we were to have a small conference, we would likely incur in greater financial losses.

Motion: Glenn moved to approve the 2022 conference registration rates presented in the written report. The motion carried unanimously.

Note: If a decision to change the format of AAAL 2022 were to take place, the budget would be revisited.

9. Diversity Awards/Nominations Criteria—Task Force (Glenn Martinez and Sally Ren)

Written report received. To introduce the discussion of this report, Glenn provided a brief historical background on the evolution of this award. He noted that PAEC was invited to participate in this work, and they agreed to do so. During the discussion, some EC members raised the question of the need to

support early career scholars, and the EC agreed to refer this matter to the FFAL for further consideration. It is anticipated that this action would result in a separate award. If that is the case, the EC would like to receive a draft for this new award by October 2021. Kendall and Scott will work with FFAL to that end.

Motion: Kendall moved to approve the two awards as presented in the report of the task force. The motion carried with one abstention.

Break (15 min.)

Operations: Governance

Note: Glenn and Lourdes were absent during this portion of the meeting.

10. Low-Income Task Force—Christina Higgins

Written report received. Christina delivered this report on behalf of Lourdes. In principle, there was strong support for the proposed solidarity award. It was agreed that more work was needed to operationalize the award in consultation with the FFAL.

11. NTTF Task Force—Fabiola Ehlers-Zavala

Written report received. On behalf of the task force chaired by Naoko Taguchi, Fabiola indicated that no further requests for content changes had been received by January 31, 2021. Therefore, the changes noted in the revised document were intended to address the EC feedback on the need to ensure that the document was easier to navigate.

Motion: Kendall moved to approve the document as presented with one edit (replacement of “terminal degree” with “doctoral degree”). The motion carried unanimously.

12. Strategic Planning Task Force—Fabiola Ehlers-Zavala

Written report received. Fabiola provided an oral update regarding the work of the committee, noting that additional progress has taken place since the time the committee last met in February. Terry had already made great progress in identifying a facilitator that could help advance the work of the task force as AAAL embarks in the process of revising the mission statement and setting strategic priorities / objectives for the next five years.

Motion: Kendall moved to approve the facilitator speaker fee as presented in the document. All but one of the members present approved the motion, so it carried.

13. DPSS Awards—Revised language around cash awards and engagement—Christina Higgins

Written report received. Christina provided background on the work accomplished and introduced the EC to the recommendation to revise the standing rules related to this award. The EC engaged in discussion of the report.

Motion: Kendall moved to approve the revision to the standing rules associated with the DPSA award with the noted editions. The motion received unanimous approval from the members present, so it carried.

14. Revision to the Dissertation Award—Kendall King

Kendall delivered an oral report and directed the EC to the proposed revision to the standing rules that relate to the Dissertation Award. She highlighted the items that corresponded to more substantial changes (c.iv. and f i. & f ii.). Discussion unfolded as the proposal was considered.

Motion: Kendall moved to approve the revision to the standing rules related to the Dissertation Award with the additional language that will require that students submit a 3,000 summary of the dissertation, including tables and figures, but excluding references in the word count. The motion carried with the unanimous approval of all members present.

Action Items Review—Terry Dougherty

Terry proceeded to share her computer screen and read the action items, responsible parties, and expected timelines for completion of the tasks recorded.

The meeting was adjourned at around 5:00 p.m. EST.

March 5

President Kendall King called the meeting to order at 1:00 p.m. and proceeded to invite the first report of the day's agenda.

Operations: Membership

15. Membership Report—Jessica Atkinson

Written report received. Jessica proceeded to highlight key aspects of the report. She noted that the AAAL membership had increased by 12%. She commended the work of the EC. She underscored the need for the EC to be aware that members who belong to other organizations seemed to be making decisions not to renew their membership to other organizations. She noted that there has been a decline in that group regarding membership renewal. However, many others (as noted in the membership increase) are choosing to stay with AAAL. She stressed the idea that all of this matters in terms of keeping in mind how important it is to ensure AAAL clearly conveys the organization's value to the membership.

16. COEO Report—Laura Collins

Written report received. Laura, EC liaison to the COEO, guided the EC through this report to address the three questions from the committee (i.e., approval for social media guidelines; feedback on podcast proposal; and the consideration of graduate student moderators of future webinars). Social media guidelines were favorably received by the EC, but the EC recommended some editing of the guidelines

which could be later approved via email vote. She will follow-up with the COEO to provide the EC responses/feedback to their questions.

Motion: Kendall moved to accept the committee's recommendation to extend the current sub-committee's term of service for one more final year to ensure continuity of their work. The motion carried unanimously.

17. Dissertation Award Report.

Written report received.

18. GSC Report.

Written report received.

19. NOMCO Chair Report

Written report received.

Motion: Kendall moved to accept the slate prepared by the NOMCO. The motion carried unanimously.

20. PAEC Report

Written report received. Laura will communicate with PAEC the EC response to the points needing feedback. The EC was very appreciative of the progress made with the *Briefs*. The EC was also invited to provide any additional feedback to Laura in the next week to convey to PAEC as they continue to refine their work. Laura also expressed interest in wanting to continue to support the *Briefs* project and see it through successful completion. The EC was very appreciative and supportive of her request to remain involved beyond the completion of her term as Past President this March 2021. Additionally, during the discussion of this report, Lourdes volunteered to follow-up with Joel Gomez from CAL to ensure there is continuous and active CAL representation in PAEC.

Motion: Laura moved to extend the term of service of the current Chair (Netta Avineri) for one more year. The motion carried unanimously with the members present.

21. Research Article Report—Jenny Leeman

Written report received. Jenny led the discussion of this report.

Motion: Jenny moved to accept the Research Article Report Co. recommendation to limit the journals' nomination of research articles to one submission. The motion carried unanimously with the members present.

22. Graduate Student Award Report

Written report received.

23. Conference Connections Report

Written report received. The discussion of this report was tabled to the next EC meeting to be held later this Spring.

24. OARR Report

Written report received.

25. AAALetter Report—Fabiola Ehlers-Zavala

Written report received. Fabiola highlighted key aspects of the report, led the discussion, and solicited feedback, including the approval to adjust the modality to seek approval for the Fall *AAALetter* issue outside the October EC meetings. This action would allow the team to have ample time to work on its production. Fabiola would report back the discussion outcomes to the *AAALetter* Editor.

26. AIALA Report—Fabiola Ehlers-Zavala

Written report received. Fabiola highlighted key aspects of the report. She also updated the EC on a last-minute development: AIALA participation in the World Congress. Fabiola indicated the AIALA committee agreed to focus on introducing AIALA to those in attendance to the symposium, and each representative of the founding organizations (AMLA, ALAB, AESLA, AAAL) would take the opportunity to highlight how the home organization/founding member contributes to support the work of AIALA and what it offers to their respective membership.

27. ARAL Editor's Report

Written report received. Kendall highlighted some aspects of the report and, as EC liaison to ARAL, she will follow-up with the Editor to offer updates on the EC work and indicate that an invitation to contribute to the Spring issue of the *AAALetter* is forthcoming. It was noted that this regular check-in should be worked into our operations plans so that the AAAL President updates ARAL editor following regular EC meetings routines.

Motion: Kendall moved to extend Liz Miller's term of service to ARAL to March 2022. The motion carried unanimously with the members present. **NOTE: Laura noted in the chat that Uju Anja's term will need to be extended, and she needs to be notified.**

28. Book Award Report.

Written report received.

29. DEIA Report—Fabiola Ehlers-Zavala

Written report received. Fabiola highlighted key aspects of the report which focused on feedback submitted by the Nominations Co. members on DEAI issues related to their work on the committee. The EC engaged in a discussion of a next step, and there was consensus and support for the formation of a task force to be appointed by Kendall to address the short-term recommendation noted in the report.

The purpose of this task force would be to develop guidance for DEIA consideration/work during the nominations process.

Action Item-Registry—Terry Dougherty

Terry proceeded to review the registry regarding the action items derived from this second day of meetings and offered an update on work already accomplished.

Recognition of Outgoing Members—Kendall King

Finally, and very importantly, Kendall proceeded to recognize the four outgoing members from the EC: Charlene Polio, Haoshan (Sally) Ren, Glenn Martinez, and Laura Collins. She offered remarks and expressions of gratitude for each member individually. Each of them also conveyed remarks of appreciation to the EC. The EC altogether expressed our gratitude for their leadership and outstanding contributions to the EC and AAAL.

The meeting adjourned at 5:15 p.m. ETS.

Fabiola Ehlers-Zavala, Secretary