



Meeting via Zoom
April 30, 2021
2 p.m. – 4 p.m. EST

Minutes --APPROVED

Present: Patsy Duff, President; Kendall King, Past President; Lourdes Ortega, 1nd VP; Peter De Costa, 2nd VP; Scott Jarvis, Treasurer; Christina Higgins, Member-At-Large; Jennifer Leeman, Member-At-Large; Julie Sykes, Member-At-Large; Laxmi Ojha, GSC Representative/Co-Chair; Terry Dougherty, Ex Officio; Jessica Atkinson, Ex Officio; and Fabiola Ehlers-Zavala, Secretary.

Guests: Katie Henley; Ellen Shea, and Andi Edwards.

Call to Order and Welcoming Remarks

Patsy called the meeting to order at 2:01 p.m. and proceeded to issue welcoming remarks. She also offered an overview of the e-meeting protocol.

1. Agenda

Patsy called for a motion to approve the agenda.

Motion: Lourdes made a motion to approve the agenda. The agenda was unanimously approved.

2. EC Meeting Minutes (March 4-5, 2021)

Motion: Jenny moved to approve the minutes. The minutes were unanimously approved.

OPERATIONS

3, 4, & 5 Financials

A written report (comprised of Excel and PDF files) was received and placed on file.

Treasurer Scott Jarvis proceed to offer highlights regarding the financials, concerning the balance sheet (BS), profit and loss (P&L) statements as well as the investment statements (AAAL & FFAL). He also provided a summary that underscored the positive news of the current year in comparison to the previous one when the annual conference had to be cancelled. He did point out that more work needed to be done to increase the reserve funds, which, he noted, should remain a goal for AAAL.

6 & 7 Conference (Conference Survey Results & Conference Scenarios)

A written report was received and placed on file. The report included survey results related to the 2021 conference and a presentation on comparative research related to projected costs for the 2022 conference depending on format (i.e., face-to-face, fully virtual, and hybrid).

The President led the discussion of the Conference Survey Results. She was very pleased with the results, and highlighted a few points, noting the bimodal distribution of comments regarding preference for conference format (in person v. virtual). During this segment, there was also discussion concerning how to leverage some of the conference content. This topic was further discussed in relation to AAAL 2022.

Following the discussion regarding AAAL 2021, the 1st VP/Conference Chair, Lourdes Ortega, proceeded to engage the EC in the discussion of the conference format for AAAL 2022.

Motion: The 1st VP/Conference Chair moved to hold a virtual conference in 2022. An extensive discussion unfolded which considered the materials previously provided to the EC in preparation for this meeting. These materials depicted the financial impact of the scenarios under consideration: a face-to-face conference, a fully virtual conference, and a hybrid conference. Having considered the arguments put forward, Lourdes withdrew her initial motion, and reintroduced the following **motion:** to hold AAAL 2022 as an in person conference. After discussion, the new motion was approved and adopted.

GOVERNANCE

8. DEIA Report

A report with appendices was received and placed on file. The Secretary, Fabiola Ehlers-Zavala, presented the highlights of the report to the EC, focusing on a new initiative for EC consideration and approval: The DEIA Initiative(s) Progress Tracker. She also requested that EC members please read the feedback from the 2021 DEIA Social Survey Results.

Motion: The Secretary moved that the DEIA Initiative Progress Tracker be adopted with the addition of another field to elicit comments on “impact.” The motion was approved and adopted.

9. Dissertation Award Committee (Proposed Committee List)

A written report was received and placed on file.

The 1st VP/Conference Chair offered background on the report and proceeded to introduce the motion below.

Motion: The 1st VP/Conference Chair moved to approve the three proposed names for election to serve on the Dissertation Award Committee (in lieu of election by a ballot):

- **Hayriye Kayi-Aydar**, University of Arizona, March 2021-March 2023
- **Kevin McManus**, The Pennsylvania State University, March 2021-March 2023
- **Jaran Shin**, Kyung Hee University (Korea), March 2021-March 2023

The motion carried unanimously, so it was adopted.

10. **DSSA Standing Rules (#12)**

A written report was received and placed on file.

The 1st VP/Conference Chair noted that this report was intended to revisit the recommendation previously put forward by Teresa McCarthy for the DSSA regarding the adoption of inclusive language and DEIA considerations. (Please, for greater background/specifics, refer to the written report).

Motion: The 1st VP/Conference Chair moved to accept the suggested changes in language as noted in the report. The motion carried unanimously, so it was adopted.

Lourdes noted the need for Jessica to please address the edits necessary.

11. **Policies and Procedures—Nomination Committee (NOMCO) Guidelines**

A file with proposed changes to the NOMCO Guidelines was received and placed on file.

2nd VP, Peter De Costa, provided a progress report on the work of the committee, indicating that the goal of the committee was to submit a full report to the EC in October. During the discussion of this report, Peter noted that there was interest in sending out a call for nominations to broaden the pool of applicants including more language that offers greater insights on what the various roles entail. This discussion led to the motion below.

Motion: The 2st VP moved that a call for nominations be sent out. The call would include information on eligibility requirements and greater description of the various roles. The motion carried unanimously, so it was adopted.

12. **Strategic Plan Update**

A written report with supporting files was received and placed on file.

The Secretary/Chair of the Strategic Plan Task Force offered a progress report on the work of the committee. She informed the EC that the task force would issue a brief survey to the membership to involve their input and ensure an inclusive process from the start. The survey had been initially developed by the facilitator, Gabriel Eckert, and further revised with the comments provided by the task force. Gabriel would analyze the data derived from the survey and report back to the task force to decide on next steps. Patsy praised the work of the task force indicating that she was also pleased with the revisions.

13. **OEOC Report**

A written report was received and placed on file.

Past President Kendall King offered background on the report. She noted there were two items she wanted to bring to the EC's attention. The first item related to the work of the social media committee concerning the monitoring of posts –revision of the monitoring plan. She introduced the following motion:

Motion: Kendall moved to approve the revised proposal for active monitoring of social media. The motion carried unanimously, so it was adopted.

The second item related to Summer Webinars. This item was tabled. Kendall suggested that, in the interest of time, it would be best for her to follow-up on a separate meeting with Patsy and Lourdes to further discuss this item.

14. Action Item Registry

Managing Director, Terry Dougherty, orally engaged in the review of EC action items derived from the meeting. (Please, refer to Excel file in Dropbox.)

Patsy recognized and thanked again the staff for all the work that contributed to the conference. She also thanked everyone for participating in the meeting.

Motion: Lourdes moved to adjourn the meeting, and all members were in favor.

The meeting was adjourned at 4:00 p.m. EST

Fabiola Ehlers-Zavala, Secretary