



Meeting
Thursday, March 17, 2022
10:00 AM – 4:30 PM ET
Friday, March 18, 2022
9:00 AM -4:15 PM ET

Minutes

Thursday

Present: Patsy Duff, President; Kendall King, Past President; Lourdes Ortega, 1st VP; Peter De Costa, 2nd VP; Scott Jarvis, Treasurer; Christina Higgins, Member-At-Large; Julie Sykes, Member-At-Large; Laxmi Ojha, GSC Representative/Co-Chair; Terry Dougherty, Ex Officio; Andi Edwards, Ex Officio; and Fabiola Ehlers-Zavala, Secretary.

Excused: Jennifer Leeman, Member-At-Large (Thursday & Friday); Julie Sykes (Friday)
Guests: Natalie Nardone and Brittney Love

Call to Order and Welcoming Remarks—Patsy Duff

Patsy called the meeting to order at 10:01 a.m. ET. She noted how nice it was to be face-to-face and thanked everyone for being there. She also thanked Lourdes and Natalie as well as their respective teams for all their contributions. She pointed out that Brittney would be shadowing this meeting and asked that for any business that would go to Terry to also cc Brittney, as she would be assuming the role of Managing Director after Terry’s conclusion of her assignment.

After the initial remarks noted above, Patsy proceeded to engage in the Land Acknowledgement.

1. Agenda—Patsy Duff

Patsy called for a motion to approve the agenda.

Motion: Kendall made a motion to approve the agenda. The motion was seconded by Peter. The agenda was unanimously approved with the following changes:

- The discussion of the Ukraine humanitarian situation was added under operations.
- Times for the discussion of the strategic priorities were adjusted.
- Lunch time was adjusted to 45 minutes.

- Patsy also asked members to start thinking about how we may want to move forward with the three strategic priorities identified.
- The discussion of high school student conference attendees was moved to after lunch on Thursday.

2. EC Meeting Minutes (January 2022)—Patsy Duff

Patsy called for a motion to approve the minutes.

Motion: Fabiola moved to approve the minutes. The motion was seconded by Peter. The minutes were unanimously approved.

OPERATIONS: Conference

3. 1st VP Report—Lourdes Ortega

A written report was received. Lourdes presented the highlights noted on the report. She indicated that, due to COVID-19, requests for cancellations were still being received. Then, she detailed DEIA initiatives that she included for the conference. She presented items for EC discussion (e.g., elimination of the paper program, submission issues, workshop format/scheduling). She concluded with recommendations and an expression of thanks to all who assisted her before and during the conference (i.e., Patsy and Peter), including the business office and her team.

4. 2nd VP Report—Peter de Costa

A written report was received. During the meeting, Peter started by acknowledging how much he had learned from Kendall. He also shared some of the highlights of his report, including the call for proposals and his plan for plenary speakers and colloquia presenters. As part of his report, he noted that the term of service of some of the members of certain committees needed to be extended.

Motion: Peter moved to extend the terms of individuals who needed extensions (per file 4.b). The motion was seconded by Lourdes. There was no discussion. The motion carried unanimously.

Motion: Peter moved to create a GMAIL account for the AAAL 2023 conference planning team. The motion was seconded by Kendall. Discussion was held. The motion carried.

Lunch Break

High School Student Discussion. Regarding the high school student discussion, it was decided that one group per year/conference would be acceptable for a maximum of ten (10) participants who would receive free registration. The ultimate decision as to whether or not to embrace this initiative in moving forward would be made on a case-by-case basis, and it would be up to the conference chair's discretion.

5-7. AAAL Exec. Mtg. Financials—Scott Jarvis

Written reports were received. Scott led the presentation regarding financial reports and the status of investment accounts. He also presented the FY2023 Conference Budget, which had already been approved by the budget committee.

Motion: On behalf of the budget committee, Scott moved to approve an increase in conference rates. Discussion was held. The motion carried unanimously.

OPERATIONS: Awards

8-9. Award Recommendations

Endowed Awards. A written report was received. Scott and Terry would engage in an exploratory conversation regarding alternatives to consider on how to operationalize this initiative.

Book Awards. A written report was received. Patsy led the discussion of this item.

It was decided that a change in the standing rules would be needed to indicate that neither publishers nor authors needed to be members to nominate a book. It was also decided that, for international committee members, only e-books would be provided. Finally, it was agreed that AAAL would only accept nominations from publishers who could provide both a print and an e-copy of books.

DSSA Award. Travel/Accommodation. Patsy led the discussion of this item. It was decided that AAAL would not pay for accommodation nor transportation of award recipients.

Research Article Award. A discussion was held on how to communicate with publishers and editors, including the interface with Andi. Andi indicated that she would be happy to build the listservs.

War on Ukraine. Patsy and Scott provided some background on Aneta Pavlenko's emails on this matter and her suggestions as to what may be most helpful. This item was discussed, and it was decided that Patsy would compose a statement for EC vote.

OPERATIONS: Task Forces

Early Career Task Force. Patsy informed the EC that Katherine Acurso would chair this task force with (approximately) four other members (Jongbong Lee is among them).

DEIA Task Force. Patsy informed the EC that the following members had agreed to serve as part of this effort: Ryuko Kubota, Manka Varghese, and Ashley Moore. She indicated that she was still waiting to hear from two more members in response to her invitation to join this task force.

10. DEIA Report. A written report was received. Fabiola presented some highlights and offered some oral updates to acknowledge the DEIA efforts completed by Lourdes for the conference not captured in her DEIA report. (Please, see DEIA section in Lourdes' report for details.)

BREAK

11. PAEC Report. A written report was received. Kendall provided some highlights. The discussion focused on the potential funding of AAAL members to attend the “Write to Change the World” workshop.

Motion: Kendall moved to consider the motion from PAEC to fund participants to attend the workshop. The motion was amended (moved by Patsy and seconded by Lourdes) to set a maximum coverage of \$4K. The amended motion was approved and so was the main motion.

Review of the Day’s Action Item. The discussion was led by Terry Dougherty.

The meeting was adjourned at 3:23 p.m.

Friday

Excused: Julie Sykes (at the Carnegie Mellon Workshop)

Call to Order—Patsy Duff

Patsy called the meeting to order at 9:01 a.m.

The first order of business was the presentation of the drafted statement on the War on Ukraine.

Motion: Patsy moved to issue the statement as presented on the slide regarding the situation in Ukraine. The motion was seconded by Kendall. There was no discussion. All members who were present voted in favor of approving the statement as presented.

It was also agreed that Lourdes would present the statement before the Saturday plenary, and the office would send a message to the membership.

Standing Committee/Leader Reports

12. AAALetter Report. A written report was received. Fabiola presented the highlights, emphasizing the submission deadline of May 1, 2022. Questions raised by Steph Link (AAAL Letter Editor) in her report were addressed as follows:

1. In moving forward, when the time comes (as it happened this time), the EC would welcome the AAALetter Editor’s recommendation for a future appointee one year before the term of the AAALetter Editor expires. This year, Steph should go ahead and work with Sarah Hercula to train her. Sarah Hercula’s appointment as incoming AAALetter Editor will be executed by the President in March 2023 per Standing Rules (14.C.2.a.i).
2. The EC indicated that it would be great to also have Agnes He featured in the spotlight section of the AAALetter in addition to Yasuko Kano.
3. The EC also requested to ensure there was a note on self-nominations to run for office. (Andi would provide Steph with access to the announcement issued the previous year for Steph to include in the AAALetter in June 2022.)

4. Regarding future communication concerning awards in the AAALetter: The EC would like to decouple the award announcements from the AAALetter to avoid delays affecting the AAALetter production.
5. Regarding any queries concerning figures (data analytics) for infographics, Steph should contact Andi.
6. The new GSC representative to the EC is Oksana Moroz.

13. GSC Report—Laxmi Ohja

A written report was received. Laxmi presented the highlights, and much praise was given for the excellent work accomplished by the GSC. Lourdes asked Laxmi to please help spread the word about the solidarity membership. Kendall praised the GSC for the very relevant webinars delivered, and Patsy conveyed much appreciation for all the work the GSC contributes.

14. Nominations Committee (NomCo)—Kendall King

A written report was received. Kendall provided some highlights and commented on how efficiently the committee worked. There was discussion of a potential video for nominations and self-nominations. It was noted that the EC may want to further discuss the length of service of NomCo members in the future.

Motion: Kendall moved to revise the Standing Rules and allow for the nomination of candidates who were members in the last two years with the understanding that they become members to be part of the slate (prior to being included on the slate). Lourdes seconded the motion. The motion passed unanimously with the EC members present.

15. GSA Awards—Laxmi Ohja

A written report was received. Laxmi provided an oral overview.

16. Dissertation Award Report—Patsy Duff

A written report was received. It was noted that Lourdes would recognize the finalists on a slide during the conference.

17. AILA & AIALA Report—Fabiola Ehlers-Zavala

Written reports were received. Fabiola offered some highlights. Also, she noted that AIALA, as indicated in the report by Anne Marie, is working on their Bylaws. The EC was invited to provide feedback, which would need to be submitted to Agnes so that she could provide it to Anne Marie. Fabiola thanked the EC for the opportunity to represent AAAL with both AILA and AIALA while in her role as Secretary.

18. NomCo Task Force Report—Peter de Costa (Note: Change of report order in relation to agenda provided).

Peter provided a brief update and thanked committee members. He asked Fabiola to deliver a message regarding self-nominations at the conference before the closing plenary. Peter presented the slate.

19. OEOC Report—Kendall King

A written report was received. Kendall provided some highlights. The issues of workload, as well as both recognition and structural support were discussed. Given the need to better align the work of the committee with other AAAL initiatives, the EC discussed how this could be accomplished, which led to the motion presented to address this issue.

Motion: Lourdes moved to have the OEOC Chair serve as a non-voting member of the EC for the duration of their term. The motion was seconded by Christina. Discussion was held. The motion carried.

Fabiola would communicate with Michael about the decision.

20. Conference Connections)—Peter De Costa (Note: Numbering was altered in relation to agenda)

A written report was received. Peter led the discussion of this report. It was agreed that there would be an acknowledgement of participants on the website to recognize the work of the Conference Connections participants.

21. Revision to Standing Rule #14—Terry Dougherty

Motion: Kendall moved to approve changes to Standing Rule #14 as noted on the redline copy. The motion was seconded by Scott. The motion carried. (SR #14 indicates that the OEOC Chair will be a non-voting member of the EC, and it also stipulates specifics regarding the appointment of the AAALetter Editor.)

Standing Rules for DSERG & DEIA-GSA—Patsy Duff

Patsy presented the proposed verbiage to be incorporated in the Standing Rules.

Motion: Patsy moved to approve the proposed verbiage. The motion was seconded by Kendall. No discussion was held. The motion carried.

Other pending business:

Motion: Kendall moved that changes to the Book/First Book Award Standing Rules be made regarding the fact that there would be a fee of \$100 invoiced to publishers who submit a nomination, indicating that failure to pay would result in the nomination being pulled from consideration. The motion was seconded by Peter. There was no discussion. The motion carried.

Strategic priorities. It was agreed that task forces would be launched in a staggered fashion. The first task force to be launched would be the one on Conference. Lourdes volunteered to participate on it, and Fabiola would continue to appoint other members.

EC Onboarding/Summer EC Mtg. The onboarding of members would take place between April and May, and a June meeting would be the first EC meeting of the year.

2023 Conference Site Visit. It was agreed that Peter, Lourdes, and Sherri would travel to Portland.

October/Fall Mtg. Dates. It was agreed that the Fall meeting would take place on October 20-21, 2022.

Motion: Lourdes moved to hold the Fall meeting via Zoom. The motion was seconded by Scott. There was no discussion. The motion carried.

Review of Action Items—Brittney Love

Wrap-Up—Patsy Duff

Before adjourning the meeting, on behalf of the EC, Patsy recognized and thanked the following outgoing members: Kendall King, Christina Higgins, and Laxmi Ojha.

Also, on behalf of the EC, Fabiola recognized and thanked Patsy for her leadership and work.

The meeting was adjourned at 3:46 p.m. ET

Submitted by Fabiola Ehlers-Zavala