



MISBO List-Serv Policies:

The MISBO list-servs are places for peers to provide and exchange ideas, discuss common challenges, share resources and tools, and leverage the experience of colleagues. MISBO list-servs are only available to current MISBO member school employees

Rules:

- By posting or responding, users agree not to post content that is defamatory, abusive, profane, threatening, offensive, or illegal.
- Users also agree not to post copyrighted information without gaining permission and/or quoting sources properly.
- Posting a comment does not convey liability for either members or MISBO staff.
- List-serv content should not be shared without the sender's permission.
- Users assume their own risk when executing information gained through MISBO list-servs.
- MISBO reserves the right to reject any message for any reason.

Trade Regulations:

In order to be in compliance with restraint of trade regulations, discussion of proposed or future salary increases or tuition rates is not appropriate on our list-servs. Please keep any conversations in these forums to discussion about current or historical information.

Best Practices:

- Make your subject lines concise and specific.
- Stay on topic.
- Only send group messages that benefit the group. Send messages such as "thanks for the information" or "me, too" to individuals – not to the entire group.
- Do not post administrative messages.
- Remember that MISBO provides a variety of sources that may enhance your information search, including surveys (DASL), webinar archives, past conference presentations, and our Knowledge Center.

We encourage members to continue to engage in this vibrant community.