



Tuesday, February 2

7:45 am – 8:15 am

Coffee Connections

Grab a cup of coffee and join your colleagues for an informal meet and greet before the conference begins!

8:15 am – 9:00 am

Break

9:00 am – 9:50 am

How Building Automation, Logistics, and Communications Create Successful Programs

Planning for a successful event on campus requires a lot of coordination from several departments, including trades, maintenance, housekeeping, security, and auxiliary. This session will review some of the keys to successful event planning used by Woodward Academy, a Pre-k-12 independent school in Metro Atlanta with more than 2,400 students. Topics will include the coordination and control of lighting and HVAC in reserved spaces, space setup and tear down, cleaning and sanitizing, and communications with building owners, school security officers, and the greater school community.

- **Leo Barrios, Jamy Juhan, Tom Owenby, & Mark Seal**

9:50 am – 10:00 am

Break

10:00 am – 10:40 am

The "Campus" Architect: Partnering with a Design Professional

During this session, we will discuss one school's relationship with a Design Professional. Is a Campus Architect necessary? What are the benefits? Are there drawbacks? With five construction projects over the past five years, Woodward Academy has built a solid relationship with Freespace Architecture. Topics will include how the school has benefited from established design standards, trust, and exceptional communication.

- **Brian Dempsey & Tom Owenby**

10:40 am – 10:45 am

Break / Networking

10:45 am – 11:25 am

Space Planning for the "New Normal"

In this session, we will explore how space use and space planning may be impacted as realities of working and learning have shifted. Thinking outside the box with existing space will be critical and we will explore how to identify new opportunities with space that you already have. The dramatic shift to the digital working environments and online learning allow us to re-program how we see our existing spaces.

- **Lance Knight**

11:25 am – 11:35 am

Break / Networking

11:35 am – 12:05 pm

Renovation 101: Managing a Successful Construction Project on a K-12 Campus

This session will look at the challenges associated with a building renovation project on a private school campus, from the perspectives of both the Facilities Manager and the Project Manager from the General Contractor. This particular renovation included two areas of an occupied building, and one of the areas required construction to begin prior to the end of the school year. Challenges encountered during the project included traffic control, noise concerns, community safety, construction crew access/deliveries, and building access/security. Join us to hear observations and take-aways from both parties.

- **John Dunn & Tom Owenby**

12:05 pm – 12:10 pm

Break / Networking

12:10 pm – 12:45 pm **Roundtables**

During this session, attendees will choose one of the following topics to discuss:

- Faculty Appreciation
- Deferred Maintenance Planning
- Capital Replacement Software

Wednesday, February 3

7:45 am – 8:15 am **Coffee Connections**

Grab a cup of coffee and say good morning to your colleagues before day 2 begins.

8:15 am – 9:00 am **Break**

9:00 am – 10:10 am **Virtual Campus Tours**

Join us for two interactive campus tours! During this session, attendees will take part in both of the following tours:

- Cousins Center for Science and Innovation at Oglethorpe University
- Changing the Lunch Program in Response to COVID at Woodward Academy

10:10 am – 10:20 am **Break / Networking**

10:20 am – 10:40 pm **Roundtables**

During this session, attendees will choose one of the following topics to discuss:

- Campus Communication
- Crisis Planning Team
- Athletic Facilities/Grounds

10:40 am – 10:45 am **Break / Networking**

10:45 am – 11:20 am **Construction Camp**

This session will look at two common occurrences that happen during summer programming on our campuses. First, Summer Program staffs must coordinate with Operation and Facility Directors during summer months when schools often schedule construction projects. How does this look when it potentially disrupts camp operations and what out-of-the-box thinking can be done to avoid lessening the impact of quality and effective summer programming? And second, considerations must be made each summer to allow routine summer maintenance to occur to campus facilities. How can this be strategically accomplished while minimizing the impact for summer operations?

- **Mike Jacobs, Jeff Malloy & Karen McClelland**

11:20 am – 11:30 am **Break / Networking**

11:30 am – 12:15 pm **Money Matters: Effectively Communicating Facility Needs for Long-Range Planning**

Independent schools have completed many tasks of varying accommodations in response to the COVID-19 pandemic: improving indoor air quality, staffing adjustments, creative space utilization; the list goes on. With no true one-size-fits-all solution, how we communicate facility needs during this time has magnified the urgency for effective communication between facilities and the business office. In this session, a facilities industry leader and Oglethorpe University will discuss successes and failures utilizing research and experience, present the trends showing where leadership may consider their financial commitment to permanent changes, and offer compelling communication between facility and business office leadership.

- **Kevin Folsom, Lance Knight, & Joe Rayburn**