

2020 MISBO Workshop for New Business Officers

Tuesday, June 16

3:00 pm – 3:30 pm

Welcome

Damian Kavanagh, Executive Director, MISBO

3:30 pm – 3:31 pm

Stand & Stretch

3:31 pm – 4:00 pm

Role of the Business Officer

Julie Ray, Chief Financial Officer, Mount Paran Christian School

4:00 pm – 4:10 pm

Break

4:10 pm – 4:40 pm

Legal: Contracts and Employment

Jennifer Sandberg, Partner, Fisher Phillips

4:40 pm – 4:50 pm

Break

4:50 pm – 5:30 pm

Wine and Wisdom



Wednesday, June 17

3:00 pm – 3:10 pm

Welcome

3:10 pm – 3:40 pm

Accounting and Audit

Deborah Anderson, Chief Operating Officer, Foxcroft School

3:40 pm – 3:41 pm

Stand & Stretch

3:41 pm – 4:10 pm

Endowment

Deborah Anderson, Chief Operating Officer, Foxcroft School

4:10 pm – 4:20 pm

Break

4:20 pm – 4:50 pm

Auxiliary Programs

Damian Kavanagh, Executive Director, MISBO

4:50 pm – 5:00 pm

Break

5:00 pm – 5:30 pm

Wine and Wisdom

Thursday, June 18

3:00 pm – 3:10 pm

Welcome

3:10 pm – 3:40 pm

Payroll and HR

Stephanie Cantillo, HR Manager, St. Martin's Episcopal School

3:40 pm – 3:41 pm

Stand & Stretch

3:41 pm – 4:10 pm

Technology and Physical Plant

Lee Conner, Vice President for Operations & Auxiliary Services, Woodward Academy

4:10 pm – 4:20 pm

Break

4:20 pm – 4:50 pm

Risk Management

Deborah Anderson, Chief Operating Officer, Foxcroft School

4:50 pm – 5:00 pm

Break

5:00 pm – 5:30 pm

Wine and Wisdom

Friday, June 19

3:00 pm – 3:10 pm

Welcome

3:10 pm – 4:10 pm

The Secrets of Influence: Leadership and Governance

Damian Kavanagh, Executive Director, MISBO & Erin Meadows, Founder and CEO, Cause Collaboration, LLC

4:10 pm – 4:30 pm

Wrap Up