

Lausanne Collegiate School Reopening Protocols for Employees

As the Lausanne Collegiate School campus slowly opens back up to employees, please make sure you understand and follow the polices outlined in this document regarding health, safety, and cleanliness of campus.

Do not come to campus if you can answer “yes” to any of the following:

- Within the last 14 days, have you been in close contact with someone who has a confirmed diagnosis of COVID-19? Or who has been quarantined?
- Are you experiencing a cough, shortness of breath, difficulty breathing? Or, two or more of the following: fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell?
- Have you experienced any flu-like symptoms (cough, pressure or tightness in chest, breathing difficulty, shortness of breath, etc.) in the last 14 days?
- Have you had a fever greater than 100.4 in the last 48 hours?
- Have you experienced loss of taste or smell in the last 48 hours?
- Have you had vomiting or diarrhea in the last 24 hours?
- Have you or any immediate family members traveled outside of the United States in the last 14 days or been in close contact with anyone who has?
- Are you coming to campus to visit with friends, workout, fish, or just because you are bored?

Screening and Health Check at Front Gate:

- Put your mask on before you approach the gate
- Temperature will be checked with a touchless thermometer (entry not allowed if reading over 100.4)
- Name and reason for being on campus will be logged (campus access is allowed only for essential reasons)

While on campus:

- Keep mask on unless you are in your office or classroom alone
- Keep at least 6 feet away from other people (avoiding hugging, shaking hands, touching others, etc.)
- Do not gather in groups in classrooms, hallways, meeting rooms, copy rooms, etc
- Use proper protocol for coughing, sneezing, etc.
- Wash hands often
- No visitors, guests, children of fac/staff will be allowed on campus
- Report any unsafe actions or conditions to an administrator, security, or Director of Operations
- Inform your supervisor if you develop any symptoms listed above while on campus
- Keep your area clean and disinfected (housekeeping will provide disposable cleaning wipes to be kept in your classroom / office)