AWARDS COMMITTEE PLANNING GUIDE



Leadership Team Retreat August 24-25, 2024 World Equestrian Center

AWARDS COMMITTEE

STATEWIDE CHAIRS



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COMMITTEE

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James A. Richardson II (Northeast)
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STAFF LIAISON

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DESCRIPTION

The statewide Awards Nomination Committee is comprised of representatives from each region (Awards Chair). The Awards Nomination Committee members will solicit nominations from their respective Regions for each of the five Leadership Florida awards with the goal of securing at least one nomination for each award from each Region. After the awards nomination deadline (February 7, 2025 at noon EST), the Awards Selection Committee will review, rate, and then meet to make final recommendations for winners in each of the award categories for the Board of Directors to review and confirm. The Awards Selection Committee is chosen by the Board Chair in consultation with the statewide awards chair. Once the decision for the awards has been confirmed by the Board, the Region Awards Nomination Committee Chairs can assist award nominators with preparing the award finalist videos for the Annual Meeting. The Award winners will be kept confidential until they are revealed at the Annual Meeting.

TIME COMMITMENT & TIMELINE

September – November 2024	Review past award winners and region nominees
November 4, 2024	First Awards Nomination Committee Meeting at Noon – 1:00 pm ET (Virtual)
November – December 2024	Recruit Award Nominees/Promote Nominations
January 7, 2025	Award Nominations Open at Noon ET
January 23, 2025	Awards Nomination Committee Meeting at Noon – 1:00 pm ET
January 2025	Awards Selection Committee Orientation Meeting
February 7, 2025	Award Nominations Close at Noon ET
February – March 2025	Awards Selection Committee Scoring Period
February 13, 2025	Virtual Leadership Team Retreat at 10:00 am – Noon ET
March 2025	Awards Selection Committee Meeting (Voting)
April 22, 2025	Awards Committee Recommendations Approval from the Board of Directors
May 30, 2025	Award Finalist Videos due (Awards Committee/Nominator to assist)
June 5-8, 2025	Annual Meeting – JW Marriott Tampa Water Street

AWARDS FAQS

View award categories and past recipients online by visiting <u>leadershipflorida.org/awards</u> or scanning the QR code.

Who can submit an award nomination?

All award nominations must be submitted by current Leadership Florida members.



<u>Is a previous recipient of a Leadership Florida award eligible to be nominated again?</u>
No, a member may only win one award.

May an award nomination be submitted posthumously?

No, all nominees must be living.

May I submit a self-nomination?

Yes, self-nominations are allowed.

May a nominee be nominated for more than one award?

No, one unique nominee per award per year is permitted.

Who is eligible to be nominated for each award?

Current Leadership Florida Members

- Distinguished Member Award
- "but for Leadership Florida" Award
- Florida Impact Award
- LeRoy Collins Lifetime Achievement Award

Non-Leadership Florida Members

- Florida Impact Award
- LeRoy Collins Lifetime Achievement Award If a non-member wins this award, he/she will become an Honorary Member of Leadership Florida.

Business/Nonprofit Organization

Florida Impact Award

(Nominee does not need to be a Leadership Florida member)

• Florida Equity, Equality, and Justice Influencer Award

(Nominated organizations must include at least one current Leadership Florida member who is officially employed by the organization. Volunteer board members are not eligible.)

How can I submit a nomination?

Nominations are accepted from current Leadership Florida members. All nominations must be submitted through the Leadership Florida official nomination form. When available on January 7, 2025 at noon (EST), the form can be accessed on the Awards page of the website at leadershipflorida. org/awards.

When are award winners announced?

Recipients of each award will be announced during the Annual Meeting on June 5-8, 2025 at the JW Marriott Tampa Water Street in Tampa.

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